

Los Gatos Union School District Minutes

Regular Board Meeting
December 13, 2018
Regular Session: 6:00 p.m.
Closed Session: 7:30 p.m.
Thomas P. O'Donnell District Office
17010 Roberts Road
Los Gatos, CA 95032-4510

A. CALL TO ORDER (6:00 p.m.)

Minutes:

Board President Peter Noymer called the meeting to order at 6:02 p.m. and shared opening remarks.

1. Oath of Office

Minutes:

At 6:03 p.m., Superintendent Johnson administered the Oath of Office to Trustee Peter Noymer.

At 6:05 p.m., Superintendent Johnson administered the Oath of Office to Trustee John Kuntzmann.

At 6:06 p.m., Superintendent Johnson administered the Oath of Office to Trustee Courtney Monk.

B. Approval of Agenda and Board President's Opening Remarks

1. Roll Call

Minutes:

Trustees present: John Kuntzmann, Courtney Monk, Peter Noymer, Stephen Parsons, Daniel Snyder

2. Flag Salute

Quick Summary:

A Louise Van Meter Elementary School student will lead the flag salute.

Minutes:

Louise Van Meter Elementary School student, Eduardo Lasso, led the flag salute at 6:32 p.m.

3. Approval/Amendment of Agenda

Motion: *Trustee Daniel Snyder made the motion to approve the agenda as presented.*

Seconded by: *Trustee John Kuntzmann*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

C. Annual Organizational Meeting

1. Election of Officers: President

Motion: *Trustee Peter Noymer made the motion to elect John Kuntzmann as Board President.*
Seconded by: *Trustee Stephen Parsons*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

2. Election of Officers: Clerk

Motion: *Trustee John Kuntzmann made the motion to elect Daniel Snyder as Board Clerk.*
Seconded by: *Trustee Peter Noymer*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

3. Appointment of Superintendent as Authorized Agent and Secretary to the Board

Motion: *Trustee John Kuntzmann made the motion to appoint Superintendent Paul Johnson as Authorized Agent and Secretary to the Board.*
Seconded by: *Trustee Courtney Monk*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

4. Appointment of Board Representatives to the Financial Advisory Committee (2)

Minutes:

Board President John Kuntzmann read a suggested list of board assignments at 6:14 p.m. A discussion followed.

Motion: *Trustee Daniel Snyder made the motion to appoint John Kuntzmann and Daniel Snyder as board representatives to the Financial Advisory Committee.*
Seconded by: *Trustee Peter Noymer*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

5. Appointment of Board Representative to Vote for County Committee on School District Organization and to Act as County School Boards Association Representative (1)

Motion: *Trustee Peter Noymer made the motion to appoint Daniel Snyder as board representative to vote for County Committee on school district organization and to act as County School Board Association representative.*

Seconded by: *Trustee Courtney Monk*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

6. Appointment of Board Liaison Committees: Home & School Club Council (1), Town Liaisons (2), Los Gatos Education Foundation (2), Los Gatos Elementary Teachers Association (2), Los Gatos Union Classified Employees Association (2), LGUSD Schools (5) and Los Gatos High School (2)

Minutes:

Motion: Trustee Daniel Snyder made the motion to appoint Board Liaisons to the Home & School Club Council, Town of Los Gatos, LGEF, LGETA, LGUCEA, Los Gatos High School and schools in the Los Gatos Union School District as follows:

- *Home & School Club Council: Trustee Courtney Monk*
- *Town of Los Gatos: Trustees John Kuntzmann and Daniel Snyder*
- *Los Gatos Education Foundation: Trustees Peter Noymer and Stephen Parsons*
- *Los Gatos Elementary Teachers' Association: Trustees Peter Noymer and John Kuntzmann*
- *Los Gatos Union Classified Elementary Association: Trustees Peter Noymer and Stephen Parsons*
- *Blossom Hill Elementary School: Trustee Daniel Snyder*
- *Daves Avenue Elementary School: Trustee John Kuntzmann*
- *Lexington Elementary School: Trustee Stephen Parsons*
- *Louise Van Meter Elementary School: Trustee Peter Noymer*
- *R.J. Fisher Middle School: Trustee Courtney Monk*
- *Los Gatos High School: Trustees Peter Noymer and Daniel Snyder*

