

EAST WINDSOR REGIONAL SCHOOL DISTRICT, HIGHTSTOWN, NJ 08520

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
JUNE 11, 2012

The Board of Education of the East Windsor Regional School District, Hightstown, NJ, held a Regular meeting on **Monday, June 11, 2012** at 7:30 p.m. in the Hightstown High School Cafeteria located at 25 Leshin Lane, Hightstown, NJ.

Members Present: Paul Connolly, Suzann Fallon, Bonnie Fayer (7:40 pm) Christine Harrington, Bob Laverty, Susan Lloyd, Kennedy Paul

Members Absent: Lisa Abel and Bruce Ettman (with advance notice)

Also Present: Dr. Edward Forsthoffer, Chief School Administrator
Kurt Stumbaugh, SBA/Board Secretary
David Coates, Board Legal Counsel

ITEM 1. WELCOME

Board President Robert Laverty called the meeting to order at 7:30 p.m. and read the Open Public Meeting Act Statement as follows: "Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available to any member of the public requesting them from the Board Secretary at the Administration building, 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy." Mr. Laverty asked "Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?" No one objected. "There being none, we may proceed."

Fire Code Compliance: Mr. Laverty made the following announcement: "In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exits for this room, which are located...." (Mr. Laverty pointed to the emergency exits.)

ITEM 2. PLEDGE OF ALLEGIANCE

ITEM 3.A APPROVAL OF AGENDA

Mr. Paul moved, seconded by Ms. Fallon to approve the agenda with an addendum to staffing and the addition of exception item 9Z: Letter to the Acting Commissioner of Education.

On a roll call vote of the Board, motion to approve was carried unanimously.

ITEM 3.B RESOLUTION FOR CLOSED SESSION

Mr. Paul moved, seconded by Ms. Fallon to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the East Windsor Regional School District will hold two closed sessions during its regular meeting on June 11, 2012. These closed sessions concern:

1. Litigation – W.P. vs. EWRSD
2. Contract Negotiations – update
3. Student Matters-Bullying

Minutes of these closed sessions will be available in accordance with Board policy when the need for confidentiality no longer exists. On a roll call vote of the Board, motion to approve was carried unanimously.

ITEM 4. RECOGNITION: EWRSD EMPLOYEES WHO ARE RETIRING

Dr. Forsthoffer, District Administration and Board presented the retirees with a small token of appreciation as they were recognized for their service to the district. They were congratulated and wished very healthy happy retirement. The retirees honored this evening were:

• Judy Allen	Teacher	30 years
• Deborah Bayless	Teacher	32 years
• Nicholas Chomicki	Teacher	41 years
• Bernadette Citarella	Educational Assistant	25 years
• Alexandra Clark-Nashmy	Teacher	32 years
• Judith DiCecco	Teacher	40 years
• Robert Fell	Maintenance	25 years
• David Hecker	Teacher	17 years
• Trudy Heisler	Personnel Office Mgr.	26 years
• Anne Horne	Teacher	30 years
• Irene Kreisler	Educational Assistant	23 years
• Slauka McNamara	Teacher	23 years
• Barbara Paolillo	Teacher	31 years
• Mary Peterla	Teacher	14 years
• Ellen Rabinowitz	Teacher	30 years
• Cheryl Saft	Teacher	26 years
• Kay Scott	Teacher	35 years
• Patricia Terlecki	Teacher	37 years
• Alice Velez	Assistant Principal	6 years
• Suzanne Werner	Teacher	18 years
• George Zitzler	Teacher	35.5 years

5. ANNOUNCEMENTS

Dr. Forsthoffer spoke on the following topics:

- On May 16 the Dallas Brass performed and worked with our music students
- The Memorial Day vacation was a very welcome break
- Attended the High School Annual Varsity Sports Award event
- Safe Dates Program gave a presentation, and are looking to expand in the future
- Senior Awards Program took place on June 6
- Literacy Workshops for the new “Journey’s Program”
- The June 5th voting in HS annex gym went very well
- Upcoming graduation ceremonies for middle and high school

6. FIRST OPPORTUNITY FOR PUBLIC COMMENT

Barbara Jones of Hightstown – commented on the German Exchange program. Is very concerned that students will now be traveling to Germany in the summer of 2013 instead of the spring. Most of these students will have graduated and no longer “high school students” having already graduated. Parents were not allowed any time to provide their input to this decision.

