



Los Angeles Unified School District

Norwood St. Elementary School

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Title I Parent and Family Engagement Policy Norwood Street Elementary School 2018-2019

In the beginning of every school year, Norwood Street Elementary School develops a written Title I Parent and Family Engagement Policy and School-Parent Compact that is revised with input from Title I parents/guardians during a Title I Parent Meeting, English Learner Advisory Committee (ELAC) meeting and School Site Council (SSC) meeting. Title I Parents/Guardians, ELAC and SSC convene to review, revise, recommend and update the Parent Involvement Policy and School-Parent Compact to meet the needs of our current students, parents/guardians and school. All stakeholders' input and feedback is taken into consideration during the development of the school's Parent Involvement Policy and School-Parent Compact. ELAC makes recommendations to SSC in regards to revisions to the Parent Involvement Policy and School-Parent Compact and SSC finalizes and approves both documents as evident in the School Site Council (SSC) meeting minutes.

Our Parent and Family Engagement Policy and School-Parent Compact is distributed via mail annually to parents/guardians of Title I students in the beginning of each year. Both are included in our enrollment packets for new enrollees. The policy describes the means for carrying out the following Title I parent and family requirements:

Section I: Involvement of Parents/Guardians in the Title I Program:

Norwood Street Elementary School holds the fundamental belief that parents/guardians are integral to their child's success in school. In order to encourage parent/guardian and family involvement and improve student achievement, we have adopted the following definition:

Parental/Guardian and Family involvement means the participation of parents/guardians and families in meaningful, consistent, two-way communication involving student's academic learning and other school activities ensuring that parents/guardians and families:

- Play an integral role in assisting their child's academic achievement and social/emotional development.
- Are encouraged to be actively involved in their child's education through ongoing communication and interaction with their child, their child's teacher, and the school.
- Are full partners in their child's education and are included, as appropriate, in decision-making on advisory committees to assist in the education of their child.
- Attend Back to School Night, Open House, Parent-Teacher Conferences, and participate in other parent/guardian-school events, meetings, and workshops in support of their child's education.

To involve parent/guardians in the Title I program at Norwood Street Elementary School, the school:

- Convenes an annual Title I meeting in the beginning of each school year to inform parents/guardians of Title I students about Title I requirements, Title I funds, Single Plan for Student Achievement (SPSA) and the rights of parents/guardians to be involved in the Title I program.
- Offers flexible meeting times for Title I parents/guardians to participate.

- Involves parents/guardians of Title I students, in an organized, ongoing, and timely way, in the planning, reviewing, and improvement of the school's Title I program and Title I Parent and Family Engagement Policy during multiple monthly meetings which include the Local School Leadership Council, ELAC, School Wide Positive Behavior and Intervention Support, SSC, School Safety and Coffee with the Principal.
- Provides parents/guardians of Title I students with timely information about Title I programs which includes intervention programs. Information such as, when intervention will be provided and the criteria for intervention services.
- Provides parents/guardians with a description and explanation of the curriculum and instructional materials used at the school, the forms of academic assessment used to measure student's progress, the Content Standards and the expectations and proficiency levels students are expected to meet during Back to School Night and Parent-Teacher Conferences.
- Offers two annual Parent-Teacher Conferences for parents/guardians of Title I students to communicate to their child's teacher about their child's academic progress and for parents to be actively involved in their child's academic progress.
- Provides information on the results of the school's Smarter Balanced Assessment (SBA), Interim Assessments (Grade K-2nd), SBA Interim Assessment (Grade 3rd-5th) and DIBELS data to discuss changes to the school's SPSA, budget, and implications for programs and instruction.
- Provides parents/guardians of Title I students with an explanation of the curriculum used at the school, assessments used to measure student's progress, and the proficiency levels students are expected to meet during parent workshops, monthly ELAC meetings, and monthly Coffee with the Principal meetings.

Section II: Shared Responsibility for High Academic Achievement: School-Parent Compact

In the beginning of the year, Norwood Street Elementary School distributes via mail to parents/guardians of Title I students our School-Parent Compact. It is also included in our enrollment packets for new enrollees. The School-Parent Compact, which has been jointly developed with parents/guardians, outlines how parents/guardians, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help students achieve the Content Standards. It addresses the following legally required items, as well as other items suggested by the parents/guardians of Title I Students:

- The school's responsibility to provide high-quality curriculum and instruction and a clean, safe welcoming learning environment.
- The ways parents/guardians will be responsible for supporting their child's learning.
- The ways students will be proactive and take initiative of their education.
- The importance of ongoing communication between parents/guardians and teachers through annual parent-teacher conferences, meetings with Norwood staff, reports on student progress, access to staff, opportunities for parents/guardians to volunteer and participate in their child's class and opportunities to observe classroom activities.

Building Capacity for Involvement

Norwood Street Elementary School will build the school's and parents'/guardians' capacity for strong parental involvement and meaningful interactions, in order to ensure effective involvement of parents/guardians and to support a partnership among the school, parents/guardians, and the community to improve student academic achievement, through the following practices:

- Principal's open door policy.
- District visitation policy.

- Active parent center that provides classes and workshops in: parenting, healthy habits and school readiness.
- Psychiatric Social Worker (PSW) provides students and their families additional social/emotional support.
- School based counseling services provided on-site at the school.
- School psychologist and nurse to support students and their families in accessing the curriculum.
- Awards assemblies for academic achievement and citizenship.
- Attendance award assemblies.
- End of the year reclassification ceremony for students that have demonstrated progress in English language acquisition.
- Smarter Balanced Assessment Consortium (SBAC) Recognition for students that score met or exceeds standards on the English Language Arts SBAC and/or Math SBAC.
- Student Support and Progress Team (SSPT) meetings.
- Flexible scheduling of parent-teacher conferencing to ensure high parent attendance.
- School based tutoring by classroom teachers and specially trained USC students.
- The school provides Title I parents/guardians with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the academic achievement of their child through workshops and Parent-Teacher Conferences. The school provides workshops on the California English Language Development Standards (CELDS), English Language Proficiency Assessment for California (ELPAC), and the California Dashboard.
- The school provides Title I parents/guardians with materials and workshop to help parents/guardians work with their child to improve their child's achievement. The school provides workshops on Graduation Requirements and strategies on engaging with their child's learning.
- With the assistance of parents/guardians, the school educates staff members about the value of parent's/guardian's contributions, and in how to reach out to, communicate with and work with parents/guardians as equal partners through providing professional development to staff members.
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents/guardians in fully participating in the education of their child. The Parent Resource Center provides varying parent workshops to support our families.
- The school distributes information related to the school, parent programs, meetings, school reports, and other activities to Title I parents/guardians in a format and language that they understand.
 - Assuring that all notices are bilingual.
 - Assuring that all notices are sent out in a timely manner.
 - Posting all notices about meetings on the school electric sign and website in English and Spanish.
- The school provides support for parental involvement activities requested by Title I parents/guardians.

Accessibility

Norwood Street Elementary School provides opportunities for the participation of all Title I parents/guardians, including parents/guardians of students who are Limited English Proficient, parents/guardians of students with disabilities, and parents/guardians of migratory students. Resources will be provided for parents/guardians of migratory students to support and include them in our school community. The school will provide parents/guardians with disabilities ramps and access to elevators for ease of access to our school campus.

This policy was adopted by Norwood Street Elementary School on November 29, 2018 and will be in effect for the entire school year. It has been distributed to parents on November 29, 2018.