Seconded by: *Trustee Peter Noymer*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

7. Recognition of Outgoing Board President, Peter Noymer

Minutes:

Superintendent Paul Johnson thanked outgoing board president, Peter Noymer for his service at 6:21 p.m.

Trustee Noymer shared some remarks on his term as President.

8. Recognition of Outgoing Board Member, Alex Potts

Minutes:

Superintendent Paul Johnson and outgoing Board President Peter Noymer thanked outgoing trustee, Alex Potts, for her service. Each trustee shared appreciative remarks regarding Ms. Potts' tenure on the board. Ms. Potts expressed that it was a pleasure to work with a professional board.

9. Short Recess - Celebrate Outgoing Board Member, Alex Potts

Minutes:

Board President, John Kuntzmann, called for a short recess to celebrate outgoing board member, Alex Potts.

D. REGULAR SESSION (6:30 p.m.)

Minutes:

Board President, John Kuntzmann, called the meeting to order at 6:52 p.m.

1. Public Comment

Quick Summary:

This is the opportunity for members of the public to address the Governing Board on any item described in this notice or any other issue. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) ask clarifying questions, or 4) refer the matter to the next Board meeting agenda.

Minutes:

Public comment commenced at 6:52 p.m. and concluded at 6:52 p.m. The speaker was Peter Hertan, board member of Los Gatos Saratoga Union High School District.

2. Remarks & Communication

Quick Summary:

This is the opportunity for community partners listed below to provide an update to the Governing Board regarding their respective organization. In accordance with the Brown Act, the Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) ask clarifying questions, or 4) refer the matter to the next Board meeting agenda.

- Home & School Club - Blossom Hill Elementary School
- Home & School Club - Daves Avenue Elementary School
- Home & School Club - Lexington Elementary School
- Home & School Club - Louise Van Meter Elementary School
- Home & School Club - R.J. Fisher Middle School
- Los Gatos Elementary Teachers Association
- Los Gatos Union Classified Employees Association
- Los Gatos Education Foundation

Minutes:

Jessalyn Rizzi spoke on behalf of the Lexington Home & School Club.

Jessica Bandy spoke on behalf of the Van Meter Home & School Club.

Dianna Hill spoke on behalf of the Los Gatos Elementary Teachers Association.

Deborah Weinstein spoke on behalf of the Los Gatos Education Foundation.

3. Superintendent's Report

Minutes:

Superintendent Paul Johnson commenced his presentation at 7:16 p.m. and concluded at 7:28p.m. He began by sharing an analogy he heard at a recent training with the California School Boards Association and a few firsts as he visited schools across the district.

Superintendent Johnson stated that the school bus pilot would start on January 7, 2019 and concluded by describing several highlights from his classroom visits and the holiday parade.

E. CONSENT AGENDA

Quick Summary:

Information concerning the consent items listed below has been forwarded to each Board member prior to the meeting for study. All items on the consent agenda will be approved with one motion which is not debatable and which requires unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, an item shall be removed from the section and placed on the regular order of business following the approval of the consent agenda.

Minutes:

Chief Business Official Terese McNamee explained that Home and School Club grants will no longer come to the board for approval moving forward.

Motion: *Trustee Peter Noymer made the motion to approve the consent agenda as presented.*

Seconded by: *Trustee Stephen Parsons*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

1. Minutes

Quick Summary:

The minutes for the Regular Board meeting, November 15, 2018 are presented to the Governing Board for approval and action. It is the recommendation of the Superintendent that the Governing Board approve the minutes as presented.

