



**Monday, January 14, 2019
Board of Education Meeting**

**BOARD OF EDUCATION
NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT**

12820 South Pioneer Boulevard, Norwalk

**Night Telephone Connections:
Board Room - 868-0431, ext. 2018 and Supt's. Office - 868-0431, ext. 2200.**

Materials prepared in connection with an agenda item are available at the meeting for public viewing. Individuals needing special accommodations must notify the Superintendent or her designee at least two days prior to the meeting date.

**Translation services are available. Please call 562- 210-2200 to request these services.
Servicios de traducción están disponibles. Por favor llame al 562-868-0431 ext. 2200 para obtener estos servicios.**

번역 서비스가 가능합니다. 이러한 서비스를 요청하시려면 562-868-0431(2200)로 연락하시기 바랍니다.

1. OPEN SESSION - 5:30 P.M.

Subject A. Call to Order

Meeting Jan 14, 2019 - Board of Education Meeting

Category 1. OPEN SESSION - 5:30 P.M.

Type Procedural

Subject B. Attendance

Meeting Jan 14, 2019 - Board of Education Meeting

Category 1. OPEN SESSION - 5:30 P.M.

Type Procedural

Subject C. Opportunity for Citizens to Address the Board on Closed Session Agenda

Meeting Jan 14, 2019 - Board of Education Meeting

Category 1. OPEN SESSION - 5:30 P.M.

Type Information

2. CLOSED SESSION

**Subject A. PUBLIC EMPLOYEE
DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT/COMPLAINT**

Meeting Jan 14, 2019 - Board of Education Meeting

Category 2. CLOSED SESSION

Type Information

(Pursuant to Government Code 54957)

District Representative: John M. Lopez, Assistant Superintendent, Human Resources

Subject B. CONFERENCE WITH LABOR NEGOTIATORS

Meeting Jan 14, 2019 - Board of Education Meeting

Category 2. CLOSED SESSION

Type Procedural

(Pursuant to Government Code 54957.6)

District Representative: John M. Lopez, Assistant Superintendent, Human Resources

Employee Organization: CSEA and TANLA

Subject C. CONFERENCE WITH LEGAL COUNSEL, ANTICIPATED LITIGATION

Meeting Jan 14, 2019 - Board of Education Meeting

Category 2. CLOSED SESSION

Type Information

(Pursuant to Government Code 54956.9 (d)(2) or (e)(3)): One potential case

3. OPEN SESSION - 6:30 P.M.

Subject A. Call to Order

Meeting Jan 14, 2019 - Board of Education Meeting

Category 3. OPEN SESSION - 6:30 P.M.

Type Procedural

Subject B. Pledge of Allegiance

Meeting Jan 14, 2019 - Board of Education Meeting

Category 3. OPEN SESSION - 6:30 P.M.

Type Procedural

Pledge of Allegiance to the Flag - Ruben Neves, Grounds Lead

Subject C. Public Announcement of Actions Taken by the Board in Closed Session

Meeting Jan 14, 2019 - Board of Education Meeting

Category 3. OPEN SESSION - 6:30 P.M.

Type Procedural

Subject D. Approval of the Minutes of December 17, 2018

Meeting Jan 14, 2019 - Board of Education Meeting

Category 3. OPEN SESSION - 6:30 P.M.

Type Action, Procedural

Recommended Action That the Minutes of December 17, 2018, be adopted as received.

File Attachments

[Minutes December 17, 2018.pdf \(332 KB\)](#)

Subject E. Adoption of Agenda for this Meeting

Meeting Jan 14, 2019 - Board of Education Meeting

Category 3. OPEN SESSION - 6:30 P.M.

Type Action, Procedural

Recommended Action That the Agenda for this meeting be adopted.

4. INTRODUCTIONS

Subject A. Newly Appointed District Administrators and Classified Management

Meeting Jan 14, 2019 - Board of Education Meeting

Category 4. INTRODUCTIONS

Type Information

Ms. Laura Fisher, Dean of Students, Gardenhill Elementary School

5. BOARD COMMUNICATIONS

Subject A. Student Board Member

Meeting Jan 14, 2019 - Board of Education Meeting

Category 5. BOARD COMMUNICATIONS

Type Information

Joy Rouse, Southeast Academy High School

Subject B. Board Communications

Meeting Jan 14, 2019 - Board of Education Meeting

Category 5. BOARD COMMUNICATIONS

Type Information

Board Communications are provided for the purpose of sharing school-related activities, school visitations, conferences attended, or meetings scheduled.

6. HEARING SECTION

Subject A. Opportunity for Citizens to Address the Board

Meeting Jan 14, 2019 - Board of Education Meeting

Category 6. HEARING SECTION

Type Information

Cards are provided for those wishing to address the Board on which may be written the subject of their remarks. The cards should be given to the secretary prior to the meeting. Section 54954.3 (a) provides opportunity for members of the public to directly address the Governing Board on any item, that is within the subject matter jurisdiction of the Governing Board, provided that no action shall be taken on any item not appearing on the agenda. **In accordance with District Policy 9368, citizens are asked to keep their comments to three (3) minutes or less.**

7. SUPERINTENDENT'S REPORT

Subject A. Superintendent's Report

Meeting Jan 14, 2019 - Board of Education Meeting

Category 7. SUPERINTENDENT'S REPORT

Type Information

The Superintendent's Report is provided for the purpose of making announcements, scheduling meetings and study sessions, conference summaries and other information to keep the Board of Education abreast of the operations of the School District.

