

**EDUCATIONAL SERVICES & STRATEGIC PLANNING COMMITTEE MINUTES**

January 17, 2017

ATTENDANCE

COMMITTEE	OTHER BOARD MEMBERS
Mr. Jeffrey Watters, chairperson	Mr. Gianni Floro
Ms. Daniela Helkowski, vice-chairperson	Ms. Sarah Heres
Ms. Marna Blackmer	Mr. Jon Kuzma
Mr. Robert Riker	Ms. Marianne Wagner
Dr. Andrew Surloff, administrative liaison	
Dr. Susan Gentile, administrative liaison	<b>OTHERS</b>
	Dr. Heidi Ondek, superintendent
	Dr. Joseph Marrone, director of administrative services
	Ms. Angela Conigliaro, director of communication
	Ms. Christine Kardong, board secretary

1.0 INFORMATION/REPORTS

1.1 Athletics & Activities Update - No Report

1.2 Update on Achievement Data Reporting - Mr. Watters

1.3 Student Representative Report - Ike Langanese: Choosing Classes

- Mr. Floro informed the board that PSBA needs volunteer school directors for the legislative advisory committee.
- A PSBA "town hall" meeting regarding the governor's budget address is scheduled to take place in Monroeville on Monday, February 20 from 6 pm to 8 pm.

2.0 ACTION ITEMS

A. That the board approve the purchase of new textbooks and associated online and supplemental materials for Honors Biology and Biology at a total cost of \$17, 789.46.

Mr. Watters moved that item A be added to the legislative agenda. Mr. Riker seconded the motion.

**POLICY COMMITTEE MINUTES**  
January 10, 2017

ATTENDANCE

<b>COMMITTEE MEMBERS PRESENT</b>	<b>OTHER BOARD MEMBERS PRESENT</b>
Mr. Jon Kuzma, chairperson	Ms. Marna Blackmer
Mr. Gianni Floro, vice-chairperson	Ms. Daniela Helkowski
Mr. Jeffrey Watters	Ms. Sarah Heres
Dr. Heidi Ondek, administrative liaison	Mr. Robert Riker
	Ms. Marianne Wagner
<b>OTHERS PRESENT</b>	
Mr. Andrew Surloff, assistant superintendent	Ms. Angela Conigliaro, director of communications
Dr. Susan Gentile, director of instruction & learning	
Dr. Joseph Marrone, director of administrative services	

1.0 FOR REVIEW OR REVISION

1.1 Update of Policy 233.00

The policy was to have a #5 (below) added to the end. However, it was determined that more work needs to be done with a revision.

5. If the school district reports a crime committed by a student with a disability, the school district will ensure that copies of the special education and disciplinary records of the student are transmitted properly and only to the extent that the transmission is permitted by the Family Educational Rights and Privacy Act (FERPA). 34 CFR Part 99.

2.0 FIRST READING

2.1. Draft policy 219.04 Medication Administration

More work will be done on this policy.

2.2 Draft policy 234.03 School-Based Diversion/Peer Jury

The policy is ready for board approval.

Mr. Kuzma moved that draft policy 234.03 School-Based Diversion/Peer Jury be placed on the legislative agenda for action. Mr. Riker seconded the motion.

**COMMUNITY ENGAGEMENT & GOVERNMENT AFFAIRS COMMITTEE MINUTES**

Tuesday, January 17, 2017

**ATTENDANCE**

<b>COMMITTEE MEMBERS</b>	<b>OTHER BOARD MEMBERS</b>
Mr. Gianni Floro, chairperson	Ms. Sarah Heres
Ms. Daniela Helkowski, vice-chairperson	Mr. Jon Kuzma
Ms. Marna Blackmer	Mr. Rob Riker
Ms. Marianne Wagner	
Dr. Heidi Ondek, administrative liaison	
<b>OTHERS</b>	
Dr. Andrew Surloff, assistant superintendent	Ms. Angela Conigliaro, director of communications
Dr. Susan Gentile, director of instruction & learning	
Dr. Joseph Marrone, director of administrative services	

**INFORMATION/REPORTS**

1. January is National School Board Appreciation Month. Students will attend the January 24 legislative meeting to recognize board members.

