

FREEHOLD TOWNSHIP BOARD OF EDUCATION
January 22, 2019
Regular Meeting Minutes

The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.

The Freehold Township Board of Education met in Regular Session on Tuesday, January 22, 2019, at the Clifton T. Barkalow Middle School of the Freehold Township School District, 498 Stillwells Corner Road, Freehold, New Jersey, County of Monmouth.

The meeting was called to order at 8:06 p.m.

Mr. Amoroso read the following statement in conformance with the "Open Public Meetings Act", Chapter 231, PL1975, effective January 19, 1976:

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, and published in the Asbury Park Press on January 8, 2019 and sent to the News Transcript on January 4, 2019."

PLEDGE OF ALLEGIANCE

Mr. Amoroso led the Board in the pledge of allegiance.

ROLL CALL

Board Members Present:	Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Matthews, Mrs. Lambert, Mrs. Vendittoli
Board Members Absent:	Mrs. Holtz, Mrs. O'Sullivan, Mrs. Patten
Also Present:	Mr. Neal Dickstein, Superintendent; Ms. Dianne Brethauer, Assistant Superintendent; Dr. Pamela Nathan, Assistant Superintendent; Mr. Robert DeVita, Business Administrator; Mrs. Ilene Tepper, Assistant Business administrator; staff members; township residents.

COMMUNICATION - None

PRESIDENT'S REMARKS - Mr. Amoroso congratulated all of the Governor's Educator of the Year Award Winners on behalf of the entire Board of Education. He also announced the Freehold Township Education Foundation is dedicating their next funding initiative to expand our flexible seating learning spaces across the District. Mr. Amoroso encouraged the community to support their efforts.

ADMINISTRATIVE REPORT - Mr. Dickstein announced that January is Board of Education Recognition Month. He thanked the members of the Board for their service to the community. Mr. Dickstein said he was honored to work with this group of individuals that always acts in the best interest of students. He appreciated their transparency, honesty and thoughtfulness in making decisions that impacted the school district and students of Freehold Township.

Governor's Educator of the Year Award Winners

- Carla Hirschhorn, ECLC
- Suzanne Caracappa, Applegate Elementary School
- Leanne Heyesey, Catena Elementary School
- Monica Hittinger, Donovan Elementary School
- Jessica Kolodziej, Errickson Elementary School
- Geena Basso, West Freehold Elementary School
- Elizabeth Parker, Barkalow Middle School
- Lynn Marinos, Eisenhower Middle School

Mr. Dickstein stated that he is so lucky to be surrounded by such wonderful teachers! You all truly deserved this recognition.

Mrs. Holtz joined the meeting at 8:43 p.m.

MOTION TO RECESS THE MEETING AT 8:52 P.M.

On a motion of Mrs. Lambert, seconded by Mr. DiBlasio, the board went into recess as follows:

Motion carried by voice vote as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Matthews, Mrs. Lambert,
Mrs. Vendittoli, Mrs. Holtz
Nays:
Abstain:
Absent: Mrs. O'Sullivan, Mrs. Patten

MOTION TO RECONVENE THE MEETING AT 9:14 P.M.

On a motion of Mrs. Lambert, seconded by Mr. Matthews, the board reconvened as follows:

Motion carried by voice vote as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Matthews, Mrs. Lambert,
Mrs. Vendittoli, Mrs. Holtz
Nays:
Abstain:
Absent: Mrs. O'Sullivan, Mrs. Patten

Mr. Dickstein presented the HIB report. There were 2 reports of HIB. One was confirmed and one was unfounded.

PUBLIC PARTICIPATION - Diana Tephford, 1 Drift Road, asked about the rates of pay being approved for the two transportation secretaries to drive a bus. She inquired if they would only be paid to drive outside of their regular working hours. Mr. De Vita confirmed that they would only be paid when they drove outside of their regular working hours.

BOARD REPORTS AND ACTIONS

PERSONNEL/POLICIES/COMMUNICATIONS COMMITTEE

Mrs. Lambert reviewed the minutes of the January 22, 2019 Personnel/Policies/Communication Committee meeting.

On Motion of Mrs. Lambert, seconded by Mr. DiBlasio, authorization was given to approve the following:

RETIREMENT

1. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff members:

1. NAME: Francine Blazejewski
POSITION: Teacher Assistant – Catena Elem. School
POSITION CONTROL #: 9101-020-TA-10
ACCOUNT #: 11-190-100-106-10-000-020
EFFECTIVE: June 30, 2019
2. NAME: Donna Buhl
POSITION: Teacher – Barkalow Middle School
POSITION CONTROL #: 1550-023-IS-001
ACCOUNT #: 11-130-100-101-10-000-023
EFFECTIVE: June 30, 2019

3. NAME: Tanya Zarow
POSITION: Bus Driver
POSITION CONTROL #: 9400-000-PROSER-73
ACCOUNT #: 11-000-270-161-10-000
EFFECTIVE: June 30, 2019
4. NAME: Margaret Lempka
POSITION: Teacher – Donovan Elementary School
POSITION CONTROL #: 1003-026-IS-004
ACCOUNT #: 11-110-100-101-10-000-026
EFFECTIVE: June 30, 2019
5. NAME: Susan Tranberg
POSITION: Teacher – West Freehold School
POSITION CONTROL #: 1001-030-IS-026
ACCOUNT #: 11-230-100-101-10-000-030
EFFECTIVE: April 30, 2019

RESIGNATION

2. The Superintendent recommends approval to accept the resignation of the following staff member for the 2018-2019 school year:

NAME: Tamala Baum
POSITION: Nurse – Errickson Elementary School
POSITION CONTROL#: 3114-025-SPEDSUP-01
ACCOUNT #: 11-000-213-100-10-000-025
EFFECTIVE: March 1, 2019