Subject B. 2017-2018 Audit Report

Meeting Jan 14, 2019 - Board of Education Meeting

Category 7. SUPERINTENDENT'S REPORT

Type Information

Vavrinek, Trine, Day & Co., LLP, Certified Public Accountants, will provide a report on the District's accounts and records for fiscal year 2017-2018.

File Attachments

Norwalk-La Mirada USD Annual Financial Audit Report 2018.pdf (1,441 KB)

Subject C. 2017-2018 Proposition 39 Building Fund (Measure S and G) Financial and Performance Audit Report

Meeting Jan 14, 2019 - Board of Education Meeting

Category 7. SUPERINTENDENT'S REPORT

Type Information

Vavrinek, Trine, Day & Co., LLP, Certified Public Accountants, will provide the 2017-2018 Proposition 39 Building Fund (Measure S and G) Financial and Performance Audit Report.

File Attachments
Norwalk-La Mirada USD Measure S G Audit Report 2018.pdf (596 KB)

Subject D. Use of Facilities Update

Meeting Jan 14, 2019 - Board of Education Meeting

Category 7. SUPERINTENDENT'S REPORT

Type Presentation

Gerald "Buzz" Mitchell, Director, Maintenance and Operations and Myra Lopez, Manager, Maintenance and Operations will provide an update on Use of Facilities.

File Attachments
Use of Facilities Update - January 14 2018.pdf (1,308 KB)

Subject E. District Logo

Meeting Jan 14, 2019 - Board of Education Meeting

Category 7. SUPERINTENDENT'S REPORT

Type Presentation

Dr. Hasmik Danielian, Superintendent and Joanne Jung, Director, College and Career Pathways will present the proposed design for a new district logo.

8. EMPLOYEE/PTA REPRESENTATIVES' REPORT

Subject A. California School Employees' Association

Meeting Jan 14, 2019 - Board of Education Meeting

Category 8. EMPLOYEE/PTA REPRESENTATIVES' REPORT

Type Information, Report

Subject B. Teachers' Association of Norwalk-La Mirada Area

Meeting Jan 14, 2019 - Board of Education Meeting

Category 8. EMPLOYEE/PTA REPRESENTATIVES' REPORT

Type Information, Report

Subject C. Parent/Teachers' Association (PTA)

Meeting Jan 14, 2019 - Board of Education Meeting
 Category 8. EMPLOYEE/PTA REPRESENTATIVES' REPORT
 Type Information, Report

9. ACTION SECTION - ITEMS 10 - 11

Subject A. Approval of Action Items (Items 10 - 11)

Meeting Jan 14, 2019 - Board of Education Meeting
 Category 9. ACTION SECTION - ITEMS 10 - 11
 Type Action
 Recommended Action All action items (Items 10 - 11) require a motion and a second. A majority vote is required for the motion to pass.

10. MEASURE G BOND

Subject A. Change Order No. 3 with Access Pacific, Inc, for Benton Landscape Renovation & Accessory Building, Formal Bid No. 201718-1 (DSA #03-117773)

Meeting Jan 14, 2019 - Board of Education Meeting
 Category 10. MEASURE G BOND
 Type Action
 Recommended Action That Change Order No. 3 for Benton Landscape Renovation & Accessory Building, Formal Bid No. 201718-1 (DSA #03-117773) be approved.

Change Order No. 3 is for an increase to the contract, in an amount of \$17,387.36, in order to remove and replace City sidewalk to comply with ADA ramp (path-of-travel); and for the Installation of a 2nd backflow device to the existing domestic water line as requested by Suburban Water Systems; along with a credit for corrective work for the backflow preventer fire alarm wire and therefore, increasing the total contract amount (of the project) to \$6,980,905.84. Change Order No. 3 is also for an extension of work time for the project; which will exceed the contract time by 7 calendar days, and therefore changing the date of completion (for work) to March 18, 2019. This bid is a Measure S/G project and does not contain a CBA.

Submitted by: Cindy Jimenez. Director, Purchasing & Warehouse

Referred to the Superintendent by: Estuardo Santillan, Assistant Superintendent, Business Services

Subject B. Change Order No. 4 with Environmental Construction, Inc., for Corvallis Landscape Renovation & Accessory Building, Formal Bid No. 201718-2 (DSA: #03-117774)

Meeting Jan 14, 2019 - Board of Education Meeting
 Category 10. MEASURE G BOND
 Type Action
 Recommended Action That Change Order No. 4 for Corvallis Landscape Renovation & Accessory Building, Formal Bid No. 201718-2 (DSA: #03-117774) be approved.

Change Order No. 4 is for an increase to the contract, in an amount of \$25,287.68, in order to provide additional grading, concrete curb, fencing/gates around existing electrical switchgear; provide additional plant material; provide revised playground striping; soil import; change of irrigation controller antennas to low profile antennas; provide and install additional irrigation reclaimed water signs; and to provide additional wheel stops for new parking lot and therefore, increasing the total contract amount (of the project) to \$6,322,128.01. Change Order No. 4 is also for an extension of work time for the project; which will exceed the contract time by 2 calendar days, and therefore changing the date of completion (for work) to February 18, 2019. This bid is a Measure S/G project and does not contain a CBA.

