Regular Board Meeting
7:00 P.M.

1. Call to Order
2. Pledge to the Flag
3. Awards, Recognitions, and Celebrations
4. Public Comments (Agenda Specific)
5. Consent Agenda
   a. Approval of the Regular Meeting Minutes from April 10, 2019
   b. Approval of the Agenda
   c. Resignations/Retirements
6. Superintendent Report
7. Informational Items
   a. Employment of Non-Certified Staff
8. Board Subcommittee Reports
9. Board Discussion Items
   a. 2018 Bond Status Report
   b. NEOLA Policy Package (Volume 33.2) - First Read
   c. Financial Policy Items (5220, 5320, 5440) - First Read
   d. The Coddling of the American Mind Book Study - Chapters 3 & 4
10. Board Action Items
    a. Chartwells K-12 Food Service Contract Renewal
    b. GISD Budget Resolution
    c. GISD Board Member District Resolution
11. Public Comments (see notice below)
12. Comments and Questions from the Board
13. Adjournment

Notice to the Public:
This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. Please state your name and address (optional), and keep your comments to 3 minutes or less. Questions that are not answered at the time of the meeting will be posted on the website with the following board meeting agenda.

Swartz Creek Community Schools Vision and Mission
Vision - SCCS provides a world class education through innovative experiences while developing the unique talents of our learners.
Mission - SCCS inspires our learners to embrace challenges, set goals, grow their talents, and realize the dream for success in a global society

Board of Education Norms of Collaboration
These are the board-developed agreements on how we will operate, make decisions, and collaborate together

- Student-Focused Decisions
- Presuming Positive Intentions
- Pausing
- Pursuing a Balance of Advocacy and Inquiry
- Paraphrasing
- Respecting Others
- Posing Questions
- Remain Objective
- Putting Ideas on the Table
- Unity Through Diversity
- Paying Attention to Self and Others

*An expanded version of these norms is posted on our website and also in the board meeting record.
5. Consent Agenda
   a. Approval of the Regular Board Meeting Minutes from April 10, 2019 - Approve the Regular Board Meeting Minutes from April 10, 2019, as presented
   b. Approval of the Agenda - Approve the Board of Education Meeting Agenda for May 15, 2019
   c. Resignations/Retirements - Accept the resignation for retirement purposes of:
      * Sue Calvo, Athletic Director, Effective June 30, 2019
      * Jamie Wood, Student Service Coordinator at Elms Road Elementary, Effective June 14, 2019
   BE IT RESOLVED that the Swartz Creek Community Schools Board of Education approves the Consent Agenda Items a, b and c, as presented.

6. Superintendent Report

7. Informational Items
   a. Employment of Non-Certified Staff - NONE

8. Board Sub-Committee Reports

9. Board Discussion Items
   a. 2018 Bond Status Report
   b. NEOLA Policy Package (Volume 33.2) – First Read
   c. Financial Policy Items (6220, 6320, 6440) – First Read
   d. The Coddling of the American Mind Book Study – Chapters 3 & 4

10. Board Action Item
    a. Chartwells K-12 Food Service Contract Renewal - BE IT RESOLVED that the Swartz Creek Community Schools Board of Education approves the Chartwells K-12 Food Service Contract for the 2019-2020 school year, as presented
    b. GISD Budget Resolution – BE IT RESOLVED that the Swartz Creek Community Schools Board of Education approve the GISD Budget Resolution, as presented
    c. GISD Board Member District Resolution - BE IT RESOLVED that the Swartz Creek Community Schools Board of Education approves the GISD Board Member District Resolution, as presented

11. Comments (see Notice to the Public)
12. Comments and Questions from the Board
13. Adjournment
Preapproved minutes

MINUTES
BOARD OF EDUCATION MEETING
SWARTZ CREEK COMMUNITY SCHOOLS
May 15, 2019

The Board of Education Regular Meeting was called to order on Wednesday, May 15, 2019 at 7:00 p.m., in the Administration Building by Board President, Carrie Germain

Carrie Germain, Brian Sepanak, Mike Ahearne, Tony Paul, Jessica Lanave, Chuck Melki
Ben Mainka, Superintendent

Absent: A. Gardner

Carrie Germain, President lead the Pledge to the Flag

Our Board Meetings are being recorded and live streamed, and will be posted on our website.

Superintendent Mainka said that the high school was proud to announce they received the College Success Award, which honors schools that excel in ensuring students prepare for college, enroll in college and succeed once they get there.

Superintendent Mainka also congratulated Kristy Blevins, Middle School Teacher of the Month. The sponsor, Chad Orvis from Farmer’s Insurance stopped by the middle school to present Mrs. Blevins with her certificate and a generous gift of $50.00 for classroom supplies.

No Public Comments regarding the Agenda were heard.

5a. - Approval of the Regular Board Meeting of April 10, 2019
5b. - Approval of the May 15, 2019 Board Agenda
5c. - Approval of Resignations/Retirement
   Sue Calvo, Athletic Director, effective June 30, 2019
   Jamie Wood, Student Service Coordinator at Elms Road Elementary, effective June 14, 2019

Resolution made by M. Ahearne, supported by T. Paul, to approve the Consent Agenda Items 4a, 4b, and 4c as presented
Voice Vote: yes –6, no – 0, absent-1
Motion approved

Superintendent Mainka informed the Board we are in a very busy time of year. End of the year testing, classroom activities and many field trips are planned at this time. We have many parents volunteering to chaperone field trips so this office runs background checks for a safety perspective on all volunteers working with our children.
Superintendent Mainka reminded everyone that Graduation will be held on Sunday, June 9, 2019 in the Frankenmuth Credit Union Event Center. He asks that all board members to be there by 1:00pm with their gowns and collars.

Superintendent Mainka informed J. Lanave, A. Gardner and C. Melki that we need to schedule a date and time for them to take part in the Superintendent Evaluation training. He asks that they email him with dates and times they would have available.

The board meeting scheduled on September 18, 2019 is also the Pride and Spirit Event. We will be changing the board meeting to September 11, 2019. We will also be changing the Finance Committee of the Whole and Building & Site Committee of the Whole meetings from September 16, 2019 to September 9, 2019.

Superintendent Mainka said that he is in the final stages of staffing for the school year 19-20. With the retirement of Sue Calvo in Athletics, Tony Suchanek will be moving into the Athletic Director position, Jodie Morgan will move to Assistant Principal at the high school, Daniel Nolan will cover the Assistant Principal position at the middle school and David Simancek will join the instructional leadership team as the Secondary Coach in the area of Mathematics.

M. Ahearne reported that the Finance Committee held a meeting on May 13, 2019. M. Ahearne submitted a report pertaining to the meeting along with a the Cash and Investment Summary. M. Ahearne said that Chris and her staff are working on the 2019-20 Budget and we should be receiving and voting on it at the June meeting.

T. Paul reported that the Building and Site Committee held a meeting on May 13, 2019. T. Paul reported that they discussed staying with the current custodial group, D.M. Burr. The youth baseball league is underway with renovations on the ball fields. RC Hunt is looking into adding two more cameras on each bus so that there are no blind spots on the buses. T. Paul also said that we are looking at the cost of replacing all of the AED’s.

B. Sepanak reported that the Policy Committee held a meeting on May 13, 2019. They reviewed and discussed the Finance Policy updates and included a copy for each Board Member to review. The committee also looked at the new NEOLA packet (Volume 33 Number 2) and we would be looking at the first read at today’s meeting.

C. Germain reported that the Academic Achievement Committee held a meeting on May 13, 2019 and R. Hetherton shaded an overview of the activities for the May 31, 2019 professional development day at the PAC. The agenda includes celebrations, the strategic plan, team building, poverty simulation, ACE’s and math expressions. All board members are invited to attend.
9a. 2018 Bond Status – Superintendent Mainka said that bid packages would be put out the first week in June for all the elementary buildings. The middle school would follow shortly after with that bidding taking place in late summer. Bids on a few bigger projects would be in late fall. The Citizen Oversight team continues to meet monthly. Technology bids are out for PA systems for all buildings, T. Smith is looking into Chromebooks for students and security cameras are being installed over the summer.

9b. NEOLA Policy Packet (Volume 33 Number 2) – Superintendent Mainka gave Board members a synopsis of what was in the policy packet and said that he would have suggestions for the June meeting.

9c. Financial Policy (6220, 6320, 6440) – Superintendent Mainka shared we will be taking board action at the June Board Meeting on the three Financial Policy changes. He explained that The Michigan Common Law 141.22a specifies what a district budget needs to be prepared for and we as a district right now have a lot of different budgets. According to the guidelines from the auditors many of our budgets should be categorized under the General Fund or the Special Revenue Fund. The Purchasing and Cooperative Purchasing policies have added language to bring policies up to date.

9d. The Coddling of the American Mind – Superintendent Mainka shared that there has been a lot of feedback on the conversation of the book around the district. This is just one perspective, but feels it is worth talking about as a Board and hopes that in the Fall we can engage parents and the community in discussion. What are the values that parents and community members have for our children and how can the school, parents and community partner together to address some of the issues brought up here.

10a. Chartwells K-12 Food Service Contract Renewal - Motion by B. Sepanak, Supported by C. Melki, BE IT RESOLVED that the Swartz Creek Community Schools Board of Education approves the Chartwells K-12 Food Service Contract for the 2019-2020 school year, as presented.

Voice Vote: Yes – 6; No – 0; Absent - 1
Motion approved

10b. GISD Budget Resolution - Motion by J. Lanave, Supported by M. Ahearne, BE IT RESOLVED that the Swartz Creek Community Schools Board of Education approves the GISD Budget Resolution, as presented.

Voice Vote: Yes – 6; No – 0; Absent - 1
Motion approved
Minutes, Board of Education Meeting
May 15, 2019
Page 4

10c. GISD Resolution Designating District’s Election Representative – Motion by M. Ahearne, Supported by T. Paul, BE IT RESOLVED that the Swartz Creek Community Schools Board of Education approves to nominate Larry Ford for the six year position on the Genesee Intermediate School Board of Education, as presented.

Roll Call vote: B. Sepanak, No; Chuck Melki, No; C. Germain, No; T. Paul, Yes, M. Ahearne, Yes; J. Lanave, No
Yes - 2; No - 4; Absent -1; Motion Defeated

Motion by B. Sepanak, Supported by M. Ahearne, BE IT RESOLVED that the Swartz Creek Community Schools Board of Education approves to nominate Lynn Hopper for the six year position on the Genesee Intermediate School Board of Education, as presented.

Roll Call vote: T. Paul, Yes; J. Lanave, Yes, M. Ahearne, Yes; C. Germain, Yes; C. Melki, Yes; B. Sepanak, Yes
Yes – 6; No – 0; Absent – 1; Motion Passed

Motion by J. Lanave, Supported by C. Melki, BE IT RESOLVED that the Swartz Creek Community Schools Board of Education approves to nominate James Avery for the six year position on the Genesee Intermediate School Board of Education, as presented.

