

ADMINISTRATION (562) 229 – 7730

Extension

Dr. Crechena Wise, Principal	22001
Mrs. Janet Simko, Assistant Principal	22024
Dr. Josie Summers, Assistant Principal	22016
Mr. Adam Wright, Assistant Principal	22019
Ms. Sue Im, Dean of Students	22022
Counselor	22025
Mr. Jose Vasquez, Dean of Students.....	22031
Mrs. Alyssa Chen, Counselor.....	22021
Mr. Stephen Segura, Counselor.....	22026
Mr. Justin Velez, Activities Director	22157
Mr. Greg Marshall, Athletic Director	22161
Mrs. Kelly Webb, Assistant Athletic Director	22161
Mrs. Alice Huang, Psychologist.....	22023

SUPPORT STAFF

Extension

Nancy Stouwie, Secretary III, Principal's Secretary	22002
Dulce Caldwell, Secretary II, Business and Operations	22014
Victoria Camp, Secretary II, Curriculum and Instruction	22020
Martha Gardea, Secretary II, Counseling.....	22015
Ramona Olson, Secretary II, Discipline	22017
Maria, J. Perez, Secretary I, Attendance.....	22013
Mercedes Maravilla, ASB Bookkeeper.....	22149
Pam Chamberlain, Library Media Tech.....	22148
Jennifer Mosquera, Library Media Clerk	22147
Linda Harbin, Cafeteria	22187
Rosalinda Hernandez, Gym Attendant.....	22196
Nurse	22008
Communication Specialists	22010
Wellness Coordinators	22011

WHERE TO GO FOR HELP

Main Office/Visitor Pass	22000
College Career Center/Work Permits.....	22006
Library/Textbooks/Lockers	22148
Registrar/Transcripts	22020

ABCUSD Graduation Requirements		University of California (UC) Cal State University (CSU) A-G Requirements		
Required Courses	Required Credits	Subject	Courses	Years
World History U.S. History Civics Economics	10 10 5 5	A	<u>History / Social Science</u> World History CP, ATA, Honors, or AP European History U.S. History CP, ATA, or AP U.S. History AP Government & Politics, Civics CP, or Civics ATA Model United Nations Honors / Modern History	2
English I English II English III English IV	10 10 10 10	B	<u>English</u> English I CP, Honors, or English Advanced ELD English II CP, ATA, Honors or English Advanced ELD English III CP, ATA, Honors, or AP English Language English IV CP, ATA, AP English Literature, ERWC	4
Math I, +H Math II, +H Math III, +H	10 10 10	C	<u>Mathematics</u> Mathematics I, or Mathematics I Plus Honors Math Analysis/Calc A Math II or Math II Plus Honors, Math IIA / IIB / IIC Math III or Math III Plus Honors Pre-Calculus CP, AP Computer Science A AP Calculus AB, AP Calculus BC, AP Statistics, or Statistical Reasoning	3*
Biology Chemistry Physics	10 10	D	<u>Laboratory Science</u> AP Environmental Science Biology CP, ATA, Honors or AP Biology Chemistry CP, ATA, Honors or AP Chemistry Physics CP, ATA, or AP Physics PLTW: Human Body Systems - Honors PLTW: Medical Interventions - Honors PLTW: Principles of the Biomedical Sciences – Honors AP Computer Science Principles	2*
World Language or Visual/Performing Art (VAPA)	10	E	<u>Language Other than English (LOTE)</u> Filipino I, II, III, or IV French I, II, III, IV or AP French Language Japanese I, II, III, IV or AP Japanese Language Korean I, II, III, IV, V, or Korean III, IV, or V Honors Spanish I, II, III, IV, or AP Spanish Language Heritage Spanish II & III	2*#
PE I & II or PE Athletics Health	10 10 5	F	<u>Visual & Performing Arts (VAPA)</u> Advanced Concert Band Intro to Video Game TV Broadcasting AP Art History or AP Studio Art Art I, II, or III Art Technology ATA, Integrated Art Methods ATA, Advanced Art Tech Methods Beginning 3D Art or Introduction to Film & Video Production, Intermediate Film or Video Production Drama, Stagecraft, Theater Lab I, II, or III; or Yearbook Band/Drum Fall & Spring, Color Guard, Wind Ensemble	1#
Electives	75	G	<u>College-Preparatory Elective</u> Journalism I & II ASB AP Microeconomics, Economics CP, or Econ ATA AP Psychology or Psychology AVID 9 th , 10 th , 11 th , and 12 th Business Math Film Analysis & Criticism, Journalism I or II Auto Core I PLTW: AP Computer Science Principles PLTW: Biomedical Innovations PLTW: Civil Engineering & Architecture - Honors PLTW: Computer Science Essentials PLTW: Engineering Design & Development PLTW: Introduction to Engineering Design - Honors PLTW: Principles of Engineering – Honors	1
Total Credits Required to Graduate	230			

*Additional Year Recommended #Same Language or VAPA Required
Updated 5/29/19

ATTENDANCE POLICIES

Attendance in ABCUSD is taken electronically and parent is notified when the student has been absent/tardy to one or more of their scheduled classes. Absences that are not cleared by the parent within 3 school days are recorded as cuts.

To report an absence: 562 229-7732 (direct line)

Absences must be reported prior to 2:30pm the day your child is absent, otherwise, a note must be submitted to the Attendance Office before school when the student returns to school. Please provide student's 6 digit student ID # and a daytime phone number when reporting the absence. Parent signature is required on the note.

