BIRMINGHAM COMMUNITY CHARTER HIGH SCHOOL
UNIFORM COMPLAINT PROCEDURE FORM

Last Name: ___________________________ First Name/MI: ___________________________
Student Name (if applicable): ___________________________ Grade: ______ Date of Birth: ______
Street Address/Apt. #: ___________________________
City: ___________________________ State: ___________________________ Zip Code: ___________
Home Phone: ___________________________ Cell Phone: ___________________________ Work Phone: ___________________________
School/Office of Alleged Violation: ___________________________

For allegation(s) of noncompliance, please check the program or activity referred to in your complaint, if applicable:

☐ Adult Education ☐ After School Education and Safety ☐ Agricultural Vocational Education
☐ American Indian Education ☐ Bilingual Education ☐ CA Peer Assistance and Review
☐ Career Technical Education ☐ Child Care and Development ☐ Child Nutrition
☐ Compensatory Education ☐ Consolidated Categorical Aid ☐ Course Periods w/out Ed. Content
☐ Economic Impact Aid ☐ Homeless and Foster Students ☐ Former Juvenile Court Pupils
☐ English Learner Programs ☐ Every Student Succeeds Act ☐ Local Control Accountability Plans / Local Control Funding Formula
☐ Migrant Education ☐ Pupil Fees ☐ Lactating Pupils
☐ School Safety Plans ☐ Special Education ☐ Tobacco-Use Prevention Education

For allegation(s) of unlawful discrimination, harassment, intimidation or bullying, please check the basis of the unlawful discrimination, harassment, intimidation or bullying described in your complaint, if applicable:

☐ Age ☐ Gender / Gender Expression / Gender Identity ☐ Sex (Actual or Perceived)
☐ Ancestry ☐ Genetic Information ☐ Sexual Orientation (Actual or Perceived)
☐ Color ☐ National Information ☐ Based on association with a person or group with one or more of these actual or perceived characteristics
☐ Disability (Mental or Physical) ☐ Race or Ethnicity ☐ ☐ Medical Condition
☐ Ethnic Group Identification ☐ Religion
☐ Immigration Status ☐ Marital Status
☐ Nationality

For bullying complaints that are not based on the above listed protected groups/characteristics and other complaints not listed on this form, please contact our Title IX / Bullying Complaint Coordinator:
Ari Bennett, CEO/Principal:
Phone: 818.758.5200
Email: a.bennett@birminghamcharter.com

1. Please give facts about the complaint. Provide details such as the names of those involved, dates, whether witnesses were present, etc., that may be helpful to the complaint investigator.
2. Have you discussed your complaint or brought your complaint to any Charter School personnel? If you have, to whom did you take the complaint, and what was the result?

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3. Please provide copies of any written documents that may be relevant or supportive of your complaint. I have attached supporting documents. □ Yes □ No

Signature: _______________________________________________________________________

Date: __________________________________________________________________________

Mail complaint and any relevant documents to:

Ari Bennett  
CEO/Principal  
Birmingham Community Charter High School  
1700 Haynes Street  
Van Nuys, CA  91406  
(818) 758-5200