Submitted by: Cindy Jimenez, Director, Purchasing & Warehouse

Referred to the Superintendent by: Estuardo Santillan, Assistant Superintendent, Business Services

Subject **C. Amend -- Re-Bid: La Mirada H.S. – Gym Expansion & Locker Room Modernization, Bid No. 201819-1 (Formal, DSA #03-118224)**

Meeting Jan 14, 2019 - Board of Education Meeting

Category 10. MEASURE G BOND

Type Action

Recommended Action That the Award of Bid No. 201819-1, with The Nazerian Group, 16218 Ventura Blvd., #10, Encino, CA 91436 be amended to a reduced amount of \$15,244,123.00. This project is being funded by Measure G (Fund 21).

This project was approved for award by the Board of Education on August 27, 2018, with the scope of work consisting of an addition to the existing gymnasium, including new lobby, additional basketball courts with new sports flooring throughout, team rooms, weight room, storage areas, and new restroom facilities. Interior modernization of the existing girls and boy's locker buildings, including new restroom/shower facilities, new lockers and benches, new locker and team room spaces. Consequently, there was an allowance added to the initial award amount (bid price) for unforeseen conditions, with the contract documents (technical specification) defining the same (resulting in a duplicate) and therefore, an amendment is needed to reduce the August 27, 2018 award by <\$300,000>; which will reduce the award amount of the contract to \$15,244,123.00. Also, the initial award was pending (DSA) consent, which has since been obtained. This is a Measure G project, and does contain a CBA.

Submitted by: Cindy Jimenez, Director, Purchasing & Warehouse

Referred to the Superintendent by: Estuardo Santillan, Assistant Superintendent, Business Services

11. POLICY DEVELOPMENT

Subject **A. Repeal BP and RR 1413 and Add BP/RR 1330 Regarding Use of School Facilities**

Meeting Jan 14, 2019 - Board of Education Meeting

Category 11. POLICY DEVELOPMENT

Type Action (Consent)

Recommended Action That the repeal of Board Policy/Rule and Regulation 1413 and the addition of Board Policy/Rule and Regulation 1330 regarding Use of School Facilities be approved for first reading, as attached.

Board approval is requested to repeal Board Policy/Rule and Regulation 1413 and add Board Policy/Rule and Regulation 1330 regarding Use of School Facilities.

Referred to the Superintendent by: Robert Jacobsen, General Counsel

File Attachments

1330 Use of School Facilities Final Ver 2 ADD.pdf (95 KB)

1330 RR Use of School Facilities Final Ver 3.pdf (166 KB)

1413 BP USE OF FACILITIES FOR NON-SCHOOL PURPOSES.pdf (10 KB)

1413 RR GUIDELINES FOR THE USE OF SCHOOL FACILITIES H.pdf (123 KB)

12. CONSENT AGENDA (CA) - ITEMS 13-21

Subject **A. Approval of Consent Agenda (Items 13 - 21)**

Meeting Jan 14, 2019 - Board of Education Meeting

Category 12. CONSENT AGENDA (CA) - ITEMS 13-21

Type Action (Consent)

Recommended Action That all items on the consent agenda (Items 13 - 21) be approved.

13. ACCEPTANCE OF GIFTS (CA)

Subject **A. Acceptance of Gifts Items**

Meeting Jan 14, 2019 - Board of Education Meeting

Category 13. ACCEPTANCE OF GIFTS (CA)

Type Action (Consent)

Recommended Action Acceptance of gifts with letters of appreciation directed to the donors.

a. A check in the amount of \$114.60, donated to Dolland Elementary School, by Box Tops for Education, to be used for school field trips, transportation and/or admission costs; and

b. Cash in the amount of \$140.00, donated to Dulles Elementary School, by Jake and Shawna Rojas, to be used for field trip admissions; and

c. Cash in the amount of \$199.00, donated to Dulles Elementary School, by Dulles Parents, to be used for field trip admissions; and

d. A check in the amount of \$88.91, donated to Glazier Elementary School, by Frantone's Pizza and Spaghetti Villa, to be used for 5th grade Science Camp scholarships, other school activities, supplies and/or Meet the Masters Art Program; and

e. A check in the amount of \$175.00, donated to Johnston Elementary School, by Lifetouch, to be used for student trips and/or buses; and

f. Cash in the amount of \$675.00, donated to La Pluma Elementary School, by La Pluma Elementary School, to be used for Knott's Berry Farm trip; and

g. Cash and checks in the amount of \$2,860.00, donated to La Pluma Elementary School, by La Pluma Elementary School, to be used for Thousand Pines Science Camp; and

- h. Cash in the amount of \$863.00, donated to La Pluma Elementary School, by La Pluma Elementary School, to be used for San Juan Capistrano Mission trip; and
- i. Cash in the amount of \$86.00, donated to Benton Middle School, by Bucket Donations, to be used for VAPA – Drama program; and
- j. Cash in the amount of \$308.00, donated to Waite Middle School, by Bucket Donations, to be used for VAPA band/instrumental & choir program, festival, fieldtrips, shirts, and/or end of year/semester banquets; and
- k. Check in the amount of \$1,000.00, donated to John Glenn High School, by Los Angeles Chargers Charities, to be used for supplies; and
- l. Cash in the amount of \$100.00, donated to La Mirada High School, by Yong Choi, to be used for tournament fees; and
- m. A check in the amount of \$1,236.25, donated to La Mirada High School, by Rubio’s, to be used for Senior Scholarships in Math; and
- n. A check in the amount of \$250.00, donated to Norwalk-La Mirada Unified School District, by Engage in Depth, to be used for any department needs.

