

**LIVINGSTON UNION SCHOOL DISTRICT  
REGULAR BOARD MEETING  
June 14, 2018**

**Minutes**

- I. Open session was called to order at 5:34 p.m. The Board immediately adjourned into closed session due to no public comments.

Members Present: Land, Bains, Correia

Members Absent: Boyd, Flores

- II. Closed session adjourned at 5:56 p.m.

- III. The meeting reconvened to open session at 5:58 p.m. in the District Board Room. The meeting was called to order by Trustee Land.

Members Present: Anne Land, Kanwaldeep Bains, Yolanda Correia,

Members Absent: Vernon Boyd, Luis Enrique Flores

Staff Present: Andrés Zamora, Superintendent  
Kuljinder Sekhon, Assistant Superintendent, Instruction & Pupil Services  
Maria Torres-Perez, Director, Categoricals and Special Projects  
Tiffany Pickle, Director, Instructional Technology  
Sara Crawley, Director, Fiscal Services  
Nick Jones, Director, Maintenance, Operations & Transportation  
Lupe Maldonado, Recording Secretary

Visitors: Jose A. Moran, Christie Hendricks, Joe Schoneman, Dr. Steve Tietjen, Jose A. Moran, Theresa Land, Linda Kaed

- IV. Pledge of Allegiance was led by Trustee Land.

- V. Report and/or Action of Closed Session Items

The Board has completed the Superintendent's Evaluation for the 2017-2018 school year and was given an overall satisfactory evaluation. In accordance with the terms of his contract, Mr. Zamora receives a 2% salary increase for the 2018-2019 fiscal year making his base salary \$191,888. In addition, one additional year has been added to the term of his contract extending it through June 30, 2022.

- VI. Public Comments

Jose Moran congratulated Mr. Zamora and the Board for their successes and achievements and appreciates the district's administrators for always being welcoming.

VII. Corrections to and Approval of Agenda

**MOTION MADE BY/SECOND: Correia/Bains**

**APPROVAL OF AGENDA**

Motion to approve agenda.

Motion carried by a vote of 3-0.

AYES: Bains, Correia, Land  
NOES: none  
ABSENT: Flores, Boyd

VIII. Reports, Special Presentations, Showcases, and Recognitions

- A. Superintendent's Reports and Updates—Superintendent Zamora reported on the following: 1) summer construction projects continue to be on budget and on time; 2) summer school programs are in full swing; 3) LUSD recognized as a distinguished district by Common Sense Media for digital citizenship; 4) LMS receiving recognition for RAMP program in Los Angeles.

IX. Consent Agenda

**MOTION MADE BY/SECOND: Correia/Bains**

**APPROVAL OF CONSENT AGENDA**

Motion to approve the consent agenda.

Motion carried by a vote of 3-0.

AYES: Bains, Correia, Land  
NOES: none  
ABSTAIN: Flores, Boyd

- A. Approval of Regular Meeting Minutes: May 10, 2018 Meeting

- B. Approval of Warrant Register:

<u>Fund</u>	<u>Title</u>	
01	General Fund	\$ 567,556
12	Child Development Fund	\$ 78,540
13	Cafeteria Fund	\$ 83,172
25	Capital Facilities	\$ 853
40	Special Reserve	\$ 41,535

- C. Approval of Designated Personnel Items: See Attachment A

- D. Approval of 2018/2019 Property and Liability Insurance: \$188,777 General Fund

- E. Approval of Contract(s): California Department of Education, Child Development Preschool Program, 2018/2019 Contract No: CSPP-8295, Project No. 24-6574-00-8, \$1,622,317: Resolution No. 19—2017/2018.

- F. Acceptance of Gifts, Grants and Donations: Collaborative for Academic, Social, and Emotional Learning (CASEL) – AWG Design Challenge Winner, \$100 reward to Campus Park School.

X. New Business

A. Proposal for New Head Start Facility in Livingston

County Superintendent, Dr. Steve Tietjen, Christie Hendricks and Joe Schoneman, from Merced County Office of Education presented a proposal for a new head start facility on district property located on the corner of 6<sup>th</sup> and Park Street. The two classroom building would serve 40 students ages 3 – 5 years from low income families that meet the federal poverty level. Preliminary drawings, proposed location, and licensing requirements were discussed. Cost of construction would be covered by federal grant dollars awarded to MCOE with no cost to the district. If approved, construction would begin in January 2019 with completion anticipated in early June. Completion date is tied to federal funding requirements, therefore, money must be spent by June 30, 2019.

