

EAST WINDSOR REGIONAL SCHOOL DISTRICT, HIGHTSTOWN, NJ 08520

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
March 26, 2012

The Board of Education of the East Windsor Regional School District, Hightstown, NJ, held a Regular meeting on **Monday, March 26, 2012** at 7:30 p.m. in the Hightstown High School Cafeteria located at 25 Leshin Lane, Hightstown, NJ.

Members Present: Lisa Abel, Paul Connolly, Bruce Ettman, Suzann Fallon, Bonnie Fayer (7:40pm), Robert Laverty, and Kennedy Paul.

Members Absent: Christine Harrington, Susan Lloyd (with advance notice)

Also Present: Dr. Edward Forsthoffer, Chief School Administrator
Kurt Stumbaugh, SBA/Board Secretary
David Coates, Board Legal Counsel

ITEM 1. WELCOME

Board President Robert Laverty called the meeting to order at 7:30 p.m. and read the Open Public Meeting Act Statement as follows: "Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available to any member of the public requesting them from the Board Secretary at the Administration building, 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy." Mr. Laverty asked "Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?" No one objected. "There being none, we may proceed."

Fire Code Compliance: Mr. Laverty made the following announcement: "In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exits for this room, which are located.... " (Mr. Laverty pointed to the emergency exits.)

ITEM 2. PLEDGE OF ALLEGIANCE

ITEM 3.A APPROVAL OF AGENDA

Mr. Paul moved, seconded by Ms. Fallon to approve the agenda with addendums to the following items: 13. A Staffing, 13.B Emergent Hiring and 13.J Field Trips.

On a roll call vote of the Board, motion to approve the agenda was carried unanimously.

ITEM 3.B RESOLUTION FOR CLOSED SESSION

Mr. Paul moved, seconded by Ms. Fallon to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the East Windsor Regional School District will hold two closed sessions during its regular meeting on March 26, 2012. These closed sessions concern:

1. Personnel Matters – S.S. and D.S.
2. Student Matters-Bullying
3. Contract Matters-Negotiations update/ULP update

Minutes of these closed sessions will be available in accordance with Board policy when the need for confidentiality no longer exists. On a roll call vote of the Board, motion to approve was carried unanimously.

4. RECOGNITION: EWRSD TEACHER OF THE YEAR – LARISSA DRUDING

Sixth grade teacher, Larissa Druding has been selected for this honor. Ms. Debbie Feaster, Assistant Superintendent explained the process that goes into the selection of the District Teacher of the year and read the following recognition of Mrs. Druding.

Larissa Druding is a 6th grade Language Arts Teacher at Kreps Middle School. She began in the district in September 2002 and has been in education for twelve years. Mrs. Druding belongs to several professional associations. She is active in staff development and leadership activities. Mrs. Druding has served as a Grade Level Coordinator and as a Mentor to Novice Teachers. Mrs. Druding has also served as a teacher liaison for PTO. Most recently she has become an integral part of the Local Professional Development Committee. Mrs. Druding has been recognized and received several awards. Some include Teacher of the Year in 2001; she participated in “No Name Calling Week” in 2005 and was showcased as a featured classroom on NJN. Mrs. Druding shared that one of the several key factors that influenced her decision to go into college education, the role models she had as a student specifically her teachers and professors in elementary through college. “They made learning fun and challenging. These educators pushed me and motivated me to do my best and become a better person in the process. I realized that I wanted to be able to motivate students to learn and to grow as they did for me; this is where the seed to becoming a teacher started.” Mrs. Druding is active in the community. She participates in various community activities and fundraisers. Mrs. Druding is an educator who firmly believes that all students can succeed. She is aware of her students’ individual needs and creates all learning plans and objectives to meet the needs of her students. She has created a learning environment where all of her students feel safe to take academic risks and reach potentials that they did not see for themselves. One colleague described Mrs. Druding as a role model teacher who loves children and wants them to learn every day. Another stated, “Mrs. Druding has a natural rapport with her students. Mrs. Druding provides targeted feedback to her student that allows them to grow in both reading and writing.” Mrs. Druding wrote in her application, “If I were given the opportunity to address the teaching profession this is what I would focus on. We are great people, and teaching is a great profession. To all parents and students, education is the single most important gift. Think of the educational systems in some countries where kids would give anything to go to school in our country. Let’s work together and continue to hold students to high expectations and increase student achievement.” “We cannot become stagnant as educators. We need to continually grow and learn, just as our students do.”

