

School Site Council
1/10/18

Present: Karin Burger, Jean Yu, Sandy Chan, Laurie Narro, Laurie Thackery, Amanda Peralta, Jessica Zavala

Meeting called to order at 3:15.

WELCOME

Dr. Narro welcomed the parents and staff for coming to the School Site Council meeting.

BUSINESS

1. Review and approve October 18, 2017 minutes.
 - a. Laurie Thackery made a motion to approve the minutes.
 - b. Jean Yu seconded the motion.

2. School Safety Plan
 - a. Mrs. Zavala reviewed the School Safety Plan with the members. Mrs. Zavala shared that the 3 assistant principals attended a meeting with Mrs. Kim Sinclair that provided guidance on what needed to be included in the School Safety Plan. Assistant principals met to update the plan. Once it was completed, the Assistant Principals met with Detective Avick Manukian. He reviewed the plan and approved it. The members discussed on how it is regulated by the school district Administrative Policy, School Board Regulations and California State Law. Mrs. Zavala reviewed the components in the School Safety Plan. It includes school crime which means if vandalism, thefts, assaults, etc. are committed it must be reported the South Pasadena Police Department. Suspension rates were shared with the members. Also, if a student was suspended for engaging in a dangerous activity the student's teacher and subsequent teachers (3 years) of the student must be notified of the suspension. The School Safety Plan also includes sexual harassment policy which follows federal and state law. Child abuse reporting procedures is also included in the School Safety Plan. Every school year, MHS staff must take an online course that reviews the different types of child abuse, how to report, and the possible consequences of a mandated reporter not reporting. If a staff member suspects then they must report and not investigate. All MHS staff members are mandated reporters. The School Safety Plan also includes the school's rules and procedures. The plan also includes our fire drill and earthquake procedures. It also contains lockout and lockdown information. Mrs. Zavala shared that fire drills are held on a monthly basis, drop and earthquake drills are held on an annual basis, and lockout/lockdown drills are held twice per year. School Safety Plan also includes on how MHS promotes positive school climate. Many of our teachers do the Second Step curriculum or How to Fill Your Bucket. Our 5th graders are starting their Power of One projects that builds on helping others. Students are also

getting lessons on common sense media by Mr. Esquivel. MHS cultural assemblies also promote diversity and positive school climate. The School Safety Plan will be shared with parents at a PTA meeting and will be shared with staff in a staff meeting.

3. Open Forum

Meeting adjourned 4:00 pm

Respectfully submitted by Karin Burger