

**MINUTES OF THE REGULAR BOARD MEETING  
15 MARCH 2018  
CARMICHAELS AREA SCHOOL DISTRICT  
7:00 P.M.**

The Carmichaels Area School District Board of Education held its regular Board meeting on March 15, 2018 in the Middle-Senior High Media Center. Thomas M. Ricco, Board President, presided over the meeting.

Attending the meeting were John Menhart, Superintendent; Julie Mascia, Business Manager/Board Secretary; Samuel Davis, Solicitor; Mark Batis, Technology Administrator; David Franks, Maintenance Supervisor; Ronald Gallagher, Middle School Principal; Fred Morecraft, Elementary Principal; Lisa Zdravecky, Senior High Principal; Officer Miller, Security Director; district residents and news media representatives.

An Executive Session was held from 6:08 p.m. to 6:55 p.m. for legal and contractual matters.

**I. ROLL CALL.**

The following Board members were in attendance: Ronald T. Ferek; Kenneth A. Ganocy; Dr. Richard L. Krause; Dr. Jason M. Matyus; Lewis G. May; Edmond F. McIntire, Jr., Vice-President; Jason J. Voithofer and Cheryl L. Voytek, Treasurer.

**II. MOMENT OF SILENT MEDITATION.**

A moment of silent meditation was observed by all in attendance.

**III. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF 15 FEBRUARY 2018.**

Mr. McIntire moved to approve the minutes of the regular Board meeting of February 15, 2018. Second by Dr. Krause - 9 ayes; 0 nays.

**IV. UNFINISHED BUSINESS.**

**V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.**

Mr. Ferek moved to approve the addition of items A. to C. below to the agenda. Second by Mr. McIntire - 9 ayes; 0 nays.

- A. Budget Transfers
- B. Facilities - Family Science Night
- C. Safe for School Police Officer

Mr. McIntire moved to approve the agenda as presented. Second by Mr. Ferek - 9 ayes; 0 nays.

**VI. REMARKS FROM VISITORS.****VII. ADMINISTRATIVE REPORTS (Exhibit I).****A. SUPERINTENDENT REPORT.****B. ELEMENTARY PRINCIPAL REPORT.****C. MIDDLE SCHOOL PRINCIPAL REPORT.****D. SENIOR HIGH PRINCIPAL REPORT.****E. TECHNOLOGY ADMINISTRATOR REPORT.****F. MAINTENANCE SUPERVISOR REPORT.****VIII. STUDENT REPRESENTATIVE.**

Jacob Fordyce and Emalee Mejia represented the Middle School. Stephanie Pratt and Remi Lohr were in attendance for the Middle-Senior High School.

**IX. COMMITTEE REPORTS.****A. HUMAN RESOURCES (McIntire, Ferek, Krause).****1. STUDENT RE-ADMISSION.**

Mr. McIntire moved to approve one (1) student re-admission as presented. Second by Mr. Voithofer - 9 ayes; 0 nays.

**2. POLICY 2<sup>ND</sup> READING.**

Mr. McIntire moved to approve the second reading of policy items a. and b. below as presented. Second by Mr. Ferek - 9 ayes; 0 nays.

**a. BOOSTER ORGANIZATIONS.****b. 707 USE OF SCHOOL FACILITIES.****3. HOMELESS PROGRAM AGREEMENT (Exhibit II).**

Mr. McIntire moved to approve the homeless program agreement with Allegheny IU 3 as presented. Second by Mr. May - 9 ayes; 0 nays.

**4. REVISED SCHOOL CALENDAR 2017-18 (Exhibit III).**

Mr. McIntire moved to approve the revised school calendar for 2017-18 as presented. Second by Mr. May - 9 ayes; 0 nays.

**5. SUMMER YOUTH WORK EXPERIENCE PROGRAM.**

Mr. McIntire moved to approve participation in the youth work experience program sponsored by Southwest Training Services Inc. during summer 2018. Second by Dr. Matyus - 9 ayes; 0 nays.

**6. EDULINK EVALUATION SOFTWARE AGREEMENT 2018-19 (Exhibit IV).**

Mr. McIntire moved to approve the 2018-19 electronic teacher evaluation software licensing agreement at a cost of \$4,506.00. Second by Mrs. Voytek - 8 ayes; 1 nay (Ganocy).

**B. BUDGET & FINANCE (Krause, Voytek, Ferek).****1. IU BUDGET 2018-19 (Exhibit V).**

Dr. Krause moved to approve the IU budget for 2018-19 in the amount of \$2,425,134.00 and the district share of \$6,959.57. Second by Mr. May - 9 ayes; 0 nays.

**2. TEACHER APPRECIATION WEEK 2018.**

Dr. Krause moved to approve purchasing a memento (cost not to exceed \$20.00) for professional staff members during Teacher Appreciation Week 2018. Second by Mr. Ganocy - 9 ayes; 0 nays.