CREATION OF POSITION

4. The Superintendent recommends approval to create the following position effective February 1, 2019:

Basic Skills Instructor (grant funded)

TRANSFER OF POSITION

5. The Superintendent recommends ratifying approval to transfer the following position effective January 14, 2019:

<u>POSITION #</u>	<u>FROM</u>	<u>TO</u>
9101-026-TA-12	LDS Teacher Assistant	Errickson Teacher Assistant

NEW EMPLOYMENT

6. The Superintendent recommends approval to issue a contract to the following staff members for the 2018-2019 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

1. NAME: Dawn Schnappauf
POSITION: BSI – Errickson Elementary School
SALARY: \$26,541.00 (prorated) GUIDE: A STEP: 1
ACCOUNT: 20-231-100-100-45-019-025
EFFECTIVE: February 1, 2019 through June 30, 2019

2. NAME: Laura Long
 POSITION: PFLSS – Eisenhower Middle School
 SALARY: \$65,582.00 GUIDE: C STEP: 7
 ACCOUNT #: 11-130-100-101-10-024
 EFFECTIVE: TBD through June 30, 2019
3. NAME: Ashley Vitello
 POSITION: Replacement Teacher – Catena Elementary School
 SALARY: \$53,082.00 GUIDE: A STEP: 1
 ACCOUNT #: 11-120-100-101-10-000-020
 EFFECTIVE: January 25, 2019 through June 30, 2019
4. NAME: Kim Sebar
 POSITION: Bus Driver (3 hour route)
 SALARY: \$13,691.00
 ACCOUNT #: 11-000-270-160-10-000
 EFFECTIVE: January 23, 2019 through June 30, 2019
5. NAME: Richard Hanson
 POSITION: Bus Driver (3 hour route)
 SALARY: \$13,691.00
 ACCOUNT #: 11-000-270-160-10-000
 EFFECTIVE: January 23, 2019 through June 30, 2019

ESTABLISH START DATE

7. The Superintendent recommends approval to establish the start date for the following staff member for the 2018-2019 school year:

NAME: Anthony Giarratano
 POSITION: Assistant Principal – Eisenhower Middle School
 SALARY: \$95,000.00
 ACCOUNT #: 11-000-240-103-10-000-024
 EFFECTIVE: February 19, 2019 through June 30, 2019

SALARY ADJUSTMENT

8. The Superintendent recommends approval of the following salary adjustment for the 2018-2019 school year:

NAME: Allison Hartman
 POSITION: Replacement Teacher – Applegate Elementary School
 FROM: \$53,082.00 GUIDE: A STEP: 1
 TO: \$69,582.00 GUIDE: A STEP: 10
 ACCOUNT #: 11-000-217-100-10-000
 EFFECTIVE: February 7, 2019 through June 30, 2019

9. The Superintendent recommends ratifying the following salary adjustment for the 2018-2019:

NAME: Dianne LaCagnina
 POSITION: Bus Driver
 POSITION CONTROL #: 9400-000-PROSER-27
 FROM: \$21,800.00
 TO: \$23,163.00
 ACCOUNT #: 11-000-270-160-10-000
 EFFECTIVE: January 2, 2019 through June 30, 2019

NAME: James Maguire
 POSITION: Part Time Replacement Psychologist (.7)
 FROM: \$55,246.00 GUIDE: G STEP: 8
 TO: \$59,096.00 GUIDE: G STEP: 10
 ACCOUNT #: 11-000-219-104-10-000-020 (50%)
 11-000-219-104-10-000-026 (50%)
 EFFECTIVE: January 2, 2019 through June 30, 2019

TEMPORARY CHANGE OF ASSIGNMENT/
 SALARY ADJUSTMENT

10. The Superintendent recommends approval for the following temporary change of assignment/salary adjustment for the 2018-2019 school year:

NAME: Eileen Ross
 FROM: Lunchroom Asst. (3 hours/day) – West Freehold School
 TO: Lunchroom Asst. (3.92 hours/day) – West Freehold School
 EFFECTIVE: January 23, 2019 through June 6, 2019

CHANGE OF ASSIGNMENT/SALARY ADJUSTMENT

11. The Superintendent recommends approval of the following change of assignment/salary adjustment for the following staff members:

1. NAME: Patrice Conwell
 POSITION: Bus Driver
 FROM: \$20,074.00
 TO: \$21,255.00
 ACCOUNT #: 11-000-270-160-10-000
 EFFECTIVE: January 23, 2019 through June 30, 2019
2. NAME: Laura Lopes
 POSITION: Bus Driver
 FROM: \$18,254.00
 TO: \$19,395.00
 ACCOUNT #: 11-000-270-161-10-000
 EFFECTIVE: January 23, 2019 through June 30, 2019
3. NAME: Christopher Burns
 POSITION: Bus Driver
 FROM: \$13,691.00
 TO: \$18,254.00
 ACCOUNT #: 11-000-270-161-10-000
 EFFECTIVE: January 23, 2019 through June 30, 2019

TRANSFERS OF ASSIGNMENT

12. The Superintendent recommends ratifying the transfers of assignment for the following staff members for the 2018-2019 school year:

1. NAME: Irena Gazzillo
 FROM: Teacher Assistant – Donovan Elementary School
 TO: Teacher Assistant – Errickson Elementary School
 ACCOUNT #: 11-213-100-106-10-000-025
 EFFECTIVE: January 14, 2019 through June 30, 2019
2. NAME: Debra Piazza
 FROM: Teacher Assistant – Early Childhood Learning Center
 TO: Teacher Assistant – Barkalow Middle School
 ACCOUNT #: 11-213-100-106-10-000-023
 EFFECTIVE: January 15, 2019 through June 30, 2019

