

## MINUTES

### Regular Meeting

May 24, 2016

The Regular Meeting of the Bay Head Board of Education convened Tuesday, May 24, 2016, at 6:45 P.M. at the Bay Head School Library with President, Joseph Cornell, III presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall, January 22, 2016 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mr. Cornell led the Pledge of Allegiance to the Flag.

**Members Present** President, Joseph S. Cornell, III; Vice President, Mr. Darren Erbe; Mr. Benjamin Hinds; Mrs. Sandra Antognoli; Mr. Barry Pearce. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Ms. Laurie M. Considine, Board Secretary.

**Members Absent** None

MOTION, BE IT RESOLVED – RESOLUTION FOR EXECUTIVE SESSION, a Motion was offered by Mr. Pearce and seconded by Mrs. Antognoli to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.

The Board will be discussed: Re-hiring Support Staff, a letter from a staff member; Shared Services Agreement(s); Inter-local Agreement; returning tuition students for the 2016-2017 school year, new tuition students for the 2016-2017 school year and HIB incident(s), if any.

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

At 7:54 PM the board reconvened from Closed Session.

**Correspondence** was presented for the board's review.

**Open to the Public** None

### Board Member Committee Reports:

#### Curriculum:

Mrs. Antognoli reported that fourth and eighth grades will be taking NJASK Science on May 25<sup>th</sup>.

#### Technology:

Mr. Cornell reported that the board has budgeted for 25 desktop Chrome Books for a possible technology lab in the library and 25 Chrome Books for fifth grade to utilize in the classroom.

#### Budget/Finance:

Nothing to report.

#### Personnel/Negotiations

Mr. Cornell reported that there is a substitute teacher on the agenda for approval and rehiring of support staff.

**Buildings/Grounds:**

Mr. Erbe reported the boiler will be replaced, the cafeteria will be renovated and the playground mulch will be replaced over the summer months. Mr. Erbe added that the buildings and grounds committee met and decided to leave the playground in the same location but would like to investigate the possibility of relocating the parking lot.

**Policy:**

Nothing to report.

**Community Relations:**

Mr. Pearce reported the following:

- The Spring Concert will be held May 26<sup>th</sup>.
- Field Day will be June 10<sup>th</sup>
- Davey Jones Day will be June 11<sup>th</sup>
- A mini grant from the Bay Head School Foundation was approved for Miss Wills.
- Open Gym Night is held on Wednesdays from 5:00 PM to 7:00 PM.

**Delegate/Legislative:**

Nothing to report.

**Athletics:**

Mrs. Antognoli reported that the baseball and softball season is underway and that the tennis club team remains undefeated.

**RECOMMENDATIONS FROM THE SUPERINTENDENT**

**Compliances** A motion was offered by Mr. Hinds and seconded by Mrs. Antognoli to approve the following twelve (12) items for the ensuing school year:

Affirmative Action Officer	Mrs. Wendy H. Maas
Right to Know Officer	Mr. Mark Bish
504 Officer	Miss Maria Wills
Anti-Bullying Coordinator	Mrs. Heather Califano
Anti-Bullying Specialist	Mrs. Wendy Maas
Custodian of Records(OPRA)	Ms. Laurie Considine
IPM Coordinator	Mr. Mark Bish
Indoor Air Quality Compliance Officer	Mr. Mark Bish
AHERA Coordinator and Asbestos Management Officer	Mr. Mark Bish
Safety and Health Designee	Mr. Mark Bish
Chemical Hygiene Officer	Mr. Mark Bish
New Jersey SMART Liaison	Mrs. Alicia Applegate

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following three items:

**Tenured Faculty** A motion to approve re-employment of the following tenured teachers for the ten month 2016-2017 school as per negotiated teachers' contract:

Melissa Kiss	Full-time B – Step 10
Barbara Martin	Full-time B – Step 15
David Lewis	Full-time MA - Step 12
Diane Peters	Full-time MA+15 – Step 17
Ann Marie Wisliceny	Full-time B – Step 17
Lauren Galarza	Full-time B – Step 4
Heather Califano	Full-time B – Step 4
Thomas Kennedy	Full-time MA - Step 14
Wendy H. Maas	Full-time MA - Step 17
Elizabeth Fallivene	Full-time BA+30 – Step 9
Carolyn Meyer	Full-time MA - Step 12
William Speelman (60%)	Part-time .60 BA – Step 8
Donna Ray (20%)	Part-time .20 BA+15 Step 6
Christina Lemanowicz(60%)	Part-time .60 MA – Step 8

