

Comprehensive School Safety Plan

Palos Verdes Intermediate School

Palos Verdes Peninsula Unified School District

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Plan Developed and Adopted by School Site Council on February 5, 2020

Plan approved by District Governing Board on February 26, 2020

School Site Council Committee Members

Principal Mr. Micah Farrell	PTSA President Mrs. Tiffney Townley
Assistant Principal Mrs. Sandi Tsosie	Parent Participant Mrs. Lisa Lahr
Office Manager Ms. Diane Diekman	PTSA and Booster Club Mrs. Catherine Grennan
Teacher Mr. Nicolai Anikouchine	PVIS Parent Mrs. Diana Hefferan
Teacher Mr. Kurt Hay	Booster Club President Mrs. Amy Roche
Teacher Ms. Vicky Lawson	Student Representative Katara Chang
Teacher Mr. Mark Vrbka	Student Representative DJ Cicero
Teacher Ms. Jaclyn Rosen	Student Representative Mark Lin
Teacher Ms. Chris Todosiev	

This document is available for public inspection in the School Office.

School Site Mission

Palos Verdes Intermediate School provides students with an educational environment that challenges all students to develop their social, emotional, and academic potential. Our students, together with enthusiastic staff members, involved parents, and the community, respect one another, appreciate the diversity of our surrounding community, and foster life-long learning. Since its inception, PVIS has been a high achieving school. Our school's Academic Performance Index has always placed us among the top intermediate schools in the state. This past school year, we are proud to say that over 80% of our students either met or exceeded the State standards in Language Arts and 74% in Math. The test scores have increased over the years.

Palos Verdes Intermediate School is in a picturesque setting, nestled in the bluffs overlooking the Pacific Ocean and is one of three 6-8 intermediate schools in the Palos Verdes Peninsula Unified School District. PVIS provides a rich learning environment for its students and staff. The efforts of the community, parents, teachers, staff, and students have created a tradition of excellence at PVIS. During the first trimester 6th grade students were enrolled in a Success Skills class. This class assisted students with the transition from elementary to middle school. Students were taught about online class resources, email, their Aeries account, study and organization skills. We also have grown our STEM program from a single class of 25 students into a program that encompasses all three grade levels and has over 200 kids. STEM at PVIS serves as a conduit in placing students into the ultra-competitive pre-engineering programs offered at the district's two high schools. The elite program at PVIS is without question our award-winning Music program.

Creating a superb physical, academic, social, and emotional environment at PVIS is clearly a team effort. The dedication and commitment of all stakeholders demonstrates a deep pride in the school and places a high value on ensuring that every student reaches his or her potential. We have completely restructured our Special Education department and have implemented a model that includes full inclusion for most of our students typically served in self-contained classrooms and Collaboration for students in the Resource program, along with a few Direct Instruction classes available to ensure that different learning modalities can be addressed.

The school alone could not achieve its level of success without the help of the community. The Parent Teacher Association, the PVIS Booster Club, and the Peninsula Education Foundation have endorsed the school's vision by providing funds for our Counselors, offering grants for educational enrichment and professional development, generously contributing to our STEM and Music programs. Education at PVIS is a team effort. This teamwork has contributed to tremendous success and we look forward to continued growth in upcoming years.

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Assessment of the Current Status of School Crime

A yearly review of our school indicates students, parents, and staff of Palos Verdes Intermediate School are safe on campus, off campus at school-sponsored events, and traveling directly to and from school. PVIS works closely with the Palos Verdes Estate Police Department to ensure student safety and well-being. The PVEPD visit the PVIS campus regularly, these visits include participating in various events on campus with the students.

Palos Verdes Intermediate performed two major practice disaster drills. These drills have included lock-down drill, and an evacuation drill will take place in the spring, PVIS also participated in the "Great American Shake-Out."

During the period between August 2018 and June 2019, there were 18 school suspensions and 0 incidents of hate crimes. In working toward bringing down the total number of school suspensions in the 2019-20 school year the PVIS team has been working closely with the Positive Behavior Intervention Support Team, administrators, its teachers, parents and students. There has also been an increase in school connectedness with the introduction of the WEB (Where Everybody Belongs) Program, Leadership Program, and a reintroduction of our ASB program.