Ms. Feaster congratulated Mrs. Druding thanked her for her dedication and commitment to the students in the East Windsor Regional School District.

5. RECOGNITION: PARTICIPANTS IN THE ELEMENTARY STUDENT SCIENCE FAIR

1st Place: Julia Pendino, Harish Rabindran, Aneesh Acharya, Aadarsh Ramakrishnan

2nd Place: Risheek Somu, John O’Brien, Rohin Iyengar, Molly McKay

3rd Place: Connor Brophy, Ethan Miester, Aayush Gupta, Vikram Srinath

Honorable Mention: Vineeth Duggirala, Neil Arora, Griffin Burd, Hannah Cohen, Anitej Biradar, Hamza Lodhi, Purvi Shakelly, Ashna Srivastava, Nathan Diller, Srihari Subramanian

Participants: Jaelyn McIver, Haley Weinstein, Shawn Mandal, Varsha Padmasola, Adarsh Andhavarapu, Shivani Iyer, Shreya Jain, Riti Jupudi, Mathew Seng, Manan Shah, Sidhanth Shakelly, Vaishali Thekhalli, Jordan Tuey, James Ward, Destinee Williams, Alisha Das, Shaan Das, Shreya Puraram, Radhika Shah, Rohan Sharma

6. PUBLIC HEARING ON PROPOSED 2012-13 BUDGET

Dr. Forsthoffer opened the public hearing on the 2012-13 District Budget. He commented that this final budget is essentially the same as the tentative budget approved at last meeting. The amounts are the same as well as the additional staff and instructional programs. After public comment the Board will be asked to ratify and approve this final budget. He explained that because we have elected to move the Board of Education elections to November and since the proposed budget is below cap, there is no requirement for a public vote on this budget. Dr. Forsthoffer offered a detailed presentation of the final budget to the Board and audience. (The budget is available for review on the District website).

At the conclusion of Dr. Forsthoffer's budget presentation, Mr. Lavery asked if there were any comments or questions regarding the budget presentation. There were none.

7. APPROVAL OF 2012-13 BUDGET

After the public hearing on the proposed budget for the 2012–2013 school year separate board action is required to submit the budget to the voters for approval. It is recommend that the Board approve the attached 2012-2013 Budget and authorize the Chief School Administrator and the School Business Administrator to submit to the Mercer County Superintendent of Schools the attached Budget which includes:

- Total Operating Budget of \$78,079,932 and a
- Local Operating Budget Tax Levy of \$57,937,456
- Total Grants and Entitlements Fund Budget of \$2,021,228
- Total Repayment of Debt Fund Budget of \$3,510,903 and a
- Repayment of Debt Fund Tax Levy of \$3,364,921

Resolved, that there should be raised for Operating Budget \$57,937,456 for the ensuing school year 2012-2013. Mr. Paul moved, seconded by Ms. Fallon to approve the District 2012-13 budget as submitted.

On a roll call vote of the Board, Motion to approve was carried unanimously.

8. SECOND READING OB BOARD BYLAW, POLICIES AND REGULATION

- A. Bylaw 0168 – Recording Board Meetings (Revised)
- B. Policy 5519 – Dating Violence at School (New)
- C. Policy 6424 – Emergency Contracts (Revised)
- D. Policy 6472 – Tuition Assistance (New)
- E. Policy 8505 – School Nutrition (Revised)
- F. Regulation 5519 – Dating Violence at School

0168 – Recording Board Meetings (Revised)

Boards of Education have been experiencing an increase in requests by members of the public to video record their Board meetings. Bylaw 0168 provides guidance on this issue. This current Bylaw is consistent with legal cases that have addressed this issue as there is no statute or administrative code to provide guidance.

