



Friday, August 23, 2019

Weekly Newsletter

Director's Message

Hello Everyone,

This week's message is all about transportation and supplies. We tried to keep it short and sweet and we urge you to read every word so that you can help us get the year off to a smooth start. It is particularly important that you understand the drop off and pick up procedures as we have significant traffic challenges in our new location. Knowing how the system works will help prevent frustration for you and for other parents. If you have any questions after reading through this message, give us a call at 503-372-6052 or send an email to office@arcoirisschool.org.

I'd like to publicly thank our Carpool Coordinator Kalen Konopka for helping to ease our traffic congestion by making it easy for families to find carpool partners. Please take a minute to fill out the survey and then join a carpool if at all possible.

Nos vemos pronto!

Directora Michelle

Upcoming Events for August & September

Aug. 30: Supply Drop Off & Picnic

Sept. 2: No School

Sept. 3: First Day of School

Sept. 12: Back to School Night, K - 1st, 6:30 PM – 8:00 PM

Sept. 17: Back to School Night, 2nd - 4th, 6:30 PM – 8:00 PM

Sept. 18: 5th - 8th grade: Sept. 18 - 6:30 PM to 8:00 PM

Drop Off and Pick Up Procedures



Definitions

- **Drive up** - Parents using the car line to pick up
- **Walk up** - Parents walking from home or parking nearby and walking to school to pick up children
- **Student walkers** - Unaccompanied students walking *with permission* to a destination off campus

Morning Drop Off: PLEASE DO NOT ARRIVE BEFORE 8:10 AM FOR MORNING DROP OFF

- When you pull into the drop off area it is expected that the student(s) in your car are ready to jump out. This means that you will need to take care of gathering coats and backpacks and giving goodbye wishes and kisses when you pull into the parking lot. When you get to the drop off, students need to unbuckle and exit so the line can keep moving.
- Drive into the parking lot, past the main door, and into the circular turnaround marked with striping and yellow traffic buttons, then return along the front of the building until you reach the drop off area.
- All drivers pulling into the drop off area will let their kids out as soon as they stop (we try to move cars into loading zone in batches of eight). The drop off zone begins at the handicapped parking areas on the north side of the building. These spaces are not available for parking during pick up and drop off.
- Your child needs to exit and enter the car from the right side only.

- When you leave, you must turn right, per city regulation, onto Creekside Place, as indicated by the directional sign in the parking lot.

Afternoon Pick Up

Early pick up: 2:30 pm is the latest a student may be picked up for early dismissal, so as not to interfere with afternoon pick up procedures.

Regular pick up:

- Kindergarten families with pink tags are allowed to enter the car queue at 2:45 PM
- 1st through 8th grade families enter the car queue at 3:00 PM
- Kindergarten students will be released at 3:00 PM , 1st - 8th at 3:15 PM

Walk Up and Drive Up Guidelines

- DO NOT enter into the car queue before your designated pick up time. This is important as we do not want to backup Creekside or Hall Blvd with cars just waiting in the queue.
- Kindergarten families entering the queue after 3:00 PM will have to wait to pick up at 3:15 PM
- Walk up parents must show their family ID# to the staff member overseeing the parent walk up area to be able to release the student.
- Your ID# number must be clearly visible at all times on your rear view mirror
- STUDENT PICK UP FOR PARENTS THAT WALK UP TO SCHOOL: Please go to back of building to retrieve your student. Front doors are only to release student with parents waiting in the car line.
- After 3:40 PM, you will have to park and walk to pick up your child. They will be taken to Buenas Tardes to wait for you.
- Please do not call the office and request the school to deliver messages about last-minute carpool changes to students. Please make arrangements in advance with friends for last minute emergencies.
- Do not park in any of the neighboring businesses; parents may choose to park on SW Stratus Street or some other public and legal parking space and walk to the school.
- Make sure your child knows their ID# and how they are being picked up/released from school (please see the definitions at top of page)

Carpool

- Carpooling with a Kindergartener? If your child is not a kindergartener but is carpooling with a child who is, both students will need to wait to be released at 3:15 PM Parents that carpool must show a wallet sized ID card with the numbers for all the kids in the carpool. Families will receive multiple copies of the wallet sized ID to share with carpool drivers and family members for pick up.