PVIS is a closed campus. All visitors are required to check in at the office and obtain a visitor's identification badge so that our campus staff and security personnel can recognize them. This year the administrative team and office staff have been trained on a new security check-in system called Raptor. This system has helped in monitoring who is on campus and their location.

PVIS and the PVPUSD Education Foundation has offered presentations to both students and parents focusing on emotional safety and wellness. This year during Red Ribbon Week, PVIS and PTSA offered a daytime presentation for students and parents in the evening.

Safety of students is our number one priority. All students are required to read and sign the Safe School Contract along with their parents. This contract gives detail of the consequences of bullying, details the schools progressive discipline policy and instructs students on how report any incident that occurs in the school setting. Throughout the school year, we have grade level and small group assemblies in which discussion of behavior standards are reinforced.

In conclusion, the committee is dedicated to employ appropriate strategies and programs that provide and maintain high levels of school safety.

PVPUSD utilizes Aeries reporting to track our student attendance and monitor concerns with chronic absenteeism. There is a process for sites to follow when there is a concern regarding absenteeism and truancy. All schools have a School Attendance Review Team (SART) to collaborate and consult on how to provide intervention to the students and families with identified attendance issues. The District also holds Student Attendance Review Board (SARB) hearings for cases that are not resolved at the site level and need further intervention.

Alternative means of correction are employed to address discipline infractions prior to suspension for lower level Education Code violations. As a preventative measure, all K-8 schools have implemented Positive Behavior Intervention Supports (PBIS), which focuses on teaching our students about behavioral expectations and providing positive feedback. Restorative practices are being utilized across the district to ensure a comprehensive approach to discipline and behavior interventions.

Palos Verdes Intermediate: California Dashboard 2019

Chronically Absent	4.6%
Suspension	1.9%

PVPUSD has a comprehensive approach to student mental health and support across our K-12 schools to address the identified needs in our California Healthy Kids Survey. Our district has a well-developed suicide prevention policy that encompasses education, intervention and postvention programs. All certificated and classified staff have been trained in suicide prevention education. Students in grades 7-12 are also receive classroom guidance lessons focused on mental health, social-emotional supports and suicide prevention. Our K-8 schools have also implemented Social Emotional Learning curriculum as preventative education. In addition to two school counselors and one psychologist, each intermediate school has a part-time student support specialist to provide on-site therapy to students needing intervention and crisis support.

Palos Verdes Intermediate: California Healthy Kids Survey 2018-19

	7 th grade
School Perceived as Safe or Very Safe	56%
Experienced Harassment or Bullying	38%
Experienced Chronic Sadness/Hopelessness	27%
Considered Suicide	14%

Child Abuse Reporting Procedures

Mandated reporters include, but are not limited to, teachers; instructional aides; teacher's aides or assistants; classified employees; certificated pupil personnel employees; administrative officers or supervisors of child attendance; administrators and employees of a licensed day care facility; Head Start teachers; district police or security officers; licensed nurses or health care providers; and administrators, presenters, and counselors of a child abuse prevention program. (Penal Code 11165.7)

Reasonable suspicion means that it is objectively reasonable for a person to entertain a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on his/her training and experience, to suspect child abuse or neglect. However, reasonable suspicion does not require certainty that child abuse or neglect has occurred nor does it require a specific medical indication of child abuse or neglect. (Penal Code 11166)

Reportable Offenses

A mandated reporter shall make a report using the procedures provided below whenever, in his/her professional capacity or within the scope of his/her employment, he/she has knowledge of or observes a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect. (Penal Code 11166)

Responsibility for Reporting

The reporting duties of mandated reporters are individual and cannot be delegated to another person. (Penal Code 11166)

No supervisor or administrator shall impede or inhibit a mandated reporter from making a report. (Penal Code 11166)

