

Draft meeting minutes from November 8th, 2018

In Attendance: Kat Kelley, Emily Sekerak, Mr. Hershberger, Nicole Biehn, Katty Smith, Sonja Streuber, , Brett Furuness, Gretchen Schulz, Selena

Meeting called to order at 6:30

Minutes from the October meeting were reviewed. Motion to approve minutes made by Katty. Second by Nicole. Minutes are approved as drafted without correction.

Correspondence: From Clara: Deadline for the first submission was November 1st. We did not get a lot of Box Tops turned in for this submission; however, we combined our first submission Box Tops with the end of last school year's Box Tops. This has given us a total November 1st submission of \$324. The check should be coming in within 10 weeks depending on processing time.

I've asked the Box Top moms in the classes to submit numbers and actual Box Tops to me monthly so that we can get a running total for the next submission in March. They have received the November and December collection sheets from Box Tops to use in their child's classroom if desired.

Sonja is going to work with Clara to determine marketing steps going forward for box tops.

Treasurer report: Fall carnival was successful. We made over \$1000 more than the budget income forecast. Nicole reviewed the treasury report. Brett motioned to approve. Katty seconded. Approved.

Old Business

Fall Carnival, Results and Feedback: Overall a success. The attendees all thought that it went well. Nicole gives thanks and appreciation to all who helped make it a success. Wristbands went over well versus the tickets. Cake walk was successful. Photo booth was successful! Parents were excited over being able to take pictures together. Nicole sent thank you notes to vendors who had donated items. Suggestion received to shut down the haunted house early, perhaps the last hour, to have the volunteers both feel better valued and to have them help with cleanup/teardown. National Junior Honor Society kids were awesome help. Sonja heard from a parent that it may be beneficial to say the dress code for costumes. Gretchen heard 'kids had no incentives to play games since there weren't toys to win.' Selena suggested better signage for the second cake walk room. Kat suggests signage to explain the games in case there aren't volunteers staffing the games. Katty suggests that we wean ourselves from depending on NJHS children, so we should suggest that either parents volunteer or the event will be cancelled. Emily suggests changing the bylaws to include an office of 'Volunteer Coordinator' who can control the coordination of the volunteers because every event we run needs volunteers. Action items: Kid friendly notice, Volunteer Coordinator on the board.

Spirit Wear: Emily researched several vendors to use. Magic sports had many good reviews. Katty heard negative feedback. Gretchen has heard only good things and is using them currently for ordering on a different volunteer board. Emily has a meeting with 'Rachel', at the valpo location. Magic Sports has already worked with a couple of VCS schools. Maybe have the school's 'One School One Family' on the back. Emily

will be taking requests if anyone wants specific items, such as a stocking hat, long socks, hooded sweatshirts, v neck shirt, long sleeve t shirt, pj pants. Magic can have the online store ready in about a week.

Eat out nights: BW3, successful, \$249. Qdoba, Nov.29th

New Business

Penguin Patch Holiday Shop: Jenny's penguin patch holiday shop will ship low priced items to us. The 'shop' will be open for a few times (after school, evening, a morning.) There was discussion about whether to mark up from base prices to use as a PTO fundraiser. Decided against doing that. Emily and Amy will lead the efforts.

Winter Movie Nights: This event is no longer being planned. PTO decided that there were enough events and activities going on already.

Overview of upcoming events

Family Fun Night at VHS: end of January 25 or 28th – confirmed w/in the next week or two. Katty just needs a date and is on top of this event. Sign-up Genius, kohls, NJS – handful of volunteers needed.

Variety Show MARCH 1ST 7-9pm. Preparing pre-thanksgiving newsletter to start recruiting acts.

Sonja reviewed. She is looking for a date from Mr. Hershberger. She will get google forms running for volunteer sign ups. Sonja is looking for the topic early so that the art students can get going on the stage set. She would like it done before Thanksgiving. She wants to do auditions after sign-up to get into the program.

New Ideas

Banner – VCS Popcorn Fest – parade (Parkview had great signs)

Nature Night – Amy

Farewell – CHANGE TITLE-? end of YEAR BLOCK PARTY –

Teacher Appreciation – Allison-? – Helper NEEDED

Principal's Report

Nervous & Excited about Veterans Day event this coming MONDAY – roughly 40 Veterans planning on attending; music

Spell Bowl – week from tonight – BF 5pm 4th & 5th

Grandparents' Day – next Thur, Fri, Mon – potential back-off of background checks for next year. Recognizing the challenges of it this year. Bring drivers license. Discourage parents/siblings. – want someone different than parent.

This is our Story – Christmas extravaganza at the HS – EVERY music group 4th gr – HS; art show. December 10th 7:30pm; in the gym; other night the 11th.

Book Fair – Nov 13-19

Playground – West pretty much finished; ribbon cutting. Eastside- VERY IMPORTANT to keep people off, second coating will be applied on the nice day coming up.

Feedback – eLearning day – do the survey; link that works in Skyward. – You have to be logged in to a google account to access. (GoogleDoc). About 1000 responses so far. – Good responses so far.

**Move February meeting to 13th.

motioned to adjourn the meeting, Katty
seconded the motion. Nicole

Meeting Adjourned: