

QUAKER VALLEY BOARD OF SCHOOL DIRECTORS REORGANIZATION MEETING MINUTES

Tuesday, December 6, 2016

I. CALL TO ORDER & ROLL CALL

Directors	Directors Not Present
Ms. Marna Blackmer	Mr. Robert Riker
Mr. Gianni Floro	
Ms. Daniela Helkowski	
Ms. Sarah Heres	
Mr. Jonathan Kuzma <i>arrived at 7:06 PM</i>	Others Present
Mr. David Pusateri <i>attended via telephone</i>	Dr. Heidi Ondek, superintendent
Mr. Robert Riker	Dr. Andrew Surloff, assistant superintendent
Ms. Marianne Wagner	Ms. Christine Kardong, board secretary
Mr. Jeffrey Watters	Mr. Patrick J. Clair, solicitor

There being a quorum present, the board secretary called the meeting to order at 7:03 p.m.

II. TEMPORARY PRESIDING OFFICER

A. The board appointed Mr. Clair as temporary presiding officer.

III. ELECTION OF OFFICERS

A. Election of President - One-Year Term - Section 404

Mr. Watters moved that Ms. Heres continue as president.
 Ms. Wagner seconded the motion
 Unanimous voice vote.

Mr. Clair yielded the chair to president Heres.

B. Election of Vice President - One-Year Term - Section 404

Ms. Wagner moved that Mr. Riker continue as vice-president.
 Mr. Floro seconded the motion.
 Unanimous voice vote.

IV. MOTION TO APPROVE DESIGNATION AND AUTHORIZATION OF OFFICERS TO SIGN CHECKS

A. That the treasurer, superintendent, assistant superintendent, and director of finance be designated and given full authority to sign checks for the following accounts -

Note: Two signatures are required:

General Fund.....	XXXX3871
Income Account.....	XXXX2400
Food Service Fund.....	XXXX7147
Food Service Fund.....	XXXX3450
Food Service Fund Sweep.....	XXXX6392
General Fund Sweep.....	XXXX4622
Income Account Sweep.....	XXXX8705

B. That the following be designated and given full authority to sign checks for the payroll account - XXXX0744

Note: Two signatures are required. Either signature may be hand-written or a facsimile

Superintendent.....	Heidi Ondek
Assistant Superintendent.....	Andrew Surloff
Director of Finance & Operations.....	Scott Antoline

Treasurer.....Marianne Wagner

C. That the following be designated and given full authority to sign checks for the general fund account - PSDLAF XXXX1241

Note - Two signatures are required.

Superintendent.....Heidi Ondek
Assistant Superintendent.....Andrew Surloff
Director of Finance & Operations.....Scott Antoline
Treasurer.....Marianne Wagner

D. That the following be designated and given full authority to sign checks for the general fund merchant account - XXXX3804

Note - Two signatures are required.

Superintendent.....Heidi Ondek
Director of Finance & Operations.....Scott Antoline
Assistant Director of Finance.....Jennifer Tressler
Treasurer.....Marianne Wagner

E. That the following be designated and given full authority to sign checks for the capital projects account - PSDLAF XXXX1631

Note - Two signatures are required.

Superintendent.....Heidi Ondek
Director of Finance & Operations.....Scott Antoline
Assistant Director of Finance.....Jennifer Tressler
Treasurer.....Marianne Wagner

F. That the following be designated and given full authority to sign checks for the grant account - PSDLAF XXXX6542

Note - Two signatures are required.

Superintendent.....Heidi Ondek
Director of Finance & Operations.....Scott Antoline
Assistant Director of Finance.....Jennifer Tressler
Treasurer.....Marianne Wagner

G. That the following be designated and given full authority to sign checks for the following activity and athletic accounts

Note: One signature required.

<u>Account Name</u>	<u>PNC Account #</u>	<u>Signatures</u>
Activity Account	XXXX512	Heidi Ondek Andrew Surloff Deborah Riccobelli Anthony Mooney Scott Antoline
Athletic Account	XXXX226	Heidi Ondek Andrew Surloff Deborah Riccobelli Anthony Mooney Scott Antoline

Recommended Action

That the board approve items A - G

Motion: Ms. Wagner
Second:Mr. Floro
Unanimous voice vote.

V. APPOINTMENT OF SOLICITOR

Recommended Action

A. The board appointed Patrick J. Clair, Esquire as solicitor of the Quaker Valley School District for the term of one-year, for a retainer of \$700 per month & \$175 per hour.

Motion: Mr. Floro
Second: Ms. Wagner
Unanimous voice vote

VI. APPOINTMENT OF PARKWAY WEST CTC REPRESENTATIVE & ALTERNATE

Recommended action

Three-year term-beginning December, 2016

The board appointed Ms. Wagner as the Parkway CTC representative and Mr. Kuzma as the alternate.

Motion: Ms. Heres
Second: Ms. Blackmer
Unanimous voice vote

VII. MOTION TO ESTABLISH THE 2017 CALENDAR OF SCHOOL BOARD MEETINGS

Recommended Action

The regular school board meetings, the budget meetings, the reorganization meeting and the committee meetings for 2017 will be held on the dates listed. All work sessions and legislative meetings of the Quaker Valley Board of School Directors are scheduled to begin at 7:00 PM in the large group instruction room of the Edgeworth Elementary School, located at 200 Meadow Lane, Sewickley, PA 15143. Any and all work sessions may include a legislative meeting.

Motion: Mr. Kuzma
Second: Ms. Helkowski
Unanimous voice vote

The secretary will advertise the approved meeting dates in compliance with the "Sunshine Law" - Act 84 of 1986

[2017 DRAFT Bd Meeting Dates.pdf \(76 KB\)](#)

VIII. ADJOURNMENT

Motion to adjourn at 7:14

Motion: Mr. Pusateri
Second: Ms. Blackmer
Unanimous voice vote

Respectfully submitted,

Christine Kardong
Board Secretary