

# LSC Meeting Minutes

Tuesday, August 20, 2013

Held in the Library, Amundsen HS



**AMUNDSEN**  
Local School Council

The meeting convened at 6:15pm.

In attendance: COHEN, D’ALESSIO, JOHNSON,  
NEWMAN, PAVICHEVICH, PEDERSEN, REED,  
VEGA [arrived 6:40pm]

Not attending: EVANS, MUÑOZ, RODAS

*There is one vacant parent seat, and one vacant ESP seat. The council has a quorum in attendance.*

## PUBLIC PARTICIPATION

There was no public participation.

## APPROVAL OF MINUTES

*Ms D’ALESSIO moved to approve the minutes of the meeting held on July 10, 2013 seconded by Mr REED. The motion was approved unanimously.*

## PRINCIPAL’S REPORT

We have been on summer vacation.

We had registration, and had a thousand kids registered, which is a lot for this time of year, although we are still under the projected enrollment. Teacher attendance started today, students arrive next week.

Per direction of CPS administration and Leslie Boozer, extra allocated funds from CPS were allocated to a variety of budget lines, but spending will be restricted to only the most essential items until after the 10th day enrollment figures are available.

The school calendar begins early this year as opposed to prior years, and the “money” day is the 10th day instead of the 20th.

We laid off 3 English positions, 1 P.E. position, 1 science position, and 1 world language position, and 3 security positions. Additionally, we closed 1 social studies position due to a resignation, 1 clerk and 1 assistant clerk. We also closed the college and career counseling position.

The dean of students has been reassigned to chief of security (at the employee’s request). We had a change in technology coordinator; the replacement employee is the

only new school-controlled employee. We also have a new chief engineer, hired by CPS without school input.

CPS central office technology problems with *Impact*, *Grade Book*, and Parent Portal are creating management hiccups at the school; as a result, most students were not given class schedules at registration. On the first day of school, we will have a 45 minute homeroom period to manage schedule distribution problems.

Our graduation rate was 95.4% for this one year, well above the overall CPS average.

We expect to get our “Performance Policy” status in September per CPS (which means probably October if we are lucky).

Construction projects with TIF funds are well under way. The cafeteria has been stripped of the built-in seating (“the Wendy’s booths”), and the terrazzo flooring has been patched. New portable tables for the cafeteria are scheduled to come on Thursday. The largest renovation includes the new computer lab and computer classroom, which will hopefully be complete before school begins, although there are no classes scheduled for those rooms yet. Upgrades to the auditorium (new curtains, lighting and sound) are planned to be undertaken after school begins.

Career Technical Education will help us to identify a computer technology program for next year. We are also in contact with CDW, who are considering an investment in our school as a demonstration location for what they can do.

We will be calling students’ families to encourage them to send kids to school on time and on the first day. We might also try to do home visits. Any student who does not attend school at least one day in the first ten does not count towards our enrollment.

## **SPENDING AND INTERNAL ACCOUNTS**

*Mr COHEN moved to approve the internal accounts for July 2013, seconded by Mr PEDERSEN. The motion was approved unanimously.*

The school purchases yearbooks from Josten’s in bulk as part of the student activity fee, instead of allowing students to decide to buy one for themselves or not. As a result, the per-book cost is much lower than it would otherwise be

*Ms D’ALESSIO moved to approve the expenditure of \$40,857.88 for the purchase of 2012-13 yearbooks for all students, seconded by Mr REED. The motion was approved unanimously.*

The school purchases caps, gowns and tassels for graduating students, also from Josten’s. The bill was \$9,330.75, but after a credit the final expenditure was only \$5,732.10.

*Mr REED moved to approve the expenditure of \$5,732.10 for the purchase of graduation regalia, seconded by Mr PEDERSEN. The motion was approved unanimously.*

<b>BUDGET AMENDMENT</b>
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Additional funds from CPS for the 2013-14 academic year were allocated as described below. These changes were undertaken at the direction of Ms. Boozer, and because the school is on probation, the changes did not require formal approval from the LSC to go into effect.