EXCUSED ABSENCES	UNEXCUSED ABSENCES
Bereavement for immediate family (1 day in state; 3 days out of state)	Overslept/alarm failed
Court Appearance *	Missed ride/bus
Doctor Appointment *	Car problems (gas/flat tire/etc.)
Family Emergency	
Illness	
School Business *	
School Suspension *	

***document/verification needed**

ABSENCE POLICY

A student more than thirty (30) minutes tardy to class will be marked as an unexcused tardy; it will remain as an unexcused tardy unless a doctor's note is provided within three (3) school days of the tardy.

1 – 7 Absences	Auto Dialer notifies parent Note from parent required
8 th Absence	Auto Dialer notifies parent Note from parent required Attendance Referral (to Attendance)
9 or more Absences *absences in excess of 10% of the number of days school has been in session	Auto Dialer notifies parent Physician's note required or will be marked as unexcused Friday School/Saturday School SART/SARB Referral

TRUANCY POLICY

“Any pupil is deemed a habitual truant who has been reported as a truant three or more times per school year” (EC 48260)

This Policy is Per Class, Per Semester.

1st Truancy	Parent Notified by Auto Dialer Warning to Student by Teacher
2nd Truancy	Parent Notified by Auto Dialer Friday School / Saturday School
3rd Truancy (EC 48262)	Parent Notified by Auto Dialer Friday/ Saturday School Attendance Referral (to Attendance) SART referral District Truancy Letter Notification
4 or more Truancies	Parent Notified by Auto Dialer Friday School/Saturday School Loss of Privileges Referral for SART and/or SARB 1% Grade Reduction may be issued by Teacher for each additional truancy “U” in Citizenship may be issued by Teacher District Truancy Letter #2 Notification

TARDY POLICY

This Policy is Per Class, Per Semester.

1 ST – 3 RD Tardy	Parent notified by Auto Dialer
4 th Tardy	Parent notified by Auto Dialer Attendance Referral (to attendance) Teacher /Advisor contacts parent
5 or more Tardies	Parent notified by Auto Dialer “U” in Citizenship may be issued by Teacher SART Referral Friday School/Saturday School OMC Loss of Privileges

ALL TARDIES ARE UNEXCUSED UNLESS ACCOMPANIED BY A DOCTOR'S NOTE

OFF CAMPUS PASS

All students must obtain an outside pass to leave school during the regular school hours.

All requests must be made in writing *at least* one day before the pass is issued and must include a telephone number where a parent/guardian can be reached to verify the request. Passes for doctor/dental appointments must be returned and signed by the doctor/dental office. In all other cases, the parent or legal guardian must sign the pass before it is returned to school.

If a student becomes ill at school or has an emergency, he/she must see the nurse or Guidance, who will call the parent/guardian to obtain permission to release the student from school and issue the outside pass. The outside pass is then brought to the Attendance Office to be time stamped.

Student pick-ups must be completed before 2:30 pm, or the last 15 minutes prior to the end of the school day. Requests during the final 15 minutes of the school day cannot be fulfilled due to preparation for school release.

PRIOR APPROVAL FOR SCHOOL ACTIVITY PARTICIPATION

Prior notification to the student's teacher is required before a student will be permitted to miss a class for any other activity on campus. The teacher **may** recommend that a student not miss a particular class because of poor grades, attendance, or that the day's lesson would be difficult or impossible to make up. In this case, *the parent has the responsibility to determine if the student should participate in the school activity or attend class.*

VEHICLES & PARKING

1. All students must obtain a campus-parking permit for a nominal fee, from the Counseling Office prior to parking a vehicle on campus (Driver's license, vehicle registration, and proof of insurance are required).
2. All vehicles are to be operated only in campus parking lots and on designated campus roadways.
3. It is a privilege to bring a vehicle to school. Failure to comply with all campus vehicle and safety regulations, and the California Vehicle Code will result in disciplinary action and are also subject to citation by local law enforcement.
4. All vehicles are subject to search of the vehicle, all its compartments and contents, by school officials or law enforcement personnel, where reasonable suspicion exists that the contents of the vehicle are in violation of school rules or the law V.C. 21.113.
5. Only students with approved student parking permits will be allowed to park their vehicles on campus. Students may park in the West parking lot and the lot adjacent to the stadium. *Students are not to park in the surrounding neighborhoods*
6. Student parking permits may be revoked at any time for reckless driving/ violation of the school vehicle policy.
7. Vehicles are to be parked in designated student parking spaces only.
8. Repeated violator vehicles may be cited by the Cerritos Sheriff's/towed for flagrant violations of the parking guidelines on any ABC Unified School district properties, at the owner's expense.

BICYCLES, SCOOTERS/RAZORS, SKATEBOARDS

All bicycles and skateboards must be walked onto campus and locked inside the bike rack area in the East Faculty Parking Lot. All students riding bikes to school must wear helmets.

LIBRARY

The Library is located in the center of campus and is open daily from 7:00 a.m. to 4 p.m. Any Gahr student with a Gahr I.D. and a completed *Electronic Use Agreement* or school employee may use the library.

TEXTBOOKS

Textbooks will be issued by classroom teachers/library clerks at no charge. All students must have a Gahr High School I.D. card to check out textbooks. Each student must write his/her name and the teacher's name in ink in the appropriate space inside the front cover of the book.

