



REGULAR MEETING MINUTES
BOARD OF DIRECTORS
IVY ACADEMIA CHARTER SCHOOL

May 23, 2019
 6:00 PM Closed Session
 6:30 PM Open Session

Heytow Chapel
 7353 Valley Circle Blvd.
 West Hills, CA 91304

WELCOME

Addressing the Board – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

Next Meeting Date

June 27, 2019 6:00 Closed/6:30 Open Chapel at IAHS Regular Board Meeting

I. OPEN SESSION

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:10 pm.

B. ROLL CALL

	Present	Absent
Allison Geld, Chairperson	<u> X </u>	_____
Leslie Vanderpool, Vice Chairperson	<u> X </u>	_____
Janay Bailey	<u> X </u>	_____

Janet Danaher	<u> X </u>	_____
Kevin Delson	<u> X </u>	_____
Diane Krehbiel	<u> X </u>	_____
Farbood Majd	<u> X </u>	_____

C. PLEDGE OF ALLEGIANCE

D. Action:

a. Approval of Agenda for May 23, 2019.

Table Item R: Board Self Evaluation to the June 27, 2019 meeting

On a motion by D. Krehbiel and second by J. Danaher, the May 23, 2019 agenda passed by a 7-0 vote.

E. ORAL COMMUNICATIONS ON CLOSED SESSION AGENDA ITEMS Persons wishing to address the Board of Directors on any **Closed Session agenda item** may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

There were no public comments on closed session items.

The Board went into closed session at 6:12 pm

II. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiator: Joe Herzog, Executive Director; Employee Organization: UTLA

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 5975 Shoup Ave Woodland Hills, CA 91367

Agency Negotiator: Carl Raggio, CWR3 Consulting LLC

C. PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL/RELEASE

III. OPEN SESSION – The Board will reconvene to Open Session at 6:34 PM.

F. ROLL CALL

	Present	Absent
Allison Geld, Chairperson	<u> X </u>	_____
Leslie Vanderpool, Vice Chairperson	<u> X </u>	_____
Janay Bailey	<u> X </u>	_____
Janet Danaher	<u> X </u>	_____
Kevin Delson	<u> X </u>	_____
Diane Krehbiel	<u> X </u>	_____
Farbood Majd	<u> X </u>	_____

G. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

On a motion by K. Delson and second by D. Krehbiel, the STS lease agreement for the 2019-2020 school year passed by a unanimous 7-0 vote.

H. ORAL COMMUNICATIONS

Persons wishing to address the Board of Directors may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Chairman of the Board will read the names of the individuals who have submitted Speaker Cards to address the Board. No additional Speaker Cards will be accepted after the names have been read.

There were no public comments on closed session items.

I. Reports

- A. Ivy Parent Leadership Group Report – Deirdra Brasch, Jennifer Lyons
iPLG is currently working on arranging the removal of the storage unit.
- B. Ivy Educational Foundation – Deirdra Brasch
Dr. Brasch, Foundation CEO, shared with the Board that there is nothing to report.
- C. School Site Council – Maria Gennaro
Miss Gennaro shared that the SSC was scheduled to meet on Monday, May 20, 2019, but was rescheduled last minute (due to site incident) to Monday, June 3rd. At this meeting, the following will be discussed: 2019-2020 dress code, 2019-2020 Parent, Teacher, Student handbook, renewal of current members and 2019-2020 meeting calendar.
- D. English Language Acquisition Committee – Maria Gennaro
Miss Gennaro shared that the ELAC was scheduled to meet on Monday, May 20, 2019, but was rescheduled last minute (due to site incident) to Monday, June 3rd. At this meeting, the following will be discussed: 2019-2020 English Learner (EL) Master Plan, reclassification rates for LCAP review, renewal of current members and 2019-2020 meeting calendar.
- E. School Wellness Committee – Maria Gennaro
Miss Gennaro shared that the SWC met on Monday, May 6, 2019 for their final meeting of the 2018-2019 school year. During this meeting, they discussed the progress made toward their annual goals, suggested trainings to be made available to staff, students and families, and discussed the completion of the Physical Fitness Test (PFT).
- F. Principal(s) Report – Deirdra Brash, Jennifer Lyons
Mrs. Lyons, elementary Principal, shared with the Board the progress of SBAC testing, recapped the New Plan and Site update for Parents meetings, invited members to attend upcoming events (5th grade vs. Staff Wiffleball game, Frisbee Golf, TK/K Celebration, 5th grade Culmination and Ivy Idol) and introduce Ms. Ott and her “Ivy Rocks.”
Dr. Brasch, secondary Principal, shared with the Board the progress of CAASPP, AP and NWEA testing and discussed recent field trips (Disneyland, ProjectECHO) and school-wide events (MS Bullying Assembly and HS Film Premier, Decades Week, Teacher Appreciation Day, Ivy Idol, finals, 8th gr Promotion and 12th gr Graduation).
- G. Director Special Education Report – Marissa Russo
Nothing to report.
- J. Employee Recognition
 - a. Five (5) Years of Service to Ivy Academia: Ana Andrade-Cruz, Cindy Garcia, Elizabeth

