

Demopolis City Board of Education

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MINUTES Regular Board Meeting July 16, 2018 @ 5:15 PM

The Demopolis City Schools Board of Education met in a regularly scheduled meeting on Monday, July 16, 2018, at 5:15 p.m. at the Central Office located at 609 South Cedar Street, Demopolis, Alabama.

Chairman Murdock called the meeting to order and established a quorum, having four out of five members present. Mrs. Mayberry was absent. Chairman Murdock also led the Pledge of Allegiance and voiced the Invocation.

A motion by Mr. Kerby was seconded by Mrs. Moore and unanimously approved the agenda as presented.

Mrs. Moore made a motion to approve the minutes from **June 11, 2018** meeting. Mr. Kerby brought the second and it was unanimously approved.

Emily Tyler from the **Alabama Department of Public Account of Examiners**, reported on the audit completed recently from October 1, 2016 through September 30, 2017. No action needed.

A motion made by Mrs. Moore to accept the recommendation from the superintendent for the **Financial Report** from **June 2018**, as presented by CSFO James. With all accounts having been reconciled, Mr. Kerby brought the second. Motion carried unanimously.

Mrs. Moore made a motion to approve the **Personnel Report**, with a second coming from Mr. Kerby. Motion carried unanimously. (See "Exhibit A")

Mr. Kerby made a motion, with a second coming from Mr. Hurst, to approve a contract between Demopolis City Schools and **McKewn Dannelly** for grounds keeping assistance on all four campuses for one year. Vote was unanimous.

Approval of contract for assistant coaching was tabled.

A motion by Mrs. Moore was seconded by Mr. Hurst and unanimously approved for **textbook disposal**, as presented under separate cover.

A motion by Mrs. Moore was seconded by Mr. Kerby to approve the superintendent's recommendation for the first reading on **Uniform Administrative Requirements** policies. Motion carried. The second public hearing reading will take place on July 26th at 3:30 p.m.

A motion by Mr. Kerby brought a second by Mr. Hurst for the approval of "**Extra-Curricular Supplements**" for the 18-19 school year. These supplements are to be for one academic year and renewed annually. Motion carried unanimously.

Mr. Kerby made a motion for approval of the paper bid from **Newell Paper** for **\$19,254.02**. Mrs. Moore brought a second and the motion was unanimous.

A motion by Mr. Hurst was seconded by Mrs. Moore and unanimously approved **Phase I ADA Modifications Bid for DMS** awarded to **Frasier-Ousley Construction and Engineering, Inc.** for **\$120,900.00**.

Mrs. Moore made a motion to approve **DMS Cafeteria HVAC Replacement Bid**, with the second coming from Mr. Hurst and unanimous approval to award bid to **Gaddy Electric and Plumbing** for **\$22,968.00**.

A motion made by Mrs. Moore brought a second from Mr. Kerby with unanimous approval for the following **Child Nutrition Program Bids**:

Produce	- Forestwood Farm, Inc.	- \$59,056.40
Ice Cream	- Bama Milk/Ice Cream	- \$ 9,297.50
Milk	- Borden Dairy	- \$83,769.01

A motion by Mrs. Moore was seconded by Mr. Kerby and unanimously approved for the following **Consent Items**:

- 1. Out of State/Overnight Field Trips**
 - A. DHS Teacher Connie Boutwell (AP training in Oxford, MS)
 - B. DHS Softball March 1-2, 2019 (Corinth, MS)
 - C. DHS Softball March 24-27, 2019 (Gulf Shores, AL)
 - D. DHS Softball April 5-6, 2019 (Troy, AL)
- 2. DHS Band Dance Line Instructor Contract**
- 3. DHS Band Color Guard Instructor Contract**
- 4. DHS Band Percussion Instructor Contract**
- 5. DHS Band Majorette Instructor Contract**
- 6. Locker Pro Lock Lease and Maintenance Agreement (DMS)**
- 7. Lewis Pest Control Pest and Termite Annual Renewal**
- 8. Funding for 4 School Resource Officers for the 18-19 School Year (one year)**