3. NAME: Michele Rizzo-Labbate
 FROM: Teacher Assistant – Barkalow Middle School
 TO: Teacher Assistant – Early Childhood Learning Center
 ACCOUNT: 11-190-100-106-10-000-070 (50%)
 11-216-100-106-10-000-070 (50%)
 EFFECTIVE: January 15, 2019 through June 30, 2019

EXTENSION OF ASSIGNMENT

13. The Superintendent recommends approval of the extension of the following replacement teacher for the 2018-2019 school year:

NAME: Jessica Somma
 POSITION: Replacement Teacher – Catena Elementary School
 SALARY: \$53,082.00 GUIDE: A STEP: 1
 ACCOUNT #: 11-120-100-101-10-000-020
 FROM: September 20, 2018 through February 14, 2019
 TO: September 20, 2018 through February 15, 2019

LEAVES OF ABSENCE

14. The Superintendent recommends ratifying approval for an intermittent leave of absence for the following staff members, on an as needed basis with notice in advance if possible, in accordance with the New Jersey Family Leave Act/FED FMLA:

1. NAME: Carrie Murray
 POSITION: Teacher – Applegate Elementary School
 POSITION CONTROL #: 1001-021-IS-024
 ACCOUNT #: 11-120-100-101-10-000-021
 EFFECTIVE: January 2, 2019 through June 30, 2019
2. NAME: Suzann Baxter Monahan
 POSITION: Teacher – Donovan Elementary School
 POSITION CONTROL #: 1001-026-IS-006
 ACCOUNT #: 11-120-100-101-10-000
 EFFECTIVE: January 2, 2019 through June 30, 2019

15. The Superintendent recommends ratifying/approving the leaves of absence of the following staff members for the 2018-2019 school year:

NAME: Megan Tyrrell
 POSITION: Teacher – Applegate Elementary School
 POSITION CONTROL #: 1001-021-IS-37
 ACCOUNT #: 11-213-100-101-10-000-021
 UNPAID LEAVE: February 4, 2019 through June 30, 2019

16. The Superintendent recommends approval to extend/adjust the leaves of absence for the following staff members for the 2018-2019 school year:

1. NAME: Irena Gazzillo
 POSITION: Teacher Assistant – Donovan Elementary School
 POSITION CONTROL #: 9101-026-TA-12
 ACCOUNT #: 11-213-100-106-10-000-026
 UNPAID LEAVE: January 25, 2019 through June 30, 2019
2. NAME: Elizabeth Santos
 POSITION: Lunchroom Assistant – West Freehold School
 POSITION CONTROL #: 9400-030-NONAFF-05
 ACCOUNT #: 11-000-262-107-10-000
 UNPAID LEAVE: January 25, 2019 through June 6, 2019

STIPEND-TEACHER ASSISTANTS

17. The Superintendent recommends approval for the following teacher assistants to receive a stipend of \$700.00 for the 2018-2019 school year:

Applegate

Jennifer Bertscha	Shanna Federici	Judy Fonte
Regina Purcell	Cindy DeCeglie	Laurie Kellerman
Carolyn Panzarino	Karen Cain	Martha Feldman
Tara Ruby	Vickie DeLutio	Deborah Madonna
Valerie Piper	Laurie Silverman	Carol Dixon
Alma Polanco	Silvana Verzolini	Jackie Fernandez
Najmul-Nissa Naqvi	Jane O'Brien	Marueen Seward
Shelia Arancio	Patricia Basto-Butkoff	Michele Caruso
Rhonda Gorsky	Candace Monteforte	Joann Stablile
Cindy Widota	Candace Neely	Karen Zuccarelli

Barkalow

Katherine Horvath	Corinne Newman	Laura Mirabelli
Stacy Schapiro	Sarah Hazell	William Burlew
Lisa Cirincione		

Eisenhower

Stacy Collins	Lori O'Neill	Aurora Selah
Judy Russo	Carmen Matthews	Jacqueline Rapisarda

ECLC

Cinzia Cioffi	Beth Grossman	Shamica Joseph
Julie Pfister-Cohen	Shannon Rafferty	Marci Roche
Debra Weiss	Michele York	Michele Rizzo-Labbate
Faith Zanetti		

Catena

Laura Brophy	Stephie Sherman	Christina Caruso
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Donovan

Teresa Ferro Armitt

Errickson

Mary O'Keefe

West Freehold

Rosemary Meicke	Dawn Sullo	Alexa DePietri
Janine Fabiano		

STIPEND – VAN ATTENDANT

18. The Superintendent recommends approval for the following van attendant to receive a stipend of \$500.00 for the 2018-2019 school year:

Patricia Saker

HONORARIA

19. The Superintendent recommends approval to rescind the following PTO honoraria for the 2018-2019 school year:

NAME	ACTIVITY	SCHOOL	AMOUNT
Colleen LaSalle	Dot & Dash Coding	JJC	\$1,000.00

20. The Superintendent recommends approval of the following PTO honoraria for the 2018-2019 school year:

NAME	ACTIVITY	SCHOOL	AMOUNT
Lisa Rispoli	4 th Grade Choir	WFS	\$1,000.00
Lisa Rispoli	5 th Grade Choir	WFS	\$1,000.00
Elaine Gardner	Young Adult Book Club	DDES	\$1,000.00
Rafael Damo	Dot & Dash Coding	JJC	\$1,000.00