Kim, Gwendolyn Moran, Ingrid Moya, Nicoletta Ott, Michael Pierce, Sandra Ramirez, Marissa Russo, Andrew Schultz

b. Retirement(s): Lori Kurtzman, Kelly Sattler

K. Action:

a. Approval of Minutes for April 25, 2019 Regular Meeting

On a motion by D. Krehbiel and second by L. Vanderpool, the April 25, 2019 minutes passed by a 5-0 vote, with an abstention from (J. Bailey and F. Majd due to absence)

L. Action:

a. Approval of April 2019 Financial Statements prepared by Susan Lefkowitz, CSMC School Business Manager

The check registers are the checks cut from 4/1/2019 – 4/30/2019, a total of \$295,453.38. The bank reconciliations are the book balances of each of the bank accounts as of April 30, 2019.

Citibank \$1,536,037, Contribution \$41,909, SGA \$14,655

Primary notes on the actuals to budget are:

- Total actual revenue received through April is \$6,899,241
- Total expenses are \$6,625,007
- Net Income as of April 30, 2019 is \$274,234

As of April 30, there was \$1,592,600 in cash. There were current liabilities of \$448,447 and \$32,765 in loans (amounts due to SGA and the Foundation). Net assets as of April total \$1,594,513

On a motion by J. Bailey and second by A. Geld, the April 2019 Financial Statements passed by a 7-0 vote.

M. Action:

a. Approval of revised 2019-2020 Preliminary Budget prepared by Susan Lefkowitz, CSMC School Business Manager

On a motion by J. Bailey and second by J. Danaher, the 2019-2020 Preliminary Budget passed by a 7-0 vote.

N. Action:

a. Approval of Education Protection Account (EPA) report prepared by Joshua Eng, CSMC School Business Manager

On a motion by J. Danaher and second by A. Geld, the EPA report passed by a 7-0 vote.

O. Action:

a. Approval of a one-year lease extension on the STS campus which will allow all K-12 students to be housed for the school year 2019/2020. The increase in the rate is based on housing an additional 350 students with an enrollment cap of 750. This will provide Ivy with a single site temporarily until the 5975 Shoup campus is retrofitted. Ivy Academia intends to Move into the new site in December 2019 during holiday break.

Motion was approved during the report of closed session (Item G).

P. Action:

a. Approval of 2019-2020 Annual Board Governance Calendar

On a motion by J. Danaher and second by L. Vanderpool, the 2019-2020 Annual Board Governance Calendar passed by a 7-0 vote.

- Q. Public Hearing: 19-20 Local Control Accountability Plan (LCAP)
a. Miss Gennaro shared the Local Control Funding Formula (LCFF) Budget Overview and reviewed the previous LCAP Annual Update (completed in June 2018). Ivy is currently collecting information from stakeholders (families, students and staff) regarding progress made for the 18-19 school year. The LCAP Annual Update for the 18-19 school year and proposed 19-20 LCAP will be shared at the June 27th Board Meeting. Local Control and Accountability Plan and Annual Template are available for public review at the hearing and, beginning June 28, on the Charter's website at: www.ivyacademia.com
- R. Discussion:
a. Board Self Evaluation: Board to identify its shared areas of effectiveness and areas to focus on during the 2019-2020 School year based on its survey findings.
Tabled to June 27, 2019 meeting during the approval of today's agenda (Item D).
- S. Report:
a. Review of State Funding for Schools based on Governors May 2019 Revision
Mr. Herzog reported the highlights of the Governors May 2019 Revision which included a change in STRS contribution rates, Cost of Living Adjustments (COLA), and Rainy Day funds.
- T. Report of Executive Director
a. Ivy Academia Update: Personnel, Facilities, Enrollment
Mr. Herzog shared about the 19-20 facilities and move to Shoup campus, projected enrollment numbers and staffing for the next school year.

IV. ADJOURNMENT

The meeting was adjourned at 7:20pm.