Walkers and Dogs

- Any student walking off campus unaccompanied must have completed and turned into the office a “walker permission slip” to be released from school without a parent.
- Students will be released from the gym, and then head to the school crosswalk in our parking lot to walk to their designated location.
- Dogs are not allowed on the school campus. Unpredictable animals coupled with 400 sometimes unpredictable children are not a safe combination. With the exception of law enforcement dogs and officially recognized service dogs, dogs are not allowed on the school playground or in the building.

If you're planning to come into the school, please read sign-in procedures below

- Every time adults come to school, they must check in at the main office and get a visitor's badge or volunteer badge. ORS 164.245 requires all visitors to check in at the main office.
- Please make an appointment with the teacher if you are planning to visit your child's classroom.
- Students and parents must make an appointment with the teacher if they are planning to drop off items before the school day begins.

Supply Drop Off & PTO Picnic



1 - Map to Greenway park

*Attached map showing entrance to Greenway park

Drop off your school supplies and meet your teacher on Friday, Aug. 30.

Please follow the drop off times listed.

- LAST NAME: A - I 3:00 PM to 4:00 PM
- LAST NAME: J - Z 4:00 PM to 5:00 PM

After you drop off your supplies, we invite you to join us across the creek in the THPRD Fanno Creek Greenway for an informal meet and greet with other families. Feel free to bring a blanket and some food if you want to help create a community picnic. The school will provide some sweet treats to welcome you to the new school year.

Supply list information can be found on our website here [Supply List](#)**

Class List will be posted on Aug. 30 when you drop off your supplies.

If you are unable to attend at your scheduled time for supply drop off, you can bring supplies during the first week of school.

Carpool Map

Carpool Coordinator: Kalen Konopka

Hello! I'm the new carpool map coordinator for the upcoming year. Thank you in advance for your grace and patience, as this is my first year! I'm ready to start adding families to the carpool map for this upcoming year. Please note, the map is cleared at the beginning of each year, so even if you filled out the survey last year, you'll need to submit again to be added this year. Please read through the information and then at the end, there will be a link to a survey. Click on the link and fill it out. After you fill it out, I will add you to the map and then e-mail you a link to view the map. (*Please note, you need a gmail address to view the map, though you may provide any email to add to the map for communication). Also, information on the carpool map will be distributed at the school supply drop-off so continue to check in on the map as more families will continue to be added. Not everyone in the school is in the Facebook group.

****CARPOOL MAP INFORMATION****

Without district busing, our school community relies on carpooling to ease the transportation burden we all deal with each day. Arco Iris maintains a carpool map that allows families who opt in to find others near their homes or work with whom they can share driving duties. Even if you have a schedule that allows you the flexibility to manage your own child's daily transportation, please consider joining the map in case you can help another family out along your way. Carpool partners can be excellent resources for sharing pickup duties on days when you might be running late, have last-minute schedule conflicts, or when there are unplanned early release days due to emergencies such as bad weather. Some of you have already established carpools and may feel you don't need to join the map. But we would like you to consider joining in case a new family lives near you and could use your help carpooling or can support your existing carpool. Our map is private and by invitation, so your information will be seen only by others at the school who have also joined the carpool map. Once you have joined the map you will be able to see other school families near you that you can contact for a potential carpool arrangement.

We will still use your non-gmail preferred contact email address, if it isn't gmail, as the contact that appears on the map.

**** Here is the link to the survey:** <https://forms.gle/Ah2YC2qtU1ZyT3eT8>

Please email me at kalen.konopka@gmail.com with any questions.