



South Pointe Middle School

School Site Council

September 25, 2018

Attendance (represented group): Dr. Arzola (school), Courtni O'Connell (students/staff), Jamie Kerkvliet (students/staff), Ryan Lewis (students/staff), Stan Liu (parent), Jane Matsuda (parent), Giselle Yeh (student), Cheryl Wang (student) Erica Kang (student), Julianne Uy (student), Janet Salmon (parent) Hazel Ng (parent), Emilio Sanchez (staff), Jennifer Murphy (students/staff), Gary Busteded (parent), Sarab Singh (parent)

Dr. Arzola welcomed the members and explained that this is our first meeting of the year and our next meeting will be in Ryan Lewis' room. The wellness center will have a ribbon cutting ceremony in October.

Members made introductions and population they represent.

Called to order at 2:47

Dr. Arzola presented the roles and responsibilities of School Site Council, uniform complaint procedures, and by-laws. Parents and Students 50% represent middle school SSC. Title I reports, ELAC and DELAC, and Gate & Honors report at SSC meetings.

Dr. Arzola presented the Robert's Rules of Order to conduct business. Member obtains the floor, member makes a motion, another member seconds the motion, chair states the motion, chair puts motion to a vote.

Dr. Arzola explained the nomination for officers of SSC.

Every agenda will include the legal requirements/topics covered at the meeting.

Approval of Minutes from April 24, 2018 – Dr. Arzola made a motion to approve minutes as written. Mrs. Kerkvliet approved the motion. Motion carried.

Approval of Agenda by Mrs. Kerkvliet, 2nd by Mr. Sanchez. Dr. Arzola asked to move student reports to the 4th item on the agenda. Motion Carried.

Officer Nominations – Mr. Stan Liu nominated to be Chairperson, second by Mrs. Matsuda, motion carried. Erica Kang nominated to be Vice-Chairperson, second by Cheryl Wang, motion carried. Jennifer Murphy nominated to be secretary, second by Janet Salmon, motion carried.

Student report – Erica shared that students recently attended a district Advisory Council and met with our superintendent, Dr. Taylor. Cheryl shared that students recently attended our PAC – Principal Advisory Council. Students met with Dr. Arzola with school topics. Julienne shared recent ASB news.

Mrs. Schaller shared that we will have a safety committee and is looking for members. This will take place on October 23rd. Mrs. Salmon, Mr. Sanchez, Mrs. Kervilet, Giselle Yeh volunteered. Dr. Arzola proposed to have this committee to approve our safety plan and share results at our next SSC meeting.

Dr. Arzola motioned to have our next meeting November 27, 2018, 2nd Mr. Sanchez, motion carried.

Mrs. Murphy shared the ELAC dates as October 17, November 14, January 30, and March 13. Minutes from those meetings at SSC.

Mrs. O’Connell will share GATE & Honors updates at future meetings.

Mrs. Murphy shared Title I updates.

Dr. Arzola asked members to review our school’s student achievements on our state tests and be prepared to discuss at our next meeting. Members will look at strengths and weaknesses for our students

Motion to adjourn our meeting at 4:20 by Mrs. Kerkvliet, 2nd by Mrs. Salmon. Motion carried.