

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**November 06, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

**1. INITIAL CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**3.a. Board Members:** Dr. D'Artagnan Scorza, President (Trustee Area 5); Dr. Dionne Young Faulk, Vice President (Trustee Area 1); Dr. Carliss McGhee, Member (Trustee Area 2); Alice B. Grigsby, Member (Trustee Area 3); Margaret Turner-Evans, Member (Trustee Area 4)

**3.b. Designee of the Los Angeles County Superintendent of Schools:** Dr. Erika Torres, Deputy Superintendent - Los Angeles County Office of Education (LACOE)

**3.c. Cabinet Members:** Hedieh Khajavi, Chief Human Resources Officer; Dr. Bernadette C. Lucas, Chief Academic Officer; and Christine M.I. Dacanay, Interim Chief Business Official

**4. APPROVAL OF AGENDA**

**5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS:** This portion of the Agenda provides an opportunity for members of the public to directly address the Designee of the Los Angeles County Superintendent of Schools and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who is stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes on non-agenda items. If the public comment cards exceed [10] cards per section, the Designee of the Los Angeles County Superintendent of Schools may reduce the time allowed from three minutes to either two or one minute, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

5.b. Public Comment on Non-Agenda Items

**6. CLOSED SESSION AGENDA:** During the closed session agenda, the Designee of the Los Angeles County Superintendent of Schools may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

6.a. Conference with Legal Counsel-Anticipated Litigation (Pursuant to Government Code Section 54956.9 [a][b][c][2][3]:

6.a.1. SE 004 2019-2020

6.a.2. SE 005 2019-2020

6.a.3. SE 006 2019-2020

6.a.4. CS 07/2019-2020

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**7. REPORTING OUT CLOSED SESSION ACTIONS**

**8. STUDENT REPORTS**

- 8.a. City Honors International Preparatory Charter High School
- 8.b. Inglewood High School

**9. REPORTS/PRESENTATIONS**

- 9.a. 2018-2019 Human Resources Annual Report

**10. CONSENT CALENDAR/ACTION ITEMS**

**10.a. HUMAN RESOURCES DIVISION**

- 10.a.1. Approval of Contract for Employment of Chief Business Official Between the Inglewood Unified School District and Ms. Christine Dacanay
- 10.a.2. Approval of Amendments to Contracts for Employment of Chief Human Resource Officer and Chief Academic Officer to Reflect Change in Start Dates
- 10.a.3. Certificated Personnel Roster
- 10.a.4. Classified Personnel Roster

**10.b. BUSINESS SERVICES DIVISION**

- 10.b.1. Approval/Ratification of Purchase Orders in the Amount of \$13,276,120.21 issued September 1, 2019, through September 30, 2019
- 10.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350
- 10.b.3. Approval of Vendor and Payroll Warrant Resolution No. 15/2019-2020, in the Amount of \$12,012,764.34 for the Month of September 2019
- 10.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280
- 10.b.5. Approval of Agreement No. C19/20-013 with HCI Systems, Inc., DBA Advanced Monitoring Inc., to Provide Fire Alarm System Testing and Monitoring at Centinela and Parent Elementary Schools
- 10.b.6. Authorization to Participate in the Piggyback Bid No. P-13 18/19 for Apple Computer Products, Services, and Related Items and to Enter into the Consent Form to the Education/State & Local Government Purchase and Professional Services Agreement Between Glendale Unified School District and Apple Inc.
- 10.b.7. Approval of the Revised Annual Certification of Signatures Resolution for Fiscal Year 2019-2020
- 10.b.8. Approval of Agreement with Cooperative Strategies, LLC., to Prepare a School Facilities Needs Analysis and Residential and Commercial/ Industrial Development School Fee Justification Studies
- 10.b.9. Ratification of Agreement for Consultant Services with Eric Hall & Associates to Provide Technical Fiscal Support from November 1, 2019, to June 30, 2020 in the Business Services Department

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10.b.10. Approval of the Agreement for Consultant Services with Debra Amos to Provide Technical Consulting Services to Assist the Food Service Operation from November 7, 2019, through June 30, 2020

10.b.11. Authorization to Continue to Participate in the California Multiple Award Schedule (CMAS) Contract Numbers 3-19058-0263A to Purchase Information Technology Goods & Services from Data Impressions through February 14, 2021

10.b.12. Approval of the Grant Award & Authorization Agreement #G18356 to Purchase Four Propane School Buses from A-Z Bus Sales as Part of the South Coast Air Quality Management District (SCAQMD) for Alternative Fuel School Bus Replacement Program, Under Application Number #PA2018-02

**10.c. MEASURE GG AND FACILITIES**

10.c.1. Approval/Ratification of Facility (Fund 21.1 and/or 40.0) Purchase Orders in the Amount of \$14,513,773.61 issued September 1, 2019, through September 30, 2019

10.c.2. Acceptance of the Completed Wireless Project No. C18/19-086 and Authorization to File the Notice of Completion and Release of Retention for Contract No. C18/19-086 with GA Technical Services, Inc., for the Frank D. Parent Wireless Project at Frank D. Parent Elementary School

10.c.3. Approval of Agreement No. C19/20-036 with PQBids to Continue to Provide On-Line Automated Pre-qualification Web-Based Software Services for Facilities and Maintenance Projects

10.c.4. Approval of Amendment No. 2 to Agreement No. C18/19-058 with TYR, Inc., for Inspector of Records (IOR) Services for the Second Construction Phase of Modularity on the Woodworth-Monroe Academy of Excellence TK-5 Modular Project

10.c.5. Approval of Amendment No. 4 to Agreement No. C15/16-023 and Amendment No. 3 to Agreement No. C15/16-024 with Cordoba Corporation to Continue to Provide Construction Management Services for Measure GG and Los Angeles World Airport (LAWA) Modernization Projects

10.c.6. Approval to Award California Uniform Public Construction Cost Accounting (CUPCCAA) Revised Bid Agreement No. C19/20-032 with KYA Services, LLC., Flooring Replacement in the East and West Gymnasium Corridors

10.c.7. Approval of Amendment No. 3 to Agreement No. C17/18-064 with Lionakis for Additional Architectural Services on the Morningside High School Los Angeles World Airport (LAWA) Sound Insulation Project

10.c.8. Approval of Amendment No. 1 to Agreement No. C18/19-055 with Lionakis for Additional Architectural Services on the Morningside High School Master Plan Project

