



## INSTRUCTIONS FOR PARENTS AND ATHLETES 2018-19

- 1 Go to [www.athleticclearance.com](http://www.athleticclearance.com) and click on California
- 2 Under the Login section, click the "Register" button
- 3 Complete the information on the right side under "Register" and click "Submit"
- 4 Enter the provided code in the box and click "Submit"
- 5 Click the "Start Clearance Here" button on the top left
- 6 Select "2018-19" from the dropdown menu
- 7 Select "Branham (CIF-CCS)" from the dropdown menu
- 8 Select the sport you wish from the dropdown menu, click "Submit" (you will have the option to add additional sports later in the process)
- 9 Complete all the information for "Step #1". **Be sure to upload your completed 2018-19 Physical Form\***. Click "Save" at the bottom of the page
- 10 Complete all the information for "Step #2". Click "Save" at the bottom of the page
- 11 Complete all the information for "Step #3". Click "Submit" at the bottom of the page
- 12 Read and complete E Signatures for all documents for "Step #4". Athletes and parents will be held accountable for all information agreed to on this page so it's important that you take the time to read each document. Click "Submit" at the bottom of the page
- 13 BHS asks that families make a \$75 participation donation for each sport that an athlete plays. You may click "Donate Now" or "Skip to Confirmation"
- 14 You will receive a confirmation message, you will have the option at the bottom of the page to apply this clearance to additional sports.

***\*Please note that physicals are only good for one school year so athletes should wait until after June 10, 2018 to get their physical for the 2018-19 year.***