Damaged books issued to students must be reported to the teacher at the time the book is issued and the condition noted on the textbook inside cover.

Charges: Students will be charged for excessive damage/lost books

Unpaid fines will become financial obligations. This may result in a hold on participation to graduation ceremony and/or diploma pick up.

The school is not responsible for books that are damaged/stolen from campus/lockers. Textbook obligations must be cleared at the end of each school year

Obligations charged by the Library:

Barcode removal \$10.00

All late fines for the end of the year are \$1.00 per day per book up to \$10.00 per book.

The grace period is the first week after the end of the school year.

Books left in locker \$10.00/book

ALL PAYMENTS ARE TO BE MADE WITH CASH OR MONEY ORDER ONLY

Note: District will not accept books purchased from an outside vendor in lieu of payment

SAFETY GUIDELINES FOR ATHLETIC EQUIPMENT

To help provide a safe school environment for all students, baseball bats, golf clubs, and tennis rackets must be transported on campus inside athletic bags and stored in a designated area on campus (locker/locker room/classroom).

GUIDELINES FOR ALL GAHR ACTIVITIES/DANCES

1. Students must have their student ID with them.
2. All school rules, **including the dress code**, are in effect at every school-sponsored activity.
3. All students must respond appropriately to the directions of all school staff regardless of the location of the event (on/ off campus). This includes the administrative and supervisory staff from the school at which the event is being held.
4. Students must be "in good standing" (B.A.G. approved) and have cleared all detentions to attend major events.
5. **Students on suspension from school are not to be on campus and may not participate in/attend any school function, game, or activity (home/away) during the time of their suspension from school.**
6. School staff supervision is provided during all Gahr High School scheduled after school campus events and activities. Be advised that the City of Cerritos and other organizations may hold after school or weekend events on our campus. Supervision at these events is provided by the organization hosting the event. **Event supervision does not extend beyond the conclusion of the event or outside the event itself.**

Parents are advised to pick up their students immediately following the conclusion of the event, or to provide a suitable alternative form of transportation home.

FRIDAY/SATURDAY SCHOOL

Gahr High School conducts Friday/Saturday School as an Other Means of Correction to address Behavior or Attendance concerns.

Friday School is from 2:50 pm – 4:20 pm on designated Fridays

Curriculum to be provided. Students may be required to complete a task (ex. Writing Prompt) during this time that reflects the curriculum presented during this session. All school rules are in effect at this time.

Saturday School is from 8:00 am -12:00 pm on designated Saturdays

Students are to bring schoolwork. All school rules are in effect at this time.

INTERVENTION PROGRAMS

Program Name	Description
Wellness	Provide academic, social, and emotional support and help students increase motivation, build social skills, prepare for college and career futures, reduce stress utilizing coping skills, provide conflict resolution, build positive self-esteem, facilitate Restorative Justice Circles, and help with time management issues. Students can be referred to a Wellness Coordinator by parents, staff, or they can refer themselves.
PATH (Pointing Adolescents Toward Health)* 5 day program	An alternative to suspension program used for those who violate district rules regarding drugs/alcohol. Students are eligible to participate in the PATH program one time only . The program will consist of multiple required learning activities spaced over a mandatory period of five days. Repeat offenders may be recommended to the Student Evaluation Committee (SEC).
STEP (System to Encourage Peace)* 3 day program	This anti-violence alternative to suspension program is offered to those who break school rules about fighting/confrontations. STEP students will receive instructional units on anger management, conflict resolution, responsibility issues, and other topics related to violence. Repeat offenders may be recommended to the Student Evaluation Committee (SEC).
STAY (Student, Tobacco, and You)* 3 day program	The STAY program is offered to those who use/in possession of tobacco/paraphernalia while on school grounds/campus activities. Students receive valuable information regarding the dangers of tobacco. Repeat offenders may be recommended to the Student Evaluation Committee (SEC).
SART (Student Attendance Review Team)	California State Law requires that all children attend school until they reach 18 years of age. Students who do not maintain satisfactory attendance in school will be referred to the School Attendance Review Team (SART). This team may consist of Teacher, administrator, parent, and student.
SARB (Student Attendance Review Board)	If a student's attendance does not improve following a SART meeting, the student may be referred to the SARB committee. The SARB committee is a team of school district administrators, representatives of local law enforcement, and representatives of both county and community agencies. This board reviews student attendance has the authority to refer students to the District Attorney for violation of California school attendance laws.

*Student **must** furnish proof of successful completion with respective program and will be allowed to make up missing work while they attended the program.

SEARCH AND SEIZURE

School officials may search individual students and their property when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law or the rules of the district or the school. Due to the increased use of electronic devices and illicit behaviors, school administration reserves the right to search students, electronic devices and social media sites, as allowed by law.

All lockers are subject to search by school officials and/or law enforcement personnel, where reasonable suspicion exists that the contents of the locker are in violation of school rules or the law V.C. 21.113. The Board urges that discretion, good judgment, and common sense be exercised in all cases of search and seizure. Metal detectors may be used in any searches.

DRUG/ WEAPON/CANINE SEARCH PROGRAM

In order to provide a safe and drug free environment, all areas and individual possessions on the ABC Unified School District high school campuses are subject to search by a dog trained to detect tobacco products, controlled substances, weapons or dangerous objects.