Roll Call vote: B. Sepanak, Yes; C. Melki, Yes; C. Germain, Yes; T. Paul, No; J. Lanave, Yes; M. Ahearne, No
Yes – 4; No – 2; Absent -1; Motion Passed

Motion by C. Melki, Supported by M. Ahearne, BE IT RESOLVED that the Swartz Creek Community Schools Board of Education approves to nominate John Conover for the two year partial position on the Genesee Intermediate School Board of Education, as presented.

Roll Call vote: M. Ahearne, Yes; C. Melki, Yes; B. Sepanak, Yes; T. Paul, Yes; C. Germain, Yes; J. Lanave, Yes
Yes – 6; No- 0; Absent – 1; Motion Passes

No Public Comments

C. Melki asked what is happening with the Mary Crapo building. Superintendent Mainka said that there is an option to purchase agreement with Communities First, so they have site control right now. They have until October to make a decision with the property and execute the option to purchase.

C. Melki was concerned about a club that owns an overhang or patio on our school property where they hold different functions, not that they are doing anything wrong, but we hold the liability, potentially if something happens, so, we need to get this addressed. Superintendent Mainka said that we would follow up on this with the attorneys and get an answer.
C. Germain thanked Michael Wensel, Mrs. Blevins for her service and recognition and congratulations to the district for the college success award. She also reminded everyone that June 3rd is Honors Night for the high school, June 5th is the Virtual Learning Center graduation and June 9th is the high school graduation at the Frankenmuth Credit Union Event Center in Birch Run.

9:00 p.m. Adjournment

Anthony Paul, Secretary
Board of Education
Swartz Creek Community Schools

/jf
The following notes represent the topics discussed at the meeting and expectations for future activity:

Red Hetherington shared an overview of activities for the 5/31/19 professional development at the PAC.

The agenda includes celebrations, strategic plan, team building, poverty simulation, ACES and math expressers.
Meeting Location: Administration Office

Date: May 13 2019

Mtg. Starts: 7:00 am
Mtg. Ends: 8:15 am

Members
In Attendance

A. Gardner
M. Ahcarne
C. Melki
C. Germain
J. Lanave
T. Paul
B. Sepanak

Signature of Member

Non-Member Present

Meeting:

- Academic Achievement
- Grievance
- Student Discipline Hearing
- Bldg. & Site Policy
- Work Session
- Evaluation
- Finance

The following notes represent the topics discussed at the meeting and expectations for future activity:

- Discussed Finance Policy Updates
- Discussed NEOL Policies

Note Recorder: BES
Meeting Location: Administration Office

Date: May 13, 2019
Month Day Year
Mtg. Starts: 3:00 pm
Mtg. Ends:

Members
In Attendance

A. Gardner
M. Ahearn
C. Melki
C. Germain
J. Lanave
T. Paul
B. Sepanak

Signature of Member

Non-Member Present

Meeting:

- Academic Achievement
- Bldg. & Site
- Evaluation
- Finance
- Grievance
- Policy
- Student Discipline Hearing
- Work Session

The following notes represent the topics discussed at the meeting and expectations for future activity:

SEE AGENDA.

TYPED REPORT TO FOLLOW

Note Recorder:
The Finance Committee met on Monday, May 13, 2019 at 3:00 P.M. Present were Ben Mainka, Christine Gray, Julie McDonald, Jessica Lanave, Chuck Melki, Brian and Michael Ahearne.

We received and discussed the Cash and Investment Summary report and you have a copy in your packet for review.

The check register for April has been reviewed and the following noted:
General Fund – 14 checks in the amount of $355,616.
Payroll Fund – 19 checks, $2,435,667.
Cafeteria Fund – 2 checks in the amount of $95,534.
Internal/Activity Fund – 55 checks, $59,381.
Bond Project Fund – 5 checks, $371,671.

We reviewed and discussed checks #39628 and 39638 for Athletic Uniforms in the total amount of $19,403.

Currently one RFB is pending on the Bond project for PA Systems for the school buildings. Bid opening date is May 22th.

Chris and her staff are working on the 2019-20 Budget which we will be receiving and voting on at the June Meetings.

There were no public comments.

We discussed the rental of the Middle and High School Gyms on May 4th. And 5th. Rental fees and Custodial cost revenue was $1,258.

Next meeting will be June 10, 2019 at 3:00 P.M.

We adjourned at 4:00 P.M.

Respectfully Submitted,

Michael V. Ahearne
Treasurer
AGENDA
FINANCE COMMITTEE
5-13-19
3:00 P. M.

1 – Call to order
2 - Cash flow report
3 - Check register
4 - Pending expenditures, quotes, bids
5 – 2019-20 Budget
6 – Public comments
7 - Committee comments and questions

Next meeting, June 10, 2019 3:00 P.M.

Adjournment
# SWARTZ CREEK COMMUNITY SCHOOLS
## CASH AND INVESTMENT SUMMARY
### 3/31/2019

### GENERAL FUND

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### CHILD DEVELOPMENT FUND

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### SINKING FUND

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### DEBT SERVICE FUND

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**TOTAL CASH AND INVESTMENTS**: **$52,663,042.30**
## Budget Status by Level
Swartz Creek Community Schools

### Balances as of 4/30/2019

**Fund GENERAL FUND - Revenue,Expense Accounts**

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<th>Account</th>
<th>Description</th>
<th>Budget</th>
<th>MTD Amount</th>
<th>FYTD Amount</th>
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<td>5,264.06</td>
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<td>5,264.06</td>
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<td>-5,264.06</td>
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<td>Totals for Function Code 625</td>
<td>FUND MODIFICATION (INFLOW)</td>
<td>75,000.00</td>
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<td>75,000.00</td>
<td>-</td>
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<td>Account</td>
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<td>Budget</td>
<td>MTD Amount</td>
<td>FYTD Amount</td>
<td>Encumbered</td>
<td>Remaining</td>
<td>% Used</td>
</tr>
<tr>
<td>---------</td>
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<td>-------------</td>
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<td>Total for Revenue</td>
<td>Revenue</td>
<td>37,411,449.85</td>
<td>4,357,180.18</td>
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<td>11,400,724.96</td>
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<td>ELEMENTARY</td>
<td>8,127,166.30</td>
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<td>6,286,755.36</td>
<td>7,481.70</td>
<td>1,832,929.24</td>
<td>77.45</td>
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<td>Totals for Function Code 112</td>
<td>MIDDLE SCHOOL</td>
<td>4,337,137.32</td>
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<td>3,322,935.28</td>
<td>1,014,202.04</td>
<td>76.62</td>
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<tr>
<td>Totals for Function Code 113</td>
<td>HIGH SCHOOL</td>
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<td>9,629.43</td>
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<td>Totals for Function Code 118</td>
<td>PRESCHOOL</td>
<td>475,671.16</td>
<td>37,755.91</td>
<td>299,930.27</td>
<td>175,740.89</td>
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<td>Totals for Function Code 119</td>
<td>SUMMER SCHOOL</td>
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<td>SPECIAL EDUCATION</td>
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<td>783,048.10</td>
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<td>528,871.45</td>
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<td>ADULT EDUCATION - BASIC</td>
<td>22,587.00</td>
<td>1,337.87</td>
<td>4,485.52</td>
<td>5,454.04</td>
<td>12,647.44</td>
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<td>ADULT EDUCATION - SECONDARY</td>
<td>39,742.19</td>
<td>445.07</td>
<td>16,953.27</td>
<td>11,529.84</td>
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<tr>
<td>Totals for Function Code 212</td>
<td>GUIDANCE SERVICES</td>
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<td>508,233.10</td>
<td>133,042.11</td>
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<tr>
<td>Totals for Function Code 214</td>
<td>PSYCHOLOGICAL SERVICES</td>
<td>138,841.10</td>
<td>12,235.39</td>
<td>107,162.07</td>
<td>31,679.03</td>
<td>77.18</td>
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<tr>
<td>Totals for Function Code 215</td>
<td>SPEECH SERVICES</td>
<td>573,729.83</td>
<td>51,872.21</td>
<td>439,271.59</td>
<td>134,458.24</td>
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<td>Totals for Function Code 216</td>
<td>SOCIAL WORK SERVICES</td>
<td>431,398.84</td>
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<td>351,987.32</td>
<td>79,411.52</td>
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<td>Totals for Function Code 218</td>
<td>TEACHER CONSULTANTS</td>
<td>225,750.67</td>
<td>20,139.15</td>
<td>177,645.96</td>
<td>48,104.71</td>
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<td>Totals for Function Code 219</td>
<td>OTHER PUPIL SUPPORT SERVIC..</td>
<td>641,965.69</td>
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<td>470,121.36</td>
<td>171,844.33</td>
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<td>IMPROVEMENT OF INSTRUCTION</td>
<td>717,207.27</td>
<td>42,058.15</td>
<td>547,580.36</td>
<td>25,309.94</td>
<td>144,316.97</td>
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<td>Totals for Function Code 222</td>
<td>MEDIA CENTER</td>
<td>118,987.06</td>
<td>8,754.50</td>
<td>89,810.13</td>
<td>1,560.55</td>
<td>27,616.38</td>
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<td>INSTRUCTIONAL TECHNOLOGY ..</td>
<td>57,879.00</td>
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<td>57,879.00</td>
<td>0.00</td>
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<tr>
<td>Totals for Function Code 226</td>
<td>SUPERV &amp; DIRECT/INSTRUCT ST..</td>
<td>522,856.24</td>
<td>43,133.90</td>
<td>363,072.21</td>
<td>159,784.03</td>
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<td>Totals for Function Code 227</td>
<td>ACADEMIC STUDENT ASSESSME..</td>
<td>7,547.45</td>
<td>1,510.87</td>
<td>5,337.88</td>
<td>2,209.57</td>
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<td>Totals for Function Code 229</td>
<td>OTHER INSTRUCTIONAL STAFF S..</td>
<td>0.00</td>
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</table>
## Budget Status by Level
Swartz Creek Community Schools