Stu Dolgon of East Windsor - commented on the District Capital Reserve and Maintenance Reserve Deposit exception items. The administration is commended for saving enough money to be able to fund these projects. Congratulated the District on this achievement. Mr. Dolgon also commented that he supports having a Chinese language program at the High School. Several other districts around the country are doing so. East Windsor should seriously consider this option as China is a very big player in world markets.

7. FIRST OPPORTUNITY FOR BOARD MEMBERS COMMENTS

Ms. Fayer commented that she attended the high school chorus and band concerts, and also the performance of the "HightsTones" at the Hightstown Farmer's Market. All were phenomenal.

Ms. Fallon commented that she attended the Sports Awards at the High School. It was wonderful to witness the success of our athletes. Ms. Fallon also attended the Senior Academic awards. Many of the athletes were also honored with academic scholarships which is highly commendable. It is amazing to see the prestigious schools that these students will be attending. Thanked all the families who give scholarships in memory of their loved ones and the community groups that have given our students scholarships.

Mr. Connolly commented on the change of dates for the student exchange program from school year to summer. Students have personal and employment conflicts during the summer and are preparing for college. The decision for this change was made without any of the stakeholders input, the students and parents, whom this would affect directly.

Ms. Harrington extended congratulations to all the retirees this evening. Our teachers are highly valued and are very appreciated. They are to be commended for their service.

Ms. Fallon added that she has read some of the student letters on the topic of the Germany trip and was impressed. They really presented their case and had a valid rationale behind their objection to this change.

Mr. Laverty commented that a trip by students after graduation who are essentially no longer high school students could be an issue. Agrees there is solid reasoning for the objection to the date change. Our faculty and administration looked at all sides of the issue and came up with the best decision they could. Sometimes things have to be given a fresh look. Unfortunately there are always those who will disagree

Dr. Forsthoffer commented that the trip decision was difficult. It is true that some will be affected negatively and some positively. HHS administration gave thoughtful consideration to the process. We did not want to make anyone unhappy. It is the best decision based on looking at all the facts. Knew some people were not going to be happy and acknowledges that.

Mr. Connolly commented that they had a choice of 5 days during spring break vs. 15 days during school year. This is a difficult choice. 5 days is too short of a time to accomplish anything meaningful. Also there are insurance issues, legalities and supervision concerns. It would have been better to give those affected more advance notice on a very crucial decision. Fears some of these exchange programs may go away due to these kinds of issues and that would be tragic.

8. EXECUTIVE SESSION – OPTIONAL

Not needed.

9. MOTION TO APPROVE ROUTINE ITEMS BY EXCE each of the regular meetings of the Board of Education, the Board is requested to approve routine agenda items in one action.

Mr. Paul: "Having read and reviewed the materials received, I move that the Board approves the listed routine agenda items as submitted.

- A. Staffing
- B. Bullying Report from May 14, 2012
- C. Professional Services for Students
- D. Elementary Supply List
- E. Travel and Related Expenses
- F. Summer Remedial School at MHK (Title I)
- G. Update and Alignment of HHS Business Computer Classes
- H. Donations:
 - 1) From Hightstown Women's Club to All Six Schools
 - 2) From The Papery of Princeton to WCB
 - 3) From the Live Wire Society Thrift Shop to HHS Project Green Club
 - 4) From Shiseido Corp. to Freshman Orientation at HHS
- I. Non-paid Club at MHK – Gay Straight Alliance

