



ADDISON SCHOOL DISTRICT 4 – ADDISON, ILLINOIS

Minutes of the Regular Board Meeting of August 30, 2017 held at the Indian Trail Junior High School Board Room.

Vice-President Towns called the regular meeting to order at 7:13 p.m.



Roll call showed the following individuals:

- PRESENT: Aranda, Daniels, Frangidakis, Lange, Ruffolo, Towns, Williams (by phone)
- ABSENT: None

A quorum was declared present.

Mr. Wartman led the audience in the Pledge of Allegiance.

Motion #1: Approval of Minutes

Motion by Mr. Daniels, second by Mr. Lange to approve the Minutes of the Regular Session meeting of July 26, 2017.

- ROLL CALL VOTE: AYE: Aranda, Daniels, Frangidakis, Lange, Ruffolo, Towns, Williams
- ABSENT: None
- NAY: None...Motion #1 Carried.

Motion #2: Approval of Accounts Payable for the Month of August 2017

Motion by Mr. Ruffolo, second by Mr. Daniels to approve the Accounts Payable for August 2017.

Education Fund	\$1,488,958.63
Operations & Maintenance Fund	\$ 438,549.85
Debt Fund	\$ 925.00
Transportation Fund	\$ 102,099.02
Municipal Retirement/SS Fund	<u>\$ 20,945.49</u>
Total	\$ 2,051,477.99

- ROLL CALL VOTE: AYE: Daniels, Frangidakis, Lange, Ruffolo, Towns, Williams, Aranda
- ABSENT: None
- NAY: None...Motion #2 Carried.

Motion #3: Approval of Payroll for the Month of July 2017

Motion by Mr. Aranda, second by Mr. Lange to approve the Payroll for July 2017, as follows:

Education Fund	\$ 251,998.52
Building Fund	\$ 44,940.81
Transportation Fund	<u>\$ 2,690.64</u>
Total	\$ 299,629.97

- ROLL CALL VOTE: AYE: Frangidakis, Lange, Ruffolo, Towns, Williams, Aranda, Daniels
- ABSENT: None
- NAY: None...Motion #3 Carried.

Communications/Public Participation on Agenda Items: None

Presentation:

- Mrs. Katie Purse, Principal of Wesley Elementary School, made a presentation to the Board *Ten Things you should know about Wesley School*. Here is a summary of her presentation:
 - They are not the baby school, but a “little slice of heaven on the west side of town”.
 - They tell their stories via weekly email blasts, weekly posts on their school website, social media posts, *School Messenger* voice mail reminders, newsletters, blogs, online web groups and more.
 - According to the *Panorama Survey*, they are very proud of their culture, which was well established last year.
 - Everyone participates to make them great, including building committees, office staff, Education Support Personnel (ESP), licensed staff and Administration.
 - They LOVE the new improvements to their school, such as wireless mics, basketball nets/backboards, classroom lighting/whiteboards, new teacher desks, and an office makeover. Thank you to the Board of Education for supporting Wesley.
 - Wesley’s Student Council is a BIG contributor, both at Wesley and out in the community.
 - They work together with the PTA to be able to offer parties, dances, social functions and assemblies.
 - They have many new initiatives for this school year. These include Number Talks, Reading Is Fun, Class Meetings focusing on Social Emotional Learning, Technology Integration, Professional Development for ESPs, Student Goal Setting and Parent Engagement.
 - They are helping the community get to know their staff by posting staff bios on their website.
 - They are #WILD4WESLEY, an important part of #ASD4ALL!!

Administrative Reports:

Superintendent’s Report – Mr. Langton reported on the following:

- A huge thank you to Mrs. Purse for her great presentation. He reminded the Board of their request to have these presentations monthly.
- Wow, it was a great start to the new school year with much enthusiasm. Positive attitudes and careful planning contributed to this.
- Another thank you to the Educational Development Council (EDC), who helped plan the Institute Days’ programming. The all staff program at Medinah Shriners Banquets began with a “pep rally-like” environment. Following the excitement, keynote speaker Joe Sanfelippo helped staff to understand the importance of sharing the success of our students with a larger audience through the use of social media, podcasting, etc. He is so proud of the entire District 4 staff, as they are embracing this concept and the power of WE are #ASD4ALL. He asked the Board to spend some time looking at Twitter feeds from staff. District 4 is blossoming!

Assistant Superintendent for Business Report – Mr. Keeley reported on the following:

- The district surprisingly recently received payments 3 of 4 of Mandated Categoricals (MCAT) from the 2016-2017 fiscal year. However, the State still owes District 4 \$1.3 million in MCAT funding from FY16-17. The legislature continues to seek a resolution to the 2017-2018 funding stalemate. On August 31st, all will be waiting and watching for the Governor to sign SB1947. This accomplishment would allow General State Aid (GSA) payments to be disbursed.