Reporting Procedures

1. Initial Telephone Report
Immediately or as soon as practicable after knowing or observing suspected child abuse or neglect, a mandated reporter shall make an initial report by telephone to any police department (excluding a school district police/security department), sheriff's department, county probation department if designated by the county to receive such reports, or county welfare department. (Penal Code 11165.9, 11166)
Los Angeles County – Report Child Abuse
800-540-4000
<https://mandreptla.org>
2. Written Report
Within 36 hours of knowing or observing the information concerning the incident, the mandated reporter shall then prepare and either send, fax, or electronically

submit to the appropriate agency a written follow-up report, which includes a completed Department of Justice form (SS 8572). (Penal Code 11166, 11168)

Victim Interviews by Social Services/Law Enforcement

Whenever a representative from the Department of Social Services or another government agency investigating suspected child abuse or neglect deems it necessary, a suspected victim may be interviewed during school hours, on school premises, concerning a report of suspected child abuse or neglect that occurred within the child's home or out-of-home care facility. The child shall be given the choice of being interviewed in private or in the presence of any adult school employee or volunteer aide selected by the child. (Penal Code 11174.3)

A staff member or volunteer aide selected by a child may decline to be present at the interview. If the selected person accepts, the principal or designee shall inform him/her of the following requirements: (Penal Code 11174.3)

1. The purpose of the selected person's presence at the interview is to lend support to the child and enable him/her to be as comfortable as possible.
2. The selected person shall not participate in the interview.
3. The selected person shall not discuss the facts or circumstances of the case with the child.
4. The selected person is subject to the confidentiality requirements of the Child Abuse and Neglect Reporting Act, a violation of which is punishable as specified in Penal Code 11167.5.

If a staff member agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school. (Penal Code 11174.3)

Release of Child to Peace Officer

When a child is released to a peace officer and taken into custody as a victim of suspected child abuse or neglect, the Superintendent or designee and/or principal shall not notify the parent/guardian, but rather shall provide the peace officer with the address and telephone number of the child's parent/guardian. It is the responsibility of the peace officer or agent to notify the parent/guardian of the situation. (Education Code 48906)

SUSPECTED CHILD ABUSE REPORT

To Be Completed by **Mandated Child Abuse Reporters**
Pursuant to Penal Code Section 11166

CASE NAME: _____

PLEASE PRINT OR TYPE

CASE NUMBER: _____

A. REPORTING PARTY	NAME OF MANDATED REPORTER		TITLE		MANDATED REPORTER CATEGORY					
	REPORTER'S BUSINESS/AGENCY NAME AND ADDRESS			Street	City	Zip	DID MANDATED REPORTER WITNESS THE INCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO			
	REPORTER'S TELEPHONE (DAYTIME) ()		SIGNATURE		TODAY'S DATE					
B. REPORT NOTIFICATION	<input type="checkbox"/> LAW ENFORCEMENT <input type="checkbox"/> COUNTY PROBATION		AGENCY							
	<input type="checkbox"/> COUNTY WELFARE / CPS (Child Protective Services)									
	ADDRESS		Street	City	Zip	DATE/TIME OF PHONE CALL				
OFFICIAL CONTACTED - TITLE				TELEPHONE ()						
C. VICTIM One report per victim	NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY			
	ADDRESS			Street	City	Zip	TELEPHONE ()			
	PRESENT LOCATION OF VICTIM			SCHOOL		CLASS	GRADE			
	PHYSICALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO	DEVELOPMENTALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO	OTHER DISABILITY (SPECIFY)		PRIMARY LANGUAGE SPOKEN IN HOME					
	IN FOSTER CARE? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF VICTIM WAS IN OUT-OF-HOME CARE AT TIME OF INCIDENT, CHECK TYPE OF CARE: <input type="checkbox"/> DAY CARE <input type="checkbox"/> CHILD CARE CENTER <input type="checkbox"/> FOSTER FAMILY HOME <input type="checkbox"/> FAMILY FRIEND <input type="checkbox"/> NO <input type="checkbox"/> GROUP HOME OR INSTITUTION <input type="checkbox"/> RELATIVE'S HOME			TYPE OF ABUSE (CHECK ONE OR MORE) <input type="checkbox"/> PHYSICAL <input type="checkbox"/> MENTAL <input type="checkbox"/> SEXUAL <input type="checkbox"/> NEGLECT <input type="checkbox"/> OTHER (SPECIFY)					
	RELATIONSHIP TO SUSPECT			PHOTOS TAKEN? <input type="checkbox"/> YES <input type="checkbox"/> NO		DID THE INCIDENT RESULT IN THIS VICTIM'S DEATH? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNK				
D. INVOLVED PARTIES	VICTIM'S SIBLINGS									
	NAME		BIRTHDATE	SEX	ETHNICITY	NAME		BIRTHDATE	SEX	ETHNICITY
	1. _____		3. _____							
	2. _____		4. _____							
VICTIM'S PARENTS/GUARDIANS	NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY			
	ADDRESS			Street	City	Zip	HOME PHONE ()	BUSINESS PHONE ()		
VICTIM'S SUSPECT	NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY			
	ADDRESS			Street	City	Zip	HOME PHONE ()	BUSINESS PHONE ()		
SUSPECT	SUSPECT'S NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY			
	ADDRESS			Street	City	Zip	TELEPHONE ()			
	OTHER RELEVANT INFORMATION									
E. INCIDENT INFORMATION	IF NECESSARY, ATTACH EXTRA SHEET(S) OR OTHER FORM(S) AND CHECK THIS BOX <input type="checkbox"/> IF MULTIPLE VICTIMS, INDICATE NUMBER: _____									
	DATE / TIME OF INCIDENT			PLACE OF INCIDENT						
	NARRATIVE DESCRIPTION (What victim(s) said/what the mandated reporter observed/what person accompanying the victim(s) said/similar or past incidents involving the victim(s) or suspect)									