A team (handler, dog, administrator, SIA) may randomly search during the course of the school year. The dogs are trained to search for explosive substances, drugs and weapons in and around all areas of the campus including:

- Individual Possessions (back packs, purses, etc.)
- Vehicles
- Lockers
- Classrooms
- Buildings
- Surrounding Areas

STUDENT LOCKERS

All students who choose to use a book locker can make a donation for the school year. The donation is used to maintain, repair, or replace the student book lockers on campus. Students are not required to have a book locker and school rules will apply to the use of student book lockers.

Students may see their advisor in the Guidance Office if they are unable to make a donation and would like to use a locker.

School lockers are subject to inspection without student permission when administration has reasonable suspicion that the search will disclose evidence of illegal possessions, illegal activity or when odors, smoke, fire and/or other threats to student health, welfare, or safety emanate from the locker.

Sharing lockers is prohibited and may result in disciplinary consequences/loss of privileges.

ELECTRONICS POLICY

Gahr High School recognizes the need for cell phone communications/electronic devices after school hours and respects the educational environment on campus. It is the responsibility of students to refrain from using cell phones/electronic devices during class time unless used for academic purposes approved by the teacher.

Definition of “Use”:

When permissible, students must be using their devices with academic purpose with the approval of the teacher while in class.

Students are not permitted to make phone calls during breaks on their personal devices. If a student needs to contact their parent/guardian via phone, they may request to use a phone in the Counseling/Attendance Office.

When a device is submitted to the office, the following protocols will be implemented:

ELECTRONICS CONFISCATION

1 st Incident	Parent must pick up device in office from 8 am – 3:30 pm
2 nd Incident	Parent must pick up device in office from 8 am – 3:30 pm OMC (Campus Clean Up/After School Detention)
3 rd Incident	Parent must pick up device in office from 8 am – 3:30 pm OMC (On campus Community Service/Friday School)
4 th Incident (and onward)	Parent must pick up device in office from 8 am - 3pm OMC (Friday/Saturday School, Loss of Privileges) Student may receive a “U” for citizenship/class

Gahr High School is not liable for lost or stolen cell phones/electronic devices

Electronic device offenses are cumulative during the student’s tenure at Gahr High School.

Exception: California Education Code # 48901.5 is for students who use such a device prescribed by a licensed physician or surgeon for reasons essential to the pupil’s health. Medical note must be furnished from physician.

Parents are asked refrain from contacting their child on their cell phone during class time.

Parents are directed to call or come into the office to pick up their student and obtain an outside pass.

BULLYING/CYBERBULLING POLICY

In to order provide all students with an orderly learning environment, bullying of any sort, including by means of electronic device or via social media, will not be tolerated. Students are encouraged to report all bullying to the school administration as early as possible. The school reserves the right to search, social media sites as well as cell phones and their contents while conducting related investigations.

Wellness Coordinators will assist with conflict resolution to help resolve many of these issues. Students found guilty of any type of bullying will be issued disciplinary consequences accordingly.

PROPERTY SAFETY

To ensure the preservation of the school campus property, a digital security system will monitor the campus. Anyone who damages school property is liable for the replacement and/or repair of district property. Law enforcement may be contacted in regard to property damage.

PROPERTY DAMAGE

Board Policy 5144 (c)

A pupil who defaces, damages, or destroys any school property or willfully or negligently injures another pupil or school employee is liable to suspension or expulsion according to the nature of the offense.

Any pupil who damages or improperly retains a school district's real or personal property may have grades, diploma, transcripts or participation in activities withheld pending compensation payable to the district.

If the district withholds grades, transcripts or diplomas, the parent or guardian of the pupil will be notified of the decision, and will be enforced in any other school district if the student should transfer.

Board Policy 3331

The parent/guardian of a minor who commits an act of vandalism, theft, or destruction may be held liable for damages up to the amount established by law (\$10,000) as adjusted for inflation. The parent/guardian may be held liable for a reward of up to the same amount.

If the Superintendent or designee or law enforcement officials are unable to fix responsibility for vandalism, theft, or destruction, the Superintendent or designee is authorized to offer a reward in any amount he/she deems appropriate, not exceeding \$1,000, for information leading to the identification and apprehension of the guilty individual(s). A reward in excess of \$1,000 must be authorized by the Board.

PERSONAL PROPERTY

Students who bring personal property on school grounds do so at their own risk!

Please be aware that the ABC Unified School District is not insured for and does not assume responsibility for the loss or theft of any personal property that students bring to school/ leave overnight. The school district staff cannot be custodians for safekeeping of radios, iPods, cell phones, jewelry, sports equipment, bicycles, skate boards, scooters, musical instruments or personal automobiles parked on school sites, etc.

THEFT

Any student found guilty of stealing from the ABC Unified School District or an employee of the District or another student may be suspended, is subject to arrest, and may be referred to the Student Evaluation Committee (SEC).

Personal property will not be replaced by the school/district if it is lost/stolen at school.

INTERNET/CD/FLASH DRIVE USE POLICY

Gahr High School is able to offer in depth Internet/CD access to students. The Internet enables students to explore libraries, databases, and other sites on the World Wide Web as a means to support learning and to enhance instruction. It is the intent of Gahr High School to make Internet access available in order to further our students' educational goals and objectives, however, some materials accessible on the Internet may contain items that are controversial, inaccurate, or simply offensive. In order to be allowed initial access to the Internet/CD all students must obtain parental permission. Both student and parent must sign a consent form. Computer and Internet access is a privilege not a right. Access entails responsibility. The "ABC Unified School District Electronic Information Services Agreement" must be returned to the Library where a permission to use a sticker will be placed on the student's ID card.

