

**WALNUT VALLEY UNIFIED SCHOOL DISTRICT**

JOB TITLE: MAINTENANCE WORKER I

**BASIC FUNCTION**

Under supervision of the Director of Maintenance, Operations, Facilities Development & Technology or designee, to perform a variety of unskilled and semi-skilled maintenance, repair, and construction tasks in the various building trades; and to do other related work as required. Incumbents in this classification provide students, staff, and the public with well-maintained and safe building infrastructure and facilities, which directly supports learning.

**ESSENTIAL JOB FUNCTIONS**

- Performs unskilled and semi-skilled maintenance, repair, demolition and construction work in the various maintenance trades
- Assists other maintenance personnel in the construction, demolition, installation, and maintenance of roofs, furniture, fences, playground equipment, cabinets, shelving, chalkboards, and bulletin boards (e.g., repair and replace floor and ceiling tiles, HVAC systems, post-project clean up, etc.)
- May assist in the installation, repair, and maintenance of gas and water lines
- May assist in the repair and replacement of floor and ceiling tile
- May assist in the maintenance and repair of heating, ventilating, and cooling systems
- May assist in the repair of door hardware
- Loads, unloads, and may drive maintenance service vehicles to and from work sites
- Prepares surfaces and paints a variety of equipment, furniture, and facility physical structures
- Participates in various maintenance projects such as moving furniture and equipment, large setups or other activities (e.g., summer moves, new construction set up, special events)
- May perform custodial and cleanup functions as required
- Performs other duties related to the class as assigned

**JOB REQUIREMENTS – QUALIFICATIONS****Skills, Knowledge and/or Abilities Required:**Knowledge of:

- Common tools, materials, equipment and terminology used in the general maintenance trades (e.g., air gun, skill saw, table saw, impact drill, wrenches, drain snake, tractor, forklift, bobcat, dump truck, etc.)
- Rules, regulations and policies pertaining to the maintenance of school facilities
- Safe working methods and procedures including work projects around students

Ability to:

- Learn how to use tools and equipment common to the maintenance trades safely, appropriately and effectively
- Read and work from simple drawings and blueprints
- Prepare simple reports and records
- Perform heavy manual activities
- Understand and carry out oral and written directions
- Establish and maintain cooperative working relationships
- Work courteously and tactfully with co-workers, public and parents
- Promote team building and a positive work environment

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### **PHYSICAL DEMANDS**

Persons performing service in this position classification will be expected to perform heavy work involves lifting no more than 100 pounds at a time with frequent lifting or carrying of objects weighing up to 50 pounds. The work may involve ascending and descending ladders, stairs, ramps and slopes, and will involve walking or standing for extended periods. If someone can do heavy work, it is deemed that he or she can also do medium, light, and sedentary work. (Per the Code of Federal Regulations – Section 404.1567 “Physical Exertion Requirements”)

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

### **EXPERIENCE AND EDUCATION REQUIREMENT**

#### Experience:

Six (6) months of experience as an unskilled and semi-skilled worker in one or more of the basic maintenance trades and that demonstrates knowledge of use of trade-related tools.

#### Education:

Equivalent to the completion of High School, supplemented by coursework or training in one or more of the various maintenance trades.

### **LICENSE AND/OR CERTIFICATE REQUIREMENT**

- Possession of a valid Class C or higher California Motor Vehicle Operator's License to operate District-assigned vehicle

### **CONDITION OF EMPLOYMENT**

Insurability by the District's liability insurance carrier. Must receive two (2) hours of asbestos awareness training within the first 60 days of employment. Federal law requires that employees receive additional asbestos-containing building material (ACBM) training if they work in areas in which asbestos building materials may be disturbed. The District provides this training.