SS 8572 (Rev. 12/02)

DEFINITIONS AND INSTRUCTIONS ON REVERSE

DO NOT submit a copy of this form to the Department of Justice (DOJ). The investigating agency is required under Penal Code Section 11169 to submit to DOJ a Child Abuse Investigation Report Form SS 8583 if (1) an active investigation was conducted and (2) the incident was not determined to be unfounded.

WHITE COPY-Police or Sheriff's Department; BLUE COPY-County Welfare or Probation; GREEN COPY- District Attorney's Office; YELLOW COPY-Reporting Party

DEFINITIONS AND GENERAL INSTRUCTIONS FOR COMPLETION OF FORM SS 8572

All Penal Code (PC) references are located in Article 2.5 of the PC. This article is known as the Child Abuse and Neglect Reporting Act, also known as CANRA. The Internet site is: <http://www.leginfo.ca.gov/calaw.html> (specify Penal Code and search for Sections 11164-11174.3). A mandated reporter must complete and submit the form SS 8572 even if some information is not known. (PC Section 11167(a).)

I. MANDATED CHILD ABUSE REPORTERS

- Mandated child abuse reporters include all those individuals and entities as defined in PC Section 11165.7.

II. TO WHOM REPORTS ARE TO BE MADE (DESIGNATED AGENCIES)

- Reports of suspected child abuse or neglect shall be made by mandated reporters to any police department or sheriff's department (not including a school district police or security department), county probation department (if designated by the county to receive mandated reports) or the county welfare department. (PC Section 11165.9.)

III. REPORTING RESPONSIBILITIES

- Any mandated reporter who has knowledge of or observes a child, in his or her professional capacity or within the scope of his or her employment, whom he or she knows or reasonably suspects has been the victim of child abuse or neglect shall report such suspected instance of abuse or neglect to a designated agency immediately or as soon as practically possible by telephone and shall prepare and send a written report thereof *within 36 hours* of receiving the information concerning the incident. (PC Section 11166(a).)
- No mandated reporter who reports a suspected instance of child abuse or neglect shall be held civilly or criminally liable for any report required or authorized by the CANRA. Any other person reporting a known or suspected instance of child abuse or neglect shall not incur civil or criminal liability as a result of any report authorized by the CANRA unless it can be proven the report was false and the person knew it was false or make the report with reckless disregard of its truth or falsity. (PC Section 11172(a).)

IV. INSTRUCTIONS

- **SECTION A - REPORTING PARTY:** Enter the mandated reporter's name, title, category (from PC Section 11165.7), business (agency) name and address, telephone number, a signature and today's date. Also check yes-no whether you (the mandated reporter) witnessed the incident. The signature area is for either the mandated report or the person taking as telephoned report.