10.c.9. Approval of Change Order No. 4 to Agreement No. C18/19-046 with Archico Design Build, Inc., for the Woodworth-Monroe TK-5 Modular Project

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**10.d. EDUCATIONAL SERVICES**

10.d.1. Approval of Amendment No. 1 to Agreement with Woodcraft Rangers to Provide a Comprehensive After-School Program for (10) IUSD Elementary Schools

10.d.2. Approval of Agreement with The Engineer Factory, a Project of Community Partners to Provide an Engineering Educational Program and Curriculum at Bennett-Kew Elementary School from November 7, 2019, to June 5, 2020

10.d.3. Approval of Agreement for Consultant Services with The Engineer Factory to Provide Science, Technology, Engineering and Math (STEM) Workshops for Students TK-6 Grade at Kelso Elementary School from November 7, 2019, through June 7, 2020

10.d.4. Approval of License Agreement with San Joaquin County Office of Education to Provide a Web-Based Suite of Tools, Known as the Student Success Team System Management System (Beyond SST)

10.d.5. Approval of the Agreement for Consultant Services with The Regents of the University of California, on behalf UCLA Mathematics Project Center X to Provide a Series of Teacher Workshops Focused on Mathematics, Cognitively Guided Instruction (CGI) at Payne K-8 STEAM Academy for Fiscal Year 2019-2020

10.d.6. Approval to Add Food-4-Less to the Approved Field Trip List

10.d.7. Approval to Renew the Agreement for Consultant Services with Imagine Learning for Imagine Español Site Licenses for Students in the Dual Immersion Program at Frank D. Parent and Worthington Elementary from November 7, 2019, to November 6, 2020

10.d.8. Ratification of Amendment No. 1 to the Agreement with CF Fitness to Continue to Provide Trained Trainers to Run Structured Fitness Activities for Students at Bennett Kew ES, Centinela ES, Frank D. Parent ES, Highland ES, Hudnall ES, Kelso ES, Beulah Payne ES, La Tijera Charter Academy, Warren Lane ES, Woodworth-Monroe K-8, Worthington ES, and Oak Street ES from November 1, 2019, to January 31, 2020

10.d.9. Approval of to Add Falcon Ridge Ranch and Young Learners West to the List of Approved Non-Public Schools & Agencies Southwest Educational Local Plan Area (SELPA) Master Contract for the 2019-2020 School Year

10.d.10. Ratification of Annual Membership Fee for Project Lead the Way at Morningside High School for Fiscal Years 2018-2019 and 2019-2020

10.d.11. Ratification of Agreement with Education Through Music Los Angeles (ETM-LA) to Provide Professional Music Instruction to Students and Professional Development to Staff at Kelso Elementary School from September 23, 2019, through May 29, 2020

10.d.12. Acknowledgment of Receipt of the Environmental Charter High School (ECHS) #2 Charter Petition for the Period of 2020-2025

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**10.e. DESIGNEE OF THE LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS**

10.e.1. Approval of the Revised Tables of Organization for the Division of Business Services, Educational Services, Human Resources, and the County Administrator

**11. APPROVAL OF MINUTES**

11.a. Minutes of the Regular Board of Education Meeting held on October 9, 2019

**12. BOARD MEMBER REMARKS** - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

**13. DEPUTY SUPERINTENDENT REMARKS**

**14. NEXT MEETING - December 11, 2019**

**15. ADJOURNMENT**

**Disability Information**

All meetings of the Designee of the Los Angeles County Superintendent of Schools and Board of Education are open to the general public with the exception of Closed Sessions, which are held to consider those items specifically exempt under the Ralph M. Brown Act. Anyone planning to attend a meeting who has a disability and needs special assistance should call 310.419.2793, at least three (3) days in advance to make special arrangements.

**Spanish Interpretation / interpretación al español**

Spanish interpretation is available at Regular Session Board Meetings. [Se ofrecen servicios de interpretación al español durante las juntas regulares de la Mesa Directiva del Distrito.

**Mission Statement**

The mission of the Inglewood Unified School District is to ensure that all our students are taught rigorous standards based curriculum supported by highly qualified staff in an exemplary educational system characterized by high student achievement, social development, safe schools, and effective partnerships with all segments of the community.

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**6.a. Conference with Legal Counsel-Anticipated Litigation (Pursuant to Government Code Section 54956.9 [a][b][c][2][3]:**

6.a.1. SE 004 2019-2020

6.a.2. SE 005 2019-2020

6.a.3. SE 006 2019-2020

6.a.4. CS 07/2019-2020

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- 9.a. 2018-2019 Human Resources Annual Report

**10. CONSENT CALENDAR/ACTION ITEMS**

**10.a. HUMAN RESOURCES DIVISION**

**10.a.1. Approval of Contract for Employment of Chief Business Official Between the Inglewood Unified School District and Ms. Christine Dacanay**

**Recommended Motion:**

Administration recommends to approve the Employment Contract with Ms. Christine Dacanay, effective November 7, 2019, through November 5, 2021.

**Rationale:**

All contracts must be approved by the Designee of the Los Angeles County Superintendent of Schools. The Chief Business Official is needed to assist the Designee of the Los Angeles County Superintendent of Schools in the administration of the School District to plan, organize, control, integrate and evaluate the operations of the Accounting, Budget, Business Support Services, Payroll, Position Control, Food Services, Maintenance, Operations, Transportation, and Facilities.

IMPLICATION: By approving this contract, the Inglewood Unified School District will fully implement the adopted essential of a highly critical consequence that impacts the organization's mission and organizational objectives.

**Financial Impact:**

The cost will not exceed \$168,096 in salary, \$350 per month mileage stipend, and will be paid with general funds.

**Attachments:**

Contract for Employment of Christine Dacanay, CBO

**10.a.2. Approval of Amendments to Contracts for Employment of Chief Human Resource Officer and Chief Academic Officer to Reflect Change in Start Dates**

**Recommended Motion:**

Administration recommends approving the Amendments to Employment Contracts for Chief Human Resource Officer with Ms. Hedieh Khajavi and for Chief Academic Officer with Dr. Bernadette Lucas.

**Rationale:**

The employment contracts for Ms. Hedieh Khajavi (Chief Human Resources Officer) and Dr. Bernadette Lucas (Chief Academic Officer) were approved at the October 9, 2019 school board meeting.