- J. Recycle Proposal for Surplus Technology Equipment
- K. Purchase of New 2013 Model Wheelchair Lift School Bus
- L. Transportation Agreement with West Windsor-Plainsboro School District
- M. Resolution to Renew Membership with NJ State Interscholastic Athletic Association
- N. Approval of 2011-12 Travel Maximum
- O. Alternate Bathroom Facility Access for Kindergarten & Pre-K Classrooms at GNR
- P. Award of Bid for Waste Removal and Recycling
- Q. Award of Bid for Unleaded Gasoline and Ultra Low Sulfur Diesel Fuel
- R. Award of Bid for Technology Center Renovations
- S. Declaration and Removal of Surplus Property
- T. Capital Reserve Deposit
- U. Maintenance Reserve Deposit
- V. Board Secretary's Report for April, 2012
- W. Treasurer's Report for April, 2012
- X. Transfer Report for April, 2012
- Y. Bill List for June 11, 2012
- Z. Letter to the Acting Commissioner of Education

SECOND: Ms. Fallon VOTE: On a roll call vote of the Board, motion to approve was carried unanimously.

- A. Staffing- as submitted.
- B. Bullying Report from May 14, 2012

C. Professional Services for Students

The special education department requires services of consultants to provide children with disabilities a free appropriate public education as defined by The Individuals with Disabilities Education Act (IDEA).

Name	Type of Service	Rate
Caron	Educational Services	\$27.50 per hour
Hampton Behavioral Health Center	In-hospital school services/Instruction	\$45.00 per hour
Uounty Educational Services Commission	Educational Services/Day Hospital	\$45.00 per hour

D. Elementary Supply List

As students will require certain supplies at the beginning of the new school year, teachers may provide a list of these items needed to their students. Board approval is recommended as submitted.

E. Travel and Related Expenses

K. Stumbaugh	Bus. Office	June 25, 2012	Reg. to Attend NJASBO Workshop, "Audit and CAFR Preparation," Doubletree Hotel, Mt..Laurel, NJ	75.00	75.00	75
T. Thompson	Bus.Office	June 25, 2012	Reg. for NJASBO Wkshp."Audit& CAFR Preparation," Doubletree Hotel, Mt..Laurel, NJ	75.00	75.00	75

K. Fallon C. Persichelli	GNR & McKnight School	June 27-29, 2012	Two Registrations to Attend Wilson Language Training Introductory Workshop, Westin Hotel, Mt. Laurel, NJ	475.00	950.00	950
D. Graham	Student Services	July 10, 2012	Reg. for Foundations Level K/1 Presenter Training, Wilson Language Training Center, Oxford, MA	700.00	700.00	700
R. Dias	PLD	July 12 & July 25, 2012	Reg. to Attend NJPSA Legal One Series Wkshp. Monroe Township, NJ	300.00	300.00	300
A. Arvizu D. Chase	HHS	July 25 and Aug. 9, 2012	Two Registrations for NJPSA Legal One Series Wkshp. Monroe Twp. NJ	300.00	600.00	600
W. Delaney R. Scott	HHS	July 12 & July 25, 2012	Two Registrations to Attend NJPSA Legal One Series Workshop, Monroe Township, NJ	300.00	600.00	600
D. Feaster D. Nemeth	Personnel	July 12 & July 25, 2012	Two Registrations to Attend NJPSA Legal One Series Workshop, Monroe Township, NJ	300.00	600.00	600
E. Forsthoffer	CSA	July 12 & July 25, 2012	Registration to Attend NJPSA Legal One Series Workshop, Monroe Township, NJ	300.00	300.00	300
H. Franzo	WCB	July 12 & July 25, 2012	Registration to Attend NJPSA Legal One Series Workshop, Monroe Township, NJ	300.00	300.00	300
K. Natalizio S. Small M. Griffin K. Akey P. Phillips	Curriculum Supervisors	July 25 & August 9, 2012	Five Registrations to Attend NJPSA Legal One Series Wkshp, Monroe Township, NJ	300.00	1,500.00	1500
M. Dzwonar	Asst. Supt	July 12 & August 23, 2012	Registration to Attend NJPSA Legal One Series Workshop, Monroe Township, NJ	300.00	300.00	300
M. Beckman	Student Services	July 25 & Aug. 9, 2012	Registration to Attend NJPSA Legal One Series Workshop, Monroe Township, NJ	300.00	300.00	300
R. Gary C. Ettenhuber	HHS	July 23-26, 2012	Two Registrations for Adv. Placement Summer Institute, Kingsway Regional High School, Woolwich Township, NJ	845.00	845.00	845