Referred to the Board of Education by: Dr. Hasmik Danielian, Superintendent

File Attachments
 Gifts_14January2019.pdf (540 KB)

14. CLAIMS AND ACCOUNTS (CA)

Subject **A. Claims and Accounts**

Meeting Jan 14, 2019 - Board of Education Meeting

Category 14. CLAIMS AND ACCOUNTS (CA)

Type

1. Purchase Order records submitted for Board approval. Cutoff Dates: 12/06/2018 to 01/07/2019. Itemized list of supplemental sheets (Pages 1 - 12) are attached.

2. Payroll

| PAYROLL ID | ISSUE DATE | PAYROLL TOTAL |
|------------|------------|----------------|
| 10WD6 | 12/14/2018 | \$879,678.61 |
| EOM6 | 12/21/2018 | \$8,073,851.08 |

3. B Warrant Registers for the Period of 12/03/2018 – 12/20/2018

B Warrant Numbers

- 24958835 to 24958885
- 24961394 to 24961426

24963905 to 24963941
 24966903 to 24966945
 24970811 to 24970865
 24973615 to 24973662
 24976988 to 24977001
 24979882 to 24979950
 24983330 to 24983354
 24986217 to 24986307
 24989071 to 24989185
 24991788 to 24991818
 24994714 to 24994767
 00426745 to 00426745
 00426949 to 00426949
 24997833 to 24997935

| Fund Number | B Warrant Fund Summary | Totals |
|--------------------|-----------------------------------|-----------------------|
| 01.0 | General | \$1,783,252.43 |
| 10.0 | Special Ed | 0.00 |
| 11.0 | Adult | 76,125.07 |
| 12.0 | Child Care | 36,600.55 |
| 13.0 | Cafeteria | 342,014.52 |
| 14.0 | Deferred Maintenance | 125,007.81 |
| 15.0 | Pupil Transportation | 0.00 |
| 21.0 | Building | 3,811,624.68 |
| 25.0 | Capital Facilities | 33,093.75 |
| 30.0 | Lease Purchase | 0.00 |
| 35.1 | County Facilities | 0.00 |
| 40.1 | Special Reserve Fund - #2 Wright | 345,369.88 |
| 40.2 | Special Reserve Fund - #3 Hoxie | 95,722.00 |
| 40.3 | Special Reserve Fund - #4 McNally | 0.00 |
| 40.4 | Special Reserve Fund - #1 Neff | 0.00 |
| 63.0 | Child Care Enterprise | 380.05 |
| 67.1 | Benefit | 2,109,928.41 |
| 67.2 | Liability/Property | 3,211.69 |
| 67.3 | Worker's Compensation | 107,707.31 |
| 73.0 | Foundation Trust | 0.00 |
| 76.0 | Payroll | 959,937.79 |
| GRAND TOTAL | | \$9,829,975.94 |

The above purchases, payments, and/or collections were made in accordance with the adopted Purchasing Policies and meet the requirements of the Education Code.

Submitted to the Superintendent by Estuardo Santillan, Assistant Superintendent Business Services

File Attachments
201901081524.pdf (324 KB)

15. BUILDING PROGRAM (CA)

Subject **A. Change Order No. 1 with The Nazerian Group, for Installation of Los Alisos Portable Classroom Building, Formal Bid No. 201718-10 (DSA #03-117927)**

Meeting Jan 14, 2019 - Board of Education Meeting

Category 15. BUILDING PROGRAM (CA)

Type Action (Consent)

Recommended Action That Change Order No. 1 for Installation of Los Alisos Portable Classroom Building, Formal Bid No. 201718-10 (DSA #03-117927) be approved.

Change Order No. 1 is for an increase to the contract, in an amount of \$12,396.18, in order to provide and install additional bedding material; and to provide and install fencing behind the portable classroom building and therefore, increasing the total contract amount (of the project) to \$586,519.18. Change Order No. 1 is also for an extension of work time for the project; which will exceed the contract time by 60 calendar days, and therefore changing the date of completion (for work) to November 28, 2018. This bid is not a Measure G project and does not contain a CBA.

Submitted by: Cindy Jimenez, Director, Purchasing & Warehouse

Referred to the Superintendent by: Estuardo Santillan, Assistant Superintendent, Business Services

Subject **B. Notice of Completion with The Nazerian Group, for Installation of Los Alisos Portable Classroom Building, Formal Bid No. 201718-10 (DSA #03-117927)**

Meeting Jan 14, 2019 - Board of Education Meeting

Category 15. BUILDING PROGRAM (CA)

Type Action (Consent)

Recommended Action That the filing of the Notice of Completion with The Nazerian Group, for the Installation of Los Alisos Portable Classroom Building project, Formal Bid No. 201718-10 (DSA #03-117927) be approved.