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When initially negotiated it was anticipated that Ms. Hedieh would start on October 14, 2019 and Dr. Lucas would start on October 10, 2019. They were not able to be released from their districts as early as anticipated, therefore these amendments are correcting their start dates to October 21, 2019 for Ms. Hedieh and October 16, 2019 for Dr. Lucas. No other amendments have been made to the agreements.

**Financial Impact:**

There is no additional cost to these contract amendments.

**Attachments:**

- Amendment - Bernadette Lucas Employment Contract
- Amendment - Hedieh Khajavi Employment Contract

**10.a.3. Certificated Personnel Roster**

**Attachments:**

- Certificated Board Roster 11.6.2019

**10.a.4. Classified Personnel Roster**

**Attachments:**

- Classified Board Roster 11.06.2019

**10.b. BUSINESS SERVICES DIVISION**

**10.b.1. Approval/Ratification of Purchase Orders in the Amount of \$13,276,120.21 issued September 1, 2019, through September 30, 2019**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve/ratify purchase orders in the amount of \$13,276,120.21 issued September 1, 2019, through September 30, 2019.

**Rationale:**

All purchase orders must be ratified/approved by the Designee of the Los Angeles County Superintendent of Schools.

Below is a summary of purchase order issued from September 1, 2019, through September 30, 2019:

Fund 01.0 General Fund	P401003AC through PTR_50030	= \$11,456,939.05
Fund 01.2 La Tijera Sub Fund	POB_50164 through POB_50165	= \$ 2,500.00
Fund 01.9 City Honors Sub Fund	P500177 through P500247	= \$ 14,547.62
Fund 11.0 Adult Education Fund	P500203 through PMB_50010	= \$ 1,447.13
Fund 12.0 Child Development Fund	POB_50156	= \$ 1,500.00
Fund 13.0 Cafeteria Fund	PCT_5058 through PFS_50022	= \$ 296,040.41
Fund 67.1 Self-Insurance Fund	PCT_5012 through PCT_5036	= \$ 1,503,146.00

**Financial Impact:**

\$13,276,120.21



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**Attachments:**

Board PO Report September 2019

**10.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve/ratify the educational conferences, meetings, and/or workshops with expenses paid according to the Education Code.

**Rationale:**

Approval of this request will provide staff development for conference attendees and foster improvement in teaching and administration.

Approval of this item supports the following FCMAT standard:

- Personnel Management - 5.8, Operational Procedures
- Pupil Achievement 3.13 Instructional Strategies - The district should provide instructional training to teachers so they can improve and vary their use of instructional strategies to increase student engagement and their ability to apply knowledge and skills to academic tasks as required by the Common Core State Standards and assessments.

**Financial Impact:**

The estimated cost of \$13,744 will be paid with After School Education Safety (ASES) Program, Title I, Cafeteria, and general funds.

**Attachments:**

Convention & Travel 11.6.2019

**10.b.3. Approval of Vendor and Payroll Warrant Resolution No. 15/2019-2020, in the Amount of \$12,012,764.34 for the Month of September 2019**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve Vendor and Payroll Warrant Resolution No. 15/2019-2020, in the amount of \$12,012,764.34 for the month of September 2019.

**Rationale:**

All warrant and payroll resolutions must be approved by the Designee of the Los Angeles County Superintendent of Schools. The warrants, checks, and payrolls presented this date are for payment of bills with appropriations allowed and which proper orders have been issued by the Designee of the Los Angeles County Superintendent of Schools.

**Financial Impact:**

Vendor and payroll warrants expended in the month of September 2019 are \$12,012,764.34.

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**Attachments:**

Resolution No. 15/2019-2020

**10.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools accept the attached donations on behalf of the students and educational programs of the District.

**Rationale:**

The Designee of the Los Angeles County Superintendent of Schools may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become District property. A letter of appreciation will be sent to the donors upon acceptance by the Designee of the Los Angeles County Superintendent of Schools on behalf of the Board of Education and Administration. Acceptance of the donations will acquire and maximize internal and external sources.

**Financial Impact:**

None

**Attachments:**

Donations 11.6.2019

**10.b.5. Approval of Agreement No. C19/20-013 with HCI Systems, Inc., DBA Advanced Monitoring Inc., to Provide Fire Alarm System Testing and Monitoring at Centinela and Parent Elementary Schools**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve Agreement No. C19/20-013 with HCI Systems, Inc., DBA Advanced Monitoring Inc., to provide fire alarm system testing and monitoring at Centinela and Parent Elementary Schools.

**Rationale:**

All agreements must be approved by the Designee of the Los Angeles County Superintendent of Schools. Agreement No. C19/20-013 with HCI Systems, Inc., DBA Advanced Monitoring, Inc., provides fire alarm system testing and monitoring in accordance with local and national codes at Centinela and Parent Elementary Schools. Monitoring and annual testing are required to meet Fire Marshall compliance.

**Financial Impact:**

The cost of \$1,500 (\$960 for Centinela and \$540 for Parent Elementary School) will be paid with General Maintenance Funds.

**Attachments:**

Agreement No. C19/20-013

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**10.b.6. Authorization to Participate in the Piggyback Bid No. P-13 18/19 for Apple Computer Products, Services, and Related Items and to Enter into the Consent Form to the Education/State & Local Government Purchase and Professional Services Agreement Between Glendale Unified School District and Apple Inc.**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve to participate in Piggyback Bid No. P-13 18/19 for Apple Computer Products, services, and related items and to enter into the Consent Form to the Education/State & Local Government Purchase and Professional Services Agreement between Glendale Unified School District and Apple Inc.

**Rationale:**

All agreements must be approved by the Designee of the Los Angeles County Superintendent of Schools. The District will utilize computer-based training at Morningside High School to create an environment that merges STEAM into a cultivating bridge for new media arts and related areas of career development opportunities within the digital age.

This will expose students to real-world opportunities through project-based learning by providing educational and career development tools. More specifically, the inherent talent, potential, and enthusiasm of our youth will be nurtured through the infusion of new media arts and Common Core State Standards-based education that includes the key subject areas of science, technology, engineering, arts, and math, serving as a vehicle to greater success. Students can compete globally by fostering high-level cognitive skills for managing, interpreting, validating, transforming, communicating, synonymous with the 4 C s found in the 21st Century Skills Framework; Creativity, Communication, Critical Thinking Skills, and Collaboration.