**ACTION ITEMS**

A. That the board approve a memorial donation to the Sewickley Public Library of the Quaker Valley School District in honor of:

Russel Cardamone, retired teacher  
Eleanor Hilderbrand, retired administrative assistant

B. That the board approve the 2017-2018 school year calendar, as presented.

Mr. Floro moved that items A & B be placed on the legislative agenda for action. Ms. Helkowski seconded the motion.

# FINANCE COMMITTEE MINUTES

JANUARY 17, 2017

## ATTENDANCE

COMMITTEE MEMBERS	OTHER BOARD MEMBERS
Mr. Robert Riker, chairperson	Ms. Marna Blackmer
Ms. Marianne Wagner, vice-chairperson	Mr. Gianni Floro
Mr. Jeffrey Watters	Ms. Daniela Helkowski
Mr. Scott Antoline, administrative liaison	
OTHERS	
Dr. Heidi Ondek, superintendent	Dr. Joseph Marrone, director of administrative services
Mr. Andrew Surloff, assistant superintendent	Ms. Angela Conigliaro, director of communication
Ms. Christine Kardong, board secretary	

## REPORTS/INFORMATION

### 1.0 TAX COLLECTION

#### 1.1 Earned Income Tax Summary Report

##### File Attachments

[1.17.17 Finance 1.1 - EIT Summary.pdf \(32 KB\)](#)

#### 1.2 Real Estate Tax Summary

##### File Attachments

[1.17.17 Finance 1.2 - Real Estate Tax Summary.pdf \(30 KB\)](#)

### 2.0 FINANCIAL REPORTS

#### 2.1 Annual Audit Report - Mr. McCall and Mr. Belicose from Maher Duessel provided an overview of the report.

#### 2.2 Preliminary Budget Overview

### 3.0 OTHER INFORMATION/GENERAL BUSINESS

#### 3.1 Donation Report

##### File Attachments

[1.17.17 Finance 3.1 - Donation Summary.pdf \(38 KB\)](#)

## ACTION ITEMS

A. It was requested that the board ratify and approve the capital projects fund, grant fund, general fund and food service fund financial statements for the months ending November 30, 2016 and December 31, 2016.

##### File Attachments

[1.17.17 Finance A.1 - Capital Proj Fund Financials - Nov.pdf \(50 KB\)](#)  
[1.17.17 Finance A.2 - Capital Proj Fund Financials - Dec.pdf \(47 KB\)](#)  
[1.17.17 Finance A.3 - Grant Fund Financials - Nov.pdf \(52 KB\)](#)  
[1.17.17 Finance A.9 - Food Service Fund Revenue - Nov.pdf \(231 KB\)](#)  
[1.17.17 Finance A.4 - Grant Fund Financials - Dec.pdf \(47 KB\)](#)  
[1.17.17 Finance A.8 - General Fund Expenses - Dec.pdf \(249 KB\)](#)  
[1.17.17 Finance A.5 - General Fund Revenue - Nov.pdf \(242 KB\)](#)  
[1.17.17 Finance A.12 - Food Service Fund Expenses - Dec.pdf \(235 KB\)](#)  
[1.17.17 Finance A.7 - General Fund Revenue - Dec.pdf \(242 KB\)](#)  
[1.17.17 Finance A.10 - Food Service Fund Expenses - Nov.pdf \(235 KB\)](#)  
[1.17.17 Finance A.6 - General Fund Expenses - Nov.pdf \(249 KB\)](#)  
[1.17.17 Finance A.9 - Food Service Fund Revenue - Nov.pdf \(231 KB\)](#)  
[1.17.17 Finance A.11 - Food Service Fund Revenue - Dec.pdf \(231 KB\)](#)

B. It was requested that the board approve the treasurer's report and payment of general fund invoices in the amount of \$7,168,755.21.

