



# FOOTHILL HIGH SCHOOL

501 PARK DRIVE  
BAKERSFIELD, CALIFORNIA  
93306-6099  
(661) 366-4491  
FAX (661) 363-6223  
<http://foothill.kernhigh.org>

**GAIL BENTLEY, PRINCIPAL**

KERN HIGH SCHOOL DISTRICT

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## Title I, Part A School-Level Parent and Family Engagement Policy

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). How are parents notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand? How is the policy made available to the local community? How and when is the policy updated periodically to meet the changing needs of parents and the school (ESSA Section 1116[b][1])?

To involve parents in the Title I, Part A programs, the following practices have been established:

- All parents of Title I students are invited to attend the annual Title I meeting that is held in the fall.
- Meetings and workshops for parents are offered during the day and in the evenings.
- Notices and invitations to parents are sent in English and Spanish.
- Title I funds are used to cover costs associated with parent engagement activities.

The school convenes an annual meeting to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program (ESSA Section 1116[c][1]). Add details about the annual meetings in the box below:

Each year, Foothill's annual Title I meeting is held in the fall. During this meeting, parents are informed about the requirements of Title I and their right to be involved. Parents are notified of the upcoming meeting by mail and telephone; notifications are sent in English and Spanish. Interpreters or the use of translation devices are available during the meeting.

The school offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116[c][2]). Add details about the meetings in the box below:

Foothill offers meetings and programs in the morning, afternoon, and evening to accommodate parents with busy schedules. Foothill's School Site Council meetings are held in the morning before school starts, and Parent Advisory Committee (PAC) and English Learner Advisory Committee (ELAC) meetings are held in the evening. Classes offered from the Parent Institute for Quality Education (PIQE) are offered in the morning and in the evening. Workshops and trainings hosted by the Parent and Family Center are offered at different times throughout the day.

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]). How does the school involve parents?

Title I parents are notified by mail and/or telephone of the annual Title I meeting that is held during the fall semester. Parents have the option of providing their feedback on the current parent engagement policy via a questionnaire and evaluation forms. Regular PAC and ELAC meetings provide parents an opportunity to provide feedback on the programs and services provided to Title I students. Monthly School Site Council meetings allow parents to provide direct input on the school's Title I program. Notices about these meeting dates are sent to parents in English and Spanish.

The school provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116(c)(4)[A]). How does the school provide the information?

Title I parents are invited to attend Foothill's annual Title I meeting in the fall. The meeting provides parents with an overview of the programs and resources offered to students and parents through Title I. Parents are notified of the meeting by mail and through Foothill's all-call system. Notifications are sent in English and Spanish, and interpreters or the use of translation devices are provided during the meeting.

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116(c)[4][B]). How does the school provide the information?

Each year, there is a Back-to-School Night in which parents meet their students' teachers. During this event, teachers provide parents with an overview of their course and curriculum and explain the proficiency expectations that students will be expected to meet. Foothill's Parent and Family Center actively communicates and recruits parents to come to campus and use the Parent Center resources. Parents are also encouraged to sign up for online access to their students' grades and attendance so that they can monitor their children's academic progress.

If requested by parents of Title I, Part A students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116(c)[4][C]). How does the school provide the opportunities?

Foothill encourages parents to meet with school counselors to review their students' transcript and to discuss concerns related to course offerings and enrollment, graduation, and other issues affecting the education of their student. Foothill invites parents to participate in discussions that relate to the education of their children during Back-to-School Night, Parent Advisory Committee meetings, English Learner Parent Advisory meetings, and School Site Council meetings.

The school engages Title I, Part A parents in meaningful interactions with the school. The Compact supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides Title I, Part A parents with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children (ESSA Section 1116[e][1]).

Foothill provides opportunities for parents to meet with school counselors to review their students' transcript. Counselors also provide explanations of graduation requirements and inform parents of the various requirements for college and university admission. In addition, parents are encouraged to use the ParentVue online system to monitor their students' progress in each class. Parents can receive assistance with ParentVue by visiting Foothill's Parent and Family Center.

The school provides Title I, Part A parents with materials and training to help them work with their children to improve their children's achievement (ESSA Section 1116[e][2]).

Foothill offers an eight-week course from the Parent Institute for Quality Education (PIQE). The purpose of this course is to provide parents with information to help them understand the expectations and requirements associated with high school graduation. PIQE also provides parents with information associated with preparing their students to enter a four-year university. Workshops hosted by the Parent and Family Center provide parents with training to help them work with their children to ensure their children's achievement.

With the assistance of Title I, Part A parents, the school educates staff members in the value of parent contributions, and in how to work with parents as equal partners (ESSA Section 1116[e][3]).

Foothill staff are encouraged to maintain regular communication with parents in order to develop a partnership that works to ensure the success of all students. Each year during Back to School Night, teachers communicate their expectations and classroom procedures to parents so that parents can better understand how to support their students. In addition, Foothill hosts a SPIRIT Café each year for National Parent Involvement Day. This event provides an opportunity for staff to show their appreciation for the contributions parents make in students' education.

The school coordinates and integrates the Title I, Part A parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children (ESSA Section 1116[e][4]).

The Parent and Family Center hosts various workshops and trainings throughout the year to provide parents with the resources they need to be actively involved in their students' education. Workshops and trainings are offered in English and Spanish. The Parent and Family Center is open during school hours and after school to accommodate the various schedules of our parents. Parents who need individual support are encouraged to make an appointment to meet with our Parent Center Community Specialist in order to receive special assistance.

The school distributes information related to school and parent programs, meetings, and other activities to Title I, Part A parents in a format and language that the parents understand (ESSA Section 1116[e][5]).

The Title I Office and the Parent and Family Center work jointly to inform parents of programs and meetings held throughout the year. In addition to our annual summer mailer, parents are kept up-to-date about current meetings, workshops, and trainings through mailers and our all-call system which provide information to parents in English and Spanish. Additionally, Foothill maintains an active website and Twitter account to keep all parents and families informed of activities that happen on campus.

The school provides support for parental involvement activities requested by Title I, Part A parents (ESSA Section 1116[e][14]).

Title I funds may be used to pay reasonable and necessary costs associated with parent involvement activities, which includes providing transportation for parents to attend our annual Title I meeting. The Title I Office and the Parent and Family Center work to ensure that parents receive support to participate in the various activities hosted by Foothill.

The school provides opportunities for the participation of all Title I, Part A parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand (ESSA Section 1116[f]).

Please attach the School-Parent Compact to this document.

This policy was adopted by the (Foothill High School) on (insert date) and will be in effect for the period of (enter time period the policy is in effect here).

The school will distribute the policy to all parents of students participating in the Title I, Part A program on, or before: (October 31, 2019).

**Type signature here.**

**Signature of Authorized Official**

**Enter date approved.**

California Department of Education  
July 2018