

**Health Sciences Charter School  
Board Meeting Minutes**

**Date:** September 20, 2018  
**Location/Time:** Health Sciences Charter School - Board Conference Room - 7:00 a.m.

Topic	Discussion	Action
<b>Call to Order</b>	Dr. Hershberger called the meeting to order.	No action required.
<b>Public Comment</b>	No Public Comment	No action required.
<b>Board Member Resignation</b>	Jeffrey Holt has submitted his resignation as a board member.	Resignation accepted with regret. The board wishes Jeffrey well. Ms. Barrett will notify the NYSED regarding the resignation.
<b>By-Laws</b>	Ms. Schwartz reviewed the changes to the by-laws that were sent in the board packet. The significant change was reducing the number of board members from 20 to 12 to ensure that the work of the board can be conducted at upcoming board meetings.	Mr. Faso moved acceptance; Mr. Palmer seconded. (all approved) Ms. Barrett will send revised by-laws to the NYSED.
<b>Treasurer's Report</b>	Ms. Burhans (Kirisits) and Mr. Faso provided a financial update including the rationale of the ratification of the 2018-19 budget.	Mr. Faso recommended the ratification of the 2018-19 budget be tabled.
<b>Consent Agenda Items (Distributed via email)</b>	<ul style="list-style-type: none"> <li>○ August Board Meeting Minutes – 8/1/18</li> <li>○ Finance Meeting Minutes – 7/11/18</li> <li>○ Personnel Meeting Minutes – 5/29/18; Policy 5230 &amp; 5500</li> <li>○ Technology Meeting Minutes – 5/30/18</li> <li>○ Contracts – Erie I BOCES, Mollenberg-Betz, No More Tears, Buffalo Hearing &amp; Speech</li> <li>○ August 2018 Grant Report</li> <li>○ Safety Plan</li> <li>○ New Contracts</li> </ul>	<p>Mr. Moley moved acceptance of Consent Agenda; Dr. Quigley seconded. (all approved)</p> <p>Ms. Schwartz moved; Mr. Palmer seconded (all approved) that the Executive Committee be authorized to review / approve the Buffalo Urban League and snowplowing contracts.</p>
<b>Alfac</b>	Mr. Palmer informed the board that an Alfac Voluntary Insurance opportunity was being presented to the union leadership.	No action required.
<b>Resolutions</b>	Mr. Venning reported on recent hires, resignations and a title change.	Mr. Palmer moved acceptance; Dr. Quigley seconded. (all approved)
<b>Discussion Items</b>	<ul style="list-style-type: none"> <li>○ Ms. Schwartz briefed the board on ongoing discussion with Dr. Greg Daniel regarding 1291 Main Street</li> <li>○ Mr. Baxter provided an update on the football program.</li> <li>○ Dr. Richards presented an overview of Title I &amp; II</li> <li>○ Board Goals (First Draft) (Hershberger)</li> </ul>	The board goal discussion was tabled to the October meeting.
<b>Executive Session</b>	None.	
<b>Adjournment</b>		Mr. Palmer moved to adjourn; Dr. Bansal seconded. (all approved)

**Next Meeting: October 11, 2018 @ 7:00 a.m.**