- He is pleased to report that on the opening day of school, most buses were on time and arrived at all schools as expected. Many thanks to Gina Grabowski, Business Information Specialist, for her collaboration with the district bus company, *First Student*, to accomplish this feat. In general, there continues to be a shortage of bus drivers.
- The first of three Insurance Advisory Board (IAB) meetings will take place on October 4th. This group will work together to identify ways to improve benefit offerings and identify efficiencies within the program. The IAB has also announced that the district's annual wellness screenings have been moved from the spring to the fall, in order to offer flu vaccinations. The screenings will take place on October 17th and 19th.
- The Facilities Department put their efforts into overdrive this summer, in order to be ready for school's opening day. A list of detailed list of their efforts was given to the Board.

Assistant Superintendent for Curriculum & Instruction Report – Mrs. Haney reported on the following:

- During the first Institute Day, staff was able to spend time in their buildings working with principals on school initiatives and later meeting with grade levels/teams/departments to discuss instructional information. Staff was also provided an opportunity to view the solar eclipse. Another round of thanks to EDC, Joe Sanfelippo and all who worked together to make the all staff Institute Day a huge success. Dr. Sanfelippo was also able to visit each school and have conversations with staff about how important it is to celebrate and share our stories.
- A schedule of the curriculum committee meetings was distributed to the Board. EDC will continue planning for Late Start Mondays, Early Release Days and Institute Days for all staff members, aligning with district initiatives and building needs.
- This summer, principals and six other staff members were trained to become certified Crisis Prevention Institute (CPI) trainers. In turn, approximately 90 staff members were then trained in CPI by these trainers.
CPI replaces the former MENTA training. The Board was given a summary/philosophy of CPI. Mr. Langton thanked Keri Karpman for overseeing these events. Training the trainers is less expensive and we are the only NDSEC district currently doing this practice.
- The Technology Department is completing an inventory of the new student technology devices for grade 1, 4 and 7. The next step will be to get the web filtering up and running and test it out. Professional Development for teachers will begin in early October, prior to deployment. A comparison of estimated hardware and licensing costs versus the actual costs was presented to the Board. The actual costs came in significantly lower than the estimates.

Motion #4 Acceptance of District 4 Staff Resignation Requests

Motion by Mr. Lange, second by Mr. Ruffolo to approve the District 4 staff resignation requests for the following individuals:

LICENSED PERSONNEL-RESIGNATIONS

Danielle DeLaCruz

Position: 2nd Grade Teacher

Effective Date: 06/08/2017

School: Stone

Alexa Krueger

Position: Early Childhood Teacher

Effective Date: 06/08/2017

School: Early Learning Center

Susan Lesmeister

Position: Math Teacher

Effective Date: 06/08/2017

School: Indian Trail Jr. High

Laura Taylor
Position: Writing Workshop Teacher

Effective Date: 06/08/2017
School: Indian Trail Jr. High

EDUCATIONAL SUPPORT PERSONNEL- RESIGNATIONS

Antonella Coleman
Position: Para Educator

Effective Date: 06/07/2017
School: Indian Trail Jr. High

Anita Dattolo
Position: Para Educator

Effective Date: 06/07/2017
School: Indian Trail Jr. High

Ron Farina
Position: Para Educator

Effective Date: 06/07/2017
School: Army Trail

Jeremy Kossak
Position: Para Educator

Effective Date: 06/07/2017
School: Indian Trail Jr. High

Kristin Krezel
Position: Para Educator

Effective Date: 06/07/2017
School: Indian Trail Jr. High

Valerie Krueger
Position: Para Educator

Effective Date: 06/07/2017
School: Indian Trail Jr. High

Kimberly Lor
Position: Para Educator

Effective Date: 06/07/2017
School: Early Learning Center

Alejandra Martinez
Position: Para Educator

Effective Date: 06/07/2017
School: Fullerton

Trisha Martinez
Position: Health Specialist

Effective Date: 06/07/2017
School: Indian Trail Jr. High

Herlinda Melendez
Position: Para Educator

Effective Date: 06/07/2017
School: Lincoln/Ardmore

Kaelynn Merida
Position: Para Educator

Effective Date: 06/07/2017
School: Early Learning Center

Lisa Morrone
Position: Para Educator

Effective Date: 06/07/2017
School: Lincoln

Lee Obrzut
Position: Para Educator

Effective Date: 06/07/2017
School: Lincoln/Fullerton

Denisse Perez
Position: Para Educator

Effective Date: 06/07/2017
School: Lincoln

Claudine Schiffer
Position: Para Educator

Effective Date: 06/07/2017
School: Lake Park

Elizabeth Trejo
Position: Student Records Clerk

Effective Date: 06/07/2017
School: Indian Trail Jr. High

Alfredo Zamaniego
Position: Para Educator

Effective Date: 06/07/2017
School: Lake Park

ROLL CALL VOTE:	AYE:	Lange, Ruffolo, Towns, Williams, Aranda, Daniels, Frangidakis
	ABSENT:	None
	NAY:	None...Motion #4 Carried.