ETHNICITY CODES

1 Alaskan Native	6 Caribbean	11 Guamanian	16 Korean	22 Polynesian	27 White-Armenian
2 American Indian	7 Central American	12 Hawaiian	17 Laotian	23 Samoan	28 White-Central American
3 Asian Indian	8 Chinese	13 Hispanic	18 Mexican	24 South American	29 White-European
4 Black	9 Ethiopian	14 Hmong	19 Other Asian	25 Vietnamese	30 White-Middle Eastern
5 Cambodian	10 Filipino	15 Japanese	21 Other Pac Islndr	26 White	31 White-Romanian

IV. INSTRUCTIONS (Continued)

- **SECTION B - REPORT NOTIFICATION:** Complete the name and address of the designated agency notified, date of the written report, date/time of the phone call and the name, title and telephone number of the official contacted.
 - **SECTION C - VICTIM** (One Report per Family, siblings must have same parents/guardians): Enter the victim's name, address, telephone number, birth date or approximate age, sex, ethnicity, present location, and where applicable enter the school, class (indicate the teacher's name or room number), and grade. List the primary language spoken in the victim's home. Check the appropriate yes-no box for: developmentally disabled?, physically disabled? and specify the victim's other disability. To determine if the victim has a disability, ask the victim's parent or care giver. Also check the appropriate yes-no box for in foster care?, indicate type of care if the victim was in out-of-home care, indicate the type of abuse. List the victim's relationship to the suspect, check the appropriate yes-no box for photos taken?, indicate whether the incident resulted in this victim's death.
 - **SECTION D - INVOLVED PARTIES:** Enter the requested information for: Victim's Siblings, Victim's Parents/Guardians and the Suspect.
 - **SECTION E - INCIDENT INFORMATION:** If multiple victims, enter the number. Enter date/time and place of the incident. Provide a narrative of the incident. Attach extra sheets if needed.
- ### V. DISTRIBUTION
- **Reporting Party:** After completing Form SS 8572, retain the yellow copy for your records and submit the top three copies to the designated agency.
 - **Designated Agency:** *Within 36 hours* of receipt of Form SS 8572, send **white copy** to police or sheriff, **blue copy** to county welfare or probation, and **green copy** to district attorney.

Disaster Response Procedures

PVIS Staff, District, and PVEPD receive a detailed copy of our Emergency Disaster Plan in August of every year. A copy may be attained upon request in the main office. Information can also check the Student Agenda Book “Emergency Drills” and on Edline under “General Information”, Student Handbook, Rules and Procedures. It states: ‘Drills are held throughout the year so that in case of a real emergency students and teachers will know exactly what to do. It is essential that the students remain quiet, listen, and immediately obey the directions of the teacher. A detailed emergency drill plan is available in each classroom and the main office.’”

PVIS holds monthly drills for Fire and/or Lockdown, which includes Chemical Spill and Toxic Fumes. We hold two mock Disaster Drill a year utilizing all equipment to simulate a real disaster. The PVIS Incident Commander meets with the PTSA Disaster Committee several times throughout the year. The PVIS PTSA participates in a detailed evaluation of our disaster drills, provides us with any necessary supplies, organizes our two disaster storage containers and completes a list and location of supplies in our containers.

PVIS staff is adequately staffed and trained for “Search and Rescue, Student Care, Student Release and Triage”. All these assembly areas can communicate by means of walkie talkies. We have three licensed Ham Radio operators on site which connects us the District Office, City Halls, Police and Fire Department. Each classroom is supplied with an emergency backpack (supplies), food and water for extended lockdowns. Our campus has enough food, water and supplies to hold 1/3 of our population for three days for a disaster.

When PVIS is evacuated, it is essential parents go to the “Student Release” center before taking their student off campus. The Student Release center will be located near the upper section of the main parking lot. The students Emergency Disaster form that was completed during online registration will be pulled and identification will be checked before a student will be released.