21. The Superintendent recommends approval of the following grant funded honoraria for the 2018-2019 school year:

NAME	ACTIVITY	SCHOOL	AMOUNT
Lisa Glusko	K-2 Homework Club	JJC	\$1,000.00
Jaime Kelly	3-5 Homework Club	JJC	\$1,000.00

ADDITIONAL COMPENSATION

22. The Superintendent recommends approval for the following staff members to serve as bus drivers, on an as needed basis, at the hourly rates listed below:

Patricia Yaeger	\$35.69
Maria Pira	\$29.78

RATIFYING-MONITORS

23. The Superintendent recommends ratifying the following staff members to serve as district monitors at the district's monitoring rate for the 2018-2019 school year:

Joseph Clavin	Colleen Beanzson	Amy Czajkowski
Gregory Lins	Ashley Reamer	Kathleen Masella
Christen Wyrwa		

RATIFYING – CLASS COVERAGE

24. The Superintendent recommends ratifying the following staff members to provide coverage for classes during the regular school day during their prep at the contracted curriculum rate, as needed for the 2018-2019 school year:

Scott Goldstein	Nancy Beeler	Erin Pietsch
Bridgid Logan		

RESCIND SUBSTITUTE

25. The Superintendent recommends approval to remove the following individual from the substitute bus driver and substitute van attendant lists effective January 23, 2019.

Maryann Bavaro

CERTIFIED SUBSTITUTES

26. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2018-2019 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

Dawn Schappauf	Mitchell Kirstein	Carli Coester
Cassidy Brown	Peter Ogradnik	

SUPPORT STAFF SUBSTITUTES

27. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2018-2019 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

<u>Teacher Assistant</u>	<u>Office Assistant</u>	<u>Lunchroom Assistant</u>
Cassidy Brown	Cassidy Brown	Cassidy Brown
Peter Ogrodnik	Peter Ogrodnik	Peter Ogrodnik
Carol Meeker	Carol Meeker	Carol Meeker
Jean Montanez	Jean Montanez	Jean Montanez
Gregory Verde		
<u>Custodian</u>		
Gregory Verde		

SECOND READING REGULATION

28. The Superintendent recommends approval of the second reading of:

Regulation
7510 Use of School Facilities

STANDING ORDERS FOR SCHOOL NURSES

29. The Superintendent recommends the approval of the Standing Orders and the Addendum to Standing Orders for School Nurses for the 2018-2019 school year.

Motions carried by roll call vote for Nos. 1-22, 24-29 as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Matthews, Mrs. Lambert, Mrs. Vendittoli, Mrs. Holtz

Nays:

Abstain:

Absent: Mrs. O'Sullivan, Mrs. Patten

Motions carried by roll call vote for No. 23 as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. Matthews, Mrs. Lambert, Mrs. Vendittoli, Mrs. Holtz

Nays:

Abstain: Mr. DiBlasio

Absent: Mrs. O'Sullivan, Mrs. Patten

CURRICULUM/STAFF DEVELOPMENT COMMITTEE

Mr. Matthews reviewed the minutes of the January 22, 2019 Curriculum/Staff Development Committee meeting.

On Motion of Mr. Matthews, seconded by Mr. DiBlasio, authorization was given to approve the following:

STUDENT TEACHER PLACEMENT

1. The Superintendent recommends approval of the following student teacher/practicum placements for the 2018-2019 school year:

STUDENT	COOPERATING STAFF	DATES
Julianna Viscuso (Georgian Court University)	Melissa Blind/Shannon Buckner	2/18/19 – 5/10/19
Edmund W. Mc Sherry (Georgian Court University)	Mary Weiss/Michele Barry	2/18/19 – 5/10/19
Michael Schwartz (Eastwick College)	Dianne Bucci	1/28/19 – 4/12/19
Gitty Snyder (Eastwick College)	Andrea Block	1/28/19 – 4/12/19
Hemmali Patel (Seton Hall University)	Andrea Block	2/1/19 – 6/21/19

EXTENDED SCHOOL YEAR

2. The Superintendent recommends approval of the following 2019 Extended School Year:

Dates: July 9, 2019 - August 16, 2019 (Tuesdays through Fridays)
Hours: 8:30 – 12:30
Location: West Freehold School

COURSE APPROVAL

3. The Superintendent recommends approval of the following course requests for the 2019 Spring Semester and subsequent reimbursement after successful completion:

STAFF MEMBER**COURSE TITLE****Monmouth University**

Jaclyn Doyle

Community Relations
Administration and Supervision of
Literacy Practices and Professional
Development

Dana Hanlon

Fundamentals of Special Education
Across Life Span
Learning Theories in Applied Educational
Settings

Jessica Perez-Hohmann

Diagnosis and Correction of Learning
Disabilities

Amy Bennett

Assessment and Instruction II

Georgian Court University

Lauren Rodia

Data-based Decision Making III
Advanced Behavior Change Procedures**Kean University**

Kristen Rusterholz

Mentor Sequence I

Rutgers University

Brett Greenfield

Curriculum Development in Elementary
Schools

Esta Stein

Curriculum Development In Elementary
Schools

Fairleigh Dickenson University

Joelle Nappi

Foundations in Reading II
Integrating Literacy and Technology
Across the Curriculum**Chicago School of Psychology**

Sarah Strazzella

Research Experience III
Comprehensive III
Comprehensive IV**New Jersey City University**

Alisha Heine

Pedagogy and Application of Children's
Literature in the K-12 Classroom**The College of New Jersey**

Jessica Goldberg

Counseling Children and Adolescents

HOME INSTRUCTION

4. The Superintendent recommends ratification for the following student to receive home instruction:

Student: 4418225518
 Tutor: Tina Belka
 Cost: \$50/hour – not to exceed 10 hours per week
 plus up to 72 compensatory hours
 Start Date: 01/14/19
 End Date: TBD