Motion #5: Approval of District 4 Staff Employment/Reassignment Requests

Motion by Mr. Ruffolo, second by Mr. Daniels to approve the District 4 staff employment/reassignment requests for the following individuals:

LICENSED PERSONNEL – EMPLOYMENT

<u>Jenna Boggs</u> Position: Computer Teacher	Effective Date: 08/21/2017 School: Indian Trail Jr. High
<u>Tara Corral</u> Position: PFA Teacher	Effective Date: 08/21/2017 School: Early Learning Center
<u>Brian Drews</u> Position: General Music Teacher	Effective Date: 08/21/2017 School: Indian Trail Jr. High
<u>Esther Fiala</u> Position: 8 th Grade Math Teacher	Effective Date: 08/22/2017 School: Indian Trail Jr. High
<u>Julie Jacques</u> Position: Media Center Teacher	Effective Date: 08/21/2017 School: Lincoln
<u>Sarah Lewandowski</u> Position: Early Childhood Teacher	Effective Date: 08/21/2017 School: Early Learning Center
<u>Chloe Sanzenbacher</u> Position: 2 nd Grade Teacher	Effective Date: 08/21/2017 School: Stone
<u>Stephanie Sorrentino</u> Position: 4 th Grade Teacher	Effective Date: 08/21/2017 School: Stone
<u>Stephanie Thomas</u> Position: Language Arts Teacher	Effective Date: 08/21/2017 School: Indian Trail Jr. High
<u>Veronica Vaglienty</u> Position: Bilingual Teacher	Effective Date: 08/21/2017 School: Indian Trail Jr. High
<u>Nicole Wiberg</u> Position: Media Center Teacher	Effective Date: 08/21/2017 School: Lake Park

EDUCATIONAL SUPPORT PERSONNEL – EMPLOYMENT

<u>Thalia Anguiano</u> Position: Para Educator	Effective Date: 08/21/2017 School: Lincoln
<u>Sandra Chavez Rivera</u> Position: Dean’s Office Clerk	Effective Date: 08/21/2017 School: Indian Trail Jr. High
<u>Karen Dourlain</u> Position: Para Educator	Effective Date: 08/21/2017 School: Army Trail
<u>Rachel Downen</u> Position: Para Educator	Effective Date: 08/21/2017 School: Lake Park

Giscela Duran

Position: Library Aide

Effective Date: 08/21/2017
School: Ardmore/ELC

Nidia Galarza

Position: Registered Nurse

Effective Date: 08/21/2017
School: Ardmore

Ivana McGovern

Position: Para Educator

Effective Date: 08/21/2017
School: Wesley

Brittany Meyer

Position: Para Educator

Effective Date: 08/21/2017
School: Indian Trail Jr. High

Paola Presa Ramirez

Position: Library Aide

Effective Date: 08/21/2017
School: Lincoln

Kathleen Ryan

Position: Library Aide

Effective Date: 08/21/2017
School: Lake Park

Norma Saucedo

Position: Data Processing Clerk

Effective Date: 08/02/2017
School: Indian Trail Jr. High

Patricia Simone

Position: Para Educator

Effective Date: 08/21/2017
School: Wesley

Ashley Stiver

Position: Para Educator

Effective Date: 08/21/2017
School: Indian Trail Jr. High

Diana Tumas

Position: Para Educator

Effective Date: 08/21/2017
School: Stone

Kimberly Vassar

Position: Para Educator

Effective Date: 08/21/2017
School: Wesley

Shannon Wright

Position: Para Educator

Effective Date: 08/21/2017
School: Wesley

EDUCATIONAL SUPPORT PERSONNEL - CHANGE OF ASSIGNMENT

Veronica Saucedo

Position: Data Processing Clerk

Effective Date: 08/02/2017
School: Indian Trail Jr. High

ROLL CALL VOTE:

AYE:

Ruffolo, Towns, Williams, Aranda, Daniels, Frangidakis,
Lange

ABSENT:

None

NAY:

None...Motion #5 Carried.

Motion #6: Approval of Recognition of Tenure of Licensed Staff

Motion by Mr. Aranda, second by Mr. Frangidakis to approve the recognition of Traditional Tenure of Licensed Staff and the recognition of Accelerated Tenure of Licensed Staff for the following individuals:

Traditional Tenure—Four Years

- Allison Marie Clarke
- Eileen Laureano-Alicea
- Pamela Molina
- Lauren Barone

- Kirsten Holly Rasmussen
- Maria Torres
- Marissa Lentine
- Lisa Markowski
- Anne Jessica Steed
- Terra Henry
- Isui Najera
- Megan Peterson
- Ellen Stewart
- Virginia Delgado
- Mireya Garcia
- Ashley Hittle
- Stephanie Heusman
- Katrina Nutini
- Ashley Pelsor
- Michelle Peterson
- Maria Piscopo

Accelerated Tenure---Three consecutive school terms of service in which the teacher receives three overall annual evaluations of "Excellent."

