



AUCTION DONATION AGREEMENT

SILVER GALA AND AUCTION | MAY 11TH, 2019

Thank you for supporting the Annual St. Theresa School Auction by donating item(s) or services. This year's auction is on Saturday, May 11, 2019. Please complete this form and return it by **April 5, 2019** to: **St. Theresa School PTO 2019 Auction, 21370 St. Theresa Lane, Ashburn, VA 20147**. You can also e-mail your donation agreement to: **stsptoauction@gmail.com**.

Please contact Auction Chair, **Katie Lipresti**, at **stsptoauction@gmail.com** or call **540-239-7126** with any questions you may have.

DONOR INFORMATION

Donor Name/Company (Please list your name EXACTLY as it should appear in the program.):

Donor Contact (if different from above.):

Donor Address:

Donor E-mail:

Donor Telephone:

IF THERE IS MORE THAN ONE DONOR, PLEASE PROVIDE THE ABOVE INFORMATION FOR EACH DONOR ON THE BACK OF THIS FORM.

Donation secured by: _____ on behalf of St. Theresa School.

DONATION INFORMATION

Item Description:

Fair Market Value (dollar amount required to determine starting bid amount):

Restrictions/Special Instructions:

Expiration Date:

DELIVERY/PICK-UP INFORMATION

Donated item(s) must be received no later than **April 5, 2019**. Please indicate below if items are oversized or require special handling.

Is your auction donation a service, tickets, or stay? YES NO

If you checked "yes," you may use this signed agreement to guarantee service, or please provide a gift certificate or gift card by the **April 5, 2019** deadline.

How will you get donated item(s) to us? (Please check one)

I will mail or deliver my donated item to St. Theresa Catholic School.

I would like St. Theresa Catholic School to pick up item(s) donated.

St. Theresa Catholic School provided no goods or services in return for this donation.

All donations are tax deductible. Tax ID: 54-1716418.