Student: 6201833698
 Tutor: Leah Posner
 Cost: \$50/hour – not to exceed 10 hours per week
 Start Date: 01/17/19
 End Date: TBD

Student: 2364121228
 Tutor: Shannon Buckner
 Cost: \$50/hour – not to exceed 10 hours per week
 Start Date: 01/22/19
 End Date: TBD

HOME INSTRUCTION

5. The Superintendent recommends ratification for the following student to receive home instruction:

Student: 4796893471
 Tutor: Kristen Rusterholz
 Cost: \$50/hour – not to exceed 1 hour per week
 Start Date: 01/22/19
 End Date: TBD

Motion carried by voice vote as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Matthews, Mrs. Lambert,
Mrs. Vendittoli, Mrs. Holtz

Nays:

Abstain:

Absent: Mrs. O'Sullivan, Mrs. Patten

FINANCE/FACILITIES/TRANSPORTATION COMMITTEE

Mrs. O'Sullivan reviewed the minutes of the Finance/Facilities/Transportation Committee meeting of January 22, 2019.

On Motion of Mr. DiBlasio, seconded by Mr. Matthews, authorization was given to approve the following:

COMMITTEE REPORT

1. The Superintendent recommends approval of the following list of bills dated January 22, 2019, which have been reviewed and approved by a Board member:

	Machine Print Checks	Hand Checks	Total Bills
Current Expense (General)			
Current Expense	\$861,625.71	\$917,627.58	\$1,779,253.29
Capital Outlay	\$271,229.02		\$271,229.02
Education Job Fund			
Special Revenue	\$41,326.65		\$41,326.65
Capital Project			
Debt Service			
Food Service	\$15,977.92		\$15,977.92
Total Bills	\$1,190,159.30	\$917,627.58	\$2,107,786.88

TRANSFERS

2. The Superintendent recommends approval of the following transfers for the 2018-2019 school year:

<u>Amount</u>	<u>From</u>	<u>To</u>
1. \$3,299.54	11-000-270-518-50-000 Contracted Services	11-000-270-420-50-000 Cleaning, Repair, Maintenance
<u>Amount</u>	<u>From</u>	<u>To</u>
2. \$10,400.00	11-000-252-600-06-000 Admin Tech Supplies	12-000-252-730-06-000 Tech Equipment
<u>Amount</u>	<u>From</u>	<u>To</u>
3. \$199.00	11-000-240-580-24-000-024 Administrative Travel	11-000-221-500-24-000-024 Improv. Inst. Other Purch.
<u>Amount</u>	<u>From</u>	<u>To</u>
4. \$204.00	11-000-240-580-24-000-024 Administrative Travel	11-401-100-600-24-000 Co/Extra-Curr. Supply/Mat
<u>Amount</u>	<u>From</u>	<u>To</u>
5. \$3,200.00	11-190-100-610-28-425-021 Purchase Equipment	11-000-262-610-28-000-021 Custodial Supplies CRAS
<u>Amount</u>	<u>From</u>	<u>To</u>
6. \$3,000.00	11-000-219-600-40-000-021 CST Supplies CRAS	11-214-100-610-40-000-021 Autism General Supplies CRAS
<u>Amount</u>	<u>From</u>	<u>To</u>
7. \$10,000.00	11-212-100-320-40-000 MD Consult/Train	11-212-100-610-40-000 MD General Supplies

<u>Amount</u>	<u>From</u>	<u>To</u>
8. \$3,500.00	11-000-262-420-60-000 Custodial	11-000-262-610-60-000 Custodial Supplies
<u>Amount</u>	<u>From</u>	<u>To</u>
9. \$1,260.15	11-000-213-600-24-000-024 Health Serv. Supplies	11-190-100-610-24-000-024 Reg. Instructional Supplies
<u>Amount</u>	<u>From</u>	<u>To</u>
10. \$318.00	11-000-221-800-24-000-024 Improve Instr. Other Obj.	11-000-221-500-24-000-024 Improve Instr. Other Purch.
<u>Amount</u>	<u>From</u>	<u>To</u>
11. \$109.00	11-000-221-800-24-000-024 Improve Instr. Other Obj.	11-190-100-610-24-000-024 Reg. Instructional Supplies
<u>Amount</u>	<u>From</u>	<u>To</u>
12. \$861.00	11-000-240-580-24-000-024 Administrative Travel	11-000-240-600-24-000-024 School Admin., Supplies
<u>Amount</u>	<u>From</u>	<u>To</u>
13. \$883.09	11-000-240-800-24-000-024 School Admin, Misc. Exp.	11-000-218-600-24-000-024 Guidance, Supplies
<u>Amount</u>	<u>From</u>	<u>To</u>
14. \$505.54	11-000-262-610-24-000-024 Custodial Supplies	11-000-240-600-24-000-024 School Admin., Supplies
<u>Amount</u>	<u>From</u>	<u>To</u>
15. \$480.75	11-000-266-610-24-000-024 Security Supplies	11-190-100-610-24-000-024 Reg. Instructional Supplies
<u>Amount</u>	<u>From</u>	<u>To</u>
16. \$2,000.00	11-190-100-340-24-000-024 Reg. Inst. Purch. Tech. Serv.	11-000-218-600-24-000-024 Guidance, Supplies
<u>Amount</u>	<u>From</u>	<u>To</u>
17. \$1,200.00	11-190-100-320-24-000-024 DDE Purch Professional	11-000-221-500-24-000-024 Improv. Inst. Other Purch.
<u>Amount</u>	<u>From</u>	<u>To</u>
18. \$7,000.00	11-000-266-300-09-000 Security Purch. Prof/Tech	12-000-266-730-09-000 Security Equipment
<u>Amount</u>	<u>From</u>	<u>To</u>
19. \$1,000.00	11-000-252-330-06-000 Admin Tech Purch. Prof.	11-000-266-610-06-000 Security General Supplies
<u>Amount</u>	<u>From</u>	<u>To</u>
20. \$888.00	11-190-100-500-20-000-020 Regular Instr. Other Ser.	11-000-240-500-20-000-020 School Admin, Other
<u>Amount</u>	<u>From</u>	<u>To</u>
21. \$30,000.00	11-000-252-330-06-000 Admin Tech Pro. Prof.	11-000-252-600-06-000 Admin Tech Supplies

