

**Minutes of Regular Meeting
The Board of Education
Gallup McKinley County Schools
July 23, 2018**

Regular meeting of the Board of Education of Gallup McKinley County Schools was held July 23, 2018, beginning at 6:00 PM in the Board Room of the Student Support Center, 640 Boardman, Gallup, NM 87301.

BOARD MEMBERS PRESENT:

Charles Long, President
Christopher Mortensen, Vice President - absent
Michael W. Schaaf, Secretary
Priscilla Manuelito, Member - absent
Kevin Mitchell, Member

NEWS MEDIA PRESENT: - NONE

GUESTS

Rachael Billie	Carmen Moffett
Amber Billie	Rich Austin
Arnold Billie	Diana Graham
Jessica Landavazo Guillen	Joseph Fitzgerald
Cindy Arsenault	Sandra K. Lee
Shauna Benally	

STAFF MEMBERS PRESENT:

Mike Hyatt, Superintendent
Pauletta White, Assistant Superintendent of Student Services
Jvanna Hanks, Assistant Superintendent of Business Services
Tim Bond, Assistant Superintendent of Support Services
Gerald Horacek, Assistant Superintendent of Curriculum and Instruction
Joan Nez, Recording Secretary

CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL

Charles Long called the Board of Education meeting to order at 6:00 p.m. on Monday, July 23, 2018, in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Three board members were present for roll call: Kevin Mitchell, Michael Schaaf and Charles Long)

APPROVAL OF AGENDA

Kevin Mitchell moved the agenda be approved with amendments removing the Election of Officers, NMSBA Scholarship recognition and approving Pine Hill School busing agreement. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

- A. Election of Officers per Board Policy 11.2.5 / B-0900 (121806) (moved to August 13, 2018)
 - 1. President
 - 2. Vice President
 - 3. Secretary
- B. Recognition (Student, Staff and Other)
 - 1. NMSBA Scholarship Recipient (moved to August 13, 2018)

APPROVAL OF MINUTES

Michael Schaaf moved the minutes of the Board of Education regular meeting of June 18, 2018 be approved as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

APPROVAL OF CONSENT AGENDA ITEMS

Michael Schaaf moved the consent agenda items be approved as presented. (4a, 4b, 4c, 4d, 4e, 4f, 4g) Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

- A. Report on, consideration of, and action on bids, proposals and use of existing contracts: CONSENT
 - 1. Coaching, Feedback, and Support for School Leadership Personnel of July 17, 2018

- 2. Information Leveled Test Reading Program of July 11, 2018
- B. Approval of Out-of-State/In State Travel: CONSENT Board Policy D-3150(10.8.1-10.8.8) Travel Approved by Superintendent
 - 1. Superintendent, SSC, Albuquerque, NM, July 25-27, 2018 to attend 2018 New Mexico Coalition of Educational Leaders (NMCEL) Summer Conference (Operational)
 - 2. Carmen Moffett, JOM, El Paso, TX, July 31-August 4, 2018 to attend the Mujeres Activas en Letras y Cambio Social (MALCS) Summer Institute. (No Cost to District)
 - 3. Board Member(s), SSC, Hartford, CT, October 10-13, 2018 to attend the National Indian Education Association (NIEA) 2018 Convention. (Operational)
- C. Financial Section - CONSENT
 - 1. 2018-2019 Budget Decrease
 - 2. 2018-2019 Budget Increase
 - 3. 2018-2019 Budget Adjustment Requests (Intra-Transfer)
 - 4. 2018-2019 Budget Adjustment Requests (Inter-Transfers)
 - 5. 2018-2019 Initial Budgets
 - 6. Current Bills - Operational, Federal Projects, Food Services, Other
- D. Approval to extend the Real Property Use Permit between GMCS and McKinley County - CONSENT
- E. Approval of 2018 AHERA Notice and Asbestos Plan Availability - CONSENT
- F. ~~Approval to extend the Pine Hill Schools busing agreement with GMCS for an additional year - CONSENT~~
- G. Approval for Board Members to travel to various locations for school district related meetings and training for School Year 2018-2019 - CONSENT

