

**Bonsall Unified School District
Certificated Personnel**

Annual Goals Only or Goals and Evaluation Notification

Evaluatee _____ Location _____ Assignment _____

The _____ school year has been designated as a:

Goals Only

Goals and evaluation

In accordance with the Evaluation Procedure described in Article 9 of the contract, prior to the end of the 17th instructional day of the school year, at meeting with the site administrator will be schedule to discuss:

Annual Goals Only: All certificated staff will complete the goal forms and bring to the scheduled meeting. Another meeting will be scheduled at the end of the year to review progress towards your goals.

Annual Goals and Evaluation: In addition to completing the goal forms, teachers on the evaluation cycle will give input as to the timeframe for class observations and discuss with the administrator the possibility of completing an Alternative Evaluation Project.

My suggested date and time for this conference is: _____

If there is a problem with this time and date, notify me no later than _____ (date.)

Supervisor/Designated as Evaluator

Date

The above date conflicts with my schedule, _____ would work better for me.

In accordance with Article 9, this meeting shall occur before the 17th instructional day of the school year.