##### File Attachments

[1.17.17 Finance B.3 - General Fund Bill Listing.pdf \(368 KB\)](#)  
[1.17.17 Finance B.2 - Summary of General Fund Expenses.pdf \(60 KB\)](#)  
[1.17.17 Finance B.1 - Treasurer's Report.pdf \(47 KB\)](#)

C. It was requested that the board approve payment for the food service fund.

File Attachments

[1.17.17 Finance C.2 - Food Service Fund Bill Listing - Dec.pdf \(244 KB\)](#)  
[1.17.17 Finance C.1 - Food Service Fund Bill Listing - Nov.pdf \(247 KB\)](#)

D. It was requested that the board approve the invoices for the capital projects fund in the amount of \$2,160.00

File Attachments

[1.17.17 Finance D.1 - Capital Proj Fund Bill Listing.pdf \(45 KB\)](#)

E. It was requested that the board approve the invoices for the grant fund.

File Attachments

[1.17.17 Finance E.1 - Grant Fund Bill Listing.pdf \(40 KB\)](#)

F. It was requested that the board approve the 2015-2016 audited financial statements as prepared by Maher Duessel, Certified Public Accountants

File Attachments

[1.17.17 Finance F.1 - Audited Financial Statements 15.16.pdf \(1,124 KB\)](#)

G. It was requested that the board approve the 2016-2017 budget transfers as provided.

File Attachments

[1.17.17 Finance G.1 - Budget Transfer Listing.pdf \(239 KB\)](#)

H. It was requested that the board approve the real estate tax collectors' compensation for the 2018-19; 2019-2020; 2020-2021; and 2021-2022 school years as presented.

File Attachments

[1.17.17 Finance H.1 - Real Estate Tax Collector Compensation.pdf \(193 KB\)](#)

Mr. Riker moved that items A - H be placed on the legislative agenda. Ms. Wagner seconded the motion.

# FACILITIES AND OPERATIONS COMMITTEE MINUTES

January 17, 2017

## ATTENDANCE

COMMITTEE	OTHER BOARD MEMBERS
Mr. Gianni Floro, vice-chairperson	Ms. Daniela Helkowski
Ms. Marna Blackmer	Mr. Rob Riker
Dr. Joseph Marrone, administrative liaison	Ms. Marianne Wagner
	Mr. Jeff Watters
	<b>OTHERS</b>
	Dr. Heidi Ondek, superintendent
	Mr. Andrew Surloff, assistant superintendent
	Dr. Joseph Marrone, director of administrative services
	Ms. Angela Conigliaro, director of communications
	Mr. Scott Antoline, director of finance
	Christine Kardong, board secretary

## REPORTS

[011717 Technology Report.docx \(135 KB\)](#)  
[011717 Cafeteria Report.pdf \(202 KB\)](#)  
[011717 Transportation Report.pdf \(311 KB\)](#)

## ACTION ITEMS

A. It was requested that the board approve the purchase of seventeen (17) Friedrich CP18G30B air conditioning units from AJ Madison Inc. for the remaining high school classrooms at a total cost of \$10,353 to be taken from the capital fund.

### File Attachments

[011717 HS Air AP.pdf \(48 KB\)](#)

B. It was requested that the board approve the purchase of a Kubota RTV-X1100CWL-A Utility Vehicle from Kubota Tractor Corporation under the National Joint Powers Alliance (NJPA) cooperative purchasing contract #070313-KBA at a total cost of \$30,797.06 to be taken from the capital fund.

### File Attachments

[011717 Kubota Vehicle AP.pdf \(58 KB\)](#)

C. It was requested that the board approve proposal from Nagle Athletic Surfaces to resurface the five (5) existing tennis courts at the High School location under Keystone Purchasing Network (KPN) contract #201203-01 at a total cost of \$90,595.32 to be taken from the capital fund.

### File Attachments

[011717 Tennis Court AP.pdf \(57 KB\)](#)

Mr. Floro moved that items A - C be added to the legislative agenda for action. Ms. Blackmer seconded the motion.