

FREEHOLD TOWNSHIP BOARD OF EDUCATION
January 2, 2019
Reorganization Meeting Minutes

The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.

The Freehold Township Board of Education met in Special Session on Wednesday, January 2, 2019, at the Board Office of the Freehold Township School District, 384 West Main Street, Freehold, New Jersey, County of Monmouth.

The meeting was called to order at 7:07 p.m.

Mr. DeVita read the following statement in conformance with the "Open Public Meetings Act", Chapter 231, PL1975, effective January 19, 1976:

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, and published in the Asbury Park Press on January 8, 2019 and sent to the News Transcript on January 4, 2019."

PLEDGE OF ALLEGIANCE

Mr. DeVita led the Board in the pledge of allegiance.

CERTIFICATION OF ELECTION RESULTS

Mr. DeVita read the election results:

<u>Three Year Terms</u>	<u>Votes</u>
Mary Cozzolino	6,241
Kerry Vendittoli	4,227
Kay Poklemba-Holtz	4,001
Richard Pelaia	3,323
Jason Levy	2,990
Sherlock Dow	2,354
Brian Lipnicky	1,993
Write-In	98

OATH OF OFFICE

Mr. DeVita gave the Oath of Office to the following newly elected Board Members:

Mrs. Cozzolino
Mrs. Holt
Mrs. Vendittoli

ROLL CALL

Board Members Present: Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mrs. Lambert, Mr. Matthews, Mrs. O'Sullivan, Mrs. Vendittoli, Mrs. Patten, Mr. Amoroso

Board Members Absent:

Also Present:

Mr. Neal Dickstein, Superintendent; Ms. Dianne Brethauer, Assistant Superintendent; Dr. Pamela Nathan, Assistant Superintendent; Mr. Robert DeVita, Business Administrator; Mrs. Ilene Tepper, Assistant Business Administrator; staff members; township residents.

NOMINATIONS AND ELECTION OF PRESIDENT

The Board Secretary called for nominations for President.

Mr. DiBlasio nominated Mr. Amoroso for President of the Board of Education. No other nominations were given.

ROLL CALL VOTE:

Ayes: Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mrs. Lambert, Mr. Matthews, Mrs. O'Sullivan, Mrs. Vendittoli, Mrs. Patten, Mr. Amoroso
Nays:
Abstain:
Absent:

Mr. Amoroso was elected President of the Board of Education for 2019.

NOMINATIONS AND ELECTION OF VICE-PRESIDENT

The President called for nominations of Vice-President.

Mrs. Cozzolino nominated Mrs. Patten for Vice President of the Board of Education. No other nominations were given.

ROLL CALL VOTE:

Ayes: Mrs. Cozzolino, Mr. DiBlasio, Mr. Matthews, Mrs. O'Sullivan, Mrs. Vendittoli, Mrs. Patten, Mr. Amoroso
Nays: Mrs. Holtz, Mrs. Lambert
Abstain:
Absent:

Mrs. Patten was elected Vice President of the Board of Education for 2019.

On Motion of Mr. Amoroso, seconded by Mr. DiBlasio, authorization was given to approve the following:

VIII. Code of Ethics Training

The Superintendent recommends all board members possess the qualifications required by law and shall be bound by the provisions of the School Ethics Act.

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate

information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

IX. Meeting Schedule

The Superintendent recommends approval of the Board of Education, pursuant to N.J.S.A. 10:4-18, to adopt the following as its schedule of meetings for the 2019 year, which will all be open to the public. Formal action may be taken at any of the meetings scheduled below. The schedule for Regular Meetings for the 2019 year will be as follows:

Date	Location
January 22, 2019	Board Office
February 12, 2019 – Budget Workshop	Board Office
February 26, 2019	Board Office
March 5, 2019 – Budget Workshop	Board Office
March 12, 2019 – Adopt Tentative Budget	Board Office
March 26, 2019	Board Office
April 30, 2019	Board Office
May 14, 2019	Board Office
May 28, 2019	Board Office
June 11, 2019	Board Office
June 25, 2019	Board Office
July 30, 2019	Board Office
August 27, 2019	Board Office
September 10, 2019	Board Office
September 24, 2019	Board Office
October 15, 2019	Board Office
November 12, 2019	Board Office
December 17, 2019	Board Office
January 2, 2020: Reorganization of the Board	Board Office

X. Board Reports and Actions

APPOINTMENTS AND SIGNATORIES

1. The Superintendent recommends all board members possess the qualifications required by law and shall be bound by the provisions of the School Ethics Act.
2. The Superintendent recommends approval of name stamps for the Board of Education President and Superintendent on all checks to vendors, all payroll checks and all agency accounts for 2019.
3. The Superintendent recommends approval of checks generated by the custodial system with pre-signed signatures of the Board President, Superintendent, and Business Administrator/Board Secretary for 2019.
4. The Superintendent recommends the appointment of Elena O'Sullivan as the District's Representative to the Monmouth Ocean Educational Services Commission for 2019.
5. The Superintendent recommends the appointment of Michelle Lambert as the District's Representatives to the Monmouth County School Board Association Legislative Committee for 2019.