	<u>Amount</u>
22. From: 11-190-100-610-05-000 - General Supplies	\$18,101.00
To: 11-000-263-610-60-000 - Care/Upkeep of Grounds	\$ 8,826.00
11-000-263-420-60-000 - Care/Upkeep of Grounds – Ser.	<u>\$ 9,275.00</u>
	<u>\$18,101.00</u>
	<u>Amount</u>
23. From: 11-000-230-585-07-000 – Other Purch Services	\$2,600.00
To: 11-000-218-320-09-000-020 – JJC Guidance Prof Serv	\$ 340.60
11-000-218-320-09-000-023 – CTB Guidance Prof Serv	\$ 492.70
11-000-218-320-09-000-024 – DDE Guidance Prof Serv	\$ 513.50
11-000-218-320-09-000-025 – MWE Guidance Prof Serv	\$ 304.20
11-000-218-320-09-000-026 – LD Guidance Prof Serv	\$ 304.20
11-000-218-320-09-000-021 – CRA Guidance Prof Serv	\$ 296.40
11-000-218-320-09-000-030 – WF Guidance Prof Serv	<u>\$ 348.40</u>
	<u>\$2,600.00</u>
	<u>Amount</u>
24. From: 11-000-230-585-09-000 - Other Purchased Serv.	\$4,000.00
11-000-213-600-09-000 - Health Supplies DDE	<u>\$3,600.00</u>
	<u>\$7,600.00</u>
To: 12-000-213-730-09-000-024 – Health Service Equip DDE	\$7,600.00

TRANSFER

3. The Superintendent recommends approval to ratify the following transfers for the 2018-2019 school year:

<u>Amount</u>	<u>From</u>	<u>To</u>
1. \$1,000.00	11-000-291-250-05-000 Unemployment Compensation	11-000-270-503-50-000 Aid In Lieu, Non-Public

ADMINISTRATIVE TRANSFERS

4. The Superintendent recommends approval of the following administrative transfers for the 2018-2019 school year:

From:	11-000-262-621-05-000 - Natural Gas	\$30,000.00
	11-000-262-622-05-000 – Electricity	\$30,000.00
	11-209-100-101-14-000 - Salary, BD Teacher ESY	\$ 3,300.00
	11-214-100-101-14-000 - Salary, Autistic Teacher ESY	\$ 6,600.00
	11-212-100-106-14-000 - Salary, MD Aide ESY	\$ 6,000.00
	11-000-291-280-05-000 – Tuition	\$40,000.00
	11-000-291-241-05-000 - Other Retirement Benefits	\$103,100.00
	11-240-100-101-14-000 - Salary, ESL ESY	\$13,000.00
	11-190-100-610-05-000 - Instructional Supplies	<u>\$68,000.00</u>
		<u>\$300,000.00</u>
TO:	11-000-230-530-05-000 – Telecommunications	\$22,500.00
	11-000-230-590-05-000 - Other Purchased Services	\$22,500.00
	11-000-240-440-05-000 - Lease Purchases	\$50,000.00
	11-000-240-300-05-000 - Purchased Professional Services	\$40,000.00
	11-000-251-330-05-000 - Purchased Professional Services	\$55,000.00
	11-000-251-340-05-000 - Purchased Technical Services	\$50,000.00
	11-000-251-600-05-000 – Supplies	\$10,000.00
	11-000-252-440-05-000 - Lease Purchases	<u>\$50,000.00</u>
		<u>\$300,000.00</u>