Superintendent Kallhoff shared:

- **July 16, 2018 @ 5:15** A couple of dates to remember:

- New Employee Orientation- Friday, August 3rd 1:00 to 3:00 in Board Room
- Teacher Institute- Friday, August 10th 8:00 AM in DHS Auditorium
 - We will take a new group photo on this day as well.
- Freshman Academy at DHS on Thursday, July 26th
- Meet the teacher at U.S. Jones and Westside Friday August 10th
- Summer Progress
 - STEAM Lab- Moving right along. Optimistically anticipating a completion date the first week of August, however there is much work still to do.
 - Phase 3 installation of Promethean Panel TVs- to begin this week at DMS
 - ADA Work at DMS- Will not start for a couple of weeks. Will cause a disruption of flow at DMS for the first few weeks of school.
 - Access entry systems on all four campuses. Work to begin within a week. Will be completed before school begins.
- Update on Enrollment Numbers- These are preliminary. We are still enrolling and updating our data base. First grade is accurate, which is why we added another unit at Westside using federal funds. As of today, we have enrolled over 70 new non-resident students for the upcoming school year.
- Personnel- We are currently 100% staffed. We are anticipating a resignation from a teacher whose husband took a job in Mobile. The only other area we will monitor closely is our special education paraprofessionals. We will monitor our numbers closely and make any internal moves needed before we add staff.
- In the near future, we need to have a group meeting with the city leadership to discuss our facility needs and funding options. Ideally, we can develop a plan or strategy that meets the needs of all involved.
- And finally, as always I am optimistic and excited about this school year. I do believe some of the success and state-wide recognition we received last year is just the tip of the iceberg. Our mantra this year will be “Back to the Basics” we will zero in on student and staff safety as well as positive relationships within each school building. When we feel safe and positive relationships are established, teaching and learning will be at its best.

The next regularly scheduled meeting will be August 20, 2018, at 5:15 p.m. A public hearing will be held July 26th at 3:30 p.m. and a Called Meeting for student hearings will be held August 1, 2018 at 9:00 a.m.

With there being no further business, a motion by Mrs. Moore was seconded by Mr. Hurst and brought unanimous approval to adjourn at 6:15 p.m.

Conrad Murdock, Chairman

Kyle Kallhoff, Secretary

“EXHIBIT A”
PERSONNEL REPORT

1. Conditional Employment:

- a. **Victoria Loper** as Elementary Teacher at U.S. Jones Elementary effective 8-6-18.
- b. **Amanda Bovis** as English Teacher at Demopolis High School effective 8-6-18.
- c. **Cody Sanders** as Science Teacher at Demopolis High School effective 8-6-18.
- d. **Marylen Bracht** as History Teacher at Demopolis High School effective 8-6-18.
- e. **Teran Jimmerson** as Pre-K Teacher at Westside Elementary effective 8-6-18.
- f. **Amber McDaniel** as Elementary Teacher at Westside Elementary effective 8-6-18.
- g. **Emily Drake** as Elementary Teacher at Westside Elementary effective 8-6-18.
- h. **Norma "Renee" Ethridge** as CNP Worker at Demopolis Middle effective 8-6-18.

2. Resignation:

Pam Morgan, Special Education Aide at Demopolis High School retiring effective immediately.

3. Miscellaneous:

- h. **Victoria Ann Keen** has declined the offer of employment as science Teacher at DHS made to her as reflected in the minutes of the Board Meeting on May 3, 2018.
- i. **Khadijah Abston** has declined the offer of employment as an elementary education Teacher at Westside Elementary made to her as reflected in the minutes of the Board Meeting on June 11, 2018.
- j. **Potricia Clark** has declined the offer of employment as an elementary education Teacher at Westside Elementary made to her as reflected in the minutes of the Board Meeting on June 11, 2018.
- k. **Judy Pritchett** transferred from Pre-K Aide to Regular Aide at Westside Elementary effective 8-6-18 resulting in a pay increase.