2. Warrant Register

Quick Summary:

The warrant register for the month of November is presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and Superintendent that the Governing Board approve the warrant register for the payment of invoices for goods and services as presented.

3. Service Contracts

Quick Summary:

The service contracts as of December 13, 2018 are presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and Superintendent that the Governing Board approve the service contracts for the payment of services as presented.

4. Personnel Report

Quick Summary:

The personnel report as of December 13, 2018 is presented to the Governing Board for approval. It is the recommendation of the Assistant Superintendent-Educational Services/HR and the Superintendent that the Governing Board approve the report as presented.

5. Bequests and Grants for 2018-2019 School Year

Quick Summary:

The bequests and grants for the 2018-2019 school year are presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and Superintendent that the Governing Board approve the referenced grants as presented.

6. Disposal of Surplus Equipment

Quick Summary:

The disposal of surplus equipment as of October 18, 2018 is presented to the Governing Board for approval and action. It is the recommendation of Chief Business Official and the Superintendent that the Governing Board approve the surplus list as presented.

7. Quarterly Investment Report

Quick Summary:

The Quarterly Investment Report as of September 30, 2018 is presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and the Superintendent that the Governing Board accept the Quarterly Investment Report as presented.

8. Approval of Out-of-State Professional Development Workshop - January 18-21, 2019 - Dallas, TX

Quick Summary:

An out-of-state professional development workshop for Blossom Hill teachers is presented to the Governing Board for approval and action. It is the recommendation of the Assistant Superintendent of Educational Services/HR and the Superintendent that the Governing Board approve the conference as presented.

F. STRATEGIC INITIATIVE #3: OPERATIONS

1. LGUSD Demographic & Student Population Projections Presentation

Quick Summary:

Chief Business Official, Terese McNamee, along with Scott Torlucci from Davis Demographics, will present the Los Gatos Union School District Demographic and Student Projections Report to the Governing Board for discussion. This is for information purposes only. No action will be taken.

Minutes:

Chief Business Official Terese McNamee provided some context and introduced Scott Torlucci from Davis Demographics at 7:31 p.m.

Mr. Torlucci commenced his presentation at 7:32 p.m. and concluded at 7:58 p.m. Board clarifying questions were asked throughout the presentation. Addition board questions commenced at 7:58 p.m. and concluded at 8:06 p.m.

2. Los Gatos Union School District First Interim Budget Report for the 2018-19 School Year

Quick Summary:

Chief Business Official, Terese McNamee will present the Los Gatos Union School District First Interim Budget Report for the 2018-19 School Year to the Governing Board as required by Education Code before its submission to the California Department of Education. This is an action item.

Minutes:

Chief Business Official Terese McNamee commenced her presentation at 8:07 p.m. and concluded at 8:47 p.m.

Board clarifying questions commenced at 8:47 p.m. and concluded at 8:49 p.m.

Motion: *Trustee Daniel Snyder made the motion to approve the First Interim Budget Report as presented.*

Seconded by: *Trustee Stephen Parson*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

3. Attendance Calendars (2019-2020 and 2020-2021)

Quick Summary:

Assistant Superintendent-Educational Services/Human Resources, Marla Rodriguez, will present the proposed Los Gatos Union School District Attendance Calendars for the 2019-20 and 2020-21 school years to the Governing Board for discussion, approval and action.

Minutes:

Assistant Superintendent Marla Rodriguez commenced her presentation at 8:50 p.m. and concluded at 8:57 p.m.

Board clarifying questions commenced at 8:57 p.m. and concluded at 9:01 p.m.

Motion: *Trustee Peter Noymer made the motion to approve the attendance calendars as presented.*

Seconded by: *Trustee Courtney Monk*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

G. STRATEGIC INITIATIVE #1: LEARNING

1. California Healthy Youth Act Update

Quick Summary:

Heidi Winig, from Cardea Services, and Abby Karlin-Resnick, from Health Connected, will present the tenets of the California Healthy Youth Act and the process that the middle school, 7th-grade science teachers followed to select curriculum materials to pilot. This is for informational purposes only. No action will be taken.