<b>Description</b>	<b>Transfer #</b>	<b>Transaction Date</b>	<b>Transfer Amt</b>
Software to supplement Technology Plan	20140013041	13-Aug-13	\$ 5,028.00
Department Chair Budget (Math)	20140013043	13-Aug-13	\$ 10,000.00
Department Chair Budget (Science)	20140013046	13-Aug-13	\$ 10,000.00
Department Chair Budget (Social Science)	20140013048	13-Aug-13	\$ 10,000.00
Department Chair Budget (World Language)	20140013049	13-Aug-13	\$ 10,000.00
Department Chair Budget (Physical Education)	20140013051	13-Aug-13	\$ 10,000.00
Department Chair Budget (SPED)	20140013052	13-Aug-13	\$ 10,000.00
Department Chair Budget (Music)	20140013053	13-Aug-13	\$ 10,000.00
Department Chair Budget (Art)	20140013056	13-Aug-13	\$ 10,000.00
Department Chair Budget (English)	20140013059	13-Aug-13	\$ 10,000.00
Curriculum Development Consultant (Literacy)	20140013505	14-Aug-13	\$ 5,958.00
Before and After School Tutoring (Ext Salary)	20140013078	13-Aug-13	\$ 24,642.00
Before and After School Tutoring (Benefits)	20140013082	13-Aug-13	\$ 358.00
Enrichment Programs - Music	20140013090	13-Aug-13	\$ 5,000.00
Enrichment Programs - Drama	20140013091	13-Aug-13	\$ 5,000.00
Service Learning Budget	20140013097	13-Aug-13	\$ 5,000.00
Athletic Department Supply Budget	20140013101	13-Aug-13	\$ 5,000.00
Before and After School Tutoring (Benefits)	20140013522	14-Aug-13	\$ 143.00
Before and After School Tutoring (Ext Salary)	20140013521	14-Aug-13	\$ 9,857.00
Assesments/Testing Budget	20140013115	13-Aug-13	\$ 4,000.00
Computers Orders	20140013118	13-Aug-13	\$ 10,000.00
Tech Repair Contracts & Copier Maintenance	20140013120	13-Aug-13	\$ 9,165.00
<b>TOTAL</b>			<b>\$ 179,151.00</b>

*Ms D'ALESSIO moved to approve the budget amendment, seconded by Mr REED. The motion was approved unanimously.*

The council received a report of “aged” accounts that have not had activity in the past year.

Sub Account : 23422 - Academic Decathlon	\$1.73
Sub Account : 28117 - Joy of Teaching - Binder	\$389.66
Sub Account : 25122 - Dream Scholarship*	\$6,834.90
Sub Account : 28128 - Drive Award (Doyiakos)	\$123.66
Sub Account : 24323 - Global Village	\$73.98
Sub Account : 24312 - Guatemalan Club	\$82.10
Sub Account : 25114 - Key Club Scholarship Fund	\$159.50
Sub Account : 25111 - Life Source	\$2,500.00
Sub Account : 28115 - Joy of Teaching - Lyons	\$1,598.14
Sub Account : 28105 - Joy of Teaching - O'Gara	\$425.35
Sub Account : 28119 - Oppenheimer - Markowitz	\$1.76
Sub Account : 28121 - Scholarships	\$3,527.61
Sub Account : 23103 - Science Scholarship	\$200.00
Sub Account : 23101 - Social Studies	\$431.98
Sub Account : 24307 - Taste the Difference	\$457.00
Sub Account : 28111 - Joy of Teaching - Voss	\$234.36
Sub Account : 24304 - Writing Club	\$228.00

\* Dream Scholarship account was last accessed Aug. 31, 2012. Account control will be given to Guidance Counseling Department Chair for the upcoming school year.

*Ms D’ALESSIO moved to accept the aging accounts report into the record, seconded by Mr REED. The motion was approved unanimously.*

The council received a proposal from Richard Straka, coach of the women’s soccer team, to conduct a fundraiser in conjunction with the Chicago Fire Foundation. Various parents, alumni, and students will attend a Chicago Fire soccer game and conduct sales for the 50/50 charitable raffle. Because the proposal was not listed on the agenda for the meeting, the council was unable to approve the agreement at this meeting. The council agreed to hold a special session at 7am on Friday to consider the proposal.

### **COALITION OF LSC’S FOR FAIR FUNDING**

Mr COHEN reported that this group is pushing to have Mayor Emanuel to declare a TIF surplus to add funds to the CPS budget.

### **AGENDA**

Mr REED requested that for future meetings, the financial items requiring the presence of Mr WILLIAMS be bumped to the top of the agenda, so that he did not need to sit through other meeting topics.

**ADJOURN**

*Mr REED moved to adjourn the meeting, seconded by Ms VEGA. The motion was approved unanimously.*

*The meeting adjourned at 7:18pm.*