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

**Support Staff** A motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve re-employment of the following certificated and non-certificated support staff contracts for the 2016-2017 school year:

1. To approve **Walter Niebling**, IT Manager (part-time 35% time) at 2.7% over the prior year salary.
2. To approve **Mark Bish**, Facilities Manager, 12 months at 2.7% over the prior year salary.
3. **Michael Langley**, Custodian (full time, 12 months) at 2.7% over the prior year salary.
4. **Henry Solarte Munoz**, Custodian (12 months 20 hours per week) at 2.7% over the prior year salary.

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

**Board Secretary** A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to reappoint Ms. Laurie M. Considine as Board Secretary for the 2016-2017 school year at 2.7% over the prior year salary.

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

**Principal** A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to reappoint Mr. Frank Camardo as Principal for the 2016-2017 school year at 3% over the prior year salary.

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following two items.

- 1 **2016-2017 Returning Tuition Students** A Motion to approve 74 returning tuition students for the 2016-2017 school year.

2. **2016-2017 Tuition Students** A Motion to approve the following three tuition students for the 2016-2017 school year.  
 Grade K – NL  
 Grade 1 - EE  
 Grade 6 – BP

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

**Facility Use Request** A Motion was offered by Mrs. Antognoli, seconded by Mr. Hinds and unanimously carried to approve a facility use request from the Point Pleasant Beach High School Girls Varsity Basketball team for use of the gymnasium on Monday and Wednesdays from 8:00 AM to 12:00 PM on Mondays and Wednesdays from June 27<sup>th</sup> through August 10<sup>th</sup> under the direction of Jay Lagonastino.

**Facility Request – Go Bay Head**

A Motion was offered by Mrs. Antognoli, seconded by Mr. Hinds and unanimously carried to approve a facility use request from “Go Bay Head”, Mayor’s Wellness Campaign for use of the gymnasium on Tuesday evenings from 7:30 PM to 9:00 PM beginning October 4, 2016 through December 6, 2016.

**Certificated Substitute**

A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to add Jenna Monticello to the Certificated Substitute List, pending records and background check.

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

**RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

**Approval of Minutes** A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to waive the public reading and approve the minutes of the following:

April 26, 2016 – Public Hearing and Regular Meeting

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following three (3) items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending March 31, 2016, as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending March 31, 2016 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C.

6A:23-2.11 (c) 4, certifies that as of March 31, 2016 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

**List of Bills** A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$137,469.49 for the 2015-2016 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

ABSTAIN: CORNELL (CHECK 12251 ONLY)

**2016-2017 Child Study Team Inter-local Services Agreement** A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve an Inter-local Agreement for Child Study Team Services with the Point Pleasant Beach Board of Education in the amount of \$38,339 for the 2016-2017 school year.

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

**2016-2017 Business Administrator Inter-local Agreement** A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve an Inter-local Agreement for Business Administrator Services with the Lavallette Board of Education in the amount of \$49,500 for the 2016-2017 school year.

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

**2016-2017 Superintendent Inter-local Agreement** A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve an Inter-local Agreement for Superintendent Services with the Lavallette Board of Education in the amount of \$39,300 for the 2016-2017 school year.

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

**MOCSIFF Sub fund Safety Grant** A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to authorize the Business Administrator to apply for New Jersey Schools Insurance Group MOCSIFF Sub fund Safety Grant in the amount of \$929. The funds will be used to enhance the security camera system at the Bay Head Elementary School.

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

**Acacia Financial Group** A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve a proposal from Acacia Financial Group for annual continuing disclosure

compliance services in connection with the Securities and Exchange Commission’ Municipalities Continuing Disclosure Cooperation Initiative.

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

**RESOLUTION – SUPPORTING SAFE ROUTES TO SCHOOL** A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve a RESOLUTION supporting the Borough of Bay Head Safe Routes to School project and the application for Safe Routes to School funding as presented.