**Financial Impact:**

The estimated total of \$90,576.50 will be paid with Title IV Funds. Additionally, Information Technology will be ordering equipment to be able to support the program.

**Attachments:**

Apple Computer Piggyback Order  
Glendale Piggyback Consent Form

**10.b.7. Approval of the Revised Annual Certification of Signatures Resolution for Fiscal Year 2019-2020**

**Recommended Motion:**

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Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve the revised annual certification of signatures resolution for fiscal year 2019-2020.

**Rationale:**

All Board resolutions must be approved by the Designee of the Los Angeles County Superintendent of Schools. Pursuant to Education Code Sections: 35143, 42632, and 42633 it is necessary that the Governing board approves a Board resolution in order to maintain a current register of persons authorized to act on behalf of the school district. It is recommended that the Governing Board (Designee of the Los Angeles County Superintendent of Schools) take necessary action for completion of the attached resolution for any additions and/or deletions that must be made by submitting a Revised (Board Approved) resolution to the County Office.

Below is a revised list of authorized signers for the purpose of signing School District documents from November 7, 2019, through June 30, 2020. All matters incident to filing and signing of all Grants and Entitlements applications under:

1. Vocational Education Act, Elementary and Secondary Education Act; Economic Impact Aide; School Improvements Act; and all other State and Federal applications.
2. All Purchase Orders and Contracts
3. Cafeteria Account
4. Revolving Cash Fund and General Fund clearing Account
5. Child Development Center Fund
6. Reimbursable Claims, Financial Reports, Federal, State and Local Tax Returns, Payroll Cash Advance Requests
  - Erika F. Torres, Ed.D., MSW, Designee of the Los Angeles Superintendent of Schools
  - Christine M.I. Dacanay, Interim Chief Business Official
7. Contracts for Educational Services
  - Bernadette Lucas, Ed.D., Chief Academic Officer
8. Notices of Employment and Human Resources Contracts
  - Hedieh Khajavi, Chief Human Resources Officer

**Financial Impact:**

None

**Attachments:**

Revised Certification of Signature Resolution

**10.b.8. Approval of Agreement with Cooperative Strategies, LLC., to Prepare a School Facilities Needs Analysis and Residential and Commercial/ Industrial Development School Fee Justification Studies**

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**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve the Agreement with Cooperative Strategies, LLC to prepare a School Facilities Needs Analysis and Residential and Commercial/Industrial Development School Fee Justification Studies.

**Rationale:**

Every two years, the State Allocation Board increases the statutory fees that school districts are allowed to impose on new residential and commercial/industrial development. This occurs in even-numbered years. In order to impose the increased fees, individual school districts need to demonstrate that they are justified in the increased fees. A developer fee justification is necessary to make that finding prior to the school district conducting a public hearing and approving any increase in fees.

Cooperative Strategies, LLC., shall prepare a School Facilities Needs Analysis and Residential and Commercial/Industrial Development School Fee Justification Studies for Inglewood Unified School District. The Studies will justify statutory school fees for the School District and will also identify the full school facilities' impacts to be mitigated by these types of development within the School District. The Analysis will calculate and justify alternative school facilities fees for the School District.

**Financial Impact:**

The cost not to exceed \$15,490 will be paid with Developer Fee Funds.

Analysis Fee: \$8,660 (inclusive of expenses)

Studies Fee: \$6,830 (inclusive of expenses)

**Attachments:**

Agreement Cooperative Strategies Partially Signed

**10.b.9. Ratification of Agreement for Consultant Services with Eric Hall & Associates to Provide Technical Fiscal Support from November 1, 2019, to June 30, 2020, in the Business Services Department**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools ratify the Agreement for Consultant Services with Eric Hall & Associates to provide technical fiscal support from November 1, 2019, to June 30, 2020 in the Business Services Department.

**Rationale:**

All Agreements must be approved by the Designee of the Los Angeles County Superintendent of Schools. Eric Hall & Associates, LLC., will provide support in the following areas:

- Provide technical fiscal support and guidance for the Business Services Department in the timely completion of budget and financial reports;

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- Provide leadership, mentoring, guidance and support to the District in school business and operations, accounting and budgeting as well as accounting, payroll, purchasing, maintenance and operations, facilities, accounts payable and any other duties as requested by the Interim Chief Business Official;
- Provide oversight for budget development and monitoring to include the local control funding formula calculations, trend analysis, multi-year projections, income, and expenditure projections and monitoring budgeting and accounting to ensure fiscal support;
- Review financial reports, budgets, proposals, agreements, and Board policies as well as Los Angeles County Office of Education and State advisories to provide direction and advice as requested;
- Assist in training and mentoring business services staff as requested by the Interim Chief Business Official.

**Financial Impact:**

The cost not to exceed \$120,000 as needed will be paid with general funds.

**Attachments:**

Agreement Eric & Hall

**10.b.10. Approval of the Agreement for Consultant Services with Debra Amos to Provide Technical Consulting Services to Assist the Food Service Operation from November 7, 2019, through June 30, 2020**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve the agreement for consultant services with Debra Amos to provide technical consulting services to enhance the Food Service Operation from November 7, 2019, through June 30, 2020.

**Rationale:**

All agreements must be approved by the Designee of the Los Angeles County Superintendent of Schools. Debra Amos will assist District in preparation of solicitation documents for goods and services to ensure compliance with State and Federal Guidelines; review and evaluate District's financial position and make recommendations for improvements, review and evaluate District's procedures to ensure compliance with State and Federal guidelines; and assist in other areas as requested. Recommendations for any improvements will be submitted to the District in writing.

**Financial Impact:**

The cost not to exceed \$48,000 will be paid with Food Service Funds (Restricted Fund 13 salary savings).

**Attachments:**

Agreement - Debra Amos

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**10.b.11. Authorization to Continue to Participate in the California Multiple Award Schedule (CMAS) Contract Numbers 3-19058-0263A to Purchase Information Technology Goods & Services from Data Impressions through February 14, 2021**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools authorize staff to continue to participate in the California Multiple Award Schedule (CMAS) Contract Numbers 3-19058-0263A to purchase information technology goods & services from Data Impressions, through February 14, 2021.

**Rationale:**

Utilization of all piggyback bids must be approved by the Designee of the Los Angeles County Superintendent of Schools. This bid may be used by school and community college districts throughout California by virtue of its "piggyback" clause (Public Contract Code 20118, 20652).

It is the District's advantage to utilize this bid, as it will allow District staff access to a successful bid and competitive prices without the District going through the complete process and expense of calling for bids as an independent party.

Approval of this item supports the following FCMAT standard:

Financial Management Standards - 10.5, Accounting, Purchasing, and Warehousing

**Financial Impact:**

Goods purchased obtaining CMAS pricing will be paid with General and/or Categorical Funding, depending on the origin of the order.

**Attachments:**

CMAS Bid - Data Impressions

**10.b.12. Approval of the Grant Award & Authorization Agreement #G18356 to Purchase Four Propane School Buses from A-Z Bus Sales as Part of the South Coast Air Quality Management District (SCAQMD) for Alternative Fuel School Bus Replacement Program, Under Application Number #PA2018-02**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve the Grant Award & Authorization Agreement #G18356 to purchase up to four propane school buses from A-Z Bus Sales as part of the South Coast Air Quality Management District (SCAQMD) for Alternative Fuel School Bus Replacement Program, under application number #PA2018-02.

**Rationale:**

All grant award agreements must be approved by the Designee of the Los Angeles County Superintendent of Schools. On May 4, 2018, the South Coast Air Quality Management District (SCAQMD) Governing Board approved a grant to the District

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under the SCAQMD Lower Emission School Bus Program. Resolution No. 42/2017-2018 was approved by the District on May 4, 2018, and later revised and approved on April 17, 2019. The School Bus Replacement Grant Award will provide up to \$500,000 (\$125,000 per Type C propane bus) funding for up to 4 propane school buses and a propane infrastructure grant award not to exceed \$20,000 (\$5,000 per bus).

Approval of this item supports the following FCMAT standard: Financial Management Standard - 21.1, Transportation

**Financial Impact:**

The maximum SCAQMD grant award of up to \$538,000 will be funded from Fund 80/AB923.

The District will pay \$94,013.32 (required match) with Special Education Transportation Funds under Purchase Order No. 400804 issued on April 29, 2019.

**Attachments:**

Grant Award Agreement #G18356

**10.c. MEASURE GG AND FACILITIES**

**10.c.1. Approval/Ratification of Facility (Fund 21.1 and/or 40.0) Purchase Orders in the Amount of \$14,513,773.61 issued September 1, 2019, through September 30, 2019**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve/ratify Facility (Fund 21.1 and 40.0) Purchase Orders in the amount of \$14,513,773.61 issued September 1, 2019, through September 30, 2019.

**Rationale:**

All purchase orders must be ratified/approved by the Designee of the Los Angeles County Superintendent of Schools. The following purchase orders are being brought forward for consideration:

Fund 21.1	Building Fund / Measure GG	PMGG_20561 through PMGG_20568 = \$4,940,529.73
Fund 40.0	Los Angeles World Airport	LAWA20009 through PMG20007AC = \$9,573,243.88

**Financial Impact:**

\$14,513,773.61

**Attachments:**

Board Facility PO Report 11.6.2019

**10.c.2. Acceptance of the Completed Wireless Project No. C18/19-086 and Authorization to File the Notice of Completion and Release of Retention for**



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**Contract No. C18/19-086 with GA Technical Services, Inc., for the Frank D. Parent Wireless Project at Frank D. Parent Elementary School**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve to file a Notice of Completion and acceptance of work with the Los Angeles County Recorder's Office for GA Technical Services, Inc., Agreement No. C18/19-086, Wireless Project at Frank D. Parent Elementary School.

**Rationale:**

Authorization to file Notice of Completion and acceptance of work with the Los Angeles County Recorder's Office must be approved by the Designee of the Los Angeles County Superintendent of Schools. The Frank D. Parent Wireless Project was completed on October 14, 2019. There are no liens and/or stop notices against the contractor or project. In accordance with and as required by subdivision (a) of California Civil Code, Section 8412 and 8414, release the District from liability for Lien and/or Stop Notice actions related to this Project and complies with directive contained in California Civic Code Section 8180-8190, the District will file a Notice of Completion date of October 14, 2019. Additionally, approval to file the Notice of Completion and Acceptance of Work for this project will allow the District to release any retention payments withheld from the Contractor, as per the original contract documents.

**Financial Impact:**

The cost for filing this notice with the County Recorder's Office is estimated not to exceed \$10 and will be paid with Measure GG Funds.

**Attachments:**

GA Technical NOC Frank D. Parent Wireless Project

**10.c.3. Approval of Agreement No. C19/20-036 with PQBids to Continue to Provide On-Line Automated Pre-qualification Web-Based Software Services for Facilities and Maintenance Projects**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve Agreement No. C19/20-36 with PQBids to provide on-line automated pre-qualification web-based services for the Facilities and Maintenance Department to maintain Assembly Bill (AB) 1565 and CUPCCAA compliance.

**Rationale:**

All agreements must be approved by the Designee of the Los Angeles County Superintendent of Schools. PQBids will provide on-line automated pre-qualification web-based services in compliance with California Uniform Public Construction Cost Accounting Act (CUPCCAA) & Public Contract Code Section 22034. The District must enact an informal bidding ordinance to govern the selection of

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contractors to perform public projects pursuant to subdivision (b) of Section 22032. Additionally, in accordance with California Assembly Bill (AB) 1565, General Contractors and M/E/P Subcontractors are required to be pre-qualified.

Approval of this item supports the following FCMAT standard:  
 Facilities Management Standard - 3.1, Facilities Improvement and Modernization.

**Financial Impact:**

The cost for one year in the amount of \$14,500 will be paid with General Maintenance Funds.

**Attachments:**

C19/20-036 PQ Bids

**10.c.4. Approval of Amendment No. 2 to Agreement No. C18/19-058 with TYR, Inc., for Inspector of Records (IOR) Services for the Second Construction Phase of Modularity on the Woodworth-Monroe Academy of Excellence TK-5 Modular Project**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve Amendment No. 2 to Agreement No. C18/19-058 with TYR for Inspector of Records (IOR) Services for the first and second construction phases of the Woodworth-Monroe Academy of Excellence TK-5 Modular Project located at 10711 S. 10th Avenue Inglewood, CA 90303.

**Rationale:**

All amendments to contracts must be approved by the Designee of the Los Angeles County Superintendent of Schools. On December 5, 2018, the State Administrator approved Agreement No. C18/19-058 with TYR for professional Division of State Architecture (DSA) inspection approval for the Woodworth-Monroe Academy of Excellence TK-5 Modular Classrooms.