- Mary Guzman
- Elizabeth Carlson
- Tamanna Haque

ROLL CALL VOTE: AYE: Town, Williams, Aranda, Daniels, Frangidakis, Lange, Ruffolo
 ABSENT: None
 NAY: None...Motion #6 Carried.

Mr. Langton commended those licensed staff that received accelerated tenure for their hard work.

Motion #7: Approval of Student Technology Guidelines and Fee Recommendation

Motion by Mr. Ruffolo, second by Mr. Lange to approve the Student Technology Guidelines and Fee Recommendation, as presented.

ROLL CALL VOTE: AYE: Williams, Aranda, Daniels, Frangidakis, Lange, Ruffolo, Towns
 ABSENT: None
 NAY: None...Motion #7 Carried.

Mr. Langton thanked Mrs. Lohse and the Technology Department for their work on this recommendation.

Motion #8: Approval of Donation with a Value of \$2,500.00 or more

Motion by Mr. Ruffolo, second by Mr. Aranda to approve the Donation with a value of \$2,500.00 or more, as presented. This approval is in accordance with Board Policy 8:80.

ROLL CALL VOTE: AYE: Aranda, Daniels, Frangidakis, Lange, Ruffolo, Towns, Williams
 ABSENT: None...Motion #8 Carried.

Mr. Langton commended Mr. Ray Cannon for his efforts in pursuing the instrument donations from

SCARCE, worth approximately \$6,000.00.

Motion #9: Approval of 2017-2018 Dues for the Legislative Education Network of DuPage (LEND)

Motion by Mr. Daniels, second by Mr. Lange to approve the 2017-2018 Dues for the Legislative Education Network of DuPage (LEND), as presented.

ROLL CALL VOTE:	AYE:	Daniels, Frangidakis, Lange, Ruffolo, Towns, Williams, Aranda
	ABSENT:	None
	NAY:	None...Motion #9 Carried.

Discussion Items:

- The next regularly scheduled Board of Education meeting will be Wednesday, September 27, 2017 at Indian Trail Junior High School at 7:00p.m.
- Mr. Wartman gave the Board an update on the sixth day enrollment figures. These figures reveal a slight downward trend in enrollment. He is watching a couple of “hot spots”, including high enrollment in Kindergarten at Army Trail School.
- Mr. Langton announced that the Addison Early Childhood Collaborative (AECC) will hold its annual Fall Family Fair on September 21, 2017. (The fair was formerly called the Family Resource Fair.) The fair will be held in the Indian Trail Commons and will focus on providing information about social media and internet safety.
- Mr. Wartman responded to four recent FOIA (Freedom of Information Act) requests in a timely manner. Mr. Williams noted that the federal government has been denying FOIAs, since there is no public interest and the ASD4 Board should do this, too!
- Mr. Langton acknowledged volunteers from the Domtar Corporation, who recently helped with summer projects in the district.
- The first reading of Board Policy updates were given to the Board. Mr. Daniels, Mr. Lange and Mr. Aranda made recommendations to the Board and approval will be sought in the September 27, 2017 Board meeting.
- Mr. Langton acknowledged and thanked the organizations that have recently made school supply donations to the district, including:
 - Women of Peace from Prince of Peace Lutheran Church
 - SWD, Inc.
 - George and Chris Ellefsen
- Mr. Langton acknowledged and thanked a group of licensed staff that applied for and were recently awarded Ecolab grants totaling over \$20,000.00.
- Mr. Langton reminded the Board that the State required Compensation Report will be acted on during the September Board meeting and will be posted on the district website by October 1st.

Communication/Public Participation of Non-Agenda Items: None

Miscellaneous/Unfinished Business:

- Kevin Olickal, representative from State Representative Deb Conroy’s office, was in attendance. The aide asked those in attendance to reach out to Representative Conroy’s office, if you have questions or concerns.

Motion #10: Motion to Adjourn

Motion by Mr. Lange, second by Mr. Daniels to adjourn the Wednesday, August 30, 2017 Board of Education meeting.

ROLL CALL VOTE:	AYE:	Frangidakis, Lange, Ruffolo, Towns, Williams, Aranda, Daniels
	ABSENT:	None
	NAY:	None...Motion #10 Carried.

The regular Board of Education meeting adjourned at 8:10 p.m.

Serge Ruffolo, Secretary

Dave Williams, President

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