However, a district may desire a Bylaw that provides more detailed guidelines on video recording of Board meetings. Several legal cases (*Maurice River Township Board of Education v. Maurice River Township Education Association and New Jersey Education Association* – New Jersey Superior Court decision - 1982 and New Jersey Appellate Division decision - 1984 and *Robert Wayne Tarus v. Borough of Pine Hill* – New Jersey Supreme Court decision – 2007) held that a public Board may establish reasonable guidelines for public video recording of its proceedings. The issue of audio recording is not specifically addressed in any legal case, statute, or code so this revised Bylaw proposes less restrictive guidelines for the public's audio recording of a public meeting. Bylaw 0168 has been revised to incorporate more detailed guidelines for video recording of public Board meetings consistent with the guidelines outlined in the above referenced legal cases. Adoption of this revised Bylaw should be a local decision and should be carefully reviewed by the Board and Board Attorney to determine if a detailed Bylaw in this area may be beneficial. Bylaw 0168 is **SUGGESTED**

5519 – Dating Violence at School (New)

Dating violence legislation, P.L. 2011 Chapter 64 was recently signed requiring school districts to have a policy to prevent and respond to incidents of dating violence at school. The new law takes effect for the 2011-2012 school year and required the NJDOE to establish a task force to develop policy guidance. The NJDOE published its policy guidance on September 19, 2011. Strauss Esmay Associates developed Policy and Regulation Guide 5519 that incorporates the requirements of the new law and the policy language recommended in the NJDOE Policy Guidance. The Policy Guidance recommends certain language be included in the district's Policy that we typically include in a regulation as this language is more about procedure than Policy statements. We included these provisions in the new Regulation Guide and to be in compliance with the statute, we are requiring this Regulation Guide be a regulation that requires Board approval. The new law requires each school district/charter school to approve a policy to prevent, respond, and educate their pupils, as well as their school community, on acts or incidents of dating violence. The Board's policy and must comply with the minimum requirements stated in the legislation in regards to the prevention, response, and education of their pupils in regards to incidents of dating violence that occur at school.

The policy must contain, at the minimum, the following requirements:

1. A statement that dating violence will not be tolerated;
2. Dating violence reporting procedures;
3. Guidelines for responding to at-school incidents of dating violence;
4. Discipline procedures specific to at-school incidents of dating violence;
5. Warning signs of dating violence; and
6. Information on safe, appropriate, school, family, peer, and community resources available to address dating violence.

These provisions have been incorporated into the new Policy and Regulation Guide and are consistent with the NJDOE's Policy Guidance published on September 19, 2011. **The NJDOE and the Policy Guidance state the content and format of local policies and procedures must be developed locally. Therefore, a district may make changes and revisions to this Policy and Regulation Guide that are consistent with the requirements of the law.** The NJDOE Policy Guidance included a list of support agencies and suggested educational resources on dating violence that is included with this Policy Alert. In addition, the Guidance included a suggested Victim Safety Plan, a School-Based Stay-Away Agreement, and a Report Form. We made several revisions to these documents to be specific to dating violence as some of the forms included bullying and sexual harassment. In addition, we developed an Investigation Form. These forms and documents may be modified by a district. The district has the option to use the enclosed Victim Safety Plan or a Stay-Away Agreement. Each school district must also update their Code of Conduct to include consequences and remedial measures for confirmed acts or incidents of dating violence at school.

Policy Guide 5519 is **MANDATED** Regulation Guide 5519 is **MANDATED**

6424 – Emergency Contracts (Revised)

The statutory authority for Policy Guide 6424 – Emergency Contracts is N.J.S.A. 18A:18A-7 with no corresponding N.J.A.C. 6 or 6A – administrative code. However, an administrative code section governing community affairs, N.J.A.C. 5:34-6.1, requires the Superintendent of Schools to notify the Executive County Superintendent of Schools within three days of declaring an emergency. The notification must include the nature of the emergency and the estimated needs for goods or services to respond to the emergency. Policy Guide 6424 has been revised to incorporate this provision and some other clarifying language from N.J.A.C. 5:34-6.1. The Regulation Guide does not require any revisions. Policy Guide 6424 is **RECOMMENDED**

6472 – Tuition Assistance (New)

P.L. 2010, Chapter 13 (N.J.S.A. 18A:6-8.5) was approved on May 6, 2010 and has a significant impact on tuition assistance and additional compensation paid for a staff member who acquires additional academic credits or completes an advanced degree. The new statute has been the source of much debate and controversy regarding the interpretation of N.J.S.A. 18A:6-8.5.c. that indicates, “*The tuition assistance or additional compensation shall be provided only for a course or degree related to the employee's current or future job responsibilities.*” A district’s interpretation and implementation of this provision of the statute should be determined after consultation with the Board and the Board Attorney. Strauss Esmay Associates delayed publishing this Policy Guide anticipating some clarification from the New Jersey Department of Education or a Commissioner’s decision challenging a district’s interpretation of the provision. As of this Policy Alert there has been no clarification or published Commissioner’s decision challenging a district’s interpretation.