Minutes:

Director of Curriculum, Instruction and Assessment Arcia Dorosti provided some context and introduced Heidi Winig from Cardea Services and Abby Karlin-Resnick from Health Connected at 9:02 p.m.

Ms. Winig commenced her presentation at 9:04 p.m. and concluded at 9:21 p.m.

Board clarifying questions commenced at 9:21 p.m. and concluded at 9:29 p.m.

Ms. Karlin-Resnick commenced her presentation at 9:30 p.m. and concluded at 9:42 p.m.

Board clarifying questions commenced at 9:42 p.m. and concluded at 9:50 p.m.

Mr. Dorosti thanked the governing board and the presenters at 9:50 p.m.

H. BOARD ITEMS

1. Board Comments

2. Subcommittee Reports of the Board of Trustees

Minutes:

Trustee Stephen Parsons attended some LGEF meetings.

Trustee Daniel Snyder attended Financial Advisory Committee (FAC) subcommittee meetings, two STEAM open house events at Van Meter and watched the Fisher A Cappella choir perform at Rotary.

Trustee Peter Noymer attended some LGEF meetings, a STEAM lab event and commented on the California School Boards Association conference.

Trustee John Kuntzmann commented on the California School Boards Association conference and attended FAC subcommittee meetings and an LGEF finance meeting.

3. Correspondence

Quick Summary:

California Department of Education - December 3, 2018, Public Hearing and Action (Alta Vista Petition) and corresponding April 2015 board resolution.

Minutes:

The governing board engaged in a discussion that commenced at 9:56 p.m. and concluded at 10:00 p.m.

4. Los Gatos Union School District Governance and Planning Calendar 2017-2018

Quick Summary:

This information is provided to the Governing Board for discussion and planning purposes. Agenda items are subject to changes and modifications throughout the year.

5. Future Board Meetings

Quick Summary:

- Special Board Meeting (Retreat) January 17, 2019 at 4:00 p.m.
- Regular Board Meeting January 31, 2019 at 6:30 p.m.
- Regular Board Meeting February 28, 2019 at 6:30 p.m.
- Regular Board Meeting March 14, 2019 at 6:30 p.m.
- Regular Board Meeting April 25, 2019 at 6:30 p.m.
- Regular Board Meeting May 23, 2019 at 6:30 p.m.
- Regular Board Meeting June 11, 2019 at 6:30 p.m.
- Special Board Meeting June 13, 2019 at 6:30 p.m.

6. Public Comment on Closed Session

Quick Summary:

This is the opportunity for members of the public to address the Governing Board on any Closed Session item described in this notice. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) ask clarifying questions, or 4) refer the matter to the next Board meeting agenda.

Minutes:

Public comment commenced and concluded at 10:01 p.m. The speaker was Jessalyn Rizzi.

I. CLOSED SESSION (7:30 p.m.)

Minutes:

Board President John Kuntzmann adjourned the meeting to closed session at 10:03 p.m.

1. Conference with Labor Negotiators Marla Rodriguez, Terese McNamee and Superintendent Paul Johnson regarding negotiations with LGETA pursuant to Government Code 54957.6

J. REGULAR SESSION

1. Report Out of Closed Session

Minutes:

Board President John Kuntzmann reported no action was taken during closed session.

K. ADJOURNMENT (9:00 p.m.)

Minutes:

Board President John Kuntzmann adjourned the meeting at 10:53 p.m.

Respectfully Submitted,

Approved and ordered into proceedings of
the LGUSD on January 31, 2019

Paul Johnson, Secretary
Board of Trustees

Daniel Snyder, Clerk
Board of Trustees

Date