Amendment No. 2 is for the DSA required inspections to be extended due to additional work on the anticipated contract for phase one of the construction on the Woodworth-Monroe TK-5 Modular Project.

**Financial Impact:**

The additional cost of \$24,336 will be paid with Measure GG Funds.

	<b>Contract Amount</b>	<b>Total</b>	<b>Board Approval Date</b>
Original Contract Amount	\$105,798	\$105,798	December 7, 2018
Amendment No. 1	\$66,924	\$172,722	July 24, 2019
Amendment No. 2	\$24,336	\$197,058	November 6, 2019

**Attachments:**

C18/19-058 - Amendment No. 2 TYR IOR Services Monroe TK-5 Modular Project

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**10.c.5. Approval of Amendment No. 4 to Agreement No. C15/16-023 and Amendment No. 3 to Agreement No. C15/16-024 with Cordoba Corporation to Continue to Provide Construction Management Services for Measure GG and Los Angeles World Airport (LAWA) Modernization Projects**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve Amendment No. 4 to Agreement No. C15/16-023 and Amendment No. 3 to Agreement No. C15/16-024 with Cordoba Corporation to Continue to Provide Construction Management Services for Measure GG and LAWA Modernization Projects.

**Rationale:**

All amendments to agreements must be approved by the Designee of the Los Angeles County Superintendent of Schools. On June 15, 2016, the State Administrator approved Agreement Numbers C15/16-023 and C15/16-024 with Cordoba Corporation to serve as Construction Managers for Measure GG and LAWA modernization Projects.

The scope of work will continue to provide construction management services to manage construction contracts for the Measure GG Bond and LAWA Projects.

Approval of this item supports the following FCMAT standard:

Facilities Management Standards - 2.8, Facility Planning

**Financial Impact:**

The amendments as listed below will be paid with Measure GG and Los Angeles World Airport (LAWA) Funds:

- Amendment No. 4 to Agreement No. C15/16-023 for Measure GG Projects in the amount of \$1,500,000.
- Amendment No. 3 to Agreement No. C15/10-024 for LAWA Projects in the amount of \$1,000,000.

**Attachments:**

C15/16-023- Cordoba Amendment No. 4

C15/16-024 - Cordoba Amendment No. 3

**10.c.6. Approval to Award California Uniform Public Construction Cost Accounting (CUPCCAA) Revised Bid Agreement No. C19/20-032 with KYA Services, LLC., Flooring Replacement in the East and West Gymnasium Corridors**

**Recommended Motion:**

Administration recommends the Designee of the Los Angeles County Superintendent of Schools award California Uniform Public Construction Cost Accounting (CUPCCAA) Revised Bid Agreement No. C19/20-032 with KYA

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Services, LLC., for flooring replacement in the East and West gymnasium corridors at Morningside High School.

**Rationale:**

All agreements must be approved by the Designee of the Los Angeles County Superintendent of Schools. KYA Services, LLC., will provide for new flooring in the east and west gym corridor entrances at Morningside High School. KYA Services will supply all materials, installation, disposal, seal, and wax the newly installed flooring.

The district went out to bid using the CUPPCCA bid process. Three vendors were invited to participate (CCF, KYA Services and McWill Flooring); two of the vendors did not submit quotes due to not being able to provide the requested Morningside High School logo in the front entrance of the gym to replace the current design.

The revised agreement will allow for LVT (Luxury Vinyl Tile) which offers 3D printing technology to include the Morningside High School logo in the entrance of the gymnasium corridors. LVT flooring also provides a more durable and longer lasting product than standard vinyl tile.

Approval of this item supports the following FCMAT standard:  
Facilities Management - 3.1, Facilities Improvement and Modernization

**Financial Impact:**

The revised cost of \$31,864.69 will be paid with Measure GG Funds.

**Attachments:**

C19/20-032 KYA Services Morningside Gym Entrance – Revised

**10.c.7. Approval of Amendment No. 3 to Agreement No. C17/18-064 with Lionakis for Additional Architectural Services on the Morningside High School Los Angeles World Airport (LAWA) Sound Insulation Project**

**Recommended Motion:**

Administration recommends the Designee of the Los Angeles County Superintendent of Schools approve Amendment No. 3 to Agreement No. C17/18-064 with Lionakis for additional scope of work on the Morningside High School LAWA Project.

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**Rationale:**

All Amendments must be approved by the Designee of Los Angeles County Superintendent of Schools. Lionakis will provide additional architectural design services to include the following:

Upgrade to the fire alarm systems in the Gymnasium, Locker Room and Building "U". Relocation of the existing culinary classroom to a new space in Building "L". Upgrade of the existing HVAC and lighting systems that were not a part of the original scope of work. Provide architectural and structural plans and details for the repair of existing soffits showing water damage and damaged masonry wall at Building "T" and preparation of color palettes.

**Financial Impact:**

The additional cost of \$127,895 will be paid with LAWA Funds.

	<b>Contract Amount</b>	<b>Reimbursable Expenses</b>	<b>Total</b>	<b>Board Approval Date</b>
Original Contract Amount	\$1,095,000	\$21,000	\$1,116,000	May 9, 2018
Amendment No. 1 (Service Amendment No. 1 & No. 2)	\$45,280	N/A	\$1,161,280	September 19, 2018
Amendment No. 2 (Service Amendment No. 3)	\$14,300	N/A	\$1,175,580	December 12, 2018
Amendment No. 3	\$127,895	N/A	\$1,289,175	November 6, 2019
<b>New Contract Sum</b>	<b>\$1,268,175</b>	<b>\$21,000</b>	<b>\$1,289,175</b>	

**Attachments:**

C17/18-064 Lionakis Amendment No. 3

**10.c.8. Approval of Amendment No. 1 to Agreement No. C18/19-055 with Lionakis for Additional Architectural Services on the Morningside High School Master Plan Project**

**Recommended Motion:**

Administration recommends the Designee of the Los Angeles County Superintendent of Schools approve Amendment No. 1 to Agreement No. C18/19-055 with Lionakis for additional scope of work on the Morningside High School Master Plan Project.