Policy Guide 6472 is **RECOMMENDED**

8505 – School Nutrition (Revised)

The State of New Jersey Department of Agriculture recently provided districts an update regarding the Federal Healthy, Hunger-Free Act of 2010 and a new prohibition on schools offering whole milk or reduced fat milk (2%) and the requirement to offer potable water without charge during meal service. The State will be incorporating these and other changes in an update to be provided to districts later in the school year. However, these requirements are effective for the 2011-2012 school year; therefore, we have revised the current School Nutrition Policy Guide 8505 to reflect these changes. Policy Guide 8505 is **MANDATED**

Board approval is recommended for the above bylaw, policies and regulation.

Action: Mr. Paul moved seconded by Ms. Fallon to approve on second reading the bylaw, policies and regulations as submitted.

Discussion:

Mr. Ettman requested that the Board vote separately on Policy and Regulation 5519 - Dating Violence at School. Mr. Stumbaugh confirmed that the Board will proceed to vote only on everything but Policy 5519 and regulation 5519 at this time. He then polled the Board to approve the following:

- A. Bylaw 0168 – Recording Board Meetings (Revised)
- C. Policy 6424 – Emergency Contracts (Revised)
- D. Policy 6472 – Tuition Assistance (New)
- E. Policy 8505 – School Nutrition (Revised)

On a roll call vote of the Board, motion to approve was carried unanimously.

8.A Separate Motion on Policy and Regulation 5519-Dating and Violence

Mr. Paul moved seconded by Ms. Fallon to approve on second reading the Policy 5519 and Regulation 5519 - Dating and Violence, as submitted.

Mr. Laverty called for Discussion before the vote.

Mr. Ettman expressed his ongoing concern with mandated policies. His opinion of the mandated dating and violence policy is it lacks clear guidance and is unwarranted. Noted that violence is addressed in other policies and regulations. Singling out dating violence is a political exercise.

Dr. Forsthoffer noted that it is unclear as to why this topic was singled out from other acts of violence to be addressed separately as a policy and regulation.

Mr. Laverty spoke about the discrepancy between the policy 5519 and its regulation and questioned if the titles of policies were mandated also. He noted that the regulation for policy 5519 is straight forward but the policy is very broad.

Dr. Forsthoffer responded with the pros and cons of too broad or too narrow policies and regulations. He added that the titles of such are written mainly for indexing and ability to locate a policy.

Mr. Ettman raised concerns over the damaging consequences of poorly defined and worded policies. He questioned the ability of the District to monitor inappropriate behaviors and they can be easily misinterpreted.

Ms. Fallon commented on the different student behavior that could be considered a “controlling act “. The policy indicates certain things it classifies as controlling that you wouldn’t actually visually see. Ms. Fallon also noted that resources are made available on the topic in the District’s 7 – 12th grade health curriculum.

Dr. Forsthoffer commented that the high school guidance department has resources available and that there is a program at the middle school that deals with this topic sponsored by one of our guidance counselors.

Mr. Laverty asked about the involvement of law enforcement. What is the school’s responsibility and when does it become a law enforcement issue.

Dr. Forsthoffer responded that we do involve the police in incidents of assault and such acts of violence. Certainly in extreme situations we would immediately turn to the police. Our investigation should not impede any criminal investigation. Involving the police has been an ongoing procedure.

ACTION on Policy and Regulation 5519

On a roll call vote of the Board, Members voting yes: Ms. Abel, Ms. Fallon, Ms. Fayer, Mr. Laverty, Mr. Paul. Voting no: Mr. Connolly, and Mr. Ettman. Abstaining: no one. On a roll call vote of the Board, motion to approve was carried with 5 “yes” votes.

