



209 W. JACKSON BLVD., SUITE 500 · CHICAGO, IL 60606 · (312) 637-3900 · WWW.ACEROSCHOOLS.ORG

**MINUTES OF A MEETING OF THE OPERATIONS COMMITTEE OF THE
ACERO BOARD OF DIRECTORS
Monday, June 10, 2019
12:00 PM**

**Acero Charter Schools, Inc.
209 W. Jackson Blvd., Ste 500
Chicago, Illinois 60606**

1. Call to Order and Roll Call

At 12:04 PM, Chairman Hewitt called the meeting of the Operations Committee of the Acero Board of Directors (“Board”) to order. Assistant General Counsel Joshua Herzog took the roll call as follows:

Present: Chairman Hewitt, Mr. Harris, Mr. Rodriguez
Absent: None

With two members initially present, a quorum was established.

Introductions of the operations team and Board members followed.

2. Consideration of Recommendation to Approve a Contract for E-Rate Category 2 Network Equipment – Action Required

Interim Director of Information Technology Michael Helle presented on the proposed E-Rate Category 2 Network Equipment contract. The purpose of this contract is to continue with the USAC-funded modernization of equipment, such as upgrading switches, local network connectivity, wireless access points, controllers and routing equipment. Acero publicly bid for this contract in accordance with the requirements of USAC and Acero policy, with the winning proposal submitted by Sentinel Technologies, Inc. Discussion ensued regarding the lifespan of equipment as well as the availability of funding through USAC.

Mr. Hewitt moved, and Mr. Harris seconded, to recommend that the full Board approve the Network Equipment contract with Sentinel Technologies, Inc.

Ayes: 2
Nays: 0
Abstain: 0
Absent: 1

Motion carried.

[Mr. Rodriguez entered the meeting]

3. Discussion of Security Cameras

Mr. Helle next discussed the condition of security cameras at four of Acero's schools using an older security camera system, identifying an emergency need to replace the system and align the system to those used at Acero's other schools. At the time of the Committee Meeting, vendors had not yet provided quotes, however Mr. Helle discussed the anticipated costs to replace the cameras at four schools. Discussion ensued regarding the security camera systems.

4. Consideration of Recommendation to Approve a Contract for Security Services – Action Required

Directors of Operations Madelyn Bartholomew and Emilia Nichols discussed the process by which Acero publicly bid for security services in accordance with its Procurement Policy. Upon evaluating the proposals submitted, Monterrey Security Consultants, Inc. was selected as the winning proposal. Discussion ensued regarding the services, contract terms and rates.

Mr. Hewitt moved, and Mr. Rodriguez seconded, to recommend that the full Board approve the Security Services contract with Monterrey Security Consultants, Inc.

Ayes: 3
Nays: 0
Abstain: 0
Absent: 0

Motion carried.

5. Consideration of Recommendation to Approve a Contract for a Food Service Management Company – Action Required

Compliance Manager Nubia Sanchez presented on the food service management contract, explaining that Acero’s current contract ends in July. Ms. Sanchez discussed the public bidding process which was undertaken in accordance with USDA, ISBE, and Acero policies and guidelines. Five bids were received, with the lowest responsible bidder being OrganicLife, LLC. Ms. Sanchez explained that ISBE is currently reviewing the documentation to grant final approval of the award of the food service management contract. Discussion ensued regarding the details of food service and the various food programs offered at the schools.

Mr. Hewitt moved, and Mr. Harris seconded, to recommend that, upon final approval of the contract by ISBE, the full Board approve the Food Service Management Company contract with OrganicLife, LLC.

Ayes: 3
Nays: 0
Abstain: 0
Absent: 0

Motion carried.

6. Consideration of Recommendation to Approve a Contract for Landscaping and Snow Removal Services – Action Required

Mark Nagode, Director of Facilities and Asset Management, presented on the landscaping and snow removal services contract. Mr. Nagode discussed the process by which Acero publicly bid for landscaping and snow removal services in accordance with its Procurement Policy. Upon evaluating the proposals submitted, Medina Lawncare, Inc. was selected as the winning proposal. Discussion ensued regarding the services and costs.

Mr. Hewitt moved, and Mr. Rodriguez seconded, to recommend that the full Board approve the Landscaping and Snow Removal Services contract with Medina Lawncare, Inc.

Ayes: 3
Nays: 0
Abstain: 0
Absent: 0

Motion carried.

7. Consideration of Recommendation to Approve Cooperative Purchasing for Maintenance, Repair, and Operating Supplies – Action Required

Mr. Nagode next discussed cooperative purchasing for maintenance, repair and operating supplies. Mr. Nagode described the facilities’ need to purchase equipment and consumable supplies for all aspects of its operations, including HVAC and electrical work. Mr. Nagode further described the cooperative purchasing contracts available for equipment and supplies. Discussion of the details and anticipated costs ensued.

Mr. Hewitt moved, and Mr. Harris seconded, to recommend that the full Board approve cooperative purchasing through US Communities/OMNIA Partners for Maintenance, Repair and Operating Supplies.

Ayes: 3
Nays: 0
Abstain: 0
Absent: 0

Motion carried.

8. Consideration of Recommendation to Approve Emergency Procurement for Roof Repair at Fuentes – Action Required

Mr. Nagode next presented on the need for emergency roof repair on the two buildings at Fuentes Elementary School. The recent heavy volume of rain necessitates this work to be done on an emergency basis. The selected contractor, NIR Roof Care, Inc., can quickly implement the action plan and complete the work. Discussion ensued regarding the condition of the roof, repair cost, and history of repairs.

Mr. Hewitt moved, and Mr. Rodriguez seconded, to recommend that the full Board approve an emergency procurement contract with NIR Roof Care, Inc. for roof repair at Carlos Fuentes Elementary School.

Ayes: 3
Nays: 0
Abstain: 0
Absent: 0

Motion carried.

9. Public Comment

Mr. Hewitt opened the meeting to public comment. No individuals registered to speak, and no one expressed the desire to comment at this time.

10. Old/New Business

11. Adjournment

Mr. Hewitt called for old or new business matters to discuss. There being none, Mr. Hewitt adjourned the meeting of the Operations Committee of the Acero Board of Directors at 12:59 PM.

Respectfully submitted,

Roxanne Matias
Board Secretary

Approved by the Acero Board of Directors on June 26, 2019.