

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education
Monday, July 23, 2018
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On May 21, 2018, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

D. MINUTES

a. Minutes of June 19, 2018:

Special Meeting Minutes, Closed Minutes of Special Meeting, Regular Meeting Minutes and Closed Minutes of Regular Meeting.

b. Minutes of June 27, 2018:

Board Retreat Meeting Minutes and Closed Minutes of Board Retreat Meeting.

E. PRESENTATION

- 1. Say Something - Sandy Hook Promise Program

F. BOARD PRESIDENT'S REPORT

G. BOARD COMMITTEE REPORTS

- 1. Finance
- 2. Personnel
- 3. Property
- 4. Transportation
- 5. Program

H. SUPERINTENDENT’S REPORT

1. Referendum Update

I. ASSISTANT SUPERINTENDENT’S REPORT

J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT

K. DISCUSSION

L. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District’s Policy!

0167 - Public Participation in Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 5/25/18 to 6/30/18 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- c. Resolve to approve the renewal of the 2016-17 flexibility application/waiver for the Achieve NJ requirements pertaining to the Kim Marshall evaluation model.
- d. Resolve to approve the following salaries to be charged to the 2018-19 ESEA Grant. These employees have been previously appointed to positions in the district and the board approved the grant application on June 19, 2018:

Title I

Angela Arnold: 100% of salary \$41,463 to account #20-231-100-100-S-24

Dolores Avila: 100% of salary \$93,891 to account #20-231-100-100-W24

TBD: 100% of salary \$75,000 to account #20-231-100-100-WA-24

Title II

Elizabeth Bagish: 33% (\$34,828) of salary \$105,050.00 to account #20-270-100-101-X--24

Ariel Goldstein: 32% (\$25,000) of salary \$78,050 to account #20-270-100-101-X-24

Based on the current 16/17 school year contractual agreements in force between the Board of Education and the employee unit.

****Appropriate adjustments to be made after ratification of the 2017-2020 MEA contract****

- e. Resolve to approve the submission of the grant application of IDEA Basic and IDEA PreSchool for the 2018-2019 school year (revised DOE allocations – nonpublic share).

Instruction Agenda Item M.1.e. continued:

IDEA Basic:
District \$904,427
Nonpublic Share \$ 77,155

Preschool:
District \$ 32,477
Nonpublic Share \$ -0-

- f. Resolution to approve continuing out of district Special Education placements for the 2018-2019 school year.

Student #	Vendor	Supporting Info	Amount
11737	The Felician School	SY&ESY 202 days	\$ 98,014.44
19222	The Midland School	SY&ESY 210 days&Aide	\$ 99,334.20
11815	Academy 360 Upper	SY&ESY 205 days	\$ 73,865.60
12572	Academy 360 Lower	SY&ESY 205 days	\$ 75,323.15
11604	ECLC	SY&ESY 200 days	\$ 58,266.00
12002	ECLC	SY&ESY 200 days &Aide	\$ 95,266.00

- . g. Resolve to approve the application for alternate method of compliance for toilet rooms for two Kindergarten rooms at Wyoming School.

2. Personnel Agenda Items

Resolve to approve the Personnel Report dated, July 23, 2018.

3. Business Agenda Items

- a. Resolve to approve Bill Schedule # 14 dated June 30, 2018 in the amount of \$3,779,987.56.
- b. Resolve to approve Bill Schedule # 1 dated July 10, 2018 in the amount of \$624,000.27.
- c. Resolve to approve Professional Development Requests for Board Members as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- d. Resolve to approve an agreement with Frontline Technologies Group LLC, dba Frontline Education of Malvern, PA to provide substitute placement services for the 2018/2019 School Year, at an annual cost of \$22,689.86.

Business Agenda Items continued:

- e. Resolve to approve a Declaration of Obsolescence of technology equipment as per attached list “A.”
- Be it further resolved, that the Millburn Township Board of Education approves the disposal of the technology equipment listed in “A,” either by sealed bid or auction pursuant to N.J.S.A.18A:18A-4S.
- f. Resolve to approve a refinanced leasing contract with Apple Financial Services for a cost of \$479,843.14 per year for a period of four years to include:
- Outstanding balance of 2014 lease
 - Outstanding balance of 2015 lease
 - Outstanding balance of 2016 lease
 - 300 iMac computers and peripheral equipment
 - 5 Mac Book pros and peripheral equipment
- g. Mr. Paul McDevitt as Right-to-Know contact, AHERA Designated Person, Integrated Pest Management Coordinator (IPMC), Safety & Health Designee, Emergency Management Coordinator, Indoor Air Quality Designee, Chemical Hygiene Officer, and Asbestos Management Officer, effective August 20, 2018.
- h. Resolve to approve to accept a donation from the Middle School PTO, in the amount of \$1,717.82, to be used for the purchase of 2 flat screen monitors. The monitors will be placed in the Cafeteria to be used for communicating information to students.
- i. Resolve to approve a Counseling Practicum/Intern Affiliation Agreement between Kean University Counselor Education Department and Millburn Township Schools for the period of September 1, 2018 through August 31, 2021.
- j. Resolve to approve, pursuant to Board Policy 7510, the lease agreement with the Millburn Institute of Talent, from September 9, 2018 through June 16, 2019.
- k. Resolve to approve a donation from the Millburn High School PTO for the Adventure Education Program at the High School in the amount of \$5,000, towards the purchase and installation of a Flying Squirrel and Tube Net Ladder elements.