9. ANNOUNCEMENTS

Dr. Forsthoffer gave updates on the following:

- He had the pleasure of attending the National Honor Society Induction at the High School
- NJDOE Commissioner Cerf visited the District and had a very pleasant meeting with him.
- Met with MCCC officials to finalize plans for next year. Looking at adding credit courses to the non-credit courses held here for the community.
- The District held its first “Teacher of the Day” activity. Three Board members and both mayors, and other community officials took part. It was a great success.
- HHS Pops Concert was a very enjoyable event.
- Upcoming College Prep Workshop and a transition workshop for Special Education
- Kindergarten registration is ongoing.
- Noted that this year the District did not use any of its built in snow days.
- Curriculum Fair is April 4 at 6:00 pm in the HHS. It was very well attended last year.

10 FIRST OPPORTUNITY FOR PUBLIC COMMENT

No one spoke.

11. FIRST OPPORTUNITY FOR BOARD MEMBETS COMMENTS

Mr. Ettman commented that he enjoyed participating in “Teacher of the Day” as an English teacher. It was a very well organized program.

Ms Fayer also took part in the Teacher of the Day program. She taught geometry and said it was a great experience.

Mr. Connolly taught physics and commented that he did appreciate and enjoy the experience.

12. EXECUTIVE SESSION

The Board held its first closed session.

13. MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION

Having read the materials received, Mr. Paul moved to approve the following routine items by exception as submitted.

- A. Staffing (with addendum)
- B. Emergent Hiring (with addendum)
- C. Bullying Report from March 5, 2012
- D. Professional Services
- E. IDEA FY 2012 Application Amendment
- F. FY 12 Perkins Secondary Grant Amendment
- G. Travel and Related Expenses
- H. Donation to WCB from Hightstown Women’s Club
- I. Hockey Parent Booster Organization at HHS
- J. Field Trips (with addendum)
- K. Overnight Field Trip – HHS Football Team
- L. Volunteers
- M. Authorization to Submit 2012 NJSBAIG Safety Grant Application
- N. Approval of Minutes for March 5, 2012 meeting
- O. Staff Eligible for Mileage Reimbursement
- P. Board Secretary’s Report for February, 2012
- Q. Treasurer’s Report for February, 2012
- R. Transfer Report for February, 2012
- S. Bill List – March 26, 2012

Ms. Fallon seconded the motion.

Discussion:

Ms. Fallon asked about the newly formed hockey parent booster organization and had questions on the accounting and maintenance of funds for these organizations.

Mr. Stumbaugh responded with a detailed explanation of the procedure in dealing with such funds.

Vote: On a roll call vote of the Board, motion to approve the routine agenda items was carried unanimously.

A. STAFFING with Addendum – as submitted.

B. AUTHORIZATION FOR EMERGENT HIRING PENDING COMPLETION OF CRIMINAL HISTORY CHECK with Addendum

Board approval is recommended for the submission of applications for emergent hiring pending completion of the criminal history background check to the County Superintendent for the following individual(s):

- Sarah Alberts School Counselor
- Drucila O’Zwoldike Educational Assistant
- Adrian A. Bockian Teacher (added at meeting)

C. BULLYING REPORT FROM MARCH 5, 2012 – as submitted

D. PROFESSIONAL SERVICES

The special education department requires services of consultants to provide children with disabilities a free appropriate public education as defined by The Individuals with Disabilities Education Act (IDEA).

The Children’s Hospital of Philadelphia	In-hospital School Services/Instruction	\$45.00 per hour
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E. IDEA FY2012 APPLICATION AMENDMENT

Approve the IDEA FY '12 Application Amendment to include the IDEA FY '11 Carry-Over Funds of \$73,580.00.

F. FY 2012 PERKINS SECONDARY GRANT AMENDMENT

The Perkins Grant allocation of \$23,123 was board approved at the June 2011 board meeting. The funds required for salary and mileage were lower than originally anticipated. Approval is requested to re-allocate these funds. The funding will be used for:

- Improve the technology resource in the high school business computer lab by purchasing a dedicated computer for the new interactive whiteboard equipment
- Training opportunities to assist teachers in keeping current with business and industry trends
- Creating opportunities for the students to participate in structured learning experiences.

