

PATERSON CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY
 196 W. Railway Ave., Paterson, NJ 07503
 Tel: (973) 247-0600 Fax: (973) 247-1082
 www.pcsst.org

BOARD OF TRUSTEES
REGULAR MEETING

Date : April 10, 2019/7:30 pm
Place : 196 W. Railway Ave., Paterson, NJ 07503/Library-Media Center

MINUTES

- I. The Regular Meeting of the Paterson Charter School for Science and Technology is called to order at 7:59 pm when the quorum of the board was reached. Mr. Koroglu read the open public meeting act statement and thereafter led the flag salute.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New Jersey Open Public Meetings Act, Chapter 231, P.L. 1975 and notification given to all appropriate parties. The notice of this meeting was posted in The Record, The Herald News, and the school website.

Flag Salute

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

Roll Call by Board Secretary, Mr. Matt A. Anar:

Trustee	Attendance	Trustee	Attendance
Mr. Koroglu	Present	Mrs. Brown	Present
Mr. Yildiz	Absent	Mrs. Garcia Rodriguez	Present

Also Present:

Member	Position	Attendance
Mr. Riza	Lead Person	Present
Mr. Anar	SBA/Board Secretary	Present

II. Acceptance of Minutes

Motion by Mr. Koroglu seconded by Mrs. Garcia Rodriguez to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.):

- ❖ Regular Meeting of March 20, 2019

Roll call: All in favor. The motion **PASSED** unanimously.

III. Motion by Mr. Koroglu, seconded by Mrs. Garcia Rodriguez to adopt the agenda as presented.

Roll call: All in favor. The motion **PASSED** unanimously.

IV. Public Comment Session

No Public Input was made.

V. HIB Report

Motion to **affirm** following HIB report as presented to Board on March 20, 2019:

<u>Incident #</u>	<u>Finding</u>	<u>Incident #</u>	<u>Finding</u>
14	No	E-04	1 Yes / 1 No
15	No		
16	No		
17	Under Investigation		

Mrs. Garcia Rodriguez moved, seconded by Mr. Brown. **Roll call:** The motion **PASSED**

VI. Lead Person’s Monthly Report - Mr. Riza

Mr. Riza presented his regular monthly report to the Trustees and highlighted Paterson Charter Schools Roundtable Press Conference that was participated by all charter school leaders, parents, students and the superintendent of Paterson Public Schools.

VII. Policy

Upon the recommendation of the Lead Person, motion to approve for **first reading** the following new/revised/abolished policies and regulations:

Number	P.	R.	Policy/Regulation Title
1642	X	X	Earned Sick Leave (M) (New)

Mrs. Garcia Rodriguez moved, seconded by Mr. Brown. **Roll call:** The motion **PASSED**

VIII. Education

Motion by Mr. Koroglu, seconded by Mrs. Garcia Rodriguez to approve the agenda items # E19-41 through # E19-44:

E19-41: To approve the recommendation of the Lead Person to approve the following **club activities, events and schedules** for the 2018-19 school year.

Student/Parent Program	Date	Grades	Estimated Cost
Parent Information Session – Report Card Night*	4/11/19	2-6	\$800
Parent Program – Scholar Breakfast*	4/18/19	2-6	\$250
Alumni Easter Egg Hunt	4/13/19	K-1	\$0.00

** The amount is funded by FY2019 ESIA Title IA – Parent Reserve Fund.*

E19-42: To approve the recommendation of the Lead Person to approve the following transportation costs for **Athletics**, those are provided under **Transportation Services Agreement with Northern Region Educational Services Commission.**

Team/Description	Date	Location	Estimated Cost
Softball	5/1/19	Hasbrouck Heights	243.95
Baseball	5/3/19	Palisades Park	243.95
Baseball	5/6/19	Wood ridge	243.62
Baseball	5/8/19	Wallington	243.62
Softball	5/8/19	Wallington	243.62
Baseball	5/10/19	Weehawken	243.62
Softball	5/13/19	IC	243.62
Baseball	5/15/19	St. Mary's	243.62
Baseball	5/17/19	Saddle Brook	243.95
Softball	5/17/19	Saddle Brook	243.95

E19-43: To approve the recommendation of the Lead Person to approve the field trips and transportation costs, those are provided under **Transportation Services** Agreement with **Northern Region Educational Services Commission**.

