

## MORENO VALLEY UNIFIED SCHOOL DISTRICT

### Human Resources Division

- **Position Title**

Home Independent Study/**Home Hospital Teacher**

- **Position Definition**

The Home Independent Study Program (HISP) is an educational service designed for the children of parents who prefer an educational environment other than the public school setting. HISP gives parents the responsibility to directly plan and supervise the instruction of their children in the home environment with professional guidance from Home Independent Study teachers and program administrators. The program is an alternative to classroom instruction consistent with the Moreno Valley Unified School District's course of study.

The Home Hospital Teacher provides service to a student with a temporary disability where school attendance is impossible or inadvisable. The Home Hospital teacher provides individual instruction in the student's home or in a hospital or other residential health facility, excluding state hospitals, consistent with the goals in the IEP. This instruction would also apply to students incurring a physical, mental, or emotional disability after which they can reasonably be return to the regular classroom setting.

### **III. Responsibilities**

#### Home Independent Study Program Teacher:

- Provides parents with a set of student textbooks and teacher editions of textbooks used in the core curriculum. (E)
- Provides copies of the grade-appropriate district core curriculum framework and meets with the parents to review an appropriate learning plan for the student. (E)
- Reviews grade level materials and curriculum expectations for the student. (E)
- Meets with the parent and/or student to assess student progress and to review student's work. (E)
- Recommends appropriate instructional methodologies and additional learning activities to the parent. (E)
- Elicits feedback from parents to enhance the effectiveness of the Home Independent Study Program. (E)
- Provides the opportunity for participation in the district standardized testing and proficiency testing programs. (E)
- Provides a calendar of extra-curricular activities available to Home Independent Study Program students.
- Provides tutoring to students as needed and provide parent in-service on teaching strategies. (E)

#### **(E) - Essential**

#### Home Hospital Teacher:

- Provides one hour of instruction for every day of instruction offered by the district in the regular/special education setting. (5 hours per week per student). (E)
- Maintains current IEP goals and conducts annual assessments. (E)
- Plans engaging lessons in connection with the student's IEP goals.(E)
- Consults with the student's current classroom teacher so as to provide a continuity of instruction that enables the student to keep up with the regular school program. (E)
- Reviews grade level materials and curriculum expectations for the students. (E)

- Provides student/parents with a set of student textbooks used to implement the California State Standards. (E)
- Provides support materials for students with special needs, based upon the IEP Goals. (E)
- Meet with the parents to review an appropriate learning plan for the student.
- Review grade level materials and curriculum expectations for the student. (E)
- Meet with the parent and/or student to assess student progress and to review student's work.
- Provide participation the district standardized testing and proficiency testing programs. (E)

#### **IV. Minimum Qualifications:**

##### Ability to:

- Communicate effectively with students and parents.
- Write individualized Education Plans and write coherent grade level goals for student achievement.
- Utilize a variety of testing protocols to determine student eligibility and progress toward goals.

##### Knowledge of:

- Moreno Valley Unified School District K-12 Curriculum.
- Standardized testing program, district proficiency testing, etc.
- Understanding and use of the SEIS website.

##### **Experience/Education:**

- Teaching experience at elementary and secondary school levels
- HISP  
Valid California Credential authorizing service in Multiple Subject and/or Single Subject, including an authorization to provide instruction in English Language Development to English Learners.
- HHT  
Valid California Credential authorizing service in Multiple Subject, Single Subject, and/or an Education Specialist Mild/Moderate or Moderate/Severe based upon the instructional setting, including an authorization to provide instruction in English Language Development to English Learners.

##### Other:

- Requires use of personal automobile, the possession of a valid California Class C Driver's License, and proof of current and appropriate auto insurance coverage. If required to drive a district vehicle, must be insurable at standard market rates under the district's insurance policy while employed.

#### **V. Physical Demands and Working Conditions:**

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out the essential job functions listed above.

##### Physical Demands:

- Sit, stand, and circulate for extended periods of time.

- Bend, stoop, squat, kneel, push, pull, use foot controls (occasionally); climb stairs, and twist.
- Ability to reach in all directions.
- See and read with or without vision aids (extensive reading); hear and understand speech at normal levels with or without aids.
- Communicate so others will clearly understand normal conversation and group presentations.
- Grasp and manipulate materials, equipment/supplies; complete repetitive hand activities within close reach, such as files, keyboard, and handwriting (frequently).
- Ability to lift/carry/push/pull up to 25 lbs. (occasionally) and up to 40 lbs. (infrequently).
- Ability to apply appropriate techniques (approved crisis intervention) to mitigate the threat of harming self or others, which may involve evading, blocking, and/or restraining.

Working Conditions:

- Indoor offices, homes, and classrooms.
- Driving to District sites, non-public schools, and county facilities.
- Exposure to seasonal temperature variations, dust and wind, traffic.
- Use of office equipment and desk supplies.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of this job.

Board Approval: July 19, 2016