**Balances as of 4/30/2019**

**Fund GENERAL FUND - Revenue, Expense Accounts**

<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Budget</th>
<th>MTD Amount</th>
<th>FYTD Amount</th>
<th>Encumbered</th>
<th>Remaining</th>
<th>% Used</th>
</tr>
</thead>
<tbody>
<tr>
<td>Totals for Function Code 231</td>
<td>BOARD OF EDUCATION</td>
<td>90,825.00</td>
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<td>49,973.59</td>
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<td>EXECUTIVE ADMIN</td>
<td>862,248.65</td>
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<td>2,663,915.69</td>
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<td>608,631.15</td>
<td>77.15</td>
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<td>OTHER SCHL ADM/GRADUATION ..</td>
<td>14,525.00</td>
<td>366.11</td>
<td>4,724.23</td>
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<td>9,800.77</td>
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<td>FISCAL SERVICES</td>
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<td>INTERNAL SERVICES (WAREHO..</td>
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<td>155,308.25</td>
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<td>46,127.65</td>
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<td>OPERATIONS &amp; MAINTENANCE</td>
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<td>PUPIL TRANSPORTATION SERV..</td>
<td>1,336,739.87</td>
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<td>HUMAN RESOURCES</td>
<td>412,452.21</td>
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<td>159,622.20</td>
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<td>PUPIL ACCOUNTING</td>
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<td>TECHNOLOGY SUPPORT SERV..</td>
<td>394,069.31</td>
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<td>319,583.05</td>
<td>2,150.80</td>
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<td>ATHLETICS</td>
<td>631,022.60</td>
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<td>538,024.81</td>
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<td>92,972.79</td>
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<td>COMMUNITY RECREATION</td>
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<td>COMMUNITY ACTIVITIES</td>
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<td>25,906.96</td>
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<tr>
<td>Account</td>
<td>Description</td>
<td>Budget</td>
<td>MTD Amount</td>
<td>FYTD Amount</td>
<td>Encumbered</td>
<td>Remaining</td>
<td>% Used</td>
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<td>135,000.00</td>
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<td>Total for Expense</td>
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<td>3,871,785.60</td>
<td>29,137,992.56</td>
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<td>8,239,082.76</td>
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<tr>
<td>Grand Total for Fund 11</td>
<td>GENERAL FUND</td>
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<td>-63,714.80</td>
<td>3,161,642.20</td>
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</tr>
</tbody>
</table>

**Budget Status by Level**

Swartz Creek Community Schools

*Balances as of 4/30/2019*

Fund GENERAL FUND - Revenue, Expense Accounts

**Page 4 of 4**

May 9, 2019
SWARTZ CREEK COMMUNITY SCHOOLS
BOARD OF EDUCATION
COMMITTEE MEETING MINUTES FORM

Meeting Location: Administration Office

Date: May 13 2019 Mtg. Starts: 4:00 pm Mtg. Ends: ________
Month Day Year

Members
In Attendance

A. Gardner
M. Ahearne
C. Melki
C. Germain
J. Lanave
T. Paul
B. Sepanak

Signature of Member

Non-Member Present

Meeting:

[ ] Academic Achievement
[ ] Bldg. & Site
[ ] Evaluation
[ ] Finance

[ ] Grievance
[ ] Policy

[ ] Student Discipline Hearing
[ ] Work Session

The following notes represent the topics discussed at the meeting and expectations for future activity:

_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________

Note Recorder: __________________________
1. Call to Order
2. Custodial Contract
3. Annual State Bus Inspections
4. Asphalt Potholes
5. Elms Baseball Fields
6. Bus Cameras
7. AED’s
8. Adjournment
## 33-2 Master update Spread Sheet

<table>
<thead>
<tr>
<th>Policy #</th>
<th>Title</th>
<th>Status</th>
<th>Explanation</th>
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</thead>
<tbody>
<tr>
<td>0100</td>
<td>Definitions</td>
<td>Revised</td>
<td>Added language for military leave voting; Must provide notice and contact info of member's absence when voting and how to contact.</td>
</tr>
<tr>
<td>167.2</td>
<td>Closed Session</td>
<td>Revised</td>
<td>Added language for closed session to address existing threats or preventing potential threats.</td>
</tr>
<tr>
<td>1422.01</td>
<td>Drug-Free Workplace</td>
<td>New</td>
<td>Policy provides Administrators same requirements in PO 3122.01 and PO4122.01 for Drug Free Workplace.</td>
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<tr>
<td>1430</td>
<td>Leaves of Absence</td>
<td>New</td>
<td>Adds required language regarding Paid Medical Leave.</td>
</tr>
<tr>
<td>3430</td>
<td>Leaves of Absence</td>
<td>Revised</td>
<td>Most contracts will state PMLL for employee covered by collective bargaining agreement.</td>
</tr>
<tr>
<td>4430</td>
<td>Leaves of Absence</td>
<td>Revised</td>
<td>Beginning in 2019-20, districts must provide grade appropriate career development instruction in grades K-12.</td>
</tr>
<tr>
<td>2210</td>
<td>Curriculum Development</td>
<td>Revised</td>
<td>Removed reference to MDE publication that is no longer provided. Document &quot;Sex Education Guidelines including Reproductive Health and Family Planning.&quot;</td>
</tr>
<tr>
<td>2414</td>
<td>Reproductive Health and Family Planning</td>
<td>Revised</td>
<td>Expands who can substitute in IT or CTE: 1) has HS diploma, 2) has professional license 3) has 2 consecutive yrs of experience in field. removed &quot;has to be 22 years old to teach in High School.&quot;</td>
</tr>
<tr>
<td>3120</td>
<td>Employment of Professional Staff</td>
<td>Revised</td>
<td>Removes reference to NCLB.</td>
</tr>
<tr>
<td>3120.04</td>
<td>Employment of Substitutes</td>
<td>Revised</td>
<td>Updates mandatory attendance to 18 years old.</td>
</tr>
<tr>
<td>5113.01</td>
<td>Schools of Choice</td>
<td>Revised</td>
<td>Adds language requiring consultation with first responder agency on plans for construction or major renovation of buildings.</td>
</tr>
<tr>
<td>5113.02</td>
<td>School Choice Options Provided By Federal Law</td>
<td>Revised</td>
<td>Adds language regarding women's business enterprises in response to audit questions; also check with PO 6320 for bid limits.</td>
</tr>
<tr>
<td>6605</td>
<td>Crowdfunding</td>
<td>Revised</td>
<td>Added definition of crowdfunding and language regarding privacy of students.</td>
</tr>
<tr>
<td>6321</td>
<td>New School Construction, Renovation</td>
<td>Revised</td>
<td>Added Note: End of Option. Removes references to NCLB; Adds language regarding school safety team meeting. Also adds reporting requirements.</td>
</tr>
<tr>
<td>6325</td>
<td>Procurement-Federa Grants/Funds</td>
<td>Revised</td>
<td>Adds language regarding school safety team meeting. Also adds reporting requirements.</td>
</tr>
<tr>
<td>8400</td>
<td>School Safety Information</td>
<td>Revised</td>
<td>Assists district is complying with new law which requires collaboration, review and notification obligations by 1/1/2020.</td>
</tr>
<tr>
<td>AG #</td>
<td>Item Description</td>
<td>Action</td>
<td>Description</td>
</tr>
<tr>
<td>----------</td>
<td>-----------------------------------------</td>
<td>--------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>8500</td>
<td>Food Services</td>
<td></td>
<td>Reflects issues that a team is required to approve dietary modification for ALL students</td>
</tr>
<tr>
<td>8640</td>
<td>Transportation For Field and Other District Sponsored Trips</td>
<td>Revised</td>
<td>Policy revised as part of Neola review to assure compliance with current regulations and practice.</td>
</tr>
<tr>
<td>5113.02</td>
<td>School of Choice Options By Federal Law</td>
<td>Revised</td>
<td>Removed references to NCLB</td>
</tr>
<tr>
<td>5610</td>
<td>Emergency Removal, Suspension, and Expulsion of Students</td>
<td>Revised</td>
<td>Clarifies that when an expulsion hearing is conducted must follow OMA provisions</td>
</tr>
<tr>
<td>6325</td>
<td>Procurement-FederalGrants/Funds</td>
<td></td>
<td>Adds Language regarding women's business enterprises</td>
</tr>
<tr>
<td>6605</td>
<td>Crowdfunding</td>
<td>Revised</td>
<td>Must follow privacy for students</td>
</tr>
<tr>
<td>8605</td>
<td>Bus Safety Procedures</td>
<td>Revised</td>
<td>Adds language regarding inactive and exempt railroad tracks</td>
</tr>
<tr>
<td>8610</td>
<td>Transportation Route Planning Criteria</td>
<td>Revised</td>
<td>See Policy 8640</td>
</tr>
</tbody>
</table>
Procurement of all supplies, materials, equipment, and services paid for from District funds shall be made in accordance with all applicable Federal and State statutes, Board policies, and administrative procedures. Standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts are established in Policy 1130, Policy 3110, and Policy 4110 - Conflict of Interest.

All procurement transactions shall be conducted in a manner that encourages full and open competition and in accordance with good administrative practice and sound business judgment.

Each year the State of Michigan informs the School of the legal amount for purchases which require a formal bidding process of a single item.

It is the policy of the Board that the Superintendent adhere to the following:

A. Seek informal price quotations on purchases in excess of $12,000.

B. When the purchase, and contract for, single items of supplies, materials, or equipment is less than the amount allowed by State statute, but exceeds $12,000 the Superintendent shall require three (3) competitive price quotations.

Purchases in a single transaction that are in excess of the dollar amount permitted by State statute shall require competitive bids and, whenever possible, have at least three (3) such bids for substantiation of purchase and shall require approval of the Board prior to purchase.

**Competitive Bids**

Competitive bids are not required for items purchased through the cooperative bulk purchasing program operated by the Michigan Department of Management and Budget pursuant to M.C.L.A. 18.1263.

Competitive bids are not required for food purchases, unless food purchased in a single transaction costs $100,000 or more.

Bids shall be sealed and shall be opened by the Director of Operations in the presence of at least one (1) witness. All orders or contracts should be awarded to the lowest responsible bidder; however, consideration can be given to:

A. the quality of the item(s) to be supplied;

B. its conformity with specifications;

C. suitability to the requirements of the school;

D. delivery terms;

E. past performance of vendor.

In addition to the factors above, the Board may consider and provide a preference to bidders which use a Michigan-based business as the primary contractor and/or one (1) or more Michigan-based business as subcontractors.

For purposes of this preference a Michigan-based business means a business that would qualify for a Michigan preference for procurement contracts under M.C.L.A. 18.1268, which requires that the businesses certify that since inception or during the last twelve (12) months it has done one of the following:
In the interests of economy, fairness, and efficiency in its business dealings, the Board requires that:

A. opportunity be provided to as many responsible suppliers as possible to do business with the school;

B. a prompt and courteous reception, insofar as conditions permit, be given to all who call on legitimate business matters;

C. where the requisitioner has recommended a supplier, the Superintendent may make alternate suggestions to the requisitioner if, in his/her judgment, better service, delivery, economy, or utility can be achieved by changing the proposed order;

D. upon the placement of a purchase order, the Superintendent shall commit the expenditure against a specific line item to guard against the creation of liabilities in excess of appropriations.

The Superintendent shall determine the amount of purchase which shall be allowed without a properly signed purchase order. Employees may be held personally responsible for anything purchased without a properly signed purchase order or authorization.

The Board may acquire office equipment as defined in law by lease, by installment payments, by entering into lease-purchase agreements, or by lease with an option to purchase, provided the contract sets forth the terms of such a purchase.