**3. SINGLE AUDIT REPORT - FY ENDING JUNE 30, 2017 (Exhibit VI).**

Dr. Krause moved to accept the single audit report for fiscal year ending June 30, 2017 as presented. Second by Mr. May - 9 ayes; 0 nays.

**4. BUDGET TRANSFERS (Exhibit VII).**

Dr. Krause moved to approve the budget transfers as presented. Second by Mrs. Voytek - 9 ayes; 0 nays.

**C. ACTIVITIES & ATHLETICS (Voithofer, Ganocy, Matyus).****1. SENIOR CLASS SPONSOR POSITION.**

Mr. Voithofer moved to offer the Senior Class sponsor position to Brianna Kolencik with salary and terms per the professional contract effective the 2018-19 school year. Second by Mrs. Voytek - 9 ayes; 0 nays.

**2. SENIOR HIGH STUDENT COUNCIL SPONSOR POSITION.**

Mr. Voithofer moved to offer the Senior High Student Council sponsor position to Brittany Phillips with salary and terms per the professional contract effective the 2018-19 school year. Second by Mrs. Voytek - 9 ayes; 0 nays.

**3. FIELD TRIP.**

Mr. Voithofer moved to approve the request for field trip items a. to f. below as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

**a. ROLLING MEADOWS NURSING HOME VISIT (50)** -> Waynesburg - date to be determined.

**b. SUMMER FOOTBALL CAMPS (50)** -> various locations - dates to be determined.

**c. PARK VISIT (50)** -> location to be determined - date to be determined.

**d. LOCK & DAM TOUR (20)** -> Pittsburgh - May 9, 2018.

**e. URBAN AIR TRAMPOLINE PARK (30)** -> Cranberry - March 23, 2018.

**f. QUARTERBACKS OF LIFE (15)** -> Goddard Space Flight Center - May 9, 2018.

**4. RESIGNATION - B. MCMINN, FOOTBALL TECH COORDINATOR/ASSISTANT FOOTBALL CO-COACH.**

Mr. Voithofer moved to accept the resignation received March 7, 2018 of Brennen McMinn as football technology coordinator and assistant football co-coach. Second by Dr. Matyus - 9 ayes; 0 nays.

**5. EXTRA SOFTBALL COACH POSITION - BOOSTER FUNDED.**

Mr. Voithofer moved to approve an extra softball coach position funded by the Softball Boosters for Craig Miller with terms per district guidelines effective the 2017-18 season. Second by Dr. Matyus - 9 ayes; 0 nays.

**D. TRANSPORTATION & BUILDING/GROUNDS (May, Voithofer, Voytek).**

**1. FACILITIES.**

Mr. May moved to approve the request for facilities items a. to e. below as presented. Second by Mr. Voithofer - 9 ayes; 0 nays.

**a. YOUTH/LINEMAN/VARSITY FOOTBALL CAMPS** -> field/fieldhouse/Elementary cafeteria - dates to be determined.

**b. WALK TO END ALZHEIMER'S CAR SHOW** -> baseball outfield - June 17, 2018.

**c. KING COAL SOFTBALL TEAM SELECTION** -> MSH cafeteria - March 17, 2018.

**d. NHS 5K WALK/RUN** -> fieldhouse/track - May 12, 2018.

**e. FAMILY SCIENCE NIGHT** -> Elementary gym - April 18, 2018.

**2. SAND TRAINING AREA.**

Mr. May moved to approve the addition of a sand training area between the fieldhouse and football scoreboard with the cost for the project paid by the Quarterback Club. Second by Mr. Voithofer - 9 ayes; 0 nays.

**3. SAFE FOR SCHOOL POLICE OFFICER.**

Mr. May moved to approve the purchase and installation of a gun safe for the office of the school police officer. Second by Mr. Ferek - 9 ayes; 0 nays.

**X. BUSINESS MANAGER / BOARD SECRETARY REPORT.**

**A. BILLS FOR PAYMENT (Exhibit VIII).**

Mr. Ferek moved to approve the bills for payment in the amount of \$910,286.29 as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

**B. SECRETARY / TREASURER / FINANCIAL REPORTS (Exhibit IX).**

Mr. McIntire moved to approve the secretary, treasurer and other financial reports as presented. Second by Mr. Ferek - 9 ayes; 0 nays.

**XI. OTHER REPORTS.**

**A. FEDERAL PROGRAMS (Morecraft).**

**B. LEGISLATIVE REPORT (Ferek).**

**C. PUBLIC RELATIONS (Ricco, McIntire, Voytek, Krause, Gallagher, Morecraft, Zdravecky).**

**D. STRATEGIC PLAN REPRESENTATIVE (Voytek).**

**E. GCC&TC REPRESENTATIVE (May).**

Mr. May reported the CTC Open House held March 14, 2018 was very successful.

**XII. ADJOURNMENT.**

Mr. Ferek moved to adjourn the meeting at 7:42 p.m. Second by Mr. McIntire - 9 ayes; 0 nays.

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Julie Mascia, Board Secretary

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Thomas M. Ricco, Board President