G. TRAVEL AND RELATED EXPENSES

J. Hart J. Becerra K. Mills E. Graga I. Wolfson P. Benkin P. Caputo M. Dynarski J. Nelson C. Fuhr C. Carpenter B. Klapsogearge N. Haeuptle J. Rivera V. Echeverri S. Stringfellow S. Vanedervort N. Priestner C. McCabe R. Grill R. Leibowitz	K-5 Teachers	March 24, 2012	Literacy Workshop, Teachers College, Columbia University, New York City	476.00	476.00
K. Stumbaugh T. Thompson	Business Office	June 6,7,8, 2012	Registration to Attend NJASBO Annual Conf. in Atlantic City, NJ	150.00	300.00
P. Brescia	HHS	April 19,2012	Registration to Attend Federal Wage & Hour Child Labor Law-HOs Course, PSE&G Training & Development Center, Edison, NJ	90.00	90.00
P. Brescia	HHS	May 3, 2012	Reg. to Attend NJ Wage & Hour Laws/Payment & Child Labor Laws/HOs, PSE&G Training & Development Center, Edison, NJ	90.00	90.00

P. Brescia	HHS	May 15,16,2012	Registration to Attend OSHA Two-Day 10+ Course, Learning Resource Center, North Satellite Conference Room, Morris Plains NJ	185.00	185.00
P. Brescia	HHS	June 5,6,7, 2012	Registration to Attend D&I Student Training Plans Three-Day Course, G.C.C. Continuing Education Center, Sewell, NJ	270.00	270.00
S. Fernandez	PLD Nurse	July 10-11, 2012	Reg. to Attend Advances in School Nursing 2012 Conf., Philadelphia, PA	389.00	389.00
J. Albertson J. Cavanaugh G. Dilts G. Dilts III P. Hewins T. LoBue R. Sexton	Buildings and Grounds	May 11, 2012	Registration for Asbestos Refresher Courses, Operations & Maintenance Refresher Course, Worker /Supervisor Intact Removal of Floor Covering Materials Course, Nat'l. Asbestos Environment Training Institute, Ocean, NJ	895.00	895.00
M. Beckman	Student Services	May 23, 24, 2012	Reg. to Attend NJ Assoc.of Federal Program Administrators (NJAFPA) Spring Training Institute, Harrah's, Atlantic City, NJ	298.00	298.00
M. Beckman	Student Services	April 16, 17, 2012	Reg. to Attend Legal ONE Bullying and Prevention Summit, Monroe Twp. NJ	75.00	75.00
S. Zircher	McKnight School	May 30, 31,2012	Reg. to Attend NJTESOL/ NJBE 2012 Spring Conf. Hyatt Regency, New Brunswick, NJ	239.00	239.00
K. Gaskill	HHS	May 17, 2012	Registration to Attend NJ Business Teacher Education Association (NJBTEA) Spring Conference, Crowne Plaza Hotel, Monroe Township, NJ	110.00	110.00
D. Shunk	HHS Guid.	April 22-25, 2012	Payment of Counselor Visitation Program Spring 2012 from Lehigh Valley Assoc. Independent Colleges, Inc. Bethlehem, PA	150.00	150.00
Total for Month					6,838.99
YTD Total					28,792.29

H. DONATION TO WCB FROM HIGHTSTOWN WOMEN’S CLUB

Shirley Olsen of the Hightstown Women’s Club, 6 Farr Ave., Hightstown, NJ 08520 would like to donate \$100.00 to the Walter C. Black Elementary School. The donation will be used to support student activities

I. HOCKEY PARENT BOOSTER ORGANIZATION AT HHS

Hightstown High School would like approval for a new parent group called the Hockey Parent Booster Organization which is committed to supporting the Ice Hockey team. Since it costs approximately \$200-\$300 to rent ice for a single practice, fundraising will be a major part of their efforts. The organization will be responsible for the fundraising monies generated; no monies will be handled through HHS or its student accounts. Along with running fundraising events, this Booster Organization will also help the coaching staff build a team that will successfully compete with other CVC programs, promote service activities that will help the players to grow as citizens as well as players, and to build school awareness and support for the HHS Ice Hockey program. It is recommended that the Board approve and sanction the creation of the Hockey Parent Booster Organization which is committed to supporting the Ice Hockey team of HHS as stated above.