This school is embedded in a neighborhood with limited fencing to contain the school. The main disaster concern would be centered on the back area of the school which is bordered by hills covered with dry brush. Due to this, we have developed two different fire drill evacuation plans. One plan calls for all students to move to the back of the school and convene on the blacktop. If, however a fire is located on the back to the school, a new plan was formulated to move students to the front of the playing fields east of the campus. This location is safely away from the back of the school and any can be accessed by police and fire department.

Students with Special Education needs have an individual plan to ensure they are taken care of and moved to safety during any disaster event. These plans are outlined in our NIMS plan. The NIMS plan is updated each year and include plans for each Special Education Student.

The District has also instituted an Emergency Notification System called Loop.

All district faculty and staff have received active shooter training called Run- Hide-Fight.

All District school sites have implemented a Visitor Management System called Raptor, to increase safety and security measures on campus. The Raptor Visitor Management school security system screens for sex offenders, alerts staff of custody violations, and provides districtwide reporting for all visitors.

All District school sites, and offices have at least one Automatic External Defibrillator (AED) on campus. PVIS has two AED's in the following locations: (1) Health Office, (1) Girls PE office.

All District school sites have a tactical response plan in place. Special consideration has been given to emergency procedures regarding students with disabilities.

The District works collaboratively with local fire, police, sheriff, and EMS (LA County and Palos Verdes Estates) to ensure the safety of staff and students.

For specific details, refer to Palos Verdes Peninsula Unified School District Board Policy and Administrative Regulations 3516.

Procedures for Notifying Teachers about Dangerous Pupil

In order to fulfill the requirements made by Education Code 49079 and Welfare and Institutions Code 827 that state teachers must be notified of the reason(s) a student has been suspended. The Palos Verdes Peninsula Unified School District has incorporated this notification into the existing "Attendance Reporting screen". On the daily attendance report, when a student is suspended, will show an "SSA" next to the student's name. The teacher can access the suspension by looking at the student's discipline screen. The information provided is for the student's current teachers only. All information regarding suspension and expulsion is **CONFIDENTIAL**, is not to be shared with any student(s) or parent(s). Teachers are asked to secure the list so students and others may not view it.

Pursuant to Welfare & Institution Code 827(b) and Education Code 48267, the Court notifies the Superintendent of the Palos Verdes Peninsula Unified School District regarding students who have engaged in certain criminal conduct. This information is forwarded to the site Principal. The site Principal is responsible for prompt notification of the student's teachers. Per Education Code 49079, this information must be kept confidential. This information is also forwarded to all administrators and the student's counselor.

Procedures for Safe Ingress and Egress from School

GOALS

- Student safety
- Limiting neighborhood congestion
- Reducing driving time

With the cooperation of the City of Palos Verdes Estates, we have established the following drop-off and pick-up locations to meet these goals.

Front Parking Lot (1)

To drop-off or pick-up in the parking lot in front of the school, approach from Via Coronel onto Via Olivera, turning right into the front parking lot. Please note that no stopping is allowed along Via Olivera to drop-off as this impedes the flow of traffic. There is no left hand turn allowed when leaving the parking lot. Only registered car pools can go around the left side of the island.

Via Carrillo Steps (2)

Students may be dropped off or picked up on Via Carrillo at the corner of Via Ventana to access steps leading up to Via Romero. Once on Via Romero, students walk to PVIS along the shoulder without the need to cross Via Romero or the exit driveway of the school.

Little League Field Fire Road (3)

The City of Palos Verdes Estates has cleared the area behind PVIS for students to use. Students may be dropped off or picked up on Palos Verdes Drive West just before the little league fields. The path begins behind the snack shack and has been designed to help make the walk not too steep.

To help reduce traffic congestion, we encourage students to walk, ride their bikes, car pool, or use PV Transit. The PV Transit stop is on Via Olivera near the stairway in front of the school. Please note the PV Transit Stop is for PV Transit use only and is not a drop-off or pick-up location.

Car Pools

Must obtain a pass from the main office Pass must be visible

Must be at least 4 or more PVIS students in the car to use the pass Pass is only for morning Drop off

Use the left lane when pulling into the driveway and stay to the left of the island

IMPORTANT SAFETY TIPS:

- No Double Parking - it results in students walking in front of moving cars and creates congestion
- No parking or drop-off at red curbs
- No drop-off at posted "no stopping" zones
- No jaywalking - it results in students walking in front of moving cars, possibly causing an accident - Insist that your student use crosswalks and sidewalks!