The following are deemed **UNACCEPTABLE:**

1. To use the CD, Internet, or network for any illegal or unethical activity, including violation of copyright or other contract
2. To use any other account on the Internet other than the one specified by the teacher/supervisor
3. To vandalize, re-configure, add or remove any hardware or software (including the desktop icons) on the computer
4. To NOT inform the responsible teacher, administrator, or library technician of your current use of a CD or the Internet while under their supervision
5. To use obscene harassing, abusive language, or violate the rules of common sense and etiquette
6. To employ the network for commercial purposes
7. To download **ANY MATERIALS** onto the Gahr High School computer to attempt to access sites that are considered to be obscene in nature
8. To send e-mail on a district computer without using a district assigned e-mail address for academic purposes

RACISM FREE ZONE

"WE WILL NOT MAKE STATEMENTS OR SYMBOLS INDICATING RACIAL PREJUDICE. FREEDOM OF SPEECH DOES NOT EXTEND TO HURTING OTHERS. RACISM WILL NOT BE TOLERATED AND ACTION WILL BE TAKEN TO ENSURE THIS."

RACIAL HARASSMENT

Racial harassment of any person by other employees or by students, as defined in this policy, shall not be tolerated by the Gahr community. Such harassment is considered a major offense which can result in disciplinary action or dismissal.

Any act of retaliation against an individual who reports a violation of the District's racial harassment policy or who participates in the investigation of a racial harassment complaint is prohibited.

Racial harassment includes, but is not limited to, unwelcome aggressive advances, other verbal, visual, or physical conduct of a racist nature made by someone from or in the work or educational setting when:

The conduct has the purpose or effect of creating fear, aggression, hostility, anger, or conflict between racial groups.

The race of an individual is used as the basis for any decision affecting the individual regarding benefits and services, honors programs, or activities available at or through the education institution.

The conduct has the purpose or effect of unreasonably interfering with an individual's environment or of adversely affecting teacher or student performance, evaluation advancement, assigned duties, or any other condition of the educational environment. Cooperating, backing up, or going along with a racial group whose conduct is threatening, intimidating, aggressive or hostile.

EXTRA CURRICULAR ACTIVITIES DISTRICT POLICY

Team Selection/Participation:

We believe in our coaches and their job is to manage and direct a specific sport. With this in mind, it is the coaches' right and responsibility to evaluate and select students for teams, as well as determining the degree to which each student-athlete will participate and they do this with considerable thought and sensitivity. During the selection process, coaches will evaluate skill level, athleticism, physical conditioning, positional play, trainability, punctuality, and various other attributes.

We want our student-athletes to learn the value of being on a team and the contribution each must make. Team members have a responsibility to themselves, their teammates, and their coaches to learn and perform their role on the team. Teamwork requires the development of many interpersonal skills such as listening, following directions, accepting constructive criticism, being respectful, and supporting teammates and coaches. Student-athletes have an obligation to participate in practice sessions and games with full commitment and enthusiasm. ABC Unified School District believes that at all level, sixth grade through varsity, playing time in competition is earned in practice and is not an entitlement. Regardless of the subjective nature of the process and the potential for disagreement, the coach is the only one in a position to make team selections and decisions about playing time. Members of a team are not guaranteed playing time. Student-athletes should fully understand that by joining a team they are accepting the pleasures and benefits of participating as well as the responsibility and commitment to that team.

PLAYING TIME

The critical role of a team member, at all times, is to enthusiastically and positively support the team and the individuals who are competing. Many high school sports are highly competitive and as a result, the amount of playing time in contests for an individual athlete cannot be guaranteed. There may be circumstances when a student-athlete will not get any playing time for multiple games or an entire season. However, all athletes are afforded practice time appropriate to their position and the needs of the team in order to allow the opportunity for personal improvement and growth.

Each coach will fairly and properly assess an athlete's current skill level. At the time these assessments are made, student-athletes may not get equal playing time. Many factors determine an athlete's playing time including but not limited to: performance at practice and in contests, skill level, attitude, behavior, effort, coach ability, sportsmanship, the strengths and skills of the opponent, team dynamics, school academic and discipline issues, as well as attendance. In the event an athlete is concerned about his/her playing time, he/she should follow communication protocol to discuss with his/her coaches the necessary steps for improvement needed.

BEHAVIOR, ATTENDANCE, GRADES (B.A.G.) CRITERIA

Student activities such as Dances (Homecoming/Winter Formal/Sadies/Prom), Senior Privilege, and Senior Activities (including, but not limited to Graduation, Candle Rose and Grad Night) are a privilege at Gahr.

In order for students to obtain clearance to such activities, they must ensure their student profile has cleared "B.A.G." status, prior to admittance to such events.

Behavior	Attendance	Grades
Students may NOT have any Major Discipline infractions on their record within the last (5) weeks of the school year, prior to the event.	Student must have minimum attendance rate of 90%.	Students must be on-track for graduation. Counselor approval required If a student is on the Non-Grad list, they will not be permitted to attend senior related activities.
IF a major discipline infraction is on the student's record within the 5 weeks of the said event-student will not be permitted to said event. Ticket refund policy/event will be observed. Administrator (Asst. Principal) approval required	Student must attend Friday/Saturday School to clear any cuts/excessive tardies	

STUDENT ID POLICY

ID lanyards are required to be worn by all Gahr High School students at all times during school.