**Rationale:**

All amendments to contracts must be approved by the Designee of Los Angeles County Superintendent of Schools. Lionakis will provide additional architectural design services to include the following:

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Replacement of the existing football field with synthetic turf, a concession stand, and an additional restroom on the football field. Provide utility research mapping and land surveying services locating utilities for the entire campus. Provide additional electrical design services for the addition of sports lighting to the baseball field. Provide design and documentation services for the renovation of the existing walkway canopies after the removal of the conduits. Provide architectural and engineering services for the area drain at the vehicle wash down area at the Transportation Department for storm water runoff compliance.

**Financial Impact:**

The additional cost of \$239,940 will be paid with Measure GG Funds.

	<b>Contract Amount</b>	<b>Reimbursable Expenses</b>	<b>Total</b>	<b>Board Approval Date</b>
Original Contract Amount	\$873,300	\$15,000	\$888,300	April 18, 2019
Amendment No. 1	\$239,940	N/A	\$1,128,240	November 6, 2019
<b>New Contract Sum</b>	<b>\$1,113,240</b>	<b>\$15,000</b>	<b>\$1,128,240</b>	

**Attachments:**

C18/19-055 Amendment No. 1 Lionakis Morningside Master Plan Project

**10.c.9. Approval of Change Order No. 4 to Agreement No. C18/19-046 with Archico Design Build, Inc., for the Woodworth-Monroe TK-5 Modular Project**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approves Change Order No. 4 to Agreement No. C18/19-046 with Archico Design Build, Inc., for the Woodworth-Monroe TK-5 Modular Project.

**Rationale:**

All Change Orders must be approved by the Designee of the Los Angeles County Superintendent of School.

Change Order No. 4 is summarized as follows:

Asphalt and utility work associated with revisions to existing finish elevations and field direction. Low voltage revisions to fire alarm and public address (PA) system deficiencies and added scope to address field direction and repair of the unforeseen scope of work.

**Financial Impact:**

The additional cost of \$214,202.70 will be paid with Measure GG Funds.

The Original Contract Sum Was	\$ 5,989,000.00
Net Change Previously Authorized Requests and Changes	\$ (450,503.66)
The Contract Sum Prior to This Change Order was	\$ 5,538,496.34
The Contract Sum Will Be Increased	\$ 214,202.70
The New Contract Sum Including This Change Order	\$ 5,752,699.04

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**Attachments:**

Archico - Change Order No. 4

**10.d. EDUCATIONAL SERVICES**

**10.d.1. Approval of Amendment No. 1 to Agreement with Woodcraft Rangers to Provide a Comprehensive After-School Program for (10) IUSD Elementary Schools**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve Amendment No. 1 to the Agreement with Woodcraft Rangers to provide a comprehensive after-school program for (10) IUSD elementary schools for the school year 2019-2020.

**Rationale:**

All amendments to contracts must be approved by the Designee of the Los Angeles County Superintendent of Schools. On July 24, 2019, the State Administrator approved the agreement for consultant services with Woodcraft rangers to provide a comprehensive after-school program for (10) IUSD Elementary schools. In June of 2019, Governor Gavin Newsom approved the State budget allocating \$50 million dollars to all After-School Education and Safety (ASES) grant funded school districts, effective July 1, 2019. This resulted in an 8.4 percent increase in the daily rate. This amendment is necessary to align program staff pay in compliance with the increase in State minimum wage and provide a part-time Quality Assurance Coordinator. This increased the contract amount by an additional \$63,070 for a new total of \$1,117,690.00.

**Financial Impact:**

The additional cost of \$63,070 will be paid with the After School Education and Safety Grant Funds.

**Attachments:**

Amendment No. 1, Woodcraft Rangers

**10.d.2. Approval of Agreement with The Engineer Factory, a Project of Community Partners to Provide an Engineering Educational Program and Curriculum at Bennett-Kew Elementary School from November 7, 2019, to June 5, 2020**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve the Agreement for Consultant Services with The Engineer Factory, a Project of Community Partners to provide an Engineering Educational Program and curriculum at Bennett-Kew Elementary School from November 7, 2019, to June 5, 2020.

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**Rationale:**

All consultant agreements must be approved by the Designee of the Los Angeles County Superintendent of Schools. The Engineer Factory will introduce students to engineering through fun and engaging activities that align with Next Generation Science Standards and STEM education goals. The goal is to encourage students to develop an early STEM curiosity and to become enthusiastic learners.

Approval of this item supports the following LCAP goals:

Goal 3B: Increase student engagement in school.

Goal 3C: Create safe and welcoming learning environments where students and families feel connected to their school.

**Financial Impact:**

The cost not exceed \$15,775 will be paid with site Categorical Title I Funds.

**Attachments:**

Agreement Engineer Factory Bennett Kew ES

**10.d.3. Approval of Agreement for Consultant Services with The Engineer Factory to Provide Science, Technology, Engineering and Math (STEM) Workshops for Students TK-6 Grade at Kelso Elementary School from November 7, 2019, through June 7, 2020**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve the agreement for consultant services with The Engineer Factory to provide Science, Technology, Engineering and Math (STEM) workshops for students in grades TK-6 at Kelso Elementary School from November 7, 2019, through June 7, 2020.

**Rationale:**

All consultant agreements must be approved by the Designee of the Los Angeles County Superintendent of Schools. The Engineer Factory will provide hands-on, mathematics-centered engineering workshops for students in grades TK-6 and a Math Night Open House to support Kelso's STEAM initiative. Workshops are differentiated at each grade level.

**Financial Impact:**

The cost not to exceed \$6,845 will be paid for with Kelso's Title I Funds.

**Attachments:**

Agreement Engineer Factory Kelso ES 11.6.2019

**10.d.4. Approval of License Agreement with San Joaquin County Office of Education to Provide a Web-Based Suite of Tools, Known as the Student Success Team System Management System (Beyond SST)**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve the License Agreement with San Joaquin County



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Office of Education to provide a web-based suite of tools, known as the Student Success Team System Management System (Beyond SST) for use by schools in formulating, updating, tracking, storing and reporting on pupil records, including, Student Success Team and 504 forms for FY's 2019-2020 and 2020-2021, through November 26, 2021.

**Rationale:**

All agreements must be approved by the Designee of the Los Angeles County Superintendent of Schools. On December 5, 2018, the State Administrator approved a license agreement with San Joaquin County Office of Education for Beyond SST Licenses for a one-year term. While the December 5, 2018, Board agenda item indicated approval for one year, the actual agreement/contract that staff signed, was written for a 3-year term.