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

**Amended Proposal – Spiezle Architectural Group** A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve an amended proposal from the Spiezle Architectural Group for Professional Services for Boiler, UV and Controls Upgrades at the Bay Head Elementary School.

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

**Apply for Grant Funds** MOTION was offered by Mrs. Antognoli and seconded by Mr. Hinds: To authorize the superintendent to file for NCLB (No Child Left Behind) Consolidated Grant for fiscal year 2017, as follows:

Title I	\$36,513
Title II Part A	\$ 6,733

Also, that a.) The grant shall be implemented in accordance with the Fiscal year 2017 Notification of Grant Award and the approved FY 2017 NCLB Consolidated application, including assurances, filed with the NJDOE which was used as the basis for awarding the grant; b.) That the grant shall be administered and monitored in accordance with the appropriate state and federal regulations; and c.) That wherever the program supported with these funds involves the procurement of goods or services from vendors or consultants, written contracts between the Bay Head Board of Education and such vendors or consultants, and the award for such contracts, shall be in accordance with the provisions of NJSA 18A-1, et seq. (Allocation total is \$43,246. Prior year total was \$36,415).

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

**2016-2017 Budget Adjustment**

MOTION was offered by Mrs. Antognoli and seconded by Mr. Hinds To approve the following budget adjustment approved by the Superintendent effective 7-1-16 for acceptance and use of NCLB funds in excess of the amount originally anticipated for the 16/17 school year.

Restricted fund revenue	\$12,293 increase
Restricted fund expenses	\$12,293 increase

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

**Authorization Execution & Delivery of Section 15 Grant Agreement- Mechanical Upgrades, DOE Project # 0210-020-14-1005, SDA Project# 0210-020-014-G21V (Grant #G5-5651)** A motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to authorize resolution for the execution and delivery of the Section 15 Grant Agreement to the State of New Jersey, School Development Authority as follows: BE IT RESOLVED by the Bay Head Board of Education to authorize execution and delivery of the Section 15 Grant Agreement, **Mechanical Upgrades DOE Project #0210-020-14-1005, SDA Project #0210-020-14-G21V** Grant number G5-5651, total project cost is \$863,800. Local Share is \$518,280 and State Share is \$345,520 to the State of New Jersey Schools Development Authority, along with the required Application and Documentation.

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

**Delegation of Authority of Section 15 Grant Agreement – Mechanical Upgrades, DOE Project #0210-020-14-1005, SDA Project# 0210-020-014-G21V (Grant #G5-5651)**

A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to authorize that Mrs. Patricia Christopher, School Business Administrator, to supervise the Mechanical Upgrades Project and Financing Section 15 Grant Agreement, as follows:

BE IT RESOLVED by the Bay Head Board of Education to approve the delegation of authority to Mrs. Patricia Christopher, School Business Administrator for supervision of the School Facilities Project, **Mechanical Upgrades, SDA Project Number 0210-020-14-G21V, Grant Number G5-5651, total project cost \$863,800, Local Share is \$518,280 and State Share is \$345,520.**

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

**Authorize Lease Purchase Funds – Mechanical Upgrades, DOE Project #0210-020-14-1005, SDA Project# 0210-020-014-G21V (Grant #G5-5651)**

A motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to authorize Lease Purchase funds in the amount of \$550,000 be used toward the local share.

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI, PEARCE

NAY: NONE

**New Business**

**Board Election Petitions – Due July 25, 2016 by 4:00 PM**

**Old Business**

**Playground** The board decided to replace the rubber playground surfacing with wood fiber mulch.

**Motions from the floor – None**

**Superintendent’s Report**

Dr. Morris reported the following:

A. Enrollment as of May 20, 2016

Bay Head School	146 students
Point Pleasant Beach High School	26 students
Vocational School Students	3 students
Out of District	<u>3 students</u>

Total 178 students

B. Principal's Monthly Report was included for the board's review.

C. Professional Workshop Requests were included for the board's review.

D. Professional Visit Reports were included for the board's review.

**Public Comment** Mrs. Shannon Curtis thanked Mr. Camardo and Mrs. Peters, who were both in attendance, for their help with her child's success.

**Motion to adjourn** At 8:26 PM, a motion was offered by Mr. Erbe, seconded by Mrs. Antognoli and unanimously carried to adjourn the meeting.

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Laurie M. Considine  
Board Secretary