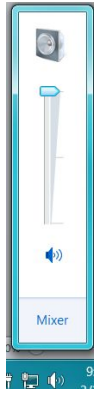


INTERIM STATE TESTING REMINDERS

FOR TEACHERS



- Sound check for students @ Volume 100%
- Pass out ID CARDS -(I recommend that students read quietly during this time)
- Make sure you are logged in to the internet

- Go to CHROME BROWSER 

- Type in: **caaspp.org** 

- Select: **TEST ADMINISTRATOR INTERFACE** (green rectangle in the middle)



- 1 tab go to INTERIM ASSESS. VIEWING SYSTEM &
- 2nd Tab go to SB INTERIM ALL ONLINE TESTS
- Sign in to your email and retrieve the code that is in the email.
- Password _____

- Make sure to UNBLOCK POP UPS
refresh



Click

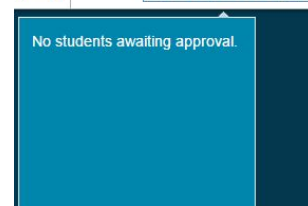
- Select: **+(GREEN)**
- Select: **+ SMARTER INTERIM ASSESSMENT BLOCKS**
- Select: **+ GRADE LEVEL +ELA or MATH, + IAB subject**
- CHECK BOX: For the Block Assessment being taken

- WRITE UP THE TEST SESSION ID (top Rt in gray) for students



- Tell students to begin the sign in process
- Once students are logged in- SELECT: **REFRESH**
- Select: APPROVE ALL (top Rt)
- REVIEW TESTING RULES & TOOLS -- Begin Test

6-3 |  Approvals (0)



TO END TEST:

- Have students still working SELECT: **PAUSE**
- Select: **STOP TEST SESSION, CLICK: OK & LOG OUT**
- **COLLECT ID CARDS – Return them to secure site!**
- Have students: CLOSE SECURE BROWSER