In addition to the other procedures set forth in this policy, this policy authorizes the administration to satisfy the District's competitive bidding obligations concerning the procurement of supplies, materials, and equipment by including as a part of the District's bid process the consideration of a bid awarded pursuant to a bid process operated by a reputable bid cooperative if the District determines, after reasonable due diligence, that the bid procedure utilized by the bid cooperative resulted in a bid award to the lowest responsible bidder and that the pricing obtained through such a procedure has not become stale or is otherwise higher than current pricing because of material changes in the relevant market.

Revised 12/8/05
Revised 12/9/09

Legal

M.C.L.A. 380.1267, 360.1274 et seq.
The Board of Education recognizes the advantages of centralized purchasing in that volume buying tends to maximize value for each dollar spent. The Board, therefore, encourages the administration to seek advantages in savings that may accrue to this District through joint agreements for the purchase of supplies, equipment, or services with the governing body(ies) of other governmental units.

The Board authorizes the Superintendent to negotiate such joint purchase agreements for services, supplies, and equipment which may be determined to be required from time to time by the Board and which the Board may otherwise lawfully purchase for itself, with governmental contracting units as may be appropriate in accordance with State law, the policies of this Board, and the dictates of sound purchasing procedures.

Cooperative or joint purchases require an agreement approved by the Board and the participating contracting body(ies) which shall specify the categories of equipment and supplies to be purchased; the manner of advertising for bids and of awarding contracts; the method of payment by each participating party and such other matters as may be deemed necessary to carry out the purposes of the agreement. Such agreements are subject to all legal bidding requirements.

In addition to the other procedures set forth in this policy, this policy authorizes the administration to satisfy the District's competitive bidding obligations concerning the procurement of supplies, materials, and equipment by including as a part of the District's bid process the consideration of a bid awarded pursuant to a bid process operated by a reputable bid cooperative if the District determines, after reasonable due diligence, that the bid procedure utilized by the bid cooperative resulted in a bid award to the lowest responsible bidder and that the pricing obtained through such a procedure has not become stale or is otherwise higher than current pricing because of material changes in the relevant market.

Legal

M.C.L.A. 124.1 et seq.
April 12, 2019

Mr. Benjamin Mainka, Superintendent
Swartz Creek Community Schools
8354 Cappy Lane
Swartz Creek, MI 48473-1242

Re: Agreement No. 25180

Dear Mr. Mainka:

On March 11, 2019, the Michigan Department of Education (MDE) received your request for renewing its food service management contract (FSMC) with Chartwells for the 2019-2020 school year and has approved the following:

1. Equivalent Meal Factor – change $3.4625 current equivalent meal factor to $3.5450 per USDA/MDE guidelines. This represents an increase of 2.38% from the previous year.
2. The current management fee of $0.0512 per meal will increase by 2.8% to the new management fee of $0.0526 per meal.
3. The current administrative fee of $3,587.50 per month will increase by 2.8% to the new administrative fee of $3,687.95 per month for 10 months.
4. There is no advance payment for the 2019-2020 school year.
5. The Current CPI-U for December 2018 is 2.8%.
6. There are no guarantees for the 2019-2020 school year.
7. There is no client investment planned for the 2019-2020 school year.

MDE concurs with the school district’s recommendation that the contract be renewed with Chartwells for the 2019-2020 school year and be taken to the school district’s Board of Education for approval. Once the board approves the contract renewal, a signed copy of the Agreement Page and the Contract Renewal Agreement must be forwarded to MDE for its files. If the school board should make any changes to the contract, these changes must be forwarded to MDE for its approval before the contract renewal can be signed by the school district.

The contract with Chartwells is for a one-year period from July 1, 2019, to June 30, 2020, going from July 1st to June 30th thereafter.
If MDE can be of further assistance to you or your approved FSMC, please contact the Food Service Contract Unit staff at mde-fsmc-vended@michigan.gov or 517-241-5348.

Sincerely,

[Signature]

Diane L. Golzynski, Director
Office of Health and Nutrition Services

dlg:rz:ck
Acknowledgement for FSMC Contract Renewal

By submission of the contract renewal documents, the School Food Authority (SFA) of Swartz Creek Community School District acknowledges its responsibilities as outlined in the food service contract, including the overall operational and financial responsibility for the Child Nutrition Programs.

The SFA certifies it has carefully examined its food service contract and the following Michigan Department of Education (MDE) administrative policy memorandums:

1. Food Service Contracts Administrative Policy No. 2: Guidance on Material Changes and Review Requirements for Food Service Management Company and Vended School Meals Company Contracts, School Year 2018-2019
2. Food Service Contracts Administrative Policy No. 3: Guidance on Oversight and Monitoring Food Service Contracts, School Year 2018-2019

Additionally, the SFA acknowledges it is required to conduct monthly (or at least quarterly) invoice reconciliations of its food service contract to ensure compliance with Federal law.

The SFA certifies staff of Swartz Creek Community School District directly and independently conduct reconciliations of food service contract invoices to verify the following: usage and crediting of USDA Foods; allowable costs; the accuracy of fees and/or per meal charges; as well as the application of proper purchase rebates, discounts, and credits in accordance with the district’s food service contract.

The SFA further acknowledges it may be required to submit copies of any and all books and records pertaining to the food service contract including, but not limited to, food service contract invoices with supporting documentation from the FSMC or Vendor, internal SFA reconciliation materials, distributor invoices, and all other related documents.

[Signature]
Signature of SFA Representative

3-11-19
Date

[Signature]
Name of SFA Representative
AGREEMENT PAGE – FSMC Contract Renewal

This bidder certified that he/she shall operate in accordance with all applicable State and Federal laws and regulations.

This solicitation/contract, attachments, and the RFP proposal of the successful bidder, with addenda, if any, constitute the entire agreement between the SFA and FSMC. The parties shall not execute any additional contractual documents pertaining to this RFP, except as permitted by applicable law.

This Agreement shall be in effect for one year and may be renewed by mutual agreement for four (4) additional one-year periods.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representative on this day and year.

Date of Original Contract: 7/1/2017

Contract Renewal Year: 2

ATTEST:

Swartz Creek Schools
Name of SFA

BEN MAHWA
Signature of SFA Representative

SUPERINTENDENT
Name

5/16/2019
Date

Compass Group USA, Inc., by and through its Chartwells Division
Name of FSMC

B. Oakley
Signature of FSMC Representative

Belinda Oakley
Name

CEO, Chartwells K12
Title

3/6/19
Date

Signature of Witness for SFA

Signature of Witness for FSMC
Contract Renewal Agreement - FSMC Cost Reimbursable Contract

This document contains the rates and fees for the furnishing of food service management for nonprofit food service programs for the period beginning ______ 2019, and ending ______ 2020. The terms and conditions of the original contract are applicable to the contract renewal.

The bidder shall not plead misunderstanding or deception because of such estimates of quantities, or of the character, location, or other conditions pertaining to the proposal.

RATES MUST NOT BE ROUNDED UP. DO NOT EXCEED TWO DECIMAL PLACES.

<table>
<thead>
<tr>
<th>Item Description</th>
<th>2018/19 Rate</th>
<th>2019/20 Rate</th>
<th>Percentage Change/Increase**</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Reimbursable Breakfasts</td>
<td>1. N/A</td>
<td>1. N/A</td>
<td>1. N/A</td>
</tr>
<tr>
<td>2. Reimbursable Lunches*</td>
<td>1. N/A</td>
<td>1. N/A</td>
<td>1. N/A</td>
</tr>
<tr>
<td>3. A la Carte Meal Equivalents*</td>
<td>1. N/A</td>
<td>1. N/A</td>
<td>1. N/A</td>
</tr>
<tr>
<td>4. Management Fee Per Meal (Breakfasts and Lunches) and Meal Equivalent (A la Carte)</td>
<td>4. 5.12 cents</td>
<td>4. 5.26 cents</td>
<td>4. 2.9%</td>
</tr>
<tr>
<td>5. Administrative Fee Per Meal or Month</td>
<td>5. $3,587.50 per month</td>
<td>5. $3,687.95 per month</td>
<td>5. 2.8%</td>
</tr>
<tr>
<td>7. At Risk Suppers*</td>
<td>7. N/A</td>
<td>7. N/A</td>
<td>7. N/A</td>
</tr>
<tr>
<td>8. After School Snacks</td>
<td>8. N/A</td>
<td>8. N/A</td>
<td>8. N/A</td>
</tr>
<tr>
<td>9. Advance Payment, if any (flat amount)</td>
<td>9. N/A</td>
<td>9. N/A</td>
<td>9. N/A</td>
</tr>
</tbody>
</table>

*Rates must be the same.

**Percentage increase must not exceed the allowable increase established in the original contract.

By submission of this proposal, the FSMC certifies that, in the event it receives a renewal award under this solicitation, the FSMC shall operate in accordance with applicable program laws and regulations. This agreement shall not exceed one year.

Signed: Belinda Oakley, CEO, Chartwells K12
Title: Food Management Company Representative
Date: 3/6/19

Acceptance of Contract Renewal Agreement

Signed: 
Title: SUPERINTENDENT
Date: 5-16-19
RESOLUTION GENESEE INTERMEDIATE SCHOOL DISTRICT
BUDGET REVIEW AND APPROVAL PROCESS

WHEREAS, the Genese Intermediate School District (GISD) is required by law to adopt a balanced budget; and

WHEREAS, the Genese Intermediate School District budget development process includes GISD staff, constituent district staff, superintendents, and board members; and

WHEREAS, the Genese Intermediate School District budget is based on priorities established by GISD; and

WHEREAS, this plan has been approved by the Genese County Superintendents Association; and

WHEREAS, after careful consideration and review by superintendent committees, the Genese County Superintendents Association approved all 2019 – 2020 proposed budgets submitted by the Genese Intermediate School District; and

WHEREAS, the Genese County Superintendents Association recommended that all GISD 2019 – 2020 proposed budgets be submitted to constituent district representatives for review, consideration and approval at the annual budget meeting; and

WHEREAS, at the annual budget meeting held on April 24, 2019, the constituent school district representatives approved the Genese Intermediate School District 2019 – 2020 proposed budgets; and

WHEREAS, consistent with Public Act 234 of 2004, the Genese Intermediate School District proposed General Education Fund budget is being presented to each constituent school district board of education for review; and

WHEREAS, consistent with Genese Intermediate School District’s long-standing tradition of publicly disclosing all budget information, the Genese Intermediate School District Board of Education is asking that each constituent district review, consider and approve all GISD 2019 – 2020 proposed fund budgets following the guidelines of Public Act 234 of 2004; and

NOW, THEREFORE BE IT RESOLVED that after careful consideration of each 2019 – 2020 proposed GISD fund budget, the Swartz Creek Community Schools Board of Education resolves that:

GENERAL EDUCATION FUND

The 2019 – 2020 proposed Genese Intermediate School District General Education Fund budget is supported by the Swartz Creek Community Schools Board of Education.

OR

( ) The 2019 – 2020 proposed General Education Fund budget has not been approved, and the Swartz Creek Community Schools Board of Education submits the attached specific objections and proposed changes to the 2019 – 2020 proposed General Education Fund budget.
SPECIAL EDUCATION FUND

☑️ The 2019 – 2020 proposed Genesee Intermediate School District Special Education Fund budget is supported by the Swartz Creek Community Schools Board of Education.