ID lanyards must be worn around the neck, on the front of the body, on the outermost clothing, and properly display their current Gahr High School ID Card.

ID cards and lanyards are school property – they must remain in good condition and not be altered. In the classroom, there may be situations, at the teacher’s discretion, where students may remove their ID lanyards to complete a classroom activity (Ex. P.E., Science Lab, etc.).

Gahr High School provides every student an official school lanyard and ID free of charge during registration. This is the only approved lanyard. Students may not wear lanyards other than the lanyard issued by the Gahr High School.

If a student does not have their ID lanyard, they will be referred to the office to obtain a *temporary ID lanyard*.

NO STUDENT ID LANYARD MATRIX

1 st – 3 rd Offense	Temporary ID lanyard provided. Warning. Recorded to Assertive Discipline. Parent notified.
4 th Offense (and onward)	Referred to Finance for new ID/lanyard. Student obligated \$7 for replacement. Recorded to Assertive Discipline, Friday School, Loss of privileges

Replacement ID card \$5

Replacement lanyard \$3

Replacement ID card and lanyard \$7

The student is responsible for obtaining a new ID from the Finance Office.

DRESS CODE

The ABC Unified School District subscribes to the philosophy that students will be provided with a quality education in a safe, wholesome environment. In this regard, the Board feels that the presence of certain types of clothing and attire can cause a substantial disruption of or material interference with instructional and other school activities. Specifically, the Board feels that it is necessary to establish a dress and grooming policy designed to prohibit wearing or display of clothing, attire, jewelry, or materials that evidence membership in, or affiliation with, any gang or clothing which is obscene, sexually explicit or suggestive; or which promote the use/abuse of drugs and/or alcohol.

In recognition of the institutional responsibilities and goals of the ABC Unified School District, the District hereby adopts the following rules relative to the dress and appearance of students:

STUDENTS ARE TO REFRAIN FROM WEARING

1. Gang related clothing/articles are not permitted. Includes, but not limited to: bandanas, clothing with Old English script; plain white t-shirts/ribbed tank tops; "In Memory Of/RIP" attire; slogans/clothing depicting "Raiders or LA;" long white socks; excessively long belts; shoestrings.
2. Any attire logos that represent the Raiders, Kings, LA or Dodgers
3. Oversized clothing
4. Pants/shorts may not exceed more than 1" over the student's waist size or have excessively wide cut pant legs.
5. Pants/shorts may not expose the buttocks/underwear while standing upright
6. Baggy knee length shorts worn with high knee socks are not permitted
7. Clothing depicting weapons, drug/alcohol/tobacco/sex related or obscene gestures/profanity shall not be worn/displayed on campus/at school activities.
8. Web belts, chrome belt buckles with or without initials.
9. Over-revealing attire is not permitted. This includes, but is not limited to
 - a. Tops: plunging necklines/tops that reveal cleavage; lace/ mesh (see through) material; "Lingerie look" fashions; halter-tops; one shoulder tops/ off-the-shoulder/tube tops; bathing suit tops; or any top that exposes skin at the back or midriff (standing upright/seated, midriff may not be exposed); open back tops
 - b. Bottoms: skirts must be mid-thigh in length; shredded shorts/jeans in the thighs/ buttocks must be worn with black tights or shorts underneath & may not reveal underwear/pockets); skirts with revealing slits are not permitted.
10. Shorts may not be shorter than the student's extended fingertips when the students' arms are resting at their sides while standing upright.
11. Articles of clothing that expose undergarments will not be permitted
12. Loungewear such as pajama pants or slippers are not permitted.
13. Any article of clothing, fashion accessory, or manner of grooming that draws /creates any distraction will not be permitted.
14. Dark glasses may not be worn in classrooms/ inside any school building without written permission from a doctor.
15. **All hat wear must be Gahr attire only.** Beanies, wave caps, do-rags, bandanas (any color), head scarves, non Gahr logo caps or hats, and other types of headgear not specifically approved are not permitted. ***Confiscated items are available for pick up after 3 pm in the counseling office. Student must have their ID to pick up item***

No student shall wear articles of clothing, jewelry, or accessories which, in the opinion of the school principal, poses a threat to the physical well-being/ safety of the student or others.

Violation of the dress code will result in requiring the student to change before continuing the school day. Continued violations will result in further disciplinary action.

SB 310 PROTECTIVE SUN CLOTHING

Law, SB 310, has added a provision to the California Education Code which will allow for the outdoor use by pupils of articles of protective sun clothing. This protective clothing may include the wearing of hats outdoors for those students who choose to do so.

1. Hats approved for this purpose will be official Gahr High School logo sport caps or wide brim, no- logo straw hats.
2. Sports caps from any Gahr High School athletic team or program qualify for this purpose.
3. Sports caps are the only head gear approved for outdoor use during PE classes. Students with specific questions or circumstances may talk with the Assistant Principal.

It is important for students to understand that this new law applies to outdoor sun protection only. This law addresses the health and safety needs of students related to sun protection. It is not intended to relate to fashion or style and is purely functional in nature.

Hats and sunglasses are not to be worn indoors.