J. Elorza	Student Services	August 13-14, 2012	Registration to Attend Skillpath Seminars, "Communicating with Diplomacy," & "Communicating Like a Pro," Holiday Inn, Cherry Hill, NJ	242.65	242.65	242.65
T. Sherrod	Student Services	October 11, 2012	Registration to Attend Autism NJ Annual Conference 2012, Atlantic City Convention Center, Atlantic City, NJ	175.00	175.00	175
M. Beckman	Student Services	October 11-12, 2012	Registration to Attend Autism NJ Annual Conference 2012, Atlantic City Convention Center, Atlantic City, NJ	300.00	300.00	300
G. Parker	GNR	July 12 and July 25, 2012	Registration to Attend NJPSA Legal One Series Workshop, Monroe Township, NJ	300.00	300.00	300
S. Zircher	EMK	July 12 and July 25, 2012	Registration to Attend NJPSA Legal One Series Workshop, Monroe Township, NJ	300.00	300.00	300
N. Devlin S. Skillman L. Lentine J. Meade	Student Services	June 27 and June 28, 2012	Registrations to Attend NJCIE 10th Annual Summer Inclusion Conf. at Georgian Court University, Lakewood, NJ	220.00	880.00	880
C. Pukel M. Ruff S. Brogan	Student Services	June 28, 2012	Registrations to Attend NJCIE 10th Annual Summer Inclusion Conf. Georgian Court University, Lakewood, NJ	145.00	435.00	435
S. Rozycki	Kreps	July 25 and August 9, 2012	Registration to Attend NJPSA Legal One Series Workshop, Monroe Township, NJ	300.00	300.00	300
L. Stein	Kreps	July 12 and July 25, 2012	Registration to Attend NJPSA Legal One Series Workshop, Monroe Township, NJ	300.00	300.00	300
S. Zircher	EMK	July 16-18, 2012	Wkshp. on "Responsive Classroom Schools," Northeast Foundation for Children's Annual National Conf. for Administrators and School Leaders	350.00	350.00	350
T. Thompson	Business Office	July 17, 2012	State of NJ DOE's "Title I Technical Assistance for New Program Directors," Hamilton, NJ	0.00	0.00	0

I. Reitano S. Schabile	Transp.	July 13-16, 2012	Travel & Attendance for International School Bus Safety Competition, Milwaukee, WI	816.68	816.68	816.68
J. Blunt	Kreps	July 12 and July 25, 2012	Registration to Attend NJPSA Legal One Series Workshop, Monroe Township, NJ	300.00	300.00	300
Total for Month					12,144.33	12,144.33
YTD Total					45,407.00	45,407.00

F. Summer Remedial School at MHK (Title I)

The application to operate a remedial-program summer school was filed with the Mercer County Office of Ed. The summer school would be housed at the Kreps Middle School and will run from Tues. July 9 to Thurs. Aug. 2, 2012 (Monday-Thursday) for 16 days from 9:00 am to 11:15 am. As the program is funded via NCLB, eligible students will be academically at-risk 7th and 8th graders. Certified teachers will provide academic support in language arts literacy. LEXIA reading tutorial software will be used to provide targeted instruction as well as individualized data to teachers. ALEKS software will be used for mathematics. Language Arts classroom instruction will be individualized based on individualized student needs. Bus transportation will be provided. All Funding is provided through the NCLB Title IA Federal grant.

G. Update and Alignment of HHS Business Computer Classes

The District is updating its Microsoft Office Applications from Office 2007 to Office 2010. The changes that will accompany this updating will include the addition of browser-based versions for the Word, Excel, Access, PowerPoint, OneNote and Web Apps programs and new cloud computing. The course syllabi and core resources in the High School Business Computer classes need to be updated and aligned with the new version.