B. Public Hearing: Local Control And Accountability Plan 2017-2020 Annual Update

Public hearing opened at 6:22 pm and immediately closed due to no public comments.

C. Public Hearing: 2018-2019 District Budget

The district's proposed 2018-2019 budget was presented to the Board. Fiscal Services Director, Sara Crawley reviewed end of year budget changes for 2017-18 and expected revenues and expenditures for next school year. Additional items such as special ed funding (SELPA), construction projects, COLA adjustments, declining enrollment and ongoing annual increases were discussed.

Public hearing opened at 6:56 p.m. and immediately closed due to no public comments.

D. Public Comments on Livingston Elementary Teachers' Association's (LETA) Initial Proposal for 2019-2020 Contract Negotiations

The public was provided the opportunity to comment on LETA's collective bargaining proposal. No comments were made.

E. Notice and Order of Election: Resolution No. 20—2017/2018

**MOTION MADE BY/SECOND: Correia/Bains**

To adopt Resolution No. 20 stating that three members in Trustee Areas 1, 2 and 4 will be elected in the November election.

**RESOLUTION No. 20—2017/2018**  
**"Notice and Order of Election"**

Motion carried by a vote of 3-0.

AYES: Bains, Correia, Land  
NOES: none  
ABSENT: Flores, Boyd

F. Tie Vote Selection: Resolution No. 21—2017/2018

**MOTION MADE BY/SECOND: Bains/Correia**

To adopt Resolution No. 21 specifying that in case of a tie, the winner will be selected by lot.

**RESOLUTION No. 21—2017/2018**  
**“Tie Vote Selection”**

Motion carried by a vote of 3-0.

AYES: Bains, Correia, Land  
NOES: none  
ABSENT: Flores, Boyd

G. LUSD’s Instruction and Technology Improvement Plan

Director, of Instructional Technology, Tiffany Pickle, stated a technology plan is no longer a requirement for E-rate funding, however, staff believes plan is beneficial and important in guiding decisions in technology districtwide. Mrs. Pickle highlighted on key sections of the plan, such as Bright Bytes data, progress in device acquisition, parent engagement and infrastructure and support structures.

**MOTION MADE BY/SECOND: Bains/Correia**

To approve the district’s updated Instruction and Technology Improvement Plan (2018-2021)

**“Instruction and Technology  
Improvement Plan”  
2018-2021**

Motion carried by a vote of 3-0.

AYES: Bains, Correia, Land  
NOES: none  
ABSENT: Flores, Boyd

H. Fourth Addendum to Superintendent’s Employment Agreement

Per Superintendent Zamora’s employment agreement, his overall satisfactory evaluation warrants a term extension for an additional year effective through June 30, 2022 and a two percent (2%) base salary increase effective as of July 1, 2018, making his base salary \$191,888.

**MOTION MADE BY/SECOND: Correia/Bains**

To approve the fourth addendum to Superintendent, Andres Zamora’s, employment agreement. (Addendum attachment herein as Attachment B)

**FOURTH ADDENDUM TO  
SUPERINTENDENT’S  
EMPLOYMENT  
AGREEMENT  
(Attachment B)**

Motion carried by a vote of 3-0.

AYES: Bains, Correia, Land  
NOES: none  
ABSENT: Flores, Boyd

I. Full and Fair Funding of California’s Public Schools: Resolution No. 22—2017/2018

**MOTION MADE BY/SECOND: Correia/Bains**

To adopt Resolution No. 22 in support of full and fair funding for public schools.

**RESOLUTION No. 22—2017/2018  
“Full and Fair Funding of  
California’s Public Schools”**

Motion carried by a vote of 3-0.

AYES: Bains, Correia, Land  
NOES: none  
ABSENT: Flores, Boyd

J. Second Read, Board Policy Revision: BP/AR 3320 “Claims and Actions Against the District”

**MOTION MADE BY/SECOND: Bains/Correia**

To approve revisions to BP/AR 3320.

**BP/AR 3320  
“Claims and Actions  
Against the District”**

Motion carried by a vote of 3-0.

AYES: Bains, Correia, Land  
NOES: none  
ABSENT: Flores, Boyd

K. Cancellation of July 12, 2018 Regular Board Meeting

**MOTION MADE BY/SECOND: Correia/Bains**

To cancel the regular July 12, 2018 board meeting.

**CANCELLATION OF JULY 12, 2018  
REGULAR BOARD MEETING**

Motion carried by a vote of 3-0.

AYES: Bains, Correia, Land  
NOES: none  
ABSENT: Flores, Boyd

L. Communication, Information, and Future Agenda Items

The next scheduled board meeting is Thursday, June 21, 2017 at 6:00 p.m.