***4. 2018-2019 BUDGET INCREASE**

I. It is recommended that the following 2018-2019 Budget Increase be approved.

Fund		24190	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Comp. Support & Improvement	\$	-	\$260,548	\$ 260,548	2018-2019 Increase *Miyamura High
Fund		25184	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Title VI -Indian Ed	\$	1,786,920	\$1,368	\$ 1,788,288	2018-2019 Increase
Fund		25201	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Navajo Nation	\$	-	\$133,230	\$ 133,230	2018-2019 Increase
Fund		26214	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Peer Helpers	\$	19,313	\$8,200	\$ 27,513	2018-2019 Increase
Fund		28112	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	After School Enrichment	\$	-	\$36,000	\$ 36,000	2018-2019 Increase *Chee Dodge
Fund		28193	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	CYFD	\$	-	\$474,392	\$ 474,392	2018-2019 Increase

***4. 2018-2019 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
Operational-District Wide(11000)				
Other Contract Services	Software	\$ 245,000	Business	To purchase 1 stations leveled reading software.
General Supplies & Materials	Supply Assets <\$5,000	\$ 10,000	Business	To purchase equipment for curriculum and instruction.
Gasoline(Vehicles)	Renting Land & Building	\$ 2,259	Business	To provide funding for the annual land leases.
Total:		\$ 257,259		
Operational-Site Base (11000)				
Software	General Supplies & Materials	\$ 452	Red Rock Elem.	To provide funding to purchase supplies.
Software	Supply Assets <\$5,000	\$ 1,200	Red Rock Elem.	To provide funding to purchase a storage unit.
General Supplies & Materials	Supply Assets <\$5,000	\$ 1,100	Jefferson Elem.	To provide funding to purchase office staff printer and st
Supply Assets < \$5,000	Additional Compensation	\$ 1,000	Catherine A. Miller	To provide funding to support planning.
Supply Assets <\$5,000	Professional Development	\$ 1,136	Catherine A. Miller	To provide funding for Professional Development in Math.
Total:		\$ 4,888		
Instructional Materials(14000)				

Inst.Mat.Cash 50% Text	Inst.Mat.Crd. 50% Other	\$ 55,989	SSS	To provide funding to adjust object code.
Total:		\$ 55,989		
<u>Student Nutrition(21000)</u>				
Health/Medical Premiums	Additional Compensation	\$ 85	Food Services	To provide funding to adjust estimated budget to actual.
Total:		\$ 85		
<u>GATE-Athletics (22025)</u>				
Student Travel	Other Contract Services	\$ 8,900	Business Services	To provide funding to adjust estimated budget to actual.
Total:		\$ 8,900		
<u>Title I (24101)</u>				
Additional Compensation	Software	\$ 1,500	Chief M. Mid	To provide funding to purchase software for students.
Supply Assets <\$5,000	Other Text Books	\$ 1,100	Tohatchi Elem.	To provide funding to adjust estimated budget to actual.
General Supplies & Materials	Software	\$ 750	Thoreau Elem.	To provide funding to adjust estimated budget to actual.
Total:		\$ 3,350		
<u>Title VI -Indian Ed (25184)</u>				
Employee Travel-Teachers	Additional Compensation	\$ 1,000	SSS	To provide funding to adjust estimated budget to actual.
Base Salaries	Additional Compensation	\$ 17,269	SSS	To provide funding to adjust estimated budget to actual.
Base Salaries	Education Retirement	\$ 3,382	SSS	To provide funding to adjust estimated budget to actual.
Base Salaries	ERA-Retiree Health	\$ 487	SSS	To provide funding to adjust estimated budget to actual.
Base Salaries	FICA Payments	\$ 1,509	SSS	To provide funding to adjust estimated budget to actual.
Base Salaries	Medicare Payments	\$ 353	SSS	To provide funding to adjust estimated budget to actual.
Total:		\$ 24,000		