H. Donations

1. From Hightstown Woman’s Club to All six Schools

The Hightstown Women’s Club, Ms. Carole Nelson, 101 Oak Lane, Hightstown, NJ 08520 would like make the following donations:

- \$625.00 to the Vocal Music Program of Hightstown High School
- \$625.00 to the Instrumental Music Program at the Melvin H. Kreps School
- \$200.00 to the Principal’s Discretionary Fund of the Melvin H. Kreps School
- \$100.00 to the Principal’s Discretionary Fund of the Perry L. Drew School
- \$100.00 to the Principal’s Discretionary Fund of the Ethel McKnight School
- \$100.00 to the Principal’s Discretionary Fund of the Grace N. Rogers School
- \$300.00 to the Principal’s Discretionary Fund of the Walter C. Black School

2. From the Papery of Princeton to WCB

Ms. Laura Weber of The Papery of Princeton, 15 Hulfish Street, Princeton, NJ 08540 would like to donate cards, stationary, ornaments and assorted stationary items to the Walter C. Black School. The items will be used in the classrooms.

3. From the Live Wire Society to HHS Project Green Club

Ms. Char McCallum of The Live Wire Society Thrift Shop, of the First Baptist Church of Hightstown, 125 Main St., Hightstown, NJ 08520 would like to donate \$100.00 to Project Green, a club at Hightstown High School. The funds will be used to buy plants and seeds for the club’s Transition Garden.

4. From Shiseido Corp. to Freshman Orientation at HHS

Shiseido America, Inc., Mr. Edward Houlihan, President, 366 Princeton-Hightstown Road, East Windsor, NJ 08520 would like to donate \$150.00 to the Freshman Orientation at Hightstown High School. The donation was for food and prizes.

I. Non Paid Club at MHK – Gay Straight Alliance

The Melvin H. Kreps Middle School would like to start a new club entitled “Gay Straight Alliance” which would fall under the category of a non-paid extracurricular activity with a teacher advisor. The advisors will be Student Intervention Counselor Kristen Saleeba and English teacher Kevin Weiss. This club aims to promote and sponsor activities that allow the school community to value and accept everyone.

J. Recycle Proposal for Surplus Technology Equipment

The Technology Center is in possession of computer processing units that are no longer of useful service to the district. The recycling company, Technology Exchange, in Newtown, PA, has offered to buy this equipment (3 CPUs, 20 laptops, 1 monitor, 6 servers, 7 DVRs, 5 SFF stands, 2 scanners, 4 document cameras, 1 back-UPS, 1 wireless Slate, and 1 – RM ePad) from the district for \$1,303.00 which includes labor and freight charges. It is recommended that the Board approve of selling surplus technology equipment to IT Asset Management Group, a recycling company, and accept their offer of \$1,303 as payment.

K. Resolution: Purchase of New 2013 Model Wheelchair Lift School Bus

Whereas, the East Windsor Regional School District is a member of the Middlesex Regional Educational Services Commission (MRESC) Cooperative Bid program, and

Whereas, bids for the purchase of a 2013 Model Year 20 Passenger Micro Bird School Bus with Wheelchair Lift were opened on 2/8/12 by the MRESC, and

Whereas, the District wishes to buy such a wheelchair lift equipped vehicle, and

Whereas, it is in the best interest of the District to make this purchase through the bidding process conducted by the MRESC, and recognizes that it was not the cheapest quote but this purchase will bring uniformity to the District’s fleet and maintain fleet standardization;

Be it Resolved, that the East Windsor Regional School District Board of Education will purchase a 2013 model year 20 passenger “Micro Bird” school bus with wheelchair lift through the MRESC bid program; and

Be it Further Resolved that the EWRSB Board of Education approves that the quote of purchase price is not the lowest quote, but it enables the District to purchase a bus that is uniform with the others in the District bus fleet for the grand total amount of: **\$57,124.52**.

