



UTILITY WORKER

DEFINITION:

Under general supervision to perform a variety of unskilled and limited semi-skilled grounds keeping, custodial, delivery, and building maintenance and repair work on school campuses and District facilities; and to perform related work as required.

PERSONAL CHARACTERISTICS:

Should possess the personal characteristics generally recognized as essential for good public employees including integrity, initiative, emotional maturity, dependability, courtesy, good judgment, and ability to work cooperatively with others.

CLASS CHARACTERISTICS:

Positions in this class perform varied semi-skilled and unskilled grounds- keeping, building maintenance, custodial and delivery work independently or as helper or crew member. The primary assignment of positions in this class is grounds keeping work and athletic field and maintenance.

EXAMPLES OF DUTIES:

- Mows lawns using power gang and manual mowers;
- Operates equipment, such as tractors with front-end loader and backhoe attachments, small and medium trucks, dump trucks, fork lift, power dredgers and sheers, rototillers, weed eaters, and blowers;
- Waters planted areas; edges around lawn areas;
- Lines athletic fields;
- Repairs sprinkler heads and lines;
- Drains irrigation lines; repairs irrigation line leaks;
- Sprays weeds, rakes leaves;
- Sweeps sidewalks and driveways;
- Picks up litter;
- Makes routine and emergency repairs and adjustments to school buildings and facilities;
- Moves desks, chairs, and other furniture and equipment;
- Sets up chairs, tables, and equipment for special events;
- Assembles, installs and repair lockers;
- Repairs and maintains playground equipment and fences;
- Makes minor roof repairs;
- Cleans grease traps and clears clogged lines;
- Replaces fuses; replaces lights in ballasts and lighting fixtures;
- Constructs forms and does routine rough and finish concrete work; uses and operates cement mixer;
- Does routine painting of walls, parking lots and play areas and equipment; prepares surfaces for painting;
- Constructs and repairs chain-link fences and gates;
- Installs athletic field equipment; repairs bleachers;
- Uses a wide variety of hand and portable power tools;

- Assists in large complex projects involving the services of journey-level trades worker;
- Picks up and delivers furniture, equipment and supplies;
- Operates dump trucks to haul gravel, sand, rock, trash and other materials;
- Replaces air conditioning filters;
- Removes debris and play equipment from roofs; cleans storm drains;
- Maintain tools and equipment used and assigned in clean working order
- providing proper security at the job site;
- Picks up parts; washes and fuels vehicles;
- Records time and material information on established work assignment records;
- Advises supervisor of low supply levels;
- As assigned, performs the full range of duties of the class of Custodian;
- Performs related work as required;

LICENSE REQUIRED:

Possession of valid and appropriate California Driver's License.

QUALIFICATIONS:

Knowledge of:

- Proper methods, materials, tools and equipment used in general grounds maintenance work;
- Basic arithmetic applicable to the general grounds maintenance and custodial work;
- Simple record keeping;
- Appropriate safety precautions and procedures.

Ability To:

- Use the tools, equipment and materials of general grounds maintenance of school grounds and athletic fields;
- Perform heavy manual labor;
- Operate a truck, observing legal and defensive driving practices;
- Maintain simple records; Understand and carry out oral and written instructions;
- Establish and maintain effective relationship with those contacted in the course of work.

EXPERIENCE:

Any combination of training, education and experience which demonstrates an ability to perform the duties of the position. They typical qualifying entrance background is completion of informal training in general maintenance of buildings and grounds or a closely related field or experience.

EDUCATION:

Equivalent to the completion of the twelfth grade. Ability to read or write at the level required for successful job performance.

WORKING CONDITIONS:

Environment: Primarily outdoor work environment, subject to seasonal heat and cold or adverse weather conditions; subject to noise from equipment operation, regular exposure to fumes, dust and odors, and driving a vehicle to conduct work.

Physical Abilities: Seeing to operate equipment safely. Hearing and speaking to exchange information and/or instructions. Bending at the waist, climbing, lifting and carrying items weighting up to 75 pounds, dexterity of hands and fingers to operate grounds maintenance hand and digging, and walking over rough or uneven surfaces. Seeing to observe needed and completed repairs.

Hazards : Exhaust vapors from power equipment, chemical vapors, dust, pollen, working at heights, and working around and with machinery having moving parts. May work in a cramped or restrictive work chamber.

LENGTH OF SERVICE:

Varies

HOURS:

6:00 AM – 3:00 PM

SALARY:

Range 16

This position description may not be an exhaustive list of all duties, knowledge, or abilities associated with this classification, however it is intended to accurately reflect the principal job elements. Related duties, knowledge, or abilities to those expressly stated may also be required for successful performance of the position.