OR

☒ The 2019 – 2020 proposed Special Education Fund budget has not been approved, the Swartz Creek Community Schools Board of Education submits the attached specific objections and proposed changes to the 2019 – 2020 proposed Special Education Fund budget.

CAREER TECHNICAL EDUCATION FUND

☑️ The 2019 – 2020 proposed Genesee Intermediate School District Career Technical Education Fund budget is supported by the Swartz Creek Community Schools Board of Education.

OR

☒ The 2019 – 2020 proposed Career Technical Education Fund budget has not been approved, the Swartz Creek Community Schools Board of Education submits the attached specific objections and proposed changes to the 2019 – 2020 proposed Career Technical Education Fund budget.

ENTERPRISE FUND

☑️ The 2019 – 2020 proposed Genesee Intermediate School District Enterprise Fund budget is supported by the Swartz Creek Community Schools Board of Education.

OR

☒ The 2019 – 2020 proposed Enterprise Fund budget has not been approved, and the Swartz Creek Community Schools Board of Education submits the attached specific objections and proposed changes to the 2019 – 2020 proposed Enterprise Fund budget.

OTHER FUNDS

☑️ The 2019 – 2020 proposed Genesee Intermediate School District School Lunch Services Fund is supported by the Swartz Creek Community Schools Board of Education.

OR

☒ The 2019 – 2020 proposed Genesee Intermediate School District School Lunch Services Fund has not been approved, and the Swartz Creek Community Schools Board of Education submits the attached specific objections and proposed changes to the 2019 – 2020 proposed School Lunch Services Fund.

Ayes: C. Germain, B. Sepanski, M. Ahearn, C. Melki, Tony Paul, J. Lange

Nays:

Resolution declared 5-16-19

Tony Paul, Board Secretary
Swartz Creek School District Board of Education
Welcome to the
Genesee Intermediate School District

BUDGET HEARING

April 24, 2019
5:00 p.m.
Genesee Career Institute
Innovation Zone
BUDGET HEARING PRESENTERS

Dr. Lisa Hagel, Superintendent
Dr. Keely Mounger, Deputy Superintendent – Human Resources and Operations
Dr. Steve Tunnicliff, Associate Superintendent – Communications and Development
Mary Behm, Assistant Superintendent – Education and Learning
Cindy McCain, Assistant Superintendent – Business Services
Cherie Wager, Assistant Superintendent – Special Education Services
Luke Wittum, Assistant Superintendent – Technology and Media Services
Jeffrey Adams, Executive Director – Human Resources
Denise Belt, Executive Director – Career Technical Education
Tricia Hill, Executive Director – Center Countywide Programs
**Genesee Intermediate School District (GISD) Board of Education**

Jerry G. Ragsdale .................................................. President
Lawrence P. Ford .................................................. Vice President
Richard E. Hill ..................................................... Treasurer
Dr. Paul D. Newman .............................................. Trustee
Vacancy

**Administrative Staff**

Dr. Lisa Hagel .................................................. Superintendent
Dr. Keely Mounger ............................................. Deputy Superintendent
Human Resources and Operations
Dr. Steven Turnicliif .................................. Associate Superintendent
Communications and Development
Mary Behm ...................................................... Assistant Superintendent
Office of Education and Learning
Cindy McCain .................................................. Assistant Superintendent
Business Services
Cherie Wager .................................................. Assistant Superintendent
Special Education Services
Luke Wittum ...................................................... Assistant Superintendent
Technology and Media Services
Jeffrey Adams ................................................. Executive Director
Human Resources
Denise Belt ...................................................... Executive Director
Career Technical Education
Tricia Hill ....................................................... Executive Director
Center for Countywide Programs

**The Mission of GISD**

LEADERSHIP • SERVICE • INNOVATION
Partnersing for success!

GISD provides leadership through its services and partnerships that create innovative solutions for education, organizations, and the public.

**Accreditation and Continuous Improvement**

The Genesee Intermediate School District is pleased to have earned accreditation, for all of its buildings and programs, through the North Central Association Commission on Accreditation and School Improvement (NCA-CASI).

Because the accreditation process is about continuous improvement, GISD will review what it does, and how it does it, on an ongoing basis to ensure it is getting better each day. This will allow GISD and its partners to create a positive future together. All of us at GISD look forward to working with you throughout its ongoing continuous improvement process!
The Genesee Intermediate School District serves a region with over 64,000 students and nearly 8,500 educators. Its primary service area consists of the 21 public school districts and 14 Public School Academies (charter schools) in Genesee County, Michigan. Other services extend to Clinton, Lapeer, Shiawassee, and surrounding counties.
March 18, 2019

Dear Board Members and Superintendents,

On Wednesday, April 24, 2019, at 5:00 p.m. the Genesee Intermediate School District Board of Education and administration will present a proposed budget for the 2019-2020 school year and conduct a public budget hearing to provide financial information, program information, and answer questions. This year's budget hearing will take place in the Innovation Zone of Genesee Career Institute located at G-5081 Torrey Road in Flint, Michigan. The documents enclosed summarize the proposed budget for the 2019 – 2020 school year based on our best assumptions and estimations. Enclosed you will find information on multiple budgets at Genesee Intermediate School District such as Special Education, Career Technical Education, and General Education. This document also highlights programs and services which are supported through the various funds for constituent districts, early childhood programs, and families. Additionally, you will find graphs and other data to help depict the categories and allocations of funds.

As your educational service agency, we are proud to provide high quality programs and exceptional customer service. Additionally, we are deeply committed to our local districts and each and every child in Genesee County. We believe, as you do, that our young people deserve every opportunity to succeed and serve as a critical piece of our community’s future. In order for the Genesee Intermediate School District to effectively meet current and future needs, while remaining fiscally responsible, our budget development process begins in December and is publically presented to you based on known information in the spring.

By collaborating and sharing resources, expertise, and experience we are striving to support you and the students of Genesee County. Genesee Intermediate School District will continue to provide the leadership, service, and innovation that you expect in order to continue producing young people who are ready for the world of work or higher education. We sincerely thank you for your continued support and partnerships and stand ready and willing to meet your needs every step of the way in our educational journey. We are Better Together!

Sincerely,

Dr. Lisa A. Hagel
Superintendent

Jerry G. Ragland, President ∙ Lawrence P. Ford, Vice President ∙ Cindy A. Gansen, Secretary ∙ Richard E. Hill, Treasurer ∙ Dr. Paul D. Newman, Trustee

Dr. Lisa A. Hagel, Superintendent ∙ Dr. Keely P. Mouniger, Deputy Superintendent ∙ Dr. Steven W. Tumlinff, Associate Superintendent
Mary K. Behm, Assistant Superintendent ∙ Cynthia A. McCain, Assistant Superintendent ∙ Cherrie A. Wagner, Assistant Superintendent ∙ Luke R. Wittman, Assistant Superintendent
Jeffrey D. Adams, Executive Director ∙ Denise M. Bell, Executive Director ∙ Velma L. Hill, Executive Director
Budget Requirements
In Michigan, each ISD is required to comply with budgeting requirements established by Public Act 234 of 2004. The law requires that constituent districts review the proposed ISD budget and adopt a resolution expressing its support for, or disapproval of, the proposed budget. Whereas the law specifically applies to the General Education Fund budget, it has been GISD’s practice to share all of its budgets with constituent districts. GISD is asking each constituent board to approve all of the proposed fund areas, and therefore the total budget, for 2019-2020.

At the March Genesee County Superintendents Association (GCSA) meeting, there was unanimous support by the superintendents to recommend that boards of education complete this review process by the end of May. Following the budget hearing and upon receipt of the resolutions from the 21 constituent boards of education, GISD staff will prepare for a public hearing before the GISD Board of Education and then recommend adoption of the budget resolution prior to the June 30 deadline.

Budget Planning
The total budget allocations for Genesee Intermediate School District (GISD) are focused on priorities of local districts and multiple community stakeholders. These allocations allow us to continue our commitment to quality programs and services. The budgets have been prepared with the best information available at this time. There are still unanswered questions at the federal, state, and local levels. Issues such as state aid, federal funding, and retirement costs all affect the total budget.

GISD will continue to monitor information and make budget adjustments accordingly throughout the year. Internal processes have been implemented to govern how GISD will respond organizationally to vacancies and expenditure requests to ensure the continuance of stable fund balances. For example, grants that have not been confirmed in writing are excluded from the budget. Therefore, you may notice fluctuations in the 2019-2020 fiscal year.

Funding Sources
GISD receives a significant amount of operational dollars from the charter millages for the General Education, Special Education, and Career Technical Education funds. The Genesee County Department of Equalization has projected that the taxable value will slightly increase.

Budget Highlights
The work of GISD’s staff and organization as a whole impacts instruction, learning, productivity, and efficiency. Over 73% of GISD’s comprehensive budget is linked to direct student support services throughout the constituent districts. GISD staff account for 39% of GISD’s annual budget; much lower than typical overhead associated with salaries and benefits in most organizations. More importantly, 55% of GISD’s personnel costs are linked to direct student support services. The combined budgets include $29,944,875 of transfers to local districts. The transfers represent 21% of the General Education Fund, Special Education Fund, and Career Technical Education Fund collectively.

GISD is extremely proud of its grant procurement success. To date, GISD has reached the $73 million mark this year. These resources are made possible through the extremely successful teams of people from local districts and various GISD departments. Grant revenue represents 36% of GISD’s overall budget.
GENERAL EDUCATION FUND

The General Education Fund revenue is projected at $48.2 million, with projected expenditures of $49 million. The General Education Fund budget includes $32 million in grant funds for programs and services to constituent districts. This equals 65% of the General Education Fund budget. Other General Education Fund highlights include:

- The General Education Fund pays 50% of the technology costs for the operation of GenNET.
- The General Education Fund provides many services at little to no cost to constituent districts, such as:
  - Content Area Support and Consultation
  - Professional Development
  - School Improvement and Title I
  - Ligon Outdoor Center
  - Early Childhood and Parenting
  - Health and Nutrition
  - Expanded Learning
  - Instructional Technology
  - Technical Support and Training
  - State and Federal Reports
  - Pupil Accounting Services and Training
  - Countywide Fingerprinting and Substitute Teacher Permits
  - Transportation Training and Support
  - Countywide Communications
  - Legislative Support
- The General Education Fund subsidizes 50% of the Attendance Liaison Officer costs.
- The General Education Fund pays for the support of the deputy for countywide safety planning.
- The General Education Fund supports the Genesee Early College and Mott Middle College programs.

The total projected revenue for the General Education Fund is $48,201,822.

General Education Fund Revenue

Local sources of revenue will decrease by approximately $800,000, state sources will decrease by $10.7 million, and federal sources are projected to decrease by $4.5 million.