APPROVAL OF TRAVEL AND RELATED EXPENSES

5. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

	NAME	TITLE	EVENT	DATES	AMOUNT
1	Armstrong, Jill	School Nurse	Centra State School Nurse Workshops	3/20/19; 4/9/19	\$90.00
2	Armstrong, Jill	School Nurse	NJSSNA 2019 Spring Conference	3/30/19	\$249.00
3	Borgia, Carissa	Registered Nurse	Centra State School Nurse Workshops	3/20/19; 6/4/19	\$90.00
4	Borgia, Carissa	Registered Nurse	NJSSNA 2019 Spring Conference	3/30/19	\$199.00
5	Brusotti, Kevin	Health & PE Teacher	PE/Health Share Day by MC3	3/8/19	\$25.00
6	Cardone, Kathleen	School Nurse	Centra State School Nurse Workshops	2/21/19; 3/20/19; 4/9/19; 6/4/19	\$180.00
7	Cardone, Kathleen	School Nurse	NJSSNA 2019 Spring Conference	3/30/19	\$249.00
8	Cecilione, Laura	Supervisor	ADCD Empower 19	3/15/19 – 3/19/19	\$1,267.00
9	Corrigan, Donna	LDTC	Dysgraphia	2/15/19	\$103.00
10	Drinkuth, Cheryl	Early Literacy Interventionist	DIBELS Next Essential Workshop	February – March 2019 (online)	\$129.00
11	Elman, Elisa	Teacher	NJTESOL/ NJBE Spring Conference	5/29/19, 5/30/19	\$294.00
12	Harms, Katie	Supervisor of Instruction	A Crash Course in the Units of Study in Phonics in K-1	2/27/19	\$183.60
13	Hohmann, Jessica	Teacher	NJTESOL/ NJBE Spring Conference	5/29/19, 5/30/19	\$279.00
14	Ippolito, Larisa	School Nurse	NJSSNA 2019 Spring Conference	3/30/19	\$213.88
15	Ippolito, Larisa	School Nurse	Evidence-based Optimal Nutrition: The Quest for Proof	January/February 2019 (online)	\$49.00
16	Ippolito, Larisa	School Nurse	Centra State School Nurse Workshops	3/20/19; 4/9/19	\$90.00
17	King, Debra	School Nurse	NJSSNA 2019 Spring Conference	3/30/19	\$199.00
18	Kirton, Janiece	Teacher	Human Rights Friendly Schools	March – June 2019 (online)	\$49.00
19	Marchese, Charlene	Supervisor of Math & Science	Women's Leadership Conference	3/14/19	\$199.00
20	Marino, Michael	Groundsman	Baseball & Softball Skin Surface Selection & Mgt.	2/22/19	\$175.00
21	Nathan, Pamela	Assistant Superintendent	Women's Leadership Conference	3/14/19	\$199.00
22	McKim, Christine	Supervisor of Language Arts	Women's Leadership Conference	3/14/19	\$199.00
23	Rosen, Cathleen	Teacher	NJTESOL/ NJBE Spring Conference	5/29/19, 5/30/19	\$279.00
24	Ryan, Alison	Supervisor	Women's Leadership Conference	3/14/19	\$199.00

25	Shaw, Traci	Principal	ASCD Empower 19	3/15/19 – 3/19/19	\$2,421.00
26	Summonte, Kevin	Health & PE Teacher	PE/Health Share Day by MC3	3/8/19	\$25.00
27	Wagar, Alba	Spanish Teacher	Practical Strategies for teaching World Languages	5/16/19	\$269.00
28	Wood, Elizabeth	Teacher	NJTESOL/ NJBE Spring Conference	5/29/19, 5/30/19	\$294.00
29	Drinkuth, Cheryl	Early Interventionist	Teacher's College K-1 Phonics Institute	2/27/19	\$165.00
30	Sheehan, Jamie	Teacher	Teacher's College K-1 Phonics Institute	2/27/19	\$165.00
31	Kane, Melissa	Teacher	Teacher's College K-1 Phonics Institute	2/27/19	\$165.00
32	Summonte, Lara	Early Interventionist	Teacher's College K-1 Phonics Institute	2/27/19	\$165.00
33	McKim, Christine	ELA Supervisor	Teacher's College K-1 Phonics Institute	2/27/19	\$165.00
34	Rinelli, Dina	Early Interventionist	Teacher's College K-1 Phonics Institute	2/27/19	\$165.00
35	Capidano, Gina	Teacher	Teacher's College K-1 Phonics Institute	2/27/19	\$165.00
36	Dayock, Kristen	Teacher	Teacher's College K-1 Phonics Institute	2/27/19	\$165.00
37	McMenamin, Laura	Teacher	Teacher's College K-1 Phonics Institute	2/27/19	\$165.00
38	Morris, Dana	Teacher	Teacher's College K-1 Phonics Institute	2/27/19	\$165.00
39	Cecilione, Laura	Supervisor	Teacher's College K-1 Phonics Institute	2/27/19	\$165.00
40	Marchese, Charlene	Supervisor of Math & Science	2019 Mid Atlantic Conference on Personalized Learning	3/14/19 – 3/15/19	\$165.00
41	Goetke, Randi	Teacher	3 rd Annual Early Childhood Summit	2/11/19	\$133.33
42	Montgomery, Rebecca	Principal	3 rd Annual Early Childhood Summit	2/11/19	\$133.33
43	Fazio, Jeanne	Teacher	3 rd Annual Early Childhood Summit	2/11/19	\$133.33
44	Nesci, Ray	District Tech Network Dir.	TECHSPO 2019	1/31/19 – 2/1/19	\$730.34

APPROVAL OF TRAVEL AND RELATED EXPENSES - UPDATED

6. The Superintendent recommends approval to change the dates of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A that was previously board approved.

From December 18, 2018 Board Agenda:

Colford, Courtney	Student Assistance Coordinator	Association of Student Assistance Professionals of NJ 33 rd Annual Conference	2/28/19 – 3/1/19	\$338.02
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To:

Colford, Courtney	Student Assistance Coordinator	Association of Student Assistance Professionals of NJ 33 rd Annual Conference	2/27/19 – 3/1/19	\$575.84
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DONATIONS

7. The Superintendent recommends approval to accept a donation of \$700.00 from Raymour and Flanigan that will be used for the Chorus program at the Clifton T. Barkalow Middle School.
8. The Superintendent recommends approval to accept the anonymous donation of \$75.55 that will be used for the Chorus program at the Clifton T. Barkalow Middle School.