This notice is for the completion of the Installation of Los Alisos Portable Classroom Building project. This bid is not a Measure G project and does not contain a CBA.

Submitted by: Cindy Jimenez, Director, Purchasing & Warehouse

Referred to the Superintendent by: Estuardo Santillan, Assistant Superintendent, Business Services

Subject **C. Change Order No. 1 with Newman Midland Corp., for Norwalk H.S. Portable Weight Room & Fire Loop, Formal Bid No. 201819-7 (DSA: #03-117896)**

Meeting Jan 14, 2019 - Board of Education Meeting
 Category 15. BUILDING PROGRAM (CA)
 Type Action (Consent)
 Recommended Action That Change Order No. 1 for Norwalk H.S. Portable Weight Room & Fire Loop, Formal Bid No. 201819-7 (DSA: #03-117896) be approved.

Change Order No. 1 is for an increase to the contract, in an amount of \$11,316.39 in order to remove 97' x 2.5' portion of existing paving and patch back due to interference with new fire line trench; and to provide and install additional concrete at portable classroom landings and ramps and therefore, increasing the total contract amount (of the project) to \$730,061.39. Change Order No. 1 will not extend the contract time for the completion of work. This bid is not a Measure G project and does not contain a CBA.

Submitted by: Cindy Jimenez, Director, Purchasing & Warehouse

Referred to the Superintendent by: Estuardo Santillan, Assistant Superintendent, Business Services

16. AUTHORIZATION TO ISSUE PURCHASE ORDER (CA)

Subject A. Ratification: Authorization to issue Purchase Order – for Interim Trash/Recycle/Organic Waste Services

Meeting Jan 14, 2019 - Board of Education Meeting
 Category 16. AUTHORIZATION TO ISSUE PURCHASE ORDER (CA)
 Type Action (Consent)
 Recommended Action That the ratification of issuance of a Purchase Order, in connection with Interim Disposal Services, to Ware Disposal Inc., P.O. Box 1318, Santa Ana, CA 92702, to be funded by the General Fund (01), be approved.

Interim Disposal Services – Ware Disposal, Inc. Interim Disposal Services – Ware Disposal, Inc.

District had to seek another waste hauler to remove trash, recycle and organic waste from school sites and the district office, on an interim basis, and issue a purchase order for services starting 1-11-19 thru 6-30-19. The expense will not exceed the State’s Bid Limit, currently at \$90,200.00 (per Public Contract Code 20111), with the District having a new contract in place for July 1, 2019.

| | Service Frequency | Monthly Rate | | | Service Frequency | Monthly Rate |
|-----------------------|-------------------|--------------|---------------|---------------------------|-------------------|--------------|
| Solid Waste Fees: | 1x week | \$109.45 | Ware Disposal | Recycle Fees: | 1x week | \$95.00 |
| | 2x week | \$119.45 | | | 2x week | \$105.00 |
| | 3x week | \$129.45 | | | 3x week | N/A |
| | 4x week | N/A | | Extra Dump Charge Per Bin | | \$25.00 |
| | 5x week | \$217.75 | | | | |
| Extra Dump Charge Per | | \$25.00 | | | | |

| | | | | | | |
|----------------------------|--|----------|--|--|--|--|
| Bin | | | | | | |
| Delivery, per Bin | | \$15.00 | | | | |
| Roll off, 40 yard, per box | | \$489.30 | | | | |

Submitted by: Cindy Jimenez, Director, Purchasing & Warehouse

Referred to the Superintendent by: Estuardo Santillan, Assistant Superintendent, Business Services

17. BUDGETARY ACTION (CA)

Subject **A. 2017-2018 Annual Audit Report**

Meeting Jan 14, 2019 - Board of Education Meeting

Category 17. BUDGETARY ACTION (CA)

Type Action (Consent)

Recommended Action That the District's 2017-2018 Annual Audit Report be received and filed.

Report of audit of District accounts and records for the fiscal year 2017-2018 by Vavrinek, Trine, Day & Co., LLP, Certified Public Accountants.

Educational Code Sections 41020 through 41020.8, requires that copies of the District's annual audit report be filed with the County and State offices by December 15, 2018. Audit reports have been filed as required with:

Los Angeles County Office of Education (LACOE)

California Department of Education (CDE)

State Controller's Office (SCO)

U.S. Department of Health and Human Services (HHS)

A representative of the auditing firm will be available for questions as necessary.

Submitted by: Manuel Cardoso, Director, Fiscal Services

Referred to the Superintendent by: Estuardo Santillan, Assistant Superintendent, Business Services

Subject **B. 2017-2018 Proposition 39 Building Fund (Measure S and G) Financial and Performance Audit.**

Meeting Jan 14, 2019 - Board of Education Meeting

Category 17. BUDGETARY ACTION (CA)

Type Action (Consent)

Recommended Action That the 2017-2018 Proposition 39 Building Fund (Measure S and G) Financial and Performance Audit be received and filed.

Report of Proposition 39 Building Fund (Measure S and G) Annual Audit for the fiscal year 2017-2018 by Vavrinek, Trine, Day & Co., LLP.