Field Trip	Date	# of Stud.	Gr.	Location	Estimated Cost
Manhattan Center	4/27/19	50	5-12	New York City	\$600.00
Liberty Science Center	5/21/19	144	3	Jersey City	\$1,440.00
Main Campus Visit	6/11/19	96	6	Paterson	\$537.04
Overpeck County Park	5/29/19	144	1	Leonia	\$996.00

E19-44: To approve the recommendation of the Lead Person to authorize the submission of the **ESEA Amendment application** for the current year and accepts the grant award of these funds upon the subsequent approval of the Amendment Application in the total amount of \$1,201,664.

Roll Call: The motion **PASSED**

<u>Trustee</u>	<u>Vote</u>	<u>Trustee</u>	<u>Vote</u>
Mr. Koroglu	Yes	Mrs. Brown	Yes
Mr. Yildiz	Absent	Mrs. Garcia Rodriguez	Yes

IX. Human Resources

Motion by Mr. Koroglu, seconded by Mrs. Garcia Rodriguez to approve the agenda items # HR19-66 through # HR19-71:

HR19-66: To approve the recommendation of the Lead Person to accept the following **FMLA/NJFLA Leave** for the 2018-2019 school year.

Last Name	First Name	Leave	Dates	Paid/Unpaid
Jang	Tiffany	FMLA	05/13/19 - 05/16/19 05/17/19 - 05/24/19	Paid Personal Days – 4 Paid Sick Days – 6

HR19-67: To approve the recommendation of the Lead Person to approve the following **Spring Sports - Head Varsity, Assistant Varsity and Stipends** as set forth in Schedule B for the **2018-2019 School Year:**

Last Name	First Name	Position	Sport
Onorevole	Steven	Asst. Coach	Baseball
Schultz	Allison	Head Coach	Softball
Navarrete	Shirley	Asst. Coach	Softball

HR19-68: To approve the recommendation of the Lead Person to approve the **2019-2020 Professional Development Plan** (Plan forwarded to Trustees via email)

HR19-69: To approve the recommendation of the Lead Person to appoint the following staff for the 2018-2019 school year with a stipend of \$ 33.00 per period.

Last Name	First Name	Position	Reason
Leara	Jamie	Teacher	Additional Coverage

HR19-70: To approve the recommendation of the Lead Person to appoint the following additional staff member as a teacher of the **After School MATH Tutoring Program for 7-12 campus** for the 2018-2019 School Year with a stipend of \$33 per period. The program will be funded by **FY19 ESEA Title IA.**

Last Name	First Name
Sanches	Maribely

HR19-71: To approve the recommendation of the Lead Person to approve the attendance to and costs of the following Workshops/Conferences as requested by the following faculty members:

WHEREAS, the Faculty listed below will be attending workshops; and

WHEREAS, the attendance at stated functions are approved as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the functions are approved as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized in-state travel and related expense and the excess expenses particular to attendance at these functions as unavoidable, be it

RESOLVED, that the excess is justified and therefore reimbursable

Employee	Date	Program Name	Location	Cost
Necmi Coskun	5/16/19	NJ Science Learning Standards	Montclair	\$40

Necmi Coskun	04/11/19	School Safety Communication	Burlington	\$60
--------------	----------	-----------------------------	------------	------

Roll Call: The motion **PASSED**

<u>Trustee</u>	<u>Vote</u>	<u>Trustee</u>	<u>Vote</u>
Mr. Koroglu	Yes	Mrs. Brown	Yes
Mr. Yildiz	Absent	Mrs. Garcia Rodriguez	Yes

X. School Resources

Motion by Mr. Koroglu, seconded by Mrs. Garcia Rodriguez to approve the agenda items # SR19-55 through # SR19-63:

SR19-55: To approve the recommendation of the Lead Person to approve following resolution:

WHEREAS, both the A148 Report of the Secretary and the A149 Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds of \$4,671,720.03 as of **March 31, 2019**;


BE IT RESOLVED, that the Reports of the Secretary and the Reports of the Treasurer of School Moneys be accepted. (Reports forwarded to Trustees via e-mail)

SR19-56: To approve the recommendation of the Lead Person to approve the **List of Bills** for the period between March 09, 2019 and April 05, 2019 in the amount of \$1,8543,950.22 This includes the payroll of March 15, 2019 in the amount of \$522,812.85 and the payroll of March 29, 2019 in the amount of \$558,922.50 (Bill List forwarded to Trustees via e-mail)

SR19-57: Certification of Accounts

1. Board Secretary's Certification of Accounts

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of **March 2019**, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.