6. The Superintendent recommends the appointment of Jennifer Patten as the District's Delegate to the New Jersey School Boards Delegate Assembly for 2019.
7. The Superintendent recommends the appointment of Mary Cozzolino as the District's Liaison to the Freehold Municipal Alliance to Prevent Substance Abuse.
8. The Superintendent recommends the appointment of Dianne Brethauer, Assistant Superintendent, as the District's School Safety Specialist.
9. The Superintendent recommends approval of the appointment of Robert DeVita, Business Administrator, as Board Secretary, as the Safety and Health Designee, as the Custodian of Records, and as the Public Agency Compliance Officer for 2019. Further, it is recommended that Robert DeVita, Business Administrator, be authorized to award contracts on behalf of the Freehold Township Board of Education that are in the aggregate less than 15% of the bid threshold (Currently \$6,000) without soliciting competitive quotations, and to seek competitive quotations, when applicable and practicable, and award contracts on behalf of the Freehold Township Board of Education when contracts in the aggregate exceed 15% of the bid threshold, but are less than the bid threshold of \$40,000.

ROLL CALL VOTE:

- Ayes: Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mrs. Lambert, Mr. Matthews, Mrs. O'Sullivan, Mrs. Vendittoli, Mrs. Patten, Mr. Amoroso
- Nays:
- Abstain:
- Absent:

On Motion of Mrs. Patten, seconded by Mrs. O'Sullivan, authorization was given to approve the following:

X. PUBLIC NOTICE

10. The Superintendent recommends approval of the Asbury Park Press as the official newspaper for the advertisement of legal notices and receipt of notices and to designate the News Transcript as the secondary newspaper for legal advertisements for the Freehold Township Board of Education for the year 2019. Notices of meetings will be posted in the Board of Education Administrative Office, in each of the school buildings, on the District website, and at the Office of the Freehold Township Clerk.

BY-LAWS, POLICIES, AND REGULATIONS

11. The Superintendent recommends the approval of all By-laws, Policies, and Regulations previously in effect for the year 2019.
12. The Superintendent recommends approval of the appointment of Robert M. DeVita, Business Administrator, as Board Secretary, for the year 2019.
13. The Superintendent recommends approval of the appointment of Ilene Tepper as Assistant Board Secretary for the year 2019.

CLAIMS AUDITOR PRE-PAYMENT AUTHORITY

14. The Superintendent recommends approval that for the year 2019 the Business Administrator/Board Secretary be designated as the Board of Education's Claims Auditor with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly.

FEE FOR COPIES OF PUBLIC DOCUMENTS

15. The Superintendent recommends approval that a photocopy fee of five cents (\$.05) per page for printed matter of letter size page or smaller and seven cents (\$.07) per page for printed matter of legal size or larger for official Board Minutes and other public documents for the year 2019.

PARLIAMENTARY PROCEDURES

16. The Superintendent recommends approval to adopt the 11th Edition Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarians for the year 2019.

ORGANIZATIONAL CHART

17. The Superintendent recommends approval of the Organizational Chart for the Board of Education. This document is available in the board office for your review.

ROLL CALL VOTE:

Ayes: Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mrs. Lambert, Mr. Matthews, Mrs. O'Sullivan, Mrs. Vendittoli, Mrs. Patten, Mr. Amoroso

Nays:

Abstain:

Absent:

PRESIDENT'S REMARKS - Mr. Amoroso thanked the members of the Board for putting their faith in him to lead the Board in 2019. He congratulated Mrs. Vendittoli for being elected to the Board for the first time. He also recognized Mrs. Lambert and thanked her for her service to the Board and asked her to Chair negotiations with the FTEA. He also wanted the Board to select a date to hold a Board Retreat in January.

PUBLIC PARTICIPATION – None

ADJOURNMENT

On motion of Mrs. Patten, seconded by Mr. Matthews, and by unanimous voice vote of those present, the meeting adjourned at 7:33 p.m.

Respectfully Submitted,

Robert DeVita
Business Administrator/Board Secretary
RD:aw