Business Agenda Items continued:

- l. Resolve to approve a donation from the Glenwood PTO for the purchase of and installation of 8 FrontRow Sound Systems at Glenwood School valued at approximately \$12,900.
- m. Resolve to approve a donation from the South Mountain PTO for the purchase and installation of 6 FrontRow Sound Systems at South Mountain School valued at approximately \$9,700.
- n. Resolve to approve a donation from the Washington PTO for the purchase and installation of an outside shed at Washington School valued at approximately \$1,900.
- o. Resolve to amend resolution M.3.b approved on March 12, 2018 to approve the following change orders regarding the Phase I Air Conditioning Upgrades at Deerfield, Hartshorn and South Mountain Elementary Schools project for a net decrease in the amount of \$4,182.16 to be credited back to the Millburn Township Board of Education:
 - i. Change Order 1-5 Deerfield Elementary School Contractor: AVCO Construction, Inc. of Kenilworth, NJ to include additional supports for air conditioners, fiberglass reinforced panels and impact resistant film.
 - ii. Change Order 1-4 Hartshorn Elementary School Contractor: AVCO Construction, Inc. of Kenilworth, NJ to include additional supports for air conditioners, fiberglass reinforced panels and impact resistant film.
 - iii. Change Order 1-4 South Mountain Elementary School Contractor: AVCO Construction, Inc. of Kenilworth, NJ to include additional supports for air conditioners, fiberglass reinforced panels and impact resistant film and a (\$4,182.16) credit for unused balance of project allowance.
- p. Resolve to approve the Board of Education of Millburn Township School District supporting the Township of Millburn Safe Routes to school project and the application for safe routes to school funding to make infrastructure improvements that will improve the walking and biking environment for students.

WHEREAS, it is our understanding that the Township of Millburn proposes to conduct renovations to the pedestrian bridge along the school route to Millburn Township Middle School, and

Business Agenda Item M.3.p. continued:

WHEREAS, this project serves school walkers and bicyclists on the route to and from the school; and

WHEREAS, this Safe Routes to School Project will provide a much needed safety improvement in the area and will clearly provide a much safer transportation experience for student walkers and bike riders, as well as students with disabilities and the general population of pedestrians and bicyclists in the Township of Millburn; and

WHEREAS, the project will make the route to the District's Middle School, much safer; and

WHEREAS, it is our belief that the proposed activity is consistent with the goals of the Safe Routes to Schools program and the policies of the Millburn Township School District, and that funding this project would provide a significant opportunity for the Township of Millburn to improve student safety in the Township of Millburn.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Millburn Township School District fully supports the Township of Millburn's efforts in seeking New Jersey Department of Transportation Safe Routes to Schools funds and will collaborate to support the goals of the project, namely, to improve safety, encourage walking and biking to school, and to improve the walking and biking environment for students of the district and other users of the routes.

- q. Resolve to approve to accept a donation from the Wyoming PTO, in the amount of \$1,130.20, to be used for the purchase of 2 large classroom carpets and 2 horseshoe tables.
- r. Resolve to approve a contract with Computer Design Integration (CDI) of Teterboro, NJ, in the amount of \$317,062.01 for districtwide access points. This purchase was procured and solicited through the E-rate process, FY 18-19, NASPO Value Point DataCom/New Jersey NVP #AR233 (14-19)
- s. Resolve to approve the following contract with Essex Regional Educational Services Commission for the SY 2018-2019:

1. Non Public Security Program

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Millburn Board of Education now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Disclosure would Impair Districts’ Right to Receive Funding
- Unwarranted Invasion of Pupil’s Privacy
- Collective Bargaining/Negotiations
- Purchase/Lease of Property
- Strategies of Public Safety/Security and Investigations of Possible violations of Law
- Pending, Ongoing, or Anticipated Litigation
- Personnel Matters
- Deliberations related to Civil Penalty or Suspension/Loss of a Certification

The discussion on this topic will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subject permits

S. ADJOURNMENT