XI. Adjournment

The meeting adjourned at 7:07 p.m.

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Vernon Boyd, Board President

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Anne Land, Board Clerk

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Andrés Zamora, Board Secretary

**ATTACHMENT A**  
**Consent Agenda – Personnel Items**

**Public Employees: Certificated**

A. Employment Approval:

1. Jenny Shuttera-Craig, Speech/Language Pathologist, District, Employment, effective 2018/19.
2. Kara Burkhart, School Psychologist, District, Employment, effective 2018/19.
3. Parmveer Masuta, Teacher, Livingston Middle School, Employment, effective 8/8/18.
4. Marimar Gonzalez, Summer Academy Teacher, Selma Herndon, Temporary 6/7 – 7/11/18.

**Public Employees: Classified**

A. Employment Approval:

1. Hernan Cortez Jr., Bus Driver/Custodian, MOT, Employment, effective 5/16/18.
2. Maria Isabel Casillas, Bus Driver/Custodian, MOT, Employment, effective 5/17/18.
3. Desiree Rodriguez, Summer Academy Library Clerk, Livingston Middle School, Short Term, effective 6/11 – 7/11/18.
4. Lucy Hinojosa, Reading Campaign Library Clerk, Campus Park, Short Term, effective 6/11-7/11/18.
5. Alejandra Ruiz, Reading Campaign, Computer Lab Clerk, Campus Park, Short Term, effective 6/11-7/11/18.
6. Summer Academy Head Cook, Short Term, effective 6/12 – 7/10/18: Wilbur Morris – Livingston Middle School; Maria Martinez – Selma Herndon
7. Summer Academy Cook Helper, Short Term, effective 6/12 – 7/10/18: Angelina Solis – Livingston Middle School; Stacie Miranda – Selma Herndon; Diana Spangler – Selma Herndon
8. Seamless Summer Head Cook, Campus Park, Short Term, effective: Sabine Cole - 6/11 – 7/13/18; Elena Esquibias – 7/16 – 8/15/18.
9. Seamless Summer Cook Helper, Campus Park, Short Term, effective: Vivian Vieker – 6/11 – 7/13/18; Yvonne Sapien – 7/16 – 8/15/18.
10. Seamless Summer Dishwasher/Server, Campus Park, Short Term, effective: Elena Esquibias – 6/11 – 7/13/18; Guadalupe Soria – 7/16 – 8/15/18; Yvonne Sapien – 6/11 – 7/13/18; Wilbur Morris – 7/16 – 7/31/18; Stacie Miranda – 8/1 – 8/15/18.
11. Summer Academy & Seamless Summer Cafeteria Monitors, Short Term, effective: Sandra Moreno – 6/12 – 7/10/18; Alejandra Ruiz – 7/16 – 8/15/18; Olga Mendoza – 6/11 – 7/13/18; Monica Fuentes – 6/11 – 7/10/18; Eva Granado – 7/16 – 8/15/18; Guadalupe Soria – 6/11 – 7/10/18; Stephanie Arellano – 6/12 – 7/10/18.

B. Resignations/Retirements:

1. Norma Del Toro, School Clerk, Campus Park, Resignation, effective 5/10/18.
2. Rita Lopez, District IT & Categorical Clerk, District Office, Resignation, effective 6/8/18.
3. Sonia Sambrano, Special Education Instructional Aide, Livingston Middle School, Resignation, effective 7/11/18.

**ATTACHMENT B**

**FOURTH ADDENDUM TO SUPERINTENDENT EMPLOYMENT AGREEMENT  
between  
LIVINGSTON UNION SCHOOL DISTRICT  
and  
ANDRES ZAMORA**

This is a Fourth Addendum dated June 14, 2018 to the Superintendent Employment Agreement dated September 13, 2012 between the Governing Board of the Livingston Union School District and Andrés Zamora (“Superintendent”)

As amended, Section 1 shall read:

1. Term. Superintendent is employed for a four year term from July 1, 2018 to June 30, 2022.

As amended, Section 3 (Salary), subdivision (a.) shall read:

3. a. Base Salary. For the 2018-2019 school year, Superintendent’s annual base salary is one hundred ninety-one thousand, eight hundred, eighty-eight dollars (\$191,888), which includes the increase per subdivision b. of this section. This compensation is subject to further increase for 2018-2019 per subdivision c. of this section.

Except as modified herein, all other terms of the original Employment Agreement shall remain effective for the term of the Agreement.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

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Vernon Boyd  
President, Board of Trustees  
Livingston Union School District

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Andrés Zamora  
Superintendent