

# Walnut Valley Unified School District

"KIDS FIRST - Every Student, Every Day"

Robert P. Taylor, Ed.D., Superintendent

880 S. Lemon Avenue • Walnut, California 91789 • Tel. (909) 595-1261

July 1, 2019

The Transportation Department is looking forward to the upcoming **Fall** semester, which begins **August 12, 2019**. We recognize as a Support Service that we have contact with over 1,500 students per day. The complex task of providing safe, efficient service to each individual student is our primary concern.

District bus passes are purchased through the Transportation Department. The graduated bus pass fee for immediate family members, this **2019/2020** school year, is as follows:

|                | <u>½ Year Pass</u><br><u>Expire 1/10/2020</u> | <u>Annual Pass</u><br><u>Expire 5/28/2020</u> |
|----------------|---|---|
| One student    | \$135.00                                      | ** \$270.00                                   |
| Two students   | \$260.00                                      | ** \$520.00                                   |
| Three students | \$375.00                                      | ** \$750.00                                   |

Free transportation may be available for students with IEP's indicating transportation, and families who meet the criteria for aid from the Department of Social Services (Cal/WORKS). Apply in the Transportation office.

Submit the completed form to Transportation for your Fall Bus Pass. We require a signature on all applications. One application for each student. We accept payment of cash or checks made payable to W.V.U.S.D. There will be a \$25.00 charge for a returned check. Sorry, we do not accept credit card payments at this time.

Submit applications to:

WVUSD Transportation  
880 S. Lemon Ave, Walnut, CA 91789  
Office Hours Monday – Friday, 7:00am – 3:00 pm  
(909) 595-1261 ext. 31384 or 31348

Please Print Clearly: [Office use only: Date \_\_\_\_\_ Pass# \_\_\_\_\_ Pay# \_\_\_\_\_ ]

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

Bus Stop \_\_\_\_\_

School \_\_\_\_\_ Amt. Enclosed \$ \_\_\_\_\_ Cash \_\_\_\_\_ Check# \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Parent Phone # \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### **INSTRUCTIONS:**

1. Fill out application form with student name, stop and school.
2. Make your **check** payable to Walnut Valley Unified School District (WVUSD). Check for the correct amount listed in this letter. Please be sure the check is signed. There will be a \$25.00 charge for a returned check. **Sorry we no longer accept Visa/Mastercard for payment.**
3. The application must have a **signature**.
4. One application per student. Copies of the application may be made for other students.
5. If your child no longer needs to ride the bus, disregard this notice.

### **BUS PASS PROCEDURES**

Students are required to show their bus pass to the driver every time they board the bus. Procedures for students who do not show their pass to the driver for any reason is as follows:

1. First Time - The student will be given a written warning that will be filed in the Transportation Department.
2. Second Time - The student will be given a written warning and a letter will be sent home to the Parent/Guardian.
3. Third Time - The student will receive a written warning that will be filed in the Transportation Department.
4. Fourth Time - The student will receive a written warning and a final letter will be mailed stating that the student will no longer be able to ride the bus without showing a valid bus pass to the driver.

**All late busses, no pass, no ride, no exceptions.** Students riding late buses, (the last buses of the day after regular dismissal) are required to show the driver a pass. If the student does not have a valid pass, the student cannot ride. Late busses may be cancelled at any time.

### **BUS PASS DUPLICATE OR BUS STOP CHANGES**

Replacement Passes or Stop Change requests may be purchased in Transportation for **\$15.00**. Requests must be in writing to the Transportation Office.

**Refunds** will be made **ONLY** to Parent/Guardian on passes when a student is leaving W.V.U.S.D. The refunds will be pro-rated and a \$20.00 processing fee will be deducted.