Welcome back, ladies and gentlemen. We have A LOT to do this year, so let’s not waste any time. Below you will find a list of major tasks that must be accomplished this year. On the reverse side you will find an overview of policies. Please review those policies with your parent/guardian, have the sheet signed, and return it to me by Thursday, September 5, 2019.

- Review Summer Assignments

- Group IV Project: The Group IV (IB’s designation for the experimental sciences), is a collaborative project that is completed along with all other IB students in your grade. That means we will work together with the Chemistry class to design an experience that allows us to engage in scientific research, collaborate, and reflect on the successes and limitations of the research. We are planning an initial meeting of the classes in the 3rd week of school to begin planning.

- Internal Assessment Lab: The internal assessment for all Diploma and Certificate candidates is comprised of one complete laboratory investigation - during which the student is wholly responsible for defining the research question, designing and carrying out the experiment, processing and presenting the data, and drawing meaningful conclusions. You can think of it as a high-level science fair project that must be written up and presented in a very specific format. I will give you an updated lab protocol checklist to follow.

- Remaining Content: As I’m sure I said all too often last year, we did not cover as much content as I think we should have last year. That leaves a lot of work to be done this year. Topics remaining include:
  - Topic 3: Genetics
  - Topic 4: Ecology – wrap up from summer
  - Topic 5: Evolution
  - Topic 6: Human Health and Physiology
  - Option D: Further Human Health and Physiology

- Comprehensive Review for maximum IB Exam success.
An Overview of Policies

1. Your binder must be with you in class, every day.

2. Academic dishonesty will ABSOLUTELY not be tolerated. There will be no second chances and no partial credit. Plagiarism, be it non-cited work in research-based assignments, copied homework, or anything in between will earn you a 0% on that assignment. Major or repeated offenses will be referred to the discipline office and to the IB Coordinator with a recommendation for removal from the International Baccalaureate Diploma Programme.

3. This is the year that counts. EVERYTHING we do will be in an effort to prepare you for success on the IB assessments, both internal and external. The category weightings are defined below.

- Formative Assessments 50%
- Summative Assessments 40%
- Final Exams 10%

4. Grading Scale: a standard grading scale will be used in this class.

- 100% - 90% A
- 89% - 80% B
- 79% - 70% C
- 69% - 60% D
- <60% F

5. **Late Work Policy**

<table>
<thead>
<tr>
<th></th>
<th>Excused Absence</th>
<th>Unexcused Absence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Formative Tasks</td>
<td>Students get 2 weeks or up until the summative assessment (whichever comes first) to submit the work. Work submitted after the time limit may or may not be accepted, at the teacher’s discretion.</td>
<td></td>
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<tr>
<td>Assessments (Formative and Summative)</td>
<td>Must submit/take upon return or within the number of days missed with no penalty. For example, if 3 days are missed due to excused absences, there will be three days to make up missed assignments. Failure to do so within the number of days renders the assignment unexcused.</td>
<td>Unexcused absences on the day of summative exams or during major lab work will result in the assignment not being accepted. There will be no exceptions to this policy.</td>
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</table>

6. Student Grades and Attendance will be available online for viewing by Parents and Students. Please use the portals to stay up to date on your progress, and come for help before it gets to be too late. Missed work will be posted on google classroom, whenever possible, and available in the file-box at the front of the classroom. It is the student’s responsibility to obtain any missed work, and submit it along with a note explaining the absence.
Classroom Expectations:

The Viking Way: Guidelines for Success:

1. **Be Accountable** – Only you can determine your level of success. Being accountable includes things like attendance and punctuality, making sure you are prepared for class with all of your materials, following the dress code and ID policy, and following procedures.
2. **Be Honorable** – Always treat yourself, your classmates and teacher, and your surroundings with courtesy and respect while attending this class.
3. **Be Scholarly** – Always try your best. Do your homework on time, study for quizzes and tests, ask for help when you need it, and never give up.

Classroom Rules:

1. Follow the guidelines for success listed above.
2. The “School-Wide Rules” apply in this classroom.
3. Food and drink are not allowed during any science lab.
4. Academic dishonesty will absolutely not be tolerated. Cheating, copying and/or plagiarizing any work will result in a 0% for that assignment, a phone call home, and a referral to the disciplinary office. This applies to all parties involved!

Remember: Amundsen Vikings are Accountable, Honorable, and Scholarly

7. All Student/Teacher/Parent electronic communications must be sent through the Board of Education’s server.

Please use your @cps.edu account when communicating with me, and send all communications to:

pjvoss@cps.edu

Your first assignment for the year is to join our new Google Classroom and complete the student information form.

I have reviewed this document with my student and understand that I can contact Mr. Voss with any questions that I may have.

Student Name: ___________________________ Parent/Guardian Name: ___________________________

Home Phone Number: ___________________________ Parent/Guardian Cell Phone: ___________________________

Parent/Guardian Email Address: _____________________________________________________________

Parent/Guardian Signature: _______________________________________________________________