Local source revenue decreases are largely due to grant activity, reduction in contributions and professional development revenue. Decreases in state revenue sources are mainly due to grant activity. Section 81 is the primary funding from state aid that supports the general education fund and is projected to remain flat for the fiscal year. Federal revenue sources will be reduced due to grant activity.

The fluctuations in grant funding are often a result of carryover funding and revenue received in a prior accounting period, recorded as deferred, and carried over to the 2018-2019 fiscal year or have not been awarded for the 2019-2020 fiscal year. The fluctuations in grant activity do not impact fund balance because grant funds are revenue neutral, i.e., expenditures equal revenue.
General Education Fund Expenditures

All grant expenditures, including carryovers, are adjusted to match the budgeted revenue for the year. Total estimated expenditures are projected to decrease by $15.8 million. Another reason for the reduction in expenditures is the number of grants that end during the 2018-2019 fiscal year. Many of these grants may continue. However at this point, we have not received confirmation of grant awards for the next budget year. Only those grants that have been confirmed are budgeted in 2019-2020. The General Education Fund budget projected expenditures are $49 million.

Fund Balance

Depending on grant approvals, GISD anticipates spending up to approximately $754,000 of fund balance from the General Education Fund. This will bring fund equity down to approximately $7.7 million, which includes the restricted fund balance of $1.6 million for Genesee Opportunity, technology refresh, and professional development.

Genesee Opportunity (GO) provides a stipend for all Genesee County high school graduates to attend approved colleges and training institutions through funding from a countywide millage. The focus of Genesee Opportunity (GO) is to invest in our county and region’s future by investing in our students. Supporting graduates with a one-time stipend, regardless of what pathway they choose after graduation, gives them some added resources to succeed beyond high school. All students who live in, and graduate from a Genesee County high school are eligible to receive the GO stipend, regardless of family income level.

The stipend covers tuition and mandatory training costs/certification testing; and is paid directly to qualifying training entities, both in-state and out-of-state. We are proud of the Genesee County residents for approving this legacy of support for our graduating seniors.

GENERAL EDUCATION FUND PROJECTION SUMMARY

<table>
<thead>
<tr>
<th>General Fund Basic Budget</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Fund Balance</td>
<td>$6,140,149</td>
</tr>
<tr>
<td>Reserve for Early Colleges &amp; GFEC</td>
<td>($1,302,251)</td>
</tr>
<tr>
<td>Adjusted Available Fund Balance</td>
<td>$4,837,898</td>
</tr>
<tr>
<td>Revenue</td>
<td>$45,365,954</td>
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<tr>
<td>Expenditures</td>
<td>($45,390,151)</td>
</tr>
<tr>
<td>Ending Fund Balance</td>
<td>$4,813,701</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>General Fund Other Restricted Budget (Genesee Opportunity, Technology Refresh, Gisd Staff Professional Development)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Fund Balance</td>
<td>$2,325,142</td>
</tr>
<tr>
<td>Revenue</td>
<td>$2,835,888</td>
</tr>
<tr>
<td>Expenditures</td>
<td>($3,565,583)</td>
</tr>
<tr>
<td>Ending Fund Balance</td>
<td>$1,595,427</td>
</tr>
</tbody>
</table>
SPECIAL EDUCATION FUND

Special Education Services at GISD employ approximately 500 staff that provide ancillary and support services to over 8,400 students with disabilities, classroom programs to approximately 1,000 students with significant impairments, and Early On® services to over 620 families and children. All of these programs and services are provided and coordinated to ensure a full continuum of services on behalf of the county’s 21 local school districts and 14 public school academies.

Seventy-three percent (73%) of the Special Education Fund expenditures are for center-based and countywide programs and supporting services operated by GISD. Nearly 27% of the Special Education Fund expenditures are transfers to constituent districts that support the programs and services they provide for their students. Additional Special Education Fund budget highlights include:

- The distribution of ACT 18 funds will remain at $3.8 million.
- Medicaid revenues are projected to be $4.6 million in 2019-2020.
- Medicaid reimbursements for health related services have generated $95.3 million to date.
- Medicaid revenue generated by the transporting of special needs students receiving health related services subsidizes the special education transportation fee structure for local districts and the Special Education Transportation Capital Projects Fund which is utilized to buy busses.
- The Special Education Fund budget includes $20,321,601 in federal funds and grants for programs and services to constituent districts. This equals 28% of the Special Education Fund budget.
- The Special Education Fund subsidizes the Special Education Transportation Consortium from the 70% state aid reimbursement for special education transportation expenditures.
- GISD has received State supplemental funding to expand Early On® and Early Or “like” services for children 0-5 years of age.
- Administrative support to the GISD Special Education Parent Advisory Committee and other consumer and provider organizations.
- Coordination of special education programs and services for 21 local school districts and 14 public school academies.
- Promoting Positive School Climate (PPSC) project for children 0-26 years of age in GISD center programs, preschool, and K-12 districts.
- Consultants for students with autism spectrum disorder, cognitive impairment, emotional impairment, hearing impairment, health impairments, physical impairments and vision impairment.

Special Education Fund Revenue

The revenue for the Special Education Fund will show a decrease of $3.1 million in 2019-2020. Local sources are projected to decrease by $1.4 million, state revenue sources are projected to decrease by $699,000, and federal revenue will be reduced by $978,000. The local source decreases are due to grant activity, and the state source revenue decrease is a result of changes in state aid section 51a and grant activity. The federal source decreases are due to grant activity.

The total projected revenue for the Special Education Fund is $78,920,602.
Special Education Fund Expenditures

The expenditures for the Special Education Fund will decrease by $2.5 million during the 2019-2020 year. All grant expenditures, including carryovers, are adjusted to match the budgeted revenue for the year. The reason for the decrease in expenditures is due to grant activity. Only those grants that have been confirmed are budgeted in 2019-2020. The Special Education total projected expenditures are $78 million.

The fluctuations in grant funding are often a result of carryover funding and revenue received in a prior accounting period, recorded as deferred, and carried over to the 2018-2019 fiscal year or have not been awarded for the 2019-2020 fiscal year. The fluctuations in grant activity do not impact fund balance because grant funds are revenue neutral, i.e., expenditures equal revenue.

Fund Balance

GISD and local school districts have worked diligently to stabilize a healthy fund balance for the Special Education Fund. Through staff attrition, waivers to allow program adjustments, cost containment strategies, and controlled use, the Special Education Fund balance continues to be stable at approximately $14 million, which includes the restricted fund balance of $3.1 million for technology refresh and professional development. We continue to review the fund balance to ensure future stability.

SPECIAL EDUCATION FUND PROJECTION SUMMARY

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Education Basic Budget</td>
<td>$10,353,772</td>
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<tr>
<td>Reserve for Capital Projects, Unemployment, &amp; Medicaid</td>
<td>($2,080,000)</td>
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<tr>
<td>Adjusted Available Fund Balance</td>
<td>$8,273,772</td>
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<tr>
<td>Revenue</td>
<td>$78,322,655</td>
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<tr>
<td>Expenditures</td>
<td>($77,744,191)</td>
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<tr>
<td>Ending Fund Balance</td>
<td>$8,852,236</td>
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</table>

Special Education Other Restricted Budgets (Technology Refresh & Gisd Staff Professional Development)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Fund Balance</td>
<td>$2,710,840</td>
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<tr>
<td>Revenue</td>
<td>$597,947</td>
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<tr>
<td>Expenditures</td>
<td>($212,526)</td>
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<td>Ending Fund Balance</td>
<td>$3,096,261</td>
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</tbody>
</table>
CAREER TECHNICAL EDUCATION FUND

The Career Technical Education (CTE) Fund budget includes the continuation of expenditures for Career Technical Education programs, Genesee County Career and Technical Education Early Middle College, and continued support for career planning, career preparation, and Educational Development Plan (EDP) programs.

Additional budget highlights include:
- Genesee County received $1,193,512 in Perkins funding during the 2018-2019 school year. These funds were used to help increase student achievement in CTE programs. Perkins funds were used for expenditures such as: purchase instructional equipment and software for CTE programs, provide districts with reimbursement for CTE staff professional development, pay for the cost of required CTE technical skill assessments, and to provide support services for CTE students.
- GISD received $50,000 in 61b funds for the CTE Early Middle College program in 2018-2019.
- An allocation of approximately $180,000 has been budgeted to standardize and improve the quality of local district career technical education programs.
- The 1.5 million reserve in the Career Technical Education Fund will be maintained to ensure the long-term stability of the EDP.
- In 2018-2019, the Career Technical Education Transportation Consortium will save constituent districts $1,907,394. The participating districts have realized cumulative savings of $21,411,686 since 2004-2005.
- The Career Technical Education Fund includes the continuation of 75% of the operational costs for the Career Technical Education Transportation Consortium in the amount of $816,149, thus reducing the costs to consortium districts for transportation of students attending the Genesee Career Institute.

Career Technical Education Fund Revenue

The total projected revenue for the Career Technical Education Fund is approximately $16.3 million. Local revenue is projected to decrease by $40,000. State revenue is projected to decrease by $48,000 due to State Aid adjustments, and federal revenue is projected to decrease slightly.

Career Technical Education Fund Expenditures

The projected expenditures for the Career Technical Education Fund are $16.4 million. This represents an increase of $567,000.

The Career Technical Education Fund will include a $1.5 million allocation to support the EDP so that all regular high school students and alternative education students will receive the benefits of career planning.
Fund Balance

The projected fund balance at the end of 2019-2020 is approximately $4.5 million, which includes the restricted fund balance of $1.9 million for EDP, technology refresh, and professional development. The Career Technical Education fund balance, along with the reserve, will ensure the continuation of programs and services to constituent districts.

CAREER TECHNICAL EDUCATION FUND PROJECTION SUMMARY

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Career Technical Education Basic Budget</td>
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<tr>
<td>Beginning Fund Balance</td>
<td>$4,306,907</td>
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<tr>
<td>Reserve for Capital Projects &amp; Educational Development Plan</td>
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<td>Adjusted Available Fund Balance</td>
<td>$2,006,907</td>
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<tr>
<td>Revenue</td>
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<td>Expenditures</td>
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<td><strong>Ending Fund Balance</strong></td>
<td>$1,877,110</td>
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Career Technical Education Other Restricted Budgets (Technology Refresh & GISP Staff Professional Development)

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<th>Category</th>
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<td>Revenue</td>
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<td>Expenditures</td>
<td>($24,664)</td>
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<td><strong>Ending Fund Balance</strong></td>
<td>$286,209</td>
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</table>
ENTERPRISE FUND

The Enterprise Fund encompasses shared and collaborative services for which GISD constituent districts and other entities share in the cost to operate. The Enterprise Fund includes Shared Business Services, Shared Operations, Shared Technology Services, and the Special Education and Career Technical Education Transportation Consortium. The GenNET Capital Projects Fund, Special Education Transportation Capital Projects Fund, and Career Technical Education Transportation Capital Projects Fund are also reported under this fund for auditing purposes. Services provided through this fund include:

Shared Transportation Services
- All 21 constituent districts fully participate in the special education transportation program. This is the fifteenth year for the Career Technical Education Transportation Consortium, with a total of 20 participating districts.