***4.2018-2019 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<u>Title VI -Indian Ed (25184)</u>				
Employee Travel-Teacher(1000)	General Supplies & Materials(2500)	\$ 1,500	SSS	To provide funding to adjust estimated budget to actual.
Employee Travel-Teacher(1000)	Professional Development(2500)	\$ 1,500	SSS	To provide funding to adjust estimated budget to actual.
General Supplies & Materials(2500)	Professional Development(2500)	\$ 2,000	SSS	To provide funding to adjust estimated budget to actual.
Total:		\$ 5,000		

STUDY CIRCLE

- A. Public Comment - none
- B. Reports
 - 1. Superintendent Report

Mike Hyatt publicize our school district is celebrating student success; we are excited in the school district. We have 600 more students proficient in English Language Arts and or Math from the 2017. This is not enough, we need to continue to do more as our students can say we all can learn just like anyone else.

a. PARCC

Gerald Horacek provided a handout and reported on the PARCC Data Analysis. The report included the Elementary 2-year proficiency growth from 2017-2018 for English Language Arts, the elementary 3-year proficiency growth from 2016-2018 in English Language Arts, the Middle School 2-year proficiency growth for English Language Arts and Middle School 3-year proficiency growth for English Language Arts and the high school 2-year proficiency growth for English Language Arts, and the high school 3-year proficiency growth for English Language Arts for English Language Arts. Part of the report included a chart on overall Gallup McKinley County as a District versus statewide and districtwide in English Language Arts and Math.

b. ESS and Staffing

Sandra Lee reported there are seven (7) core classroom openings, the salary increases ensures that we are competitive. Announcements and participation at the job fairs and posting in the local newspapers and online and offering recruiting incentive helped. Secondly, partnering with ESS is a success, the feedbacks are positive. There is fulltime assistance with an office in Student Support Center.

Kevin Mitchell posed a question on a teacher calling the last minute. The ASOP will identify who is available right away; and a sub-teacher(s) will also know there is a job available.

c. APTT

Principals Cindy Arsenault, Crownpoint elementary and Jessica Landavazo Gullien, Jefferson elementary school reported on the piloted Academic Parent-Teacher Teams, APTT is a research and evidence-based family engagement framework and best practice that aligns grade level learning skills, student performance data, and family-teacher communication and collaboration in order to inform and enrich the way families support learning at home.

Shauna Benally a parent fully supports the program.

Diana Graham a parent also like the program, according to her, it is better than regular parent/teacher conferences.

Kevin Mitchell supports the program and asked to include other schools in the district. The parents are learning along with the students.

2. Board Reports (Meetings, Conventions, Conferences, Training Sessions)

Kevin Mitchell reported he attended the PARCC Celebration in Albuquerque with the Secretary of Education, Governor Martinez, Mike Hyatt and Gerald Horacek. He also attended the NMSBA Leadership Retreat in Taos, NM. He commended Carmen Moffett for presenting at the retreat.

3. Notices and Communication

- a. August 3, 2018 ~ New Teacher Orientation
- b. August 6-7, 2018 ~ Professional Development Days
- c. August 8, 2018 ~ 1st Day of School
- d. August 13, 2018 ~ Board Meeting (Board Room)

NEW BUSINESS

- A. Approve the attached documentation to delegate Administrative Staff to conduct business on behalf of Gallup McKinley County Schools - ACTION

Mike Hyatt assured the school board he is not given all the authority and power; there are policy and procedures in place the district abides by as there are different approvals for the board and the superintendent.

Michael Schaaf moved the Approve the attached documentation to delegate Administrative Staff to conduct business on behalf of Gallup McKinley County Schools be approved as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

- B. Approval of Memorandum of Agreement to Provide Zuni Language and Cultural Education between Pueblo of Zuni and Gallup McKinley County Schools - ACTION

Dr. Pauletta White presented the Memorandum of Agreement.

Michael Schaaf moved the Approval of Memorandum of Agreement to Provide Zuni Language and Cultural Education between Pueblo of Zuni and Gallup McKinley County Schools be approved as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

ADJOURN

There being no further business Michael Schaaf moved the meeting be adjourned. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes) Meeting adjourned on Monday, July 23, 2018, at 6:54 p.m.

Charles Long, President

Michael Schaaf, Secretary

Recorded by
Joan Nez
July 23, 2018