We must work together to make going to and coming from school safe for our students and community.

Reminders:

No left hand turn out of the front parking lot

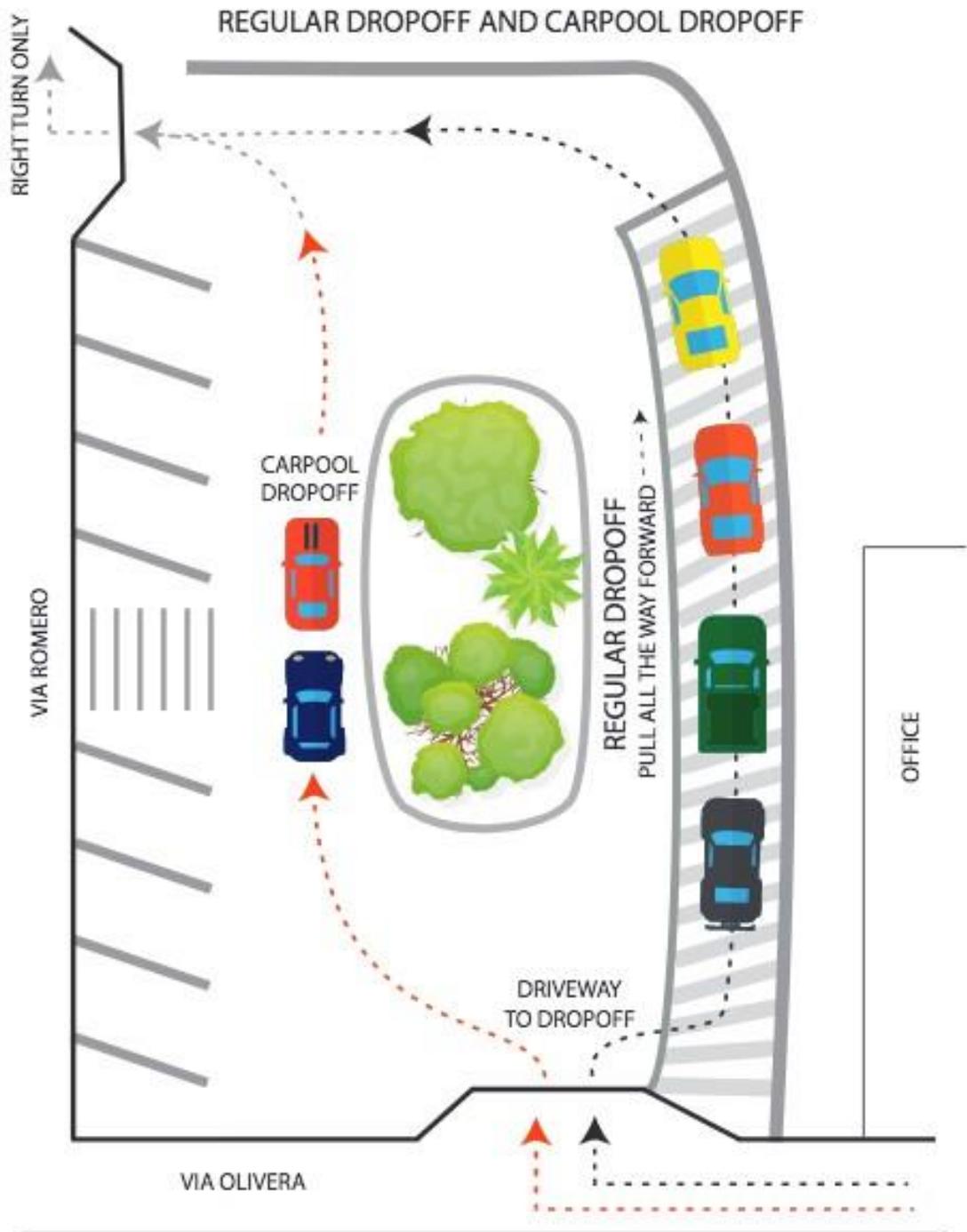
Use designated drop-off/ pick-up zones only –