Shared Operations
- GISD is engaged in several partnerships with constituent districts that help leverage cost-effective approaches to delivering services. Included in this group of partnerships is the Energy Management Consortium.

GenNET
- GenNET, a consortium of GISD and its constituent districts, is included in this shared services area. The consortium owns 435 miles of fiber optic cable throughout the county that provides voice, video, and data connectivity to over 200 buildings. Services also encompass online learning, the Student Information System, and video streaming.
- The GenNET operations budget includes expenditures related to the operations of GenNET, including staff, software, and licenses.
- The GenNET Capital Projects Fund receives all of the fees collected from constituent districts and GISD for head-end room equipment, GenNET fiber maintenance, and replacement of the GenNET equipment throughout the consortium. Projects are funded under the direction of the GenNET Governing Board, which is comprised of the constituent school districts within the county.
- Great effort has been given to generating funding through online courses throughout the U.S.

Shared Technology Services
- GISD partners with 18 local districts, one public school academy, and one nonprofit organization to provide Shared Technical Services. This service includes local district network support, local and hosted server support, backup services, Voice over Internet Protocol (VoIP) telephone services, and desktop support.

Shared Data Services
- Shared Data Services (SDS) provides support and problem resolution for local districts on data entry, modification, maintenance, reporting, MSDS, and ad-hoc data needs. SDS will help districts implement best practices for ensuring data integrity and quality.

Shared Business Services
- Twelve local school districts, one public school academy, one out-county district, and two nonprofit organizations have contracts with GISD to provide services that range from accounts payable and receivable, to payroll, and even full management of district budgets and their business operation processes.

Additional activities of the Enterprise Fund include:

Special Education Transportation Capital Projects
- In an effort to begin a long-term plan for bus replacement, this program was established for the purpose of purchasing buses for the Special Education Transportation Consortium. Revenue was generated from the Special Education Fund and continues to come from any excess revenue generated by the pricing model for the Special Education Transportation Consortium as a result of the multi-tiered Pricing Model, including a Medicaid subsidy.

The total projected revenue for the Enterprise Fund is $26,508,349.
Career Technical Education Transportation Capital Projects
- In an effort to begin a long-term plan for bus replacement, this program was established for the purpose of purchasing buses for the Career Technical Education Transportation Consortium.

Michigan Leadership Institute
- GISD operates the Michigan Leadership Institute (MLI), a consulting organization committed to serving K-12 school districts and public institutions throughout Michigan by developing, deploying, and supporting outstanding executive leadership.

Enterprise Fund Revenue
Member participation generates the revenue for the Enterprise Fund, and the fund functions as a revenue-in and expenditures-out process. The total 2019-2020 projected revenue for the Enterprise Fund, based on delivery of services and costs associated with those services, is $26.5 million.

Enterprise Fund Expenditures
The 2019-2020 projected expenditures for Shared Business Services are $3.6 million. The total projected expenditures for technology related areas are $9.2 million. The projected expenditures for Shared Transportation are $14.1 million.

Fund Balance
The projected fund balance for Enterprise Fund is $10.9 million. All funds are designated for specific program purposes, and therefore are restricted to the respective program area.

**ENTERPRISE FUND PROJECTION SUMMARY**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Fund Balance</td>
<td>$1,475,293</td>
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<tr>
<td>Revenue</td>
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<tr>
<td>Expenditures</td>
<td>($27,741,080)</td>
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<tr>
<td>Reverse Depreciation</td>
<td>$681,000</td>
</tr>
<tr>
<td><strong>Ending Fund Balance</strong></td>
<td><strong>$10,923,562</strong></td>
</tr>
</tbody>
</table>

Proud to be an NCA AdvancED accredited intermediate school district!
OTHER FUNDS
Other Funds encompass the delivery of GISD’s school lunch services for students in GISD special education and high school programs, as well as funds designated for GISD capital needs purposes.

Plans for 2019-2020 capital projects include: addressing facility expansion needs; support for Career Technical Education programs; professional development; and the maintenance and upgrade of facilities and grounds. Other Funds budget areas include:

School Lunch Services Fund
- The School Lunch Services Fund is designated strictly for the purpose of providing school lunch services to GISD students.

Special Education Capital Projects Fund
- The Special Education Capital Projects Fund is designated for the continuing maintenance, repair, and upgrades of GISD special education facilities.

General Education Capital Projects Fund
- The General Education Capital Projects Fund is designated for the continuing maintenance, repair, and upgrades to GISD facilities.

Career Technical Education Capital Projects Fund
- The Career Technical Education Capital Projects Fund is designated for continuing maintenance, repair, upgrades, and expansion of Career Technical Education facilities and programs.

Other Funds Revenue
Other Funds revenue for 2019-2020 is projected to be $1.9 million. The General Education Capital Projects Fund is estimated at $504,000. The revenue for the Special Education Capital Project Fund is $20,000 and Career Technical Education Capital Project Fund is $1,009,000. The revenue for the School Lunch Services Fund is $369,865 and will be generated from student participation in the lunch programs and federal reimbursements.

Other Funds Expenditures
The projected expenditures for the General Education Capital Projects are $610,000. The projected expenditures for the Career Technical Education Capital Projects are $1.2 million. The projected expenditures for the School Lunch Services program are $366,376. The projected expenditures for the Special Education Capital Projects Fund are $2,770,000. The total projected expenditures for Other Funds are $4,916,376.
**Fund Balance**

The projected fund balance at the end of 2019-2020 is approximately $6.3 million. The fund balance is designated for specific purposes within each respective fund area.

**OTHER FUNDS PROJECTION SUMMARY**

- **Beginning Fund Balance**: $9,341,542
- **Revenue**: $1,902,985
- **Expenditures**: ($4,916,376)
- **Ending Fund Balance**: $6,328,151
GISD REVENUE AND EXPENDITURE SUMMARY

The overall 2019-2020 budget, including all funds, projects revenue at $171.8 million. Overall expenditures are projected to be $175.9 million. The projected budget uses $4.1 million of fund balance to deliver Gisd services to its constituents and meet GISD capital needs.

Fund Balance

The overall projected fund balance for GISD includes both restricted and unrestricted funds. Some funds have been designated, by GISD Board of Education resolution, for specific purposes and others to maintain a minimum fund balance.

Total Revenue and Beginning Fund Balance
$218,695,221

Total Expenditure
$175,921,312

GISD BUDGET PROJECTION SUMMARY

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Fund Balance</td>
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</tr>
<tr>
<td>Revenue</td>
<td>$171,804,799</td>
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<tr>
<td>Expenditures</td>
<td>$175,921,312</td>
</tr>
<tr>
<td>Ending Fund Balance</td>
<td>$42,773,909</td>
</tr>
</tbody>
</table>

Genesee Intermediate School District
GENESEE INTERMEDIATE SCHOOL DISTRICT
LEADERSHIP  SERVICE  INNOVATION
Partnering for success!

2413 West Maple Avenue
Flint, Michigan 48507-3493
(810) 591-4400

GISD BOARD OF EDUCATION
Jerry G. Ragsdale, President
Lawrence P. Ford, Vice President
Richard E. Hill, Treasurer
Dr. Paul D. Newman, Trustee
Vacancy

Dr. Lisa A. Hagel, Superintendent

www.geneseesisd.org

Proud to be an NCA AdvancED accredited intermediate school district!
Dear Fellow School Board Member,

I am providing you with information on my efforts and accomplishments involving education and community service in Genesee County. The information is being provided because I am announcing my intention to run for re-election to the Genesee Intermediate Board of Education. I have proudly served our County on the ISD Board of Education for 42 years, 9 years as President, as well as the Westwood Heights Board of Education for 4 years for a total of 46 years of board service to the students of Genesee County. I have spent numerous hours working toward being the best board member possible by attending CBA classes with the Michigan Association of School Board Association, leading and chairing numerous committees, the ISD Board, and staying connected to local district boards of education.

During my 42 years on the intermediate school district board, I have provided leadership and support toward expansive growth and program development. Initially our responsibilities had focused on serving children with special needs, and since that beginning we have systematically expanded to include early colleges, Project Choice classrooms, expanded CTE and early childhood offerings. Today, the ISD operates the Genesee Career Institute, formally known as the Skill Center as well as supports county wide CTE programs including an Early College. Additionally, we serve thousands of young children birth to five years old in Head Start, Early Head Start, Educare, and Great Start Readiness Preschool (GSRP).

My goal as an ISD board member is to support our local districts with a multitude of services that are cost-saving and exceptional for educators and students. By being fiscally wise, collaborative minded through shared services and partnerships; the intermediate can help local districts save funds and increase capacity to support the quality education you offer to the students in your district.

Much has been accomplished, however in these changing times, we must continue to be vigilant seeking new methods of delivering cost-effective services to you and the other districts we serve. Abraham Lincoln said it well, "the philosophy of the school room in one generation will be the philosophy of government in the next." I pledge to you that if re-elected, I will continue to give 100 percent to the business of educating the future leaders of tomorrow.

There are many people that I would like to thank for the opportunity to serve students in our community. Starting with my wife, who has spent 33 years in education as a certified teacher, counselor and special education consultant. She said "atta boy, honey!" Over the years we have been helpful to each other for the best interest of students.

I am asking for your support in my journey to be reelected one more time. Thank you for your trust in the past and I hope that you will be willing to once again support me and allow me to return to the Genesee Intermediate School District Board.

Sincerely,

Larry Ford
Greetings fellow board members,

My name is Lynn Hopper and I'm running for a six year position on the G.I.S.D. Board of Education.

I've been married for 42 years, have 2 wonderful adult daughters who went through the Fenton School system and we now have 3 grandchildren attending Fenton Schools. My wife is a retired school teacher with over 40 years of service. One daughter holds a Masters in Education and is the Compliance Manager with the G.I.S.D. Our other daughter will earn a doctorate degree in nursing this coming May.

I have served on the Fenton Board of Education (Elected Positions: President, Vice President, Treasurer, Secretary, Trustee) for more than 22 years. Currently I serve as President of the Genesee County (G.C.A.S.B.M) Board (Elected Positions: President, Vice President, Secretary, Trustee) where I have served for more than 16 years. I have sat on the Advisory Council for the Genesee Career Institute for more than 14 years. I have earned an Advocacy Skilled Specialty, plus I am Data Specialty Certified. I hold a Level 5, Master Diamond Award, with the Michigan Association of School Boards. I currently have over 146 CBA Credits and 672 Educational Credits. I also serve as a member of the Fenton Educational Foundation which advocates for the success and safety of all students regardless what nationality, color, sexual orientation, gender, or religious beliefs they may bring into a classroom or educational institution: enabling our community to offer superior educational opportunities. This helps keep me on top of the educational needs in Genesee County and surrounding areas.