 Matt Ahmet Anar – Board Secretary

April 10, 2019
 Date

2. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's reports for **March 2019** and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Paterson Charter School for Science and Technology has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial

SR19-58: To approve the recommendation of the Lead Person to approve the following donations.

BE IT RESOLVED, that the Board of Trustees, upon the recommendation of the Lead Person, accepts funding from the following donors:

Donor	Amount/Item	Recipient	Planned Use for Funds
DonorsChoice.org	Novel Books	Elizabeth Kirchoff	English Dept. Grade 12

SR19-59: To approve the recommendation of the Lead Person to approve the application for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance, all fees and restrictions will be applied according to PCSST Policy 7510 and Regulation 7510.

School Property	Date & Time	Organization
196 W. Railway Ave Gymnasium	April 20-21, 2019 8:00 am to 8:00 pm	New Jersey Sparks

SR19-60: To approve the recommendation of the Lead Person to approve the following **student transportation contract** through contractual agreement based on lowest quote received. The students will be transported in accordance with the law, code and the rules and regulations of the State Board of Education and approved by the Executive County Superintendent of Schools.

Trip/Route	Dates	Contractor	Amount
Toronto, Canada	May 23 – May 26, 2019	DeCamp Bus Co.	\$6,700

SR19-61: To approve the recommendation of the Lead Person to approve the initial purchase of the following **school grounds vehicle** (Description of the vehicle forwarded to Trustees via email)

Vendor	Vehicle	Planned Use	Amount/Terms
Beyer Ford	2019 Ford Transit Van	Buildings & Grounds	ESCNJ Co-Op#17/18-21 \$30,648.88

SR19-62: To approve the recommendation of the Lead Person that authorization be given to Mr. Matt Anar, Business Administrator/Board Secretary, to **dispose personal property** no longer needed by the school because of obsolescence in full accordance with N.J.S.A.18A:18A-45 PCSST Policy and Regulation# 7300.3 and be recycled by a NJDEP authorized recycler at no cost to the school. (List with items forwarded to Trustees via e-mail)

SR19-63: To approve the recommendation of the Lead Person to approve Live Streaming Video **Memorandum of Understanding** between the City of **Paterson Police Department (PPD)** and Paterson Charter School for Science and Technology to access the school's **video surveillance system** for 2019-2020 School year. (MOU forwarded to Trustees via email)

Roll Call: The motion **PASSED**

<u>Trustee</u>	<u>Vote</u>	<u>Trustee</u>	<u>Vote</u>
Mr. Koroglu	Yes	Mrs. Brown	Yes
Mr. Yildiz	Absent	Mrs. Garcia Rodriguez	Yes

XI. Executive Session

Motion by Mrs. Garcia Rodriguez, seconded by Mrs. Brown to adjourn to Executive Session at 9:13 pm in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics for the purpose(s) as outlined and described below:

- Public Safety Procedures
- Student Matters

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

XII. Reconvene Public Session

Motion by Mr. Koroglu, seconded by Mrs. Garcia Rodriguez to exit the executive session.

Roll call: Public Session was reconvened at 9:35 p.m.

XIII. New Business

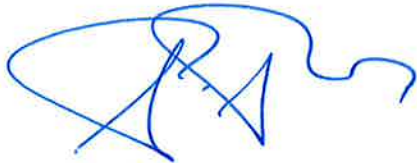
- a. Mrs. Garcia Rodriguez had participated NJ Charter School Association Board Institute and shared her comments and findings with the members regarding the event.
- b. Mrs. Garcia Rodriguez made comments with respect to Food Advisory Committee.

XIV. Adjournment

Motion by Mrs. Garcia Rodriguez, seconded by Mrs. Brown to adjourn the meeting at 9:50 p.m.

Roll call: All in favor. The motion **PASSED** unanimously.

Respectfully submitted,



Matt A. Anar
Board Secretary