



BAY AREA TECHNOLOGY SCHOOL

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Willow Education and Bay Area Technology School

Regular Board Meeting

8251 Fontaine Street

Oakland, CA.

Monday, October 1, 2018

6:00 pm Closed Session

6:30pm Open Session

AGENDA

Revised 9/29/18 9:20 AM

Added: E.11.0

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Willow Education and Bay Area Technology School, 8251 Fontaine St. Oakland, CA, [\(510\) 382-9932](tel:(510)382-9932) or director@baytechschool.org

1. CALL TO ORDER

2. ROLL CALL

Board members: Kairat Sabyrov, VolkanUlukoylu, Fatih Dagdelen

3. APPROVAL OF AGENDA FOR REGULAR MEETING for, October 1, 2018

4. PUBLIC ANNOUNCEMENT OF ITEMS FOR CLOSED SESSION

A.. Public Comments on Closed Session Items

Remarks for closed session items shall be limited to no more than three (3) minutes. Please turn your comment card in to the Board Secretary prior to this agenda item.

5. CLOSED SESSION – FOR DISCUSSION AND POSSIBLE ACTION

A. Conference with Legal Counsel - Anticipated Litigation (Gov. Code 54956.9(d)(4) 2 cases

B. Public Employee Appointment/Discussion (Gov. Code Section 54957)
Positions: Teachers

6. OPEN SESSION

A. .PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

B. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Please turn your comment card into the Board Secretary prior to this agenda item.

C. REPORTS

- 1.0 Correspondence
- 2.0 CSMC Financial Monthly Report
- 3.0 Administration (School updates including but not limited to enrollment, staffing, professional development)
- 4.0 Board Member Reports

D. ITEMS SCHEDULED FOR CONSENT

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

- 1.0 Minutes from Special Board Meeting 7/20/18
- 2.0 Minutes from Regular Board Meeting 8/6/18
- 3.0 Minutes from the Regular Meeting 9/4/18
- 4.0 Personnel Report
- 5.0 Warrants (Check Register)for September

E. INFORMATION/DISCUSSION/ACTION ITEMS

1.0 Appointment of New Board Members (D/A) *The Board will be asked to Interview candidates and may take action to appoint two to the Board to fill the 2 vacancies or four (4) to expand the Board to seven.*

- 1.1 Approval of Resolution 18-19-01, Appointment of New Board Members

2.0 Job Descriptions (D/A): *The Board will be asked to approved the folloing job descriptions and corresponding placements on the Classified/Confidential Salary Schedule.*

- 2.1 Network Administrator/Technology Specialist
- 2.2 Executive Assistant, Payroll/Accounting Technician
- 2.3 Registrar/Attendance,HR Assistant
- 2.4 Non core teacher
- 2.5 Coordinator School Climate and Discipline

3.0 Approve New Independent Study Policy (D/A) *The Board of Directors will consider approval of a new Independent Study Policy as a way to better serve students and recoup ADA.*

4.0 Approve New Field Trip Policy (D/A) *The Board of Directors will consider approval of the new Field Trip Policy.*

5.0 Approve Contract Extension and Revision of Momni Café , LLC for Interim Administration and Consulting Services (D/A) *The Board of Directors is being asked to approve a revision and extension to the contract with Momni Café. LLC beginning October 1, 2018 through November 30, 2018.*

6.0 Agreement Between Bay Area Technology School and Public School Works (D/A) *The Board of Directors will consider an agreement with Public School Works, an provider of complete, online safety and regulatory compliance programs for K-12 schools.*

7.0 Digital Curriculum Contracts. (I/A) The Board of Directors will consider the following digital curriculum contracts for approval to serve 6-12th grade students.

7.1. **Rosetta Stone:** *To serve 2nd language learners, Year two and three Spanish, 12th grade Credit Recovery and 6-8th Exploratory program.*

7.2. **Acellus:** *To serve Special Education, 12th grade Credit Recovery, 7th and 8th Math supplement and High School A-G Course choices.*

8.0 Conflict of Interest Policy (D/A) *2nd Read: The Board of Directors will be asked to approved the Conflict of Interest Policy.*

9.0 Nepotism Policy (D/A) *2nd Read: The Board of Directors be asked to approved the Nepotism Policy.*

10.0 Approval of Credential Variable Term Waiver Request for Counselor (A) *The Board will be asked to approve a Variable Term Waiver Request to allow for counseling services outside of current teaching authorization for the remainder of the 2018-2019 year until their authorizations are completed.*

11.0 Approve Facilities and Custodial Invoice from OUSD (A) *The Board is required to approve any expenditures that exceed \$15,000. The invoice from OUSD for facilities rent and custodial services representing 1 of 4 required quarterly payments in the amount of \$63,525.50, is brought to the Board for approval.*

F ADJOURNMENT

Future Business Before the Board

1. Board Governance Workshop and ByLaw review
2. 1st Interim
3. LCAP for 2018
4. 2017-18 Audit
5. Board Policy Updates (ongoing)
6. Job Descriptions
7. Organizational Chart
8. Plan for reimbursement of unlawfully spent spent funds

This agenda has been posted at the following locations;

- Baytech School website; <http://www.baytechschool.org/board.htm>

If you need special assistance to attend the meeting, please notify Ms. Yesenia Perez (510) 382-9932 to make arrangements and accommodate your disability.