

**REGULAR MEETING OF THE FOUNDATION FOR HISPANIC EDUCATION  
CHARTER SCHOOL COMMITTEE**

December 12, 2018  
3:00 p.m.

**MINUTES**

**1) CALL TO ORDER**

The meeting of the Charter School Committee of The Foundation for Hispanic Education was called to order by Vice Chairman Schabbing at 3:03 p.m. at the Sobrato West Building.

**1.01 ROLL CALL OF COMMITTEE MEMBERS**

Dr. Ramon Jimenez	Present
Raymond Ruiz	Present
Maria Schabbing	Present
Jose Iglesias	Present
Sarah Valencia	Present

**SPOTLIGHT** – Associate Principal Irene Castillon highlighted LVLA’s college bound students: past, present and future. LVLA students shared their personal struggles, triumphs and the life changing support and encouragement they experienced from the LVLA teachers and staff members. The board expressed their appreciation and acknowledged each student’s accomplishments, challenges and strength.

**1.02 APPROVAL OF THE AGENDA**

Approve the Agenda for the December 12, 2018, REGULAR MEETING OF THE FOUNDATION FOR HISPANIC EDUCATION CHARTER SCHOOL COMMITTEE

**ACTION: Motion: Ruiz                      Second: Iglesias                      Absent: 0**  
**VOTE:    Yes: 5                      Nays: 0                      Abstentions: 0                      Vote: 5-0-0**

**1.03 APPROVAL OF SPECIAL MINUTES**

Approve the minutes for the October 19, 2018, Brown Act/Conflict of Interest Training SPECIAL MEETING OF THE FOUNDATION HISPANIC EDUCATION CHARTER SCHOOL COMMITTEE

**ACTION: Motion: Schabbing                      Second: Iglesias                      Absent: 0**  
**VOTE:    Yes: 5                      Nays: 0                      Abstentions: 0                      Vote: 5-0-0**

**1.04 APPROVAL OF MINUTES**

Approve the minutes for the September 12, 2018, REGULAR MEETING OF THE FOUNDATION HISPANIC EDUCATION CHARTER SCHOOL COMMITTEE

**ACTION: Motion: Ruiz                      Second: Valencia                      Absent: 0**  
**VOTE:    Yes: 5                      Nays: 0                      Abstentions: 0                      Vote: 5-0-0**

**2) PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**

**2.01 None**

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**3) CLOSED SESSION – Room 110**

**3.01** Closed Session – Compliance review  
Starting time: 3:27      Ending time: 3:46

**4) PUBLIC COMMENT (Concerning items on the Open Session agenda and/or non-agenda items)**

**4.01** LVLA Principal addressed the board  
Starting time: 3:47      Ending time: 3:49

**5) CHAIRMAN REPORT**

**5.01** Chairman Jimenez commented on the special board meeting required for all Charter School Committee members to attend the Brown Act and Conflict of Interest Webinar training which was very useful and informative.

**6) CEO REPORTS - None**

**7) FINANCE REPORT**

**7.01** Josh Quitariano presented the First Interim July through October 31, 2018 report for LCPA, LVLA and RCLA. The revenue received is on a per student basis, the majority of this amount is from the ADA based revenue, the Local Control Funding Formula (LCFF) which is based on attendance and student demographics. LCPA and RCLA have a larger revenue count per student because we receive a reimbursement for facilities cost, rent is paid to Laureate Education. LCPA and RCLA participate in a reimbursement nutrition program for qualified free/reduced eligible students, LVLA nutrition program is processed directly through East Side Union High School district.

The largest expense is school site, teachers and principals, salaries spent directly at the school sites. There is a 16-17% expense for the central office departments, education and operations. Service expenses such as the nutrition program for all three schools are provided based on student needs. The nutrition program expenses exceed revenue, students do not contribute for meals therefore we have a structure deficit; the students not eligible for free/reduced lunch do not get reimbursed for their meals.

The 2019-20 budget revenue will increase by 3-4% but expenses will increase by more due to the rise in Calstrs and medical benefits, the deficit will continue to grow. A proposal to develop an executive and/or school site budget committee and the LCAP meeting will review budget items is under discussion. Due to the inconsistent economy, we need to find ways to build the deficit.

The following comments were made, board member Ruiz commented on recruitment expected increase for 2019-20 and IT repair could be passed on to the responsible student, Chairman Jimenez commented on the chromebook repair services and LCPA teacher suggested a "class set" of chromebooks would be cost effective.

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8) ACTION ITEMS

8.01 Parent Involvement Policy (PIP)/Compact

a. LCPA Approval

ACTION: Motion: Schabbing Second: Valencia Absent: 0  
VOTE: Yes: 5 Nays: 0 Abstentions: 0 Vote: 5--0-0

b. LVLA Approval

ACTION: Motion: Ruiz Second: Iglesias Absent: 0  
VOTE: Yes: 5 Nays: 0 Abstentions: 0 Vote: 5--0-0

c. RCLA Approval

ACTION: Motion: Iglesias Second: Valencia Absent: 0  
VOTE: Yes: 5 Nays: 0 Abstentions: 0 Vote: 5--0-0

8.02 Facilities Use Agreement

ACTION: Motion: Schabbing Second: Ruiz Absent: 0  
VOTE: Yes: 5 Nays: 0 Abstentions: 0 Vote: 5-0-0

8.03 The Foundation for Hispanic Education Employee Handbook

ACTION: Motion: Valencia Second: Iglesias Absent: 0  
VOTE: Yes: 5 Nays: 0 Abstentions: 0 Vote: 5-0-0

9) STAFF AND COMMITTEE REPORTS/INFORMATION ITEMS

9.01 UFE Representative addressed the board and thanked Dr. Sherry Segura and Dr. Sandra Jewett for their professionalism.

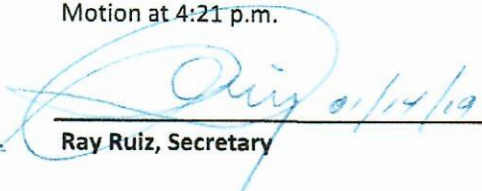
10) OLD BUSINESS

11) OTHER

12) ADJOURNMENT

ACTION: Motion: Ruiz Second: Iglesias Absent: 0  
VOTE: Yes: 5 Nays: 0 Abstentions: 0 Vote: 5-0-0

Motion at 4:21 p.m.

  
Ray Ruiz, Secretary

12/14/2018