HONORARIA

9. The Superintendent recommends approval to accept \$2,000 from the West Freehold School PTO to the West Freehold School to be used for the following honoraria:
Fourth Grade Choir Fifth Grade Choir
10. The Superintendent recommends approval to accept \$1,000 from the Eisenhower Middle School PTO to the Eisenhower Middle School to be used for the following honorarium:
Young Adult Book Club

CONSULTANT SERVICES

11. The Superintendent recommends approval of the following consulting service for the 2018-2019 school year:
Provider: Dr. Mark Brugger
Service: Present a Dyslexia Simulation Presentation/Workshop for Faculty
Date: February 26, 2019
Cost: \$1,200.00

EVALUATION SERVICES

12. The Superintendent recommends approval of the following evaluation services for the 2018/2019 school year:
 1. Provider: Paula's Bilingual Educational, LLC
Service: Bilingual Social Assessment
Cost: \$400.00
 2. Provider: Olga Zayas-Ortiz
Service: Bilingual Psychological Evaluation
Cost: \$550.00

AGENCY CONTRACTS

13. The Superintendent recommends approval of the following Agency Contracts for the 2018/2019 school year:
 1. Provider: First Children Learning Services, LLC
Service: Behavior Consultation Services and Direct Care Staff ABA Services
Cost: \$110.00 per hour for Behavior Consultation Services
\$50.00 per hour for Direct Care Staff ABA Services
Start Date: 1/4/2019
End Date: 6/30/2019
 2. Provider: School Answers
Service: Speech/Language Therapy
Locations: JJC, DDES
Cost: \$77.00 per hour
Start Date: 1/2/2019
End Date: 6/30/2019

DISPOSALS

14. The Superintendent recommends approval for disposal of the following items that are no longer used for educational purposes:

Hitachi XGA Projector- CPX5 & Plug
 Dynamo-Dynavox- DY902391
 2 Lightspeed Sound Pack Systems- LES391
 Dell-Latitude 2120
 Dynavox-Minimo
 Dynavox-SBL
 Superhawk Plus-1721
 2 Solaris Personal FM system- AT675- Phonic Ear Inc. with chargers
 2 Oticon Amigos with 1 pair of Boots- SV1739065

TITLE IV STIPENDS – UPDATE

15. The Superintendent recommends approval to ratify the percentage of the following PBS stipends to be charged to the Title IV grant as follows:

Katlyn Nielsen	\$ 1,000.00	100%	20-280-100-100-45-019-026
Samantha Metti	\$ 1,000.00	100%	20-280-100-100-45-019-026
Susan Reardon	\$ 1,000.00	100%	20-280-100-100-45-019-025
Samantha Wissman	\$ 1,000.00	100%	20-280-100-100-45-019-025
Corrynn Ross	\$ 1,000.00	100%	20-280-100-100-45-019-030
Geena Basso	\$ 1,000.00	100%	20-280-100-100-45-019-030

2019 MEETING SCHEDULE – UPDATED

16. The Superintendent recommends approval of the Board of Education, pursuant to N.J.S.A. 10:4-18, to adopt the following as its schedule of meetings for the 2019 year, which will all be open to the public. Formal action may be taken at any of the meetings scheduled below. The schedule for Regular Meetings for the 2019 year will be as follows:

Date	Location
January 22, 2019	Board Office
February 12, 2019	Board Office
February 19, 2019 – Budget Workshop	Board Office
February 26, 2019	Board Office
March 5, 2019 – Budget Workshop	Board Office
March 12, 2019 – Adopt Tentative Budget	Board Office
March 26, 2019	Board Office
April 30, 2019	Board Office
May 14, 2019	Board Office
May 28, 2019	Board Office
June 11, 2019	Board Office
June 25, 2019	Board Office
July 30, 2019	Board Office
August 27, 2019	Board Office
September 10, 2019	Board Office
September 24, 2019	Board Office
October 15, 2019	Board Office
November 12, 2019	Board Office
December 17, 2019	Board Office
January 2, 2020: Reorganization of the Board	Board Office

PROFESSIONAL SERVICES - ESIP

17. The Superintendent recommends approval to accept from Fraytak, Veisz, Hopkins, Duthie, P.C. the proposal for professional services for architectural / engineering design and construction administration on the Energy Savings Improvement Plan in the amount of \$473,750. This contract will be paid through the proceeds of the ESIP lease purchase and not the general fund.

PROFESSIONAL SERVICES

18. The Superintendent recommends approval to accept from Fraytak, Veisz, Hopkins, Duthie, P.C. the proposal for professional services for architectural / engineering design and construction administration in the amount of \$116,735 on the following projects:

- HVAC replacement at CRAS and MWES
- ATC controls at the ECLC

Motion carried by roll call vote as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Matthews, Mrs. Lambert, Mrs. Vendittoli, Mrs. Holtz

Nays:

Abstain:

Absent: Mrs. O'Sullivan, Mrs. Patten

OLD BUSINESS**NEW BUSINESS - None**

PUBLIC PARTICIPATION – An unidentified individual asked some questions about Schoology and its implementation in the District.

EXECUTIVE SESSION

On motion of Mr. Matthews, seconded by Mr. DiBlasio, the following resolution was moved and adopted:

RESOLVED, this board met in executive session on Tuesday, January 22, 2019 at 9:47 p.m., for the purposes of discussing an HIB Appeal and the FTEA Negotiations, from which the public may be excluded under the Open Public Meetings Act, PL 1975, Chapter 231. It is anticipated that matters discussed in this executive Session will be made public when the need for confidentiality no longer exists.

Motion carried unanimously by voice vote.**MOTION TO RECONVENE THE MEETING AT 11:55 P.M.**

On a motion of Mrs. Cozzolino, seconded by Mr. Amoroso, the board reconvened as follows:

Motion carried by voice vote as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mrs. Lambert, Mrs. Vendittoli, Mrs. Holtz

Nays:

Abstain:

Absent: Mrs. O'Sullivan, Mrs. Patten, Mr. DiBlasio, Mr. Matthews

ADJOURNMENT

On motion of Mr. DiBlasio and seconded by Mr. Matthews, and by unanimous voice vote of those present, the meeting adjourned at 11:55 p.m.

Respectfully Submitted,

Robert DeVita
Business Administrator/Board Secretary
RD:aw