Proposition 39 requires certain “accountability requirements.” (California Constitution, Article XIII A, § 1(b)(3).) One of the requirements is that the School District “conduct an annual, Independent Performance Audit to ensure that the funds have been expended only on the specific projects listed.” (California Constitution, Article XIII A, §1(b)(3)(C).) A related requirement is that the School District “conducts an annual, Independent Financial Audit of the proceeds from the sale of the bonds until all of the proceeds have been expended for the school facilities projects.”(California Constitution, Article XIII A, § 1(b)(3)(D).)

A representative of the auditing firm will be available for questions as necessary.

Submitted by: Manuel Cardoso, Director of Fiscal Services

Referred to the Superintendent by: Estuardo Santillan, Assistant Superintendent, Business Services

18. CONTRACTS \$4,000 AND OVER (CA)

Subject A. City of Norwalk

Meeting Jan 14, 2019 - Board of Education Meeting

Category 18. CONTRACTS \$4,000 AND OVER (CA)

Type Action (Consent)

Dollar Amount \$775.70

Recommended Action Approve and authorize execution of amendment.

Amendment No. 1 to Subrecipient Agreement with City of Norwalk to receive an additional \$775.70 in Community Development Block Grant funds; from \$30,000.00 to \$30,775.70 for the tuition cost of approved training program participants at the Norwalk-La Mirada Adult School. All other terms and conditions to remain as approved by the Board of Education on March 19, 2018.

Requested by Dr. Patricio Vargas

File Attachments
201812131627.pdf (100 KB)

Subject B. Exceptional Educational Services

Meeting Jan 14, 2019 - Board of Education Meeting

Category 18. CONTRACTS \$4,000 AND OVER (CA)

Type Action (Consent)

Dollar Amount \$6,000.00

Budget Source 01.0-6500.0-5001-2110-5850-79 (Special Education)

Recommended Action Approve/Ratify and authorize execution of contract.

Independent Contractor Agreement with Exceptional Educational Services to provide traumatic brain injury educational consultation and services for Student #923783. This Agreement is effective August 16, 2018 through June 30, 2019.

Requested by Dr. Patricio Vargas

File Attachments
201812131603.pdf (138 KB)

Subject C. Level Up Entertainment

Meeting Jan 14, 2019 - Board of Education Meeting

Category 18. CONTRACTS \$4,000 AND OVER (CA)

Type Action (Consent)

Dollar Amount \$17,500.00

Budget Source ASB

Recommended Action Approve and authorize execution of contract.

Independent Contractor Agreement with Level Up Entertainment (LUE) to provide La Mirada High School with a Custom Dance Package for up to 350 students for Sadies 2019 to be held on February 1, 2019. Services include exclusive use of Glowzone, Huntington Beach including but not limited to use of venue games and activities, LUE disc jockey, dance area, food and beverages, licensed security staff, photo booth, complimentary chaperones, applicable tax and liability insurance.

Requested by Dr. Patricio Vargas

File Attachments
201812131616.pdf (322 KB)

Subject D. ABC Consulting

Meeting Jan 14, 2019 - Board of Education Meeting

Category 18. CONTRACTS \$4,000 AND OVER (CA)

Type Action (Consent)

Dollar Amount \$8,000.00

Budgeted Yes

Budget Source 01.0-3010.0-1110-1000-5850-29 (Title I)

Recommended Action Approved and authorize execution of contract.

Independent Contractor Agreement with ABC Consulting to provide professional development for Glazier Elementary School staff developing language and literacy with English Language Learners by using interactive read aloud and shared reading. This Agreement is effective January 14, 2019 through June 4, 2019. Services include planning, full day demo lessons, and coaching in classes.

Requested by Dr. Patricio Vargas

File Attachments
[201812141457.pdf \(377 KB\)](#)

Subject **E. Los Angeles County Office of Education**

Meeting Jan 14, 2019 - Board of Education Meeting

Category 18. CONTRACTS \$4,000 AND OVER (CA)

Type Action (Consent)

Dollar Amount \$427,805.00

Recommended Action Approve and authorize execution of amendment.

Amendment No. 3 to Contract with the Los Angeles County Office of Education to increase the total contract value by \$427,805.00; from \$10,127,074.00 to \$10,554,879.00 to provide additional funding for the construction of Moffitt modular and other minor improvements for the Head Start/State Preschool programs. All other terms and conditions to remain as approved by the Board of Education on November 26, 2018.

Requested by Dr. Patricio Vargas

File Attachments
[201901071618.pdf \(220 KB\)](#)

Subject **F. Linda Meyer**

Meeting Jan 14, 2019 - Board of Education Meeting

Category 18. CONTRACTS \$4,000 AND OVER (CA)

Type Action (Consent)

Dollar Amount \$6,800.00

Budgeted Yes

Budget Source 01.0-4203.0-4760-2110-5810-79 (Title III)

Recommended Action Approve/Ratify and authorize execution of contract.

Independent Contractor Agreement with Linda Meyer to provide English Learner Shadow Study application for teacher professional learning session on specific instructional strategies to support English Language Learners. This Agreement is effective August 1, 2018 through October 27, 2018.

Requested by Dr. Patricio Vargas

File Attachments

201901071533.pdf (746 KB)

Subject **G. Pliha Speech & Learning Center**

Meeting Jan 14, 2019 - Board of Education Meeting

Category 18. CONTRACTS \$4,000 AND OVER (CA)

Type Action (Consent)

Dollar Amount \$19,200.00

Budget Source 01.0-6500.0-5001-2110-5825-79 (Special Education)

Recommended Action Approve/Ratify and authorize execution of contract.