J. FIELD TRIPS with addendum

Field Trip planned for Hightstown High School:

FIRST Robotics Team – District Championship
Temple University – Liacouras Center
1776 North Broad St., Philadelphia, PA

Field Trip planned for Walter C. Black School:

Plainsboro Preserve
80 Scotts Corner Rd. Cranbury, NJ

Field Trip planned for the Melvin H. Kreps School:

Grounds of Sculpture
18 Fairgrounds Rd. Hamilton, NJ

K. OVERNIGHT FIELD TRIP-HHS FOOTBALL TEAM

The HHS football team would like to have an overnight field trip from June 25 – 27, 2012 to the Pocono Environmental Education Center located at 538 Emery Rd., Dingmans Ferry, PA. The trip will provide an opportunity for the students to participate in a peer leadership program with an emphasis on personal growth and team building.

L. VOLUNTEERS

The Board of Education approves all volunteers who serve in the East Windsor Regional School District.

The following has offered to volunteer/chaperone at the Perry L. Drew School:

Irene Kreisler

At Hightstown High School:

Jodi Kovler	Gary Kutler	Deb and John Lenart
Drew Kollman	Debra Lenart – Nurse	Diane Ackerman
Karen Bruno	Helene Nelson	Diane Trube
Debbie Wilmer		

At Grace Norton Rogers School: Fioresmila Sandoval (per K. Natalizio)

At Melvin H. Kreps School: Tony Paige

M. AUTHORIZATION TO SUBMIT 2012 NJSBAIG SAFETY GRANT APPLICATION

The New Jersey School Board Association Insurance Group is offering a grant opportunity entitled 2012 Safety Grant Program with an authorized grant amount for the EWRSD in the amount of \$39,193. The process involves a grant application that requires Board approval.

N. APPROVAL OF MINUTES FOR MARCH 5, 2012 MEETING

As submitted. Posted on district website and on file in Board Secretary's office for review.

O. STAFF ELIGIBLE FOR MILEAGE REIMBURSEMENT

State travel regulations require the Board of Education to approve in advance payment for school related travel. The District compiles a list of individual(s) who may routinely receive the standard IRS mileage reimbursement rate for district related travel in accordance with collective bargaining agreements and unaffiliated employee terms of employment.

- **Lydia Locke** **Speech Language Therapist**
- **Justin Toomey** **Teacher**

P. BOARD SECRETARY'S REPORT FOR FEBRUARY, 2012

WHEREAS, the Board of Education has received the report of the Board Secretary and Treasurer for the month of February, 2012 submitted pursuant to N.J.S.A 18A:17-9, and

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10 (d) the Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education;

NOW, THEREFORE BE IT RESOLVED, the Board of Education accepts the above referenced reports and certifications and certifies that after review of the Secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10(a)(1), and sufficient funds are available to meet the district's financial obligations for remainder of the year.

Q. TREASURER'S REPORT FOOR FEBRUARY, 2012

The Report of the Treasurer of School Monies for the month of February, 2012, is submitted for approval. The Treasurer's report is in agreement with the Board Secretary's report.

R. TRANSFER REPORT FO FEBRUARY, 2012

The East Windsor Regional School District submits to the County School Business Administrator an updated report of budget transfers and changes in revenue and appropriations on a monthly basis.

The EWRSD Board of Education certifies to the best of its knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLVED, that the Board of Education ratifies the attached transfers between budget line items that have been approved by the Superintendent of Schools and reported to them pursuant to Board policy and State regulation.

S. BILL LIST FOR MARCH 26, 2012

The Bill and Claims Report must be approved by the Board of Education before being submitted for payment.

RESOLVED: That the Board of Education approves the payment of bills and claims as submitted in the attached reports for the grand total amount of \$834,816.96.

14. SECOND OPPORTUNITY FOR PUBLIC COMMENT

No one spoke.

15. SECOND OPPORTUNITY FOR BOARD MEMBERS' COMMENTS

Mr. Lavery asked about upcoming meeting dates.

Dr. Forsthoffer confirmed the Board will meet on April 16th and 30th. We will need to determine if the April 30th meeting will have the reorganization item.

The Board discussed the new meeting date calendar that will need to be approved.

16. EXECUTIVE SESSION

The Board went into its second closed session.

17. OPEN SESSION

18. ADJOURN

Kurt Stumbaugh, Board Secretary