L. Transportation Agreement with West Windsor-Plainsboro School District

Pursuant to official action taken at the meetings of the Board of Education, District’s may elect to enter into an agreement with other Districts to provide transportation services for their students. The East Windsor Regional School District will be the Joiner District with the West Windsor Plainsboro School District per the attached agreement for the following route for the 2011-12 school year:

- Route UMDNJ 1 student Total Amount: \$678.36.

M. Resolution to Renew Membership with NJ State Interscholastic Athletic Association

Pursuant to the provisions of Chapter 172 of the Laws of 1979 approved by the Governor of the State of New Jersey August 26, 1979, it is necessary for member schools to adopt by resolution membership in the NJSIAA. Recommend Board approval to adopt the following Membership Resolution in the New Jersey State Interscholastic Athletic Association for Hightstown High School:

Resolved, the Board of Education of School District No. 1245, County of Mercer, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) herewith enrolls Hightstown High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

N. Approval of 2011-12 Travel Maximum

School district policy and NJAC 6A:23B-1.2 (b) provide that the Board of Education shall establish in the annual budget a maximum expenditure that may be allotted for such travel and expense reimbursement for the 2011-12 school year. It is anticipated that the district will require \$49,850 total for the 2011-12 year. The 2011-12 year needs to be adjusted to \$49,850 for this purpose. It is recommended that the board of education establish the school district travel maximum for the 2011-12 school year at the sum of \$49,850 and that the school business administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

O. Alternate Bathroom Facility Access For Kindergarten and Pre-K Classrooms at GNR

Whereas, there are two classrooms designated for pre-kindergarten and regular kindergarten at the Rogers school that do not have individual toilet rooms; and

Whereas, school Districts must request approval from the Executive County Superintendent for said students to utilize facilities that are not located within the classroom; and

Whereas, (in accordance with N.J. A.C 6A:26-6.3(h) 4ii and iii) an alternate method of compliance would be to provide toilet rooms adjacent to or outside the classroom,

Therefore, Be it Resolved, that the East Windsor Regional School District Board of Education approves this alternate method of compliance to provide toilet facilities for its pre-kindergarten and kindergarten students in classrooms #1 and #2 per the attached form to be submitted to the County Superintendent.

P. Award of Bid for Unleaded Gasoline and Ultra Low Sulfur Diesel Fuel

On Wednesday May 16, 2012 at 2:00 p.m, bids were opened, and read out loud by the School Business Administrator for unleaded gasoline and ultra low sulfur diesel fuel for the 2012-13 school year (with two one-year options to renew).

The results are:

	<u>Unleaded Regular Gasoline</u> <u>Minimum 87 Octane</u>	<u>Ultra Low Sulfur Diesel Fuel</u>
<u>ALLIED OIL, LLC</u>		
+/- Margin:	+.0595	+.0625
<u>PEDRONI FUEL CO.</u>		
+/- Margin:	+.0525	+.0525
<u>RIGGINS OIL</u>		
+/- Margin:	+.0235	+.0335
<u>EAST RIVER ENERGY</u>	+.0209	+.0315
+/- Margin:		
<u>*PETROLEUM TRADERS CORP.</u>		
+/- Margin:	-.006	+.014

*Petroleum Traders Corporation of Fort Wayne, Indiana had the lowest margin quoted for unleaded regular gasoline and for ultra low sulfur diesel fuel. It is recommended that the Board approve the award of contract for unleaded gasoline *and* for ultra low diesel fuel to Petroleum Traders for the period July 1, 2012 - June 30, 2013.

Q. Award of Bid for Technology Center Renovations

On June 7, 2012 bids were received, open and read for the renovation of the District Technology Center located at the High School. The lowest bid for this project was received from Aliano Brothers General Contractors, of Vineland, NJ for a total base bid of: \$325,669.

	<u>Total Base Bid</u>
Levy Construction	\$389,600.
Aliano Brothers	\$325,669.
W.J. Gross, Inc.	\$367,000.
J.H. Williams Enterprises	\$429,000.