Independent Contractor Agreement with Pliha Speech & Learning Center to provide speech and language, reading and comprehension services for Student #930273, as per Settlement Agreement. This Agreement is effective November 1, 2018 through June 30, 2019. Services will be provided at a rate of \$100.00 per hour.

Requested by Dr. Patricio Vargas

File Attachments
201901071542.pdf (148 KB)

Subject **H. Arrowhead Ranch**

Meeting Jan 14, 2019 - Board of Education Meeting

Category 18. CONTRACTS \$4,000 AND OVER (CA)

Type Action (Consent)

Dollar Amount \$23,120.00

Budget Source ASB

Recommended Action Approve and authorize execution of contract.

Outdoor Science School Contract with Arrowhead Ranch to provide eighty (80) Benton Middle School students with overnight accommodations and an educational program. This Agreement is effective October 14, 2019 - October 18, 2019. Services will be provided at a rate of \$289.00 per student.

Requested by Dr. Patricio Vargas

File Attachments
201901071550.pdf (85 KB)

Subject **I. ENCORP**

Meeting Jan 14, 2019 - Board of Education Meeting

Category 18. CONTRACTS \$4,000 AND OVER (CA)

Type Action (Consent)
 Dollar Amount \$941.00
 Budget Source as per PO #181867

Recommended Action Approve and authorize execution of contract.

Amendment #2 to Consultant Services Agreement with ENCORP to increase the total contract value by \$941.00; from \$3,850.00 to \$4,791.00 for additional abatement monitoring services for the John Glenn High school New Synthetic Sports Field and Accessory Buildings Project. All other terms and conditions to remain as approved on January 9, 2018.

Requested by Estuardo Santillan

File Attachments
[201901071628.pdf \(30 KB\)](#)

Subject J. DoubleTree by Hilton
 Meeting Jan 14, 2019 - Board of Education Meeting
 Category 18. CONTRACTS \$4,000 AND OVER (CA)
 Type Action (Consent)
 Dollar Amount \$6,125.00
 Recommended Action Approve/Ratify contract.

Event Agreement with DoubleTree by Hilton Los Angeles-Norwalk to provide room rental and food & beverages for the District's Employee of the Year event on March 21, 2019. Services will be provided for a minimum food and beverage of \$5,625.00 and \$500.00 room rental for a total estimate of \$6,125.00. A 22% service charge and 9.50% current California sales tax is applied to all food and beverage, room rental fees, audio visual, etc.

Requested by Estuardo Santillan

File Attachments
[201901111057.pdf \(462 KB\)](#)

19. REQUEST FOR CONFERENCE ATTENDANCE (CA)

Subject A. Conference Items a - e
 Meeting Jan 14, 2019 - Board of Education Meeting
 Category 19. REQUEST FOR CONFERENCE ATTENDANCE (CA)
 Type Action (Consent)
 Recommended Action That travel items a - e be approved, as attached.

a. That District representation by Laura Valenzuela, Angelica Cuevas (Parent), and Elizabeth Gonzales (Parent), be approved to participate in "CABE 2019," Long Beach, CA, March 22, 2019; and authorization be granted for

Meeting Jan 14, 2019 - Board of Education Meeting

Category 20. PUBLIC RELATIONS RESOLUTIONS (CA)

Type Action (Consent)

Recommended Action That the Resolution proclaiming February 4-8, 2019 as National School Counseling Week be adopted, as attached.

File Attachments
National School Counseling Week 2019.pdf (47 KB)

21. ROUTINE PERSONNEL (CA)

Subject A. Personnel Report

Meeting Jan 14, 2019 - Board of Education Meeting

Category 21. ROUTINE PERSONNEL (CA)

Type Action (Consent)

Personnel Action Highlights that define cumulative actions for this Board Agenda have been compiled for the time period encompassing 12/07/2018 thru 01/04/2019.

These highlights include:

| | |
|---|----|
| New Positions Added (Per Month): | 0 |
| Total Number of Employees Hired into New Positions (Per Month): | 0 |
| Replacements/Reclassifications (Per Month): | 12 |
| Lay Offs (Per Month): | 0 |

Submitted to the Superintendent by: John M. Lopez, Assistant Superintendent, Human Resources

Referred to the Board of Education by: Hasmik Danielian, Ed.D., Superintendent

File Attachments
Personnel Report - January 14, 2019.pdf (81 KB)

Subject B. Local Teacher Assignment Option 2018-2019

Meeting Jan 14, 2019 - Board of Education Meeting

Category 21. ROUTINE PERSONNEL (CA)

Type Action (Consent)

Preferred Date Aug 06, 2018

Absolute Date Aug 06, 2018

Recommended Action That the Local Teacher Assignment Option be approved for the attached assignments.

A. Education Code 44258.3 allows local school districts to assign teachers who hold teaching credentials to teach departmentalized classes with their consent in grades K-12, irrespective of the designations on their teaching credentials. The teacher's competence must be verified according to policies and procedures established by the governing board consistent with the language of the statute.

