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Terms and Conditions

Benedictine Academy Student Chromebook Program

I. *General Provisions*

Benedictine Academy will provide each student with her own Chromebook. This Chromebook must be used for the entire duration of the student's four years at the Academy and is the personal responsibility of each student. Benedictine Academy takes no responsibility for any stolen or lost laptop or for any illegal use of the laptop ***both on or off of the school campus.*** In the event your Chromebook is lost or stolen, please report to the school so the account may be disabled in an effort to protect the data and school sensitive information.

Students will ***return their Chromebook if they leave the Benedictine Academy prior to senior graduation.*** A pro-rated charge will be assessed for any damages to the BA laptop ***upon early return.***

II. Inclusion

- Each Chromebook will be equipped with an Intel Processor, 4 GB of Memory, 16GB HD to the Benedictine Domain/network. It will be connected to a wireless access point with security credential.

III. Exclusion

Accidental damage on hardware is not covered in the warranty such as drops or liquid spills on any part of the unit.

- Benedictine Academy is not responsible for any loss of data including files or any stored documents on the laptop. All back-up shall be the responsibility of the student.

IV. Recommended Accessories

- Every student will use a USB or flash drive device as a backup storage of their documents and papers.

V. Usage

- Students may use the Chromebook on the BA campus before, during, and after school. Students may also take the Chromebook home each day, as well as during all school breaks. The student will keep the Chromebook upon graduation. Students who lose their Chromebook cannot use her own personal Chromebook or laptop as a substitute.
- Students must bring their Chromebook to all classes unless specifically directed by the teacher not to do so for a given period/class. Most classes will be conducted in a digital format.
- There will ***not*** be standby units available to a student who does not have her Chromebook. This cannot be used as an excuse for non-completion of assignment, research, or class digital interactive participation.

(OVER PLEASE)

VI. Lost and Damaged Chromebooks

- Loss – You may purchase a new Chromebook from Sison Computer Services. If you prefer to purchase on your own, there will be a corresponding fee for configuration and licenses as needed.

VII. Coordination of Assistance

- A work order request shall be completed by the student and submitted to the Benedictine Academy Help Desk. This work order will then be communicated to Sison Computer Services. During the assessment of the laptop, there may be additional costs. A quote shall be provided which needs to be signed by the parents for authorization prior to the completion of the repair.
- Chromebook is considered the personal property of each student upon issuance. Students may choose their own repair facility in the event they do not use the services of Sison Computer Services.
- The signing of this contract supersedes the previous contract that was signed at the start of the school year.

Name of Student: _____ Grade: _____

Signature of Student: _____

Co-Signature of Parent: _____

Date: _____

Serial Number: _____

Laptop Issued By: _____

Date: _____