1, 2, 3 No drop off at posted “No Stopping”
zones

Park in designated areas only

Do not double park or allow students to jaywalk

Please be mindful of students walking to campus and using crosswalks



Procedures to Ensure a Safe and Orderly Environment

Component One: People and Program

Goal 1

By June 2021, PVIS will increase school connectedness by 5% as measured by CHKS and local school survey data, through a school environment that fosters physical and emotional security, encourages community and family involvement, and focuses the school climate on creating opportunities for student engagement.

Action	Resources	Person Responsible	Timeline	How Will You Measure
Identify students needing counseling for a variety of reasons, ranging from social skill building to grief.	Teacher Referral System, Aeries Analytics, Counselor Referrals, Student Referrals, and Incident Reports	Principal, Assistant Principal, and Counselors	2019-2020 School Year	Aeries Data
Provide inclusive school environment for all students by providing opportunities for school community participation	WEB, Leadership Program, Red and Yellow Ribbon Week, Parent Nights, Booster Programs Club, and Sports, PBIS and Fri-Yay Celebrations	Principal, Assistant Principal, Counselors, ASB Coordinator, and WEB Coordinator	2019-2020 School Year	Participation and Enrollment in Clubs and another outside attendance
Continue the Student Leadership program	Booster Club, PTSA, ASB	Principal, Assistant Principal, and ASB Coordinator	2019-2020 School Year	Participation in the Leadership Club, and ASB Activities
Provide Parent Involvement and Education Opportunities	PTSA, School Website, Principal's Update, School Site Council, Booster Club	Principal, Assistant Principal, School Staff, Parent Volunteers	2019-2020 School Year	Participation, "opens/clicks" from Principal's Updates
Continue to develop social/emotional learning and progressive discipline supports	SEL Lessons, Naviance, Red and Yellow Ribbon Week, PBIS and Professional Development	Principal, Assistant Principal, School Counselors, Parent Volunteers	2019-2020 School Year	Healthy Kids Survey results, Counseling referrals

Component Two: The Physical Environment

Goal 1

By June 2021, PVIS will have a safe, clean, and secure school climate as measured by the CHKS survey and local school survey data with 90% or higher positive feedback.

Action	Resources	Person Responsible	Timeline	How Will You Measure
Maintain baseline levels of site facilities in good repair	District account	Principal, staff, Maintenance and Operations	2019-2020 School Yea	Visual Inspection
Modernize the school Library	Booster Club and PTSA	Principal	Aug 2019 – February 2020	Visual Inspection

Reference Guide to Board Policy (BP) and Administrative Regulations (AR)

Suspension and Expulsion Policies

Students BP/AR 5144
Discipline (Revised December 9, 2015)

Students BP/AR 5144.1
Suspension and Expulsion/Due Process (Revised December 9, 2015)

Students AR 5144.2
Suspension and Expulsion/Due Process (Students with Disabilities)
(Revised November 8, 2012)

Rules and Procedures on School Discipline

Students BP 5144
Discipline (Revised December 9, 2015)

Students AR 5144
Discipline (Revised December 9, 2015)

Hate Crime Policies and Procedures

Students BP/AR 5145.3
Nondiscrimination/Harassment (Revised June 20, 2018)

Students BP 5145.9
Hate Motivated Behavior (Revised March 11, 2010)

Bullying Prevention Policies and Procedures

Students BP 5131.2
Bullying (Revised June 20, 2018)

Sexual Harassment Policy

Students BP/AR 5145.7
Sexual Harassment (Revised April 26, 2017)

School-wide Dress Code Prohibiting Gang-Related Apparel

Students BP 5132
Dress and Grooming (revised April 4, 2002)

Child Abuse Reporting Procedures

Students BP/AR 5141.4

Child Abuse Prevention and Reporting (Revised May 25, 2016)

Disaster Response Procedures

Business and Non instructional Operations BP/AR 3516

Emergencies and Disaster Preparedness Plan (revised October 12, 2006)