MISCELLANEOUS GUIDELINES/SERVICES

CLOSED CAMPUS POLICY

To ensure the safety of students and staff and avoid potential disruptions, all visitors shall register immediately upon entering any school building or grounds when school is in session (Board Policy 1250).

Any person who comes into any school building or upon any school ground, street, parking lot, sidewalk, or public way adjacent thereto, without lawful business thereon, and whose presence or acts interfere with the peaceful conduct of the activities of the school or disrupt the school or its pupils or school activities, or any specified sex offender who comes into any school building or upon any school ground, or street, sidewalk or public way adjacent thereto, unless such person is a parent or guardian of a child attending that school, or is a student at the school or has prior written permission for the entry from the Assistant Principal of Attendance and Discipline, is guilty of a misdemeanor (Penal Code 626.8). Visits during school hours should be first arranged with the teacher and principal or designee.

Lunch passes will be granted for medical reasons only. A doctor's note is required. Parents can apply for the pass from the office of the Assistant Principal of Attendance and Discipline.

Students may not leave campus during the school day without an outside pass. **No exceptions.**

OUTSIDE FOOD SALES

Students are not permitted to sell food unless approved through ASB and affiliated with a school program. This is to ensure food sales meet the guidelines set forth by Foods and Nutrition Services, but also adhere to the FDA guidelines. Violators will have items confiscated and will face disciplinary consequences.

HEALTH SERVICES

Students who become ill during the school day should report on a pass from a staff member to the school nurse. If the nurse is unavailable, they should report to a secretary in the Guidance office. Every effort will be made to contact parents as the need occurs. **It is important that an accurate emergency phone number be listed at school.**

ASSISTANCE WITH MEDICATION

The ABC Unified School District requires that all students who need medication during school hours do the following:

1. Obtain medication forms from the nurse or guidance office
2. Return the completed form and medication in original bottle, properly labeled, to the school nurse or the student's counselor
3. Provide a written statement using the nurse's form from the doctor detailing the method, amount, and time schedules for the medication to be taken
4. The returned form should clearly show a written statement from the parent or guardian of the student indicating the desire that the school assist the student as detailed in the doctor's statement.
5. Medication will **not** be administered until all requirements have been met.

Students may not carry any medications, including over the counter products, on their persons or keep these items in their lockers.

Students who have specific doctor's order, which require self-medication during the school day are required to complete all of the required ABCUSD District forms which include doctor signature and prescription copies and submit to the nurse.

FREE/ REDUCED LUNCH

The ABC Unified School District takes part in The National School Lunch and/or School Breakfast Programs. Meals are served every school day. Students may buy lunch for \$2.00 and/or breakfast \$1.25. Eligible students may receive meals free or at a reduced price of \$0.40 for lunch and \$0.30 for breakfast. Students may buy milk for \$0.50. To apply, complete and sign the Application for Free and Reduced Price Meals or Free Milk, and return it to the school cafeteria.

If you have any questions or need assistance in completing the application, please contact:

Nutrition Service Department
16700 Norwalk Blvd
Cerritos, CA 90703
(562) 229-7925

GAHR CAFÉ

Oversized bags and backpacks are not allowed in the cafeteria lines. It is recommended that these items be left in a locker or with a trustworthy friend, as the school is **not responsible** for lost or stolen items. This includes but is not limited to textbooks and other school property that is checked out in the student's name.

A cashless system is used in the cafeteria lines and at the carts and students **MUST** have their ID cards with them to get a meal. This means that students **MUST PREPAY THEIR MEAL** account in order to make purchases in the cafeteria lines. Prepayments may be made in the cafeteria before school and during nutrition break (snack). Payments can also be made online with a surcharge.

PREPAYMENT OPTIONS

You can send in prepayment monies at any time. We recommend that parents send in checks rather than cash.

Checks are to be made payable to **ABCUSD**.

When sending prepayment, please include the student's full name and 6 digit ID number (located on school ID card) on the face of the check. If you send in cash please indicate on the face of the envelope, the student's full name and 6 digit ID number.

Online payments can be made at www.MyNutrikids.com.

All students will use their student ID cards when they enter the lunch lines. Information regarding accounts are private and confidential.

Free or reduced price meals are intended for designated student only. Students who give away their free or reduced price meal or students who accept a meal when they do not qualify for free or reduced prices are abusing the service for which it is intended.

Students involved in this type of activity will receive demerits for the 1st offense. Consequences will increase if behavior continues.

LOST AND FOUND

The Lost and Found is located in the ASB Office (Room 501). Students should identify all belongings with their name in permanent ink, i.e. book bags, athletic shoes and equipment, etc.

STUDENT DELIVERIES

Instructional time is very important. Students will **not** be summonsed from class to pick up delivered items.

To ensure safety precautions, the following items cannot be dropped off for students:

- Cash
- Band Instruments/Athletic Equipment
- USB/Flash drives
- Electronic Devices
- Medication (over the counter or Rx)
- Balloons/flowers/chocolates/food: ***Food deliveries are prohibited. This includes delivery agencies such as DoorDash, UberEats, etc. The school will not be held liable for reimbursement for deliveries turned away.***

TELEPHONES

All office phones are reserved for business purposes. Students will not be called out of class to receive telephone calls. Emergency phone messages only from parents or guardians will be delivered to a student in class

POSITIVE BEHAVIOR INTERVENTION SUPPORTS (PBIS)

Behavior Statement: *The Gahr Community embraces a safe, positive, and respectful school culture with clear expectations so that everyone's social, emotional, and academic successes are equally important, encouraged, and appreciated.*

ACADEMIC DISHONESTY AND PLAGIARISM

Due to the serious nature of any instance of academic dishonesty, disciplinary consequences are considered a Major Infraction. Students should be aware that colleges frequently request explanations for any instances of cheating during all four years of high school.

