

Mandatory Training for School Employees and Volunteers

2018-2019

MANDATORY TRAINING MODULES

1. Preventing Sexual Harassment
2. Duty to Report

DEADLINE TO COMPLETE BOTH MODULES

October 1, 2018

MODULE 1: PREVENTING SEXUAL HARASSMENT

As we have learned in the media over the past 2 years, sexual harassment can happen in any work place and involve people of any age. It can happen in employment situations and when a person is a volunteer.

This year the safety training will inform all clergy, employees and volunteers about:

- ✚ How to recognize different types of harassment
- ✚ How to determine if a situation is or is not sexual harassment
- ✚ How to prevent and respond to sexual harassment

MODULE 2: DUTY TO REPORT

Every year children are abused and neglected in the United States. More than 3 million reports of child abuse are made each year and no one knows for sure how many reports should be made that aren't.

In this course you will learn:

- ✚ Why reporting suspected abuse and neglect is critical
- ✚ What's your legal and moral responsibility to report
- ✚ What types of conduct must be reported
- ✚ How to report suspected abuse and neglect
- ✚ How to respond if a child discloses abuse or neglect to you

DIRECTIONS TO COMPLETE BOTH MODULES

1. Go to <https://armatus2.praesidiuminc.com/armatusUser/login>
2. Enter your login username and password
3. Click on the Login button
4. Scroll down to the course you wish to complete
5. Choose English or Spanish

If you have questions please contact Mary Neil, the school Armatus Administrator at mneil@lsprep.org.