After review of the bids by the Business Administrator and District Architect, it is recommended that the Board approve **Aliano Brothers**, as the contractor for the renovation of the Technology Center. For a total base bid of: **\$325,669.**

S. Declaration and Removal of Surplus Property

The Melvin H. Kreps librarian has weeded through the library's collection at the middle school and submits to the Board a list of outdated and/or damaged books that are of no longer of useful service.

- (List of books are on file in District Business Office).

The High School Business Department has 20 copies of an Accounting textbook that are damaged and of no longer useful service.

- 10 copies of Glen Accounting First Year Course copyright 2000.

It is recommended that the Board approves that these items be declared as surplus property and that they may be disposed of or recycled at the discretion of the department head/librarian.

T. Capital Reserve Deposit

The District currently has an ongoing need for certain capital expenditures to fund replacement of facilities infrastructure and associated lease purchase payments. So that the District's local share is available to fund these projects, the Board acts to reserve funds for these purposes.

Whereas, the EWRSD has projected unexpended appropriation amounts as a result of reduced requirements in the salary lines, medical benefits lines and facilities department, and

Whereas, the State Department of Education allows transfers of these unexpended appropriations into the capital reserve accounts, and

Whereas, there exists a need for additional financial resources to fund replacement of facilities infrastructure as listed on our State approved Long Range Facility Plan, plus additional requirements for energy conservation projects and associated lease purchase payments,

Now, Therefore, Be it Resolved, that the EWRSD administration is directed to transfer \$538,786 into the capital reserve account.

U. Maintenance Reserve Deposit

The District currently has an ongoing need for significant maintenance related expenditures that will be required during the near future including: HVAC and electrical system maintenance and upgrades, athletic fields renovation and maintenance and miscellaneous maintenance department equipment items.

Whereas, the EWRSD has projected unexpended appropriation amounts as a result of reduced requirements in the salary lines, medical benefits lines, and facilities department lines, and

Whereas, the State Department of Education allows transfers of these unexpended appropriations into the maintenance reserve accounts, and

Whereas, there exists a need for additional financial resources to fund replacement of facilities infrastructure including HVAC, electrical, plumbing and energy conservation projects and associated lease purchaser payments,

Now, Therefore, Be it Resolved, that the EWRSD administration is directed to transfer \$1,819,878 into the maintenance reserve account.

V. Board Secretary's Report for April, 2012

WHEREAS, the Board of Education has received the report of the Board Secretary and Treasurer for the month of **APRIL, 2012** submitted pursuant to N.J.S.A 18A:17-9, and

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10 (d) the Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education;

NOW, THEREFORE BE IT RESOLVED, the Board of Education accepts the above referenced reports and certifications and certifies that after review of the Secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

W. Treasurer's Report for April, 2012

The Report of the Treasurer of School Monies for the month of April, 2012, is submitted for approval. The Treasurer's report is in agreement with the Board Secretary's report.

X. Transfer Report for April, 2012

The East Windsor Regional School District submits to the County School Business Administrator an updated report of budget transfers and changes in revenue and appropriations on a monthly basis. The EWRSD Board of Education certifies to the best of its knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLVED, that the Board of Education ratifies the attached transfers between budget line items that have been approved by the Superintendent of Schools and reported to them pursuant to Board policy and State regulation.

Y. Bill List for June 11, 2012

The Bill and Claims Report must be approved by the Board of Education before being submitted for payment. **RESOLVED**: That the Board of Education approves the payment of bills and claims as submitted in the attached reports for the grand total amount of **\$2,475,246.60**

10. SECOND OPPORTUNITY FOR PUBLIC COMMENT

No one spoke.

11. SECOND OPPORTUNITY FOR BOARD MEMBERS' COMMENTS

No one spoke.

12. EXECUTIVE SESSION

The Board went into closed session.

13. OPEN SESSION

14. ADJOURN

Kurt Stumbaugh, Board Secretary