

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education

Monday, January 7, 2019

7:45 PM – MIDDLE SCHOOL INNOVATIVE SPACE

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On May 21, 2018, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

D. MINUTES

- 1. Minutes of the Regular Public Meeting of December 17, 2018
- 2. Minutes of the Reorganizational Meeting of January 2, 2019
- 3. Closed Minutes of Meeting of January 2, 2019

E. PRESENTATION

- 1. Assessment Framework Update
- 2. Board of Education – Code of Ethics

F. BOARD PRESIDENT’S REPORT

- 1. Committee Rosters

G. BOARD COMMITTEE REPORTS

H. SUPERINTENDENT’S REPORT

- 1. Fire/Security Drills for: December, 2019

High School	December 4, 4
Middle School	December 4, 14
Deerfield	December 3, 3
Glenwood	December 3, 20
Hartshorn	December 3, 3
South Mountain	December 4, 4
Wyoming	December 3, 17
Washington	December 3, 19

I. ASSISTANT SUPERINTENDENT’S REPORT

J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT

K. DISCUSSION

1. Board of Education Vacancy

L. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Please note that as a practice the Board does limit public comments to three minutes. Thanks in advance for sharing your thoughts as per the District’s Policy!

0167 - Public Participation in Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 12/6/18 to 12/31/18 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 6471 requiring prior approval of travel reimbursement expenses.

2. Personnel Agenda Items

Resolve to approve the Personnel Report dated January 7, 2019.

3. Business Agenda Items

- a. Resolve to approve Bill Schedule # 7 dated, December 19, 2017 in the amount of \$ 9,216,442.65.
- b. Resolve to approve that the Board of Education acknowledges that each Board Member has received a copy of the Code of Ethics as follows:
 1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
 2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
 3. I will confine my board action to policymaking, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
 4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
 5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
 6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

Business Agenda Item M.3.b. continued:

7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
 8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the Superintendent.
 9. I will support and protect school personnel in proper performance of their duties.
 10. I will refer all complaints to the Superintendent and will act on such complaints at public meetings only after failure of an administrative solution.
- c. Resolve to approve the following change orders regarding the Alteration for New Maker Space and Media Center Addition at Millburn High School project:
- (1) Change Order 5
Contractor: Tekcon Construction, Inc. of Somerset, NJ
Amount: \$107,750.15. This change order was for the additional scope of dust collection equipment.
 - (2) Change Order 6
Contractor: Tekcon Construction, Inc. of Somerset, NJ
Amount: \$12,747.84. This change order was for additional cabling and HVAC controls, relocation of lighting, additional signage, glass partitions, and additional lighting.
 - (3) Change Order 7
Contractor: Tekcon Construction, Inc. of Somerset, NJ
Amount: \$32,769.94 for installation of concrete pads, additional masonry work, relocation of conduit and wiring, and additional mechanical work.
 - (4) Change Order 8
Contractor: Tekcon Construction, Inc. of Somerset, NJ
Amount: \$12,337.19 for miscellaneous additional carpentry and wood trim and additional signage.
 - (5) Change Order 9
Contractor: Tekcon Construction, Inc. of Somerset, NJ
Amount: \$20,278.02 for furnish and install of additional workroom doors.
 - (6) Change Order 10
Contractor: Tekcon Construction, Inc. of Somerset, NJ
Amount: (\$13,342.21) for relocation of smoke detectors, additional stone, additional ceiling tiles, and credit for driveway work.

Business Agenda Items continued:

- d. Resolve to approve the following change orders regarding the Millburn High School Parking Lot – Phase II project:
 - (1) Change Order 1
Contractor: Crossroads Pavement Maintenance, LLC of Pompton Plains, NJ
Amount: \$11,965.00. This change order was for the additional scope of two areas – ADA parking stalls and additional driveway area.

- e. Resolve to approve the following change orders regarding the Roof Replacement Projects at the Millburn Middle School, the Millburn Education Center, and the Washington Elementary School, for a total credit reducing the project cost in the amount of \$144,603.31.:
 - (1) Change Order 1-4 Washington Elementary School
Contractor: Laumar Roofing Company, Inc. of Passaic, NJ
Amount: (\$62,303.31) credit for water damage, additional cost for demolition of skylights and to repair ponding, and credit for unused balance of project allowance.
 - (2) Change Order 1-2 Millburn Education Center
Contractor: Laumar Roofing Company, Inc. of Passaic, NJ
Amount: (\$46,000.00) credit for ceiling panels and credit for unused balance of project allowance.
 - (3) Change Order 1 Millburn Middle School
Contractor: Laumar Roofing Company, Inc. of Passaic, NJ
Amount: (\$36,300.00) credit for miscellaneous items and unused balance of project allowance.

- f. Resolve to approve Professional Development Requests for Board Members as per policies 6471 requiring prior approval of travel reimbursement expenses.

- g. Resolve that the Board of Education accept the resignation of Board Member, Kate Foss, effective January 27, 2019.

- h. Resolve that the Board of Education accept the resignation of Board Member, Jennifer Woodhouse, effective December 17, 2018

**4. Policy
Second Reading**

- a. Policy 5130- Withdrawal from School (M)
- b. Policy 5460 - High School Graduation (M)
- c. Policy 5513 - Care of School Property (M)
- d. Policy 6220 - Budget Preparation (M)
- e. Policy 6360 - Political Contributions (M)
- f. Policy 6362 - Contributions to BOE members & contract awards (M)

Policy continued:

- g. Policy 6471 - School District Travel (M)
- h. Policy 6660 - Student Activity Funds (M)
- i. Policy 6820 - Financial Reports (M)

First Reading

- a. Policy 8600.1 - Safe Routes to School

- N. OLD BUSINESS
- O. NEW BUSINESS
- P. PUBLIC COMMENTS
- Q. BOARD MEMBER COMMENTS
- R. EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Millburn Board of Education now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Disclosure would Impair Districts’ Right to Receive Funding
- Unwarranted Invasion of Pupil’s Privacy
- Collective Bargaining/Negotiations
- Purchase/Lease of Property
- Strategies of Public Safety/Security and Investigations of Possible violations of Law
- Pending, Ongoing, or Anticipated Litigation
- Personnel Matters
- Deliberations related to Civil Penalty or Suspension/Loss of a Certification

The discussion on this topic will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subject permits

- S. NOMINATION AND ELECTION OF NEW BOARD MEMBERS
- T. ADJOURNMENT