B. Education Code 44256(b) allows the holder of a Multiple Subject or Standard Elementary Teaching Credential to teach any subject in departmentalized classes below grade 9 if the teacher has twelve semester units or six upper division or graduate semester units of course work in the subject to be taught from an accredited institution. Action of the governing board and teacher consent is required.

C. Education Code 44263 allows the holder of a teaching credential to serve, by resolution of the governing board and with the consent of the teacher, in a departmentalized class if the teacher has completed eighteen semester units of course work, or nine semester units of upper division or graduate course work, in the subject to be taught.

D. Education Code 44258.2 allows the holder of a Single Subject or Standard Secondary Teaching Credential to be assigned to teach classes in grades 5 through 8 in a middle school. The teacher must have a minimum of twelve semester units or six upper division or graduate semester units of course work in the subject to be taught from an accredited institution. Action of the governing board and teacher consent is required.

E. Education Code 44258.7(b) allows a full-time teacher who holds a credential in a subject other than physical education to coach a competitive sport for which the students receive physical education credit for one period a day, if the teacher has completed a minimum of 20 clock hours of first aid instruction appropriate to the specific sport. Action by the local governing board is required.

F. Education Code 44865 provides staffing options for specified types of programs. A valid teaching credential issued by the State Board of Education or the Commission for Teacher Preparation and Licensing, based on a bachelor's degree, student teaching, and special fitness to perform, shall be deemed qualifying for assignment as a teacher in the following assignments, provide that the assignment of a teacher to a position for which qualifications are prescribed by this section shall be made only with the consent of the teacher:

(a) Continuation Schools (b) Necessary small high schools (c) Home teacher

Referred to the Superintendent by: John M. Lopez, Assistant Superintendent, Human Resources

File Attachments

[Local Teacher Assignment Option - January 14, 2019.pdf \(60 KB\)](#)

Subject

C. Credential Waiver

Meeting

Jan 14, 2019 - Board of Education Meeting

Category

21. ROUTINE PERSONNEL (CA)

Type

Action (Consent)

Recommended Action That the variable term credential waiver for Elizabeth Magana be approved.

Appendix D: Division VIII of Title 5, California Code of Regulations Credential Waivers 80120.

Purpose and Categories of Waivers. The following category of waiver will be considered under the provisions of Education Code Section 44225(m):

(b) **Variable Term Waivers:** Waivers to provide applicants with additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options.

NOTE: Authority Cited: Section 44225(q), Education Code. Reference: Section 44225, subdivisions (g) and (m), Education Code.

Elizabeth Magana
 Spanish
 01/15/2019 - 06/05/2019

Referred to the Superintendent by: John M. Lopez, Assistant Superintendent, Human Resources

Referred to the Board of Education by: Hasmik J. Danielian Ed.D., Superintendent

Subject **D. Recommendation: Quarterly Uniform Complaint Report (2nd) Quarter (2018-2019) School Year**

Meeting Jan 14, 2019 - Board of Education Meeting

Category 21. ROUTINE PERSONNEL (CA)

Type Action

Recommended Action That the Quarterly Uniform Complaint Report Summary for the (2nd) Quarter of the 2018-2019 School Year with "0" Number of Complaints Received; "0" Number of Complaints Resolved; "0" Number of Complaints Unresolved, be accepted.

EXPLANATORY STATEMENT:

On a quarterly basis, Education Code 35186 requires the Superintendent or designee to report to the County Superintendent of Schools and the District Governing Board summarized data on the nature and resolution of all complaints addressing insufficient instructional materials, teacher vacancies and miss-assignments, and emergency or urgent facilities issues. The summaries must be publicly reported at a regularly scheduled meeting of the Board of Education.

| | |
|---|---|
| District Name: | Norwalk-La Mirada Unified School District |
| Quarter covered by this report: | October 1, 2018 - December 31, 2018 |
| Please fill in the following table. Enter 0 in any cell that doesn't apply. | |

| | Number of Complaints Received in Quarter | Number of Complaints Resolved | Number of Complaints Unresolved |
|--|--|-------------------------------|---------------------------------|
| | | | |

| | | | |
|-----------------------------------|---|---|---|
| Instructional Materials | 0 | 0 | 0 |
| Facilities | | | |
| Teacher Vacancy & Miss-assignment | | | |
| Totals | 0 | 0 | 0 |

Submitted to the Superintendent by: John M. Lopez, Assistant Superintendent, Human Resources

Referred to the Board of Education by: Hasmik Danielian, Ed.D, Superintendent

22. CLOSED SESSION - UNFINISHED BUSINESS

Subject **A. Closed Session - Unfinished Business**

Meeting Jan 14, 2019 - Board of Education Meeting

Category 22. CLOSED SESSION - UNFINISHED BUSINESS

Type Information

The board will address any unfinished closed session item noted in section 2 above and will announce those items before going to closed session.

23. OPEN SESSION

Subject **A. Public Announcement of Actions Taken by the Board in Closed Session**

Meeting Jan 14, 2019 - Board of Education Meeting

Category 23. OPEN SESSION

Type Procedural

24. ADJOURNMENT

Subject **A. Adjournment**

Meeting Jan 14, 2019 - Board of Education Meeting

Category 24. ADJOURNMENT

Type Action, Procedural

Recommended Action That the meeting be adjourned.