Academic Dishonesty includes, but is not limited to:

- Copying another student's work, including electronic and visual mediums
- Recycling previous work
- Providing homework or class work to another student
- Disclosing test-related material
- Plagiarizing information from the Internet
- Dishonest action reported by the teacher in pairs or groups, when instructed to work independently
- Copying an author's work without citation in or contributing to the academic dishonesty of another student
- Using or possessing "crib" or "cheat" notes, or accessing the text when not permitted

Plagiarism, which is copying work from another source and submitting it as one's own work, includes, but is not limited to:

- Copying another student's work or previously published material or ideas from any source and submitting them as one's own
- Allowing a student to copy one's work
- Intentionally or inadvertently leaving available your written work in a place that makes it possible for someone to copy, sending it electronically to someone, or lending someone a notebook, a paper, or disk that contains your written work
- Altering words or the order of words from another source and submitting them as one's own
- Submitting work written by college students, former students, tutors, friends, or other adult's as one's own
- Submitting work as one's own that was produced by unauthorized collaboration on assignments designed to be completed independently

MAJOR DISCIPLINE MATRIX

MAJOR INFRACTIONS	
Infraction	Consequences
Cheating/Plagiarism	1 st Level – Teacher informs parent, Zero on assignment, “U” in Citizenship 2 nd Level – Teacher informs parent, notify administration (referral), Friday/Saturday School, parent conference, Zero on assignment, “U” in Citizenship, Probation Contract 3 rd Level – Teacher informs parent, Parent Conference, Zero on assignment, Friday/Saturday, Loss of School Activity Privileges, Suspension, District SEC, revoke permit
Education Codes 48900 ** Education Codes 48915**	Parent Conference Saturday School Wellness Coordinator Referral Restorative Justice Circles Success Plan SART Referral SARB Referral Probation Officer Conference Voluntary Probation Officer Referral/Contract STEP Referral PATH Referral STAY Referral Loss of School Activity Privileges Suspension Revoke Permit Contract District SEC Citation from local Law Enforcement Arrest Recommendation for Expulsion
Parking violations ** Reckless driving ** Violation of Internet Use Agreement ** Using a laser pointer to direct into the eye of another ** Habitual Public Display of Affection ** Jumping the Fence **	Parent Conference Friday/Saturday School Campus Beautification Community Service Revoke permit Loss of School Activity Privileges Probation contract Suspension Contact/Citation by local Law Enforcement

**Consequences may be issued in combination, depending on infraction/severity and frequency of the violation

BELL SCHEDULES 2019-2020

REGULAR BELL

Period 0 (M, T, TH, F)	6:31am - 7:40 am
Period 1	7:45am - 8:42 am
Period 2	8:47 am - 9:44 am
Period 3	9:49 am - 10:46 am
Snack	10:46 am - 11:01 am
Period 4	11:06 am - 12:03 pm
Homeroom / Period 5	12:08 pm – 1:13 pm
Lunch	1:13 pm - 1:43 pm
Period 6	1:48 pm - 2:45 pm
Period 7	2:50 pm - 3:45 pm

STAFF DEVELOPMENT/LATE START (WEDNESDAYS)

Period 1	8:30 am - 9:20 am
Period 2	9:25 am - 10:15 am
Period 3	10:20 am - 11:10 am
Snack	11:10 am - 11:25 am
Period 4	11:30 am - 12:20 pm
Homeroom / Period 5	12:25 pm - 1:20 pm
Lunch	1:20 pm - 1:50 pm
Period 6	1:55 pm - 2:45 pm
Period 7	2:50 pm – 3:35 pm

ASSEMBLY DAY

Period 0	6:31 am - 7:40 am
Period 1	7:45 am - 8:35 am
Period 2	8:40 am - 9:30 am
Period 3	9:35 - 10:25 am
Snack	10:25 am - 10:40 am
Period 4	10:45 am - 11:35 am
Period 5 / Homeroom	11:40 am - 12:30 pm
Assembly	12:35 pm - 1:20 pm
Lunch	1:20 pm - 1:50 pm
Period 6	1:55 pm - 2:45 pm
Period 7	2:50 pm – 3:45 pm

MINIMUM DAY

Period 0	6:31 - 7:40 am
Period 1	7:45 - 8:30 am
Period 2	8:35 - 9:20 am
Homeroom / Period 3	9:25 - 10:15 am
Snack	10:15 am - 10:35 am
Period 4	10:40 - 11:25 am
Period 5	11:30 - 12:15 pm
Period 6	12:20 - 1:05 pm
Period 7	1:10 pm – 2:05 pm

FINAL EXAMS

Period 0	6:31 am - 7:40 am
Period 1, 3, 5	7:45 am – 9:45 am
Snack	9:45 am – 10:15 am
Period 2, 4, 6/ Homeroom	10:20 am – 12:25 pm
Period 7	12:30 pm – 1:25 pm

Please do not visit other campuses when school is released on Minimum Day/Final Exam Bell Schedules