I have worked in management most of my life and am currently a Spiritual Care Advisor (Chaplain) for Hospice “The Care Team.” I was ordained in 2017. I have served on many committees and boards plus have helped spearhead many events in my community of 12,000 plus residences.

If elected, I will help to move our county forward as one of the voices on the G.I.S.D. Board of Education. I will advocate an agenda for reducing errors and/or problems of unnecessary spending within the current educational arena.

I'm asking for your vote and support for a six year term in this June 3rd election to the Genesee Intermediate School District Board of Education.

"Let's make a difference together"
To my fellow board members of Genesee County,

My name is James Avery and I am campaigning for a six-year position on the Genesee Intermediate School Board of Education.

I am currently in my seventh year as a member of the Grand Blanc Community Schools Board of Education, serving as president for the last five years. In that capacity, I am responsible for analyzing and approving our district's budget. My current term will end in November of 2020. I have no plans of running for another term on the Grand Blanc School Board, as I am focused exclusively on becoming a member of the GISD board. When considering running for the GISD Board, I had to ask myself three questions: Will I be as effective as I am now as a member of the Grand Blanc School Board? Will I bring value to the GISD’s board mission and vision statements? And most challenging, will my wife allow me to run for another school board position? Yes, to all!

In relevance, I have obtained the Master level with the MASB with aspirations of reaching the President's level while serving on the GISD Board. Additionally, I am a member of the Career & Educational Advisory Council (CEAC) and I served as an alternate on the Governor’s Talent Investment Board.

After resigning from the automotive industry as a skills tradesman, I pursued a career in education, which I discovered was my purpose. I hold a bachelor’s degree in Education and I’m currently completing a Master of Public Administration- Education. I have worked in education serving in the capacities of a teacher, administrator, and board of education member.

I am currently the Director of Education and Training at the Flint and Genesee Chamber of Commerce, where I have the privilege of discovering, developing and retaining opportunities for Genesee County students and adults. My personal statement is that I love to see people win, especially our youth!

Finally, my wife Holly and I have four children, three of whom have gone on to college, and one who is a senior at Grand Blanc High School. (Almost empty nesters!)

On June 3rd, I hope that you consider electing me as a member of the GISD School Board. I would welcome the opportunity to effectively serve all Genesee County school districts to the best of my ability. My professional record will indicate that I am well versed in effective budgeting and creative utilization of resources, and my personal record will show that I love to see all youth win!
Dear Genesee County School Board Members:

I would like to briefly introduce myself as a candidate for the 2-year partial term on the GISD Board of Education.

I am a recently retired Genesee County District Court Judge where I was cross assigned as a Circuit Court Judge. I continue to be assigned as a visiting judge throughout Michigan and recently served many months at District, Circuit and Family Courts. I am a published author and maintained a thriving private law practice for 20 years prior to becoming a judge.

During my career, I initiated several community service programs including a work and learn program particularly used for young first-time offenders. I established and coached high school Mock Court teams for competition.

I have witnessed firsthand the sad results of inadequate education and the resulting lifetime damage to young people, as well as to society. I have used my position to steer people, especially youth, to take advantage of educational opportunities and redirect their lives.

A few highlights of my career: I am a public speaker including in Genesee County schools where I encourage young people to use every educational opportunity to enhance their futures. I help organize and present Law Day programs. With VFW posts, I also presented history and patriotic in:er-action programs in area schools. I was a DARE presenter for many years. I also initiated a co-op program for high school students to work in the Genesee County Court system.

I have further had a firsthand knowledge of the challenges to public education through my wife, Karen. She is a retired high school teacher/college professor, and currently sits on Davison’s Board of Education where she has served for 30 years. She also serves as GCAS3M vice president. With Karen, I have years of experience in school issues and curricula, and have worked intimately with the politics of school millages and bond issues.

We have a daughter who is a lawyer and our son is in law enforcement. We also have six grandchildren in public schools, from 1st to 10th grade.

I am dedicated to advancing the quantity and quality of GISD offerings to students and area school districts and I count it a privilege if I am able to serve our community on such an important board.

I ask for your support in the casting of your board’s vote in this election.

Thank you!
John Conover
Please feel free to contact me for any questions or concerns:
johnconover699@yahoo.com
Pamela M. Sprague  
Candidate GISD Board of Education

My name is Pamela Sprague and I am campaigning for the two year seat on the GISD Board of Education.

I currently serve on the Mt. Morris Consolidated Board of Education as the Vice President, which I have held for the past several years and have served in all capacities of the board. I am in my 13th year as a certified board member on the Mt. Morris Board of Education. We work well as a team and feel a sense of family as we work together to maintain a stable and safe learning environment for our students. I recently received the Level 6 Master Platinum Certification as a board member. Our board has achieved the Honor Board Award and the Standard of Excellence Award.

I have been active in my local Kiwanis Club of Mt. Morris, serving as a board member and past president. I enjoy the work we do to serve the children and community.

Professionally, I have been employed by McDonald’s restaurants for 24 years. The past 17 years, I have been a supervisor overseeing 6 restaurants. I currently work for an owner operator who owns 17 restaurants in the Saginaw, Flint and surrounding areas. The relationships that I have built have allowed me to train, coach and develop new managers into strong leaders. I am responsible for follow-up on the day-to-day operations, profitability, staffing, new product rollouts, training and general overall performance of each restaurant.

I have been married to my husband, Jim, for 18 years. Between us, we have 4 children and 7 grandchildren. We enjoy camping, gardening, golf and outdoor activities with all our friends and family.

If elected, I would love to be part of the GISD Board to continue to serve the districts and children who benefit from the many programs provided. I believe my experience as a certified board member for 13 years and experiences, dedication to education and children make me the best candidate for the two-year seat on the GISD Board. I would truly appreciate your board’s support.

Sincerely,  
Pamela Sprague
The District's operation and educational plan is reflected in its budgets. Each year, the Board of Education will cause to have prepared and then review and approve the following Fund budgets:

A. General Fund
B. Building and Site Fund
C. Special Revenue Fund
D. Food Service
E. Athletics
F. Child Development Center (CDC)

Each budget shall be designed to carry out District operations in a thorough and efficient manner, maintain District facilities properly, and honor continuing obligations of the Board.

The Board shall ensure that adequate funds are reserved for the General Fund to maintain a secure financial position.

A proposed budget requires the critical analysis of every member of the Board prior to approval; once adopted, the budget deserves the support of all members of the Board regardless of their position before its adoption.

The Board directs the Superintendent to present the budgets to the Board along with all available information associated with each budget in sufficient time to allow for proper analysis and discussion prior to the hearing.

When presented to the Board for review and/or adoption, the information shall include, as appropriate:

A. the number of staff members for the current and the ensuing year;
B. the proposed expenditure and revenue in each financial category for the ensuing year;
C. the anticipated expenditure and revenue in each financial category for the current year;
D. the actual expenditure, the approved budget, and the revenue in each financial category for the previous year;
E. an estimate of the student enrollment by grades for the ensuing year;
F. the amount of fund equity anticipated at the end of the current year;
G. an appropriations resolution.

Legal
M.C.L.A. 141.434 et seq.
RESOLUTION DESIGNATING DISTRICT’S ELECTION REPRESENTATIVE

Swartz Creek, Michigan:

A meeting of the board of education of Swartz Creek, Michigan the Swartz Creek Community Schools Board of Education was held in the, Swartz Creek Community Schools District, on the 15th day of May, 2019, at 7:00 o’clock in the pm.

The meeting was called to order by, Carrie Germain, President.

Present: Carrie Germair, Brian Sepanak, Michael Ahearne, Anthony Paul, Jessica Lanave, Chuck Melki

Absent: Alicia Gardner

The following preamble and resolution were offered by M. Aheane and supported by A. Paul:

WHERE AS:
1. The biennial election of the Board of Genesee Intermediate School District (the “ISD”) will be held on Monday, June 3, 2019; and

2. The members of the ISD Board will be elected by an electoral body composed of 1 person designated by the board of each of the constituent school districts; and

3. In accordance with Section 614(2) of the Revised School Code [MCL 380.614(2)], the Board must now adopt a resolution which designates its representative to the electoral body and direct said representative to vote on behalf of this Board for the specific candidates this Board supports for each position to be filled on the ISD Board, at least on the first ballot taken by the electoral body.

NOW, THEREFORE, BE IT RESOLVED THAT:
1. This Board does hereby approve the designation of J. Lanave as the representative of this Board for the electoral body, which body will elect two (2) candidates to the vacancies on the ISD Board on Monday, June 3, 2019, and B. Sepanak as the alternate representative in the event the designated representative is unable to attend.

2. The designated representative or the alternate in the event of the absence of the designated representative, is further directed to cast a vote on the first ballot on behalf of this Board for Lynn Hopper and James Avery and for the partial two year term for John Conover.

3. The Secretary of this Board is hereby further directed to cause a certified copy of this resolution to be filed with the Secretary to the ISD Board at or prior to the election of the ISD Board on Monday, June 3, 2019.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be the same and hereby rescinded.
Motion made by M. Ahearne, Supported by A. Paul to Nominate: Larry Ford for the 6 year position on the Genesee Intermediate School Board of Education
Roll Call Vote: B. Sepanak, No; Chuck Melki, No; C. Germain, No; A. Paul, Yes; M. Ahearne, Yes; J. Lanave, No
Yes: 2 No: 4 Absent: 1
Motion defeated

Motion made by B. Sepanak, Supported by M. Ahearne to Nominate: Lynn Hopper for the 6 year position on the Genesee Intermediate School Board of Education
Roll Call Vote: A. Paul, Yes; J. Lanave, Yes; M. Ahearne, Yes; C. Germain, Yes; C. Melki, Yes; B. Sepanak, Yes
Yes: 6 No: 0 Absent: 1
Motion passed

Motion made by J. Lanave, Supported by C. Melki to Nominate: James Avery for the 6 year position on the Genesee Intermediate School Board of Education
Roll Call Vote: B. Sepanak, Yes; C. Melki, Yes; C. Germain, Yes; A. Paul, No; J. Lanave, Yes; M. Ahearne, No
Yes: 4 No: 2 Absent: 1
Motion passed

Motion made by C. Melki, Supported by M. Ahearne to Nominate John Conover for the 2 year partial position on the Genesee Intermediate School Board of Education
Roll Call Vote: M. Ahearne, Yes; C. Melki, Yes; B. Sepanak, Yes; A. Paul, Yes; C. Germain, Yes; J. Lanave, Yes
Yes: 6 No: 0 Absent: 1
Motion passed

Attested by:

[Signature]
Anthony Paul, Secretary, Board of Education

The undersigned duly qualified and acting secretary of the Board of Swartz Creek Community Schools, Swartz Creek, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a meeting held on Wednesday, May 15, 2019, the original of which resolution is a part of the Board’s minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA267, as amended.

[Signature]
Anthony Paul, Secretary, Board of Education