The agreement is being brought back at this time for authorization to enter into the agreement for years 2 and 3 from November 6, 2019, through November 26, 2021. Approval of this request supports IUSD Strategic Plan Pillar A: Rigorous, Culturally-Responsive Teaching & Learning.

**Financial Impact:**

The annual cost of \$8,700 will be paid with Title I Funds for a 3 year term.

**Attachments:**

License Agreement with San Joaquin County Office of Education

**10.d.5. Approval of the Agreement for Consultant Services with The Regents of the University of California, on behalf UCLA Mathematics Project Center X to Provide a Series of Teacher Workshops Focused on Mathematics, Cognitively Guided Instruction (CGI) at Payne K-8 STEAM Academy for Fiscal Year 2019-2020**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of schools approve the Agreement for Consultant Services with The Regents of the University of California, on behalf UCLA Mathematics Project Center X to provide a series of teacher workshops focused on mathematics, Cognitively Guided Instruction (CGI) at Payne K-8 STEAM Academy for Fiscal Year 2019-2020.

**Rationale:**

All agreements must be approved by the Designee of the Los Angeles County Superintendent of Schools. The UCLA Math Project will provide Payne s TK-2nd grade teachers three with (3) Lab Days to support the implementation of Common Core State Standards and Standards of Mathematical Practice through the Cognitively Guided Instruction (CGI) lens.

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This item supports:

Pillar A: Rigorous, culturally responsive teaching & learning - focuses on "teaching & learning".

Pillar C: Effective teachers, leaders, and staff - emphasizes "investing in people"

**Financial Impact:**

The cost not to exceed \$8,280 will be paid with Payne's site Title I professional development allocation.

**Attachments:**

Agreement UCLA Center X Payne ES

**10.d.6. Approval to Add Food-4-Less to the Approved Field Trip List**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve to add Food-4-Less to the approved field trip list.

**Rationale:**

The Designee of the Los Angeles County Superintendent of Schools must approve all field trips. Adding this trip will provide students with the opportunity to visit a community supermarket, learn about community resources, observe, make comparisons, and better understand the elements of a community.

**Financial Impact:**

There is no financial impact to the district.

**Attachments:**

Approved Field Trip List 2019 - 2020

**10.d.7. Approval to Renew the Agreement for Consultant Services with Imagine Learning for Imagine Español Site Licenses for Students in the Dual Immersion Program at Frank D. Parent and Worthington Elementary from November 7, 2019, to November 6, 2020**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve the Agreement for Consultant Services with Imagine Learning for Español site licenses for students in the dual immersion program at Frank D. Parent and Worthington Elementary from November 7, 2019, to November 6, 2020.

**Rationale:**

All agreements must be approved by the Designee of the Los Angeles County Superintendent of Schools. In Imagine Espanol, students receive Spanish language literacy support that includes phonics support, comprehension development, and vocabulary development. Students are supported in developing basic literacy and critical language skills through exposure to both oral and academic vocabulary. Imagine Learning will provide the following: 2 Imagine Espanol Site Licenses and Galileo K-12 Standalone Assessment for 1 year.

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Approval of this request supports IUSD Strategic Plan Pillar A: Rigorous, Culturally-Responsive Teaching & Learning.

**Financial Impact:**

The cost not to exceed \$20,000 will be paid with Title I Funds.

**Attachments:**

Imagine Learning Inc.

**10.d.8. Ratification of Amendment No. 1 to the Agreement with CF Fitness to Continue to Provide Trained Trainers to Run Structured Fitness Activities for Students at Bennett Kew ES, Centinela ES, Frank D. Parent ES, Highland ES, Hudnall ES, Kelso ES, Beulah Payne ES, La Tijera Charter Academy, Warren Lane ES, Woodworth-Monroe K-8, Worthington ES, and Oak Street ES from November 1, 2019, to January 31, 2020**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools ratify amendment No. 1 to the agreement with CF Fitness to continue to provide trained trainers to run structured fitness activities for students at Bennett Kew ES, Centinela ES, Frank D. Parent ES, Highland ES, Hudnall ES, Kelso ES, Beulah Payne ES, La Tijera Charter Academy, Warren Lane ES, Woodworth-Monroe K-8, Worthington ES, and Oak Street ES From November 1, 2019 to January 31, 2020.

**Rationale:**

All contract amendments must be approved by the Designee of the Los Angeles County Superintendent of Schools. On August 7, 2019 the State Administrator approved an agreement with CF Fitness to provide trained trainers to run structured fitness activities for students at Bennett Kew ES, Centinela ES, Frank D. Parent ES, Highland ES, Hudnall ES, Kelso ES, Beulah Payne ES, La Tijera Charter Academy, Warren Lane ES, Woodworth-Monroe K-8, Worthington ES, and Oak Street ES. However, the agreement presented on the agenda was for a three (3) month period.

The three (3) month agreement period did not provide adequate time for staff to prepare and implement a request for proposals (RFP) process. Administration recommends a three (3) month extension to complete a formal bid process. Therefore, Amendment No. 1 is needed in order to extend the term of the agreement from November 1, 2019, through January 31, 2020.

**Financial Impact:**

The additional cost of \$90,007.20 will be paid from site Supplemental/Concentration Funds as specified below:

- Bennett Kew - \$7,500.60
- Centinela - \$7,500.60
- Frank D. Parent - \$7,500.60
- Highland - \$7,500.60

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- Hudnall - \$7,500.60
- Kelso - \$7,500.60
- Payne - \$7,500.60
- LaTijera Charter - \$7,500.60
- Warren Lane - \$7,500.60
- Woodworth-Monroe K-8 - \$7,500.60
- Worthington - \$7,500.60
- Oak Street - \$7,500.60

**Attachments:**

Amendment No. 1 CF Fitness

**10.d.9. Approval of to Add Falcon Ridge Ranch and Young Learners West to the List of Approved Non-Public Schools & Agencies Southwest Educational Local Plan Area (SELPA) Master Contract for the 2019-2020 School Year**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of schools approve to add Falcon Ridge Ranch and Young Learners West to the List of Approved Non-Public Schools & Agencies Southwest Educational Local Plan Area (SELPA) Master Contract for the 2019-2020 School Year.

**Rationale:**

All agreements must be approved by the Designee of the Los Angeles County Superintendent of Schools. Students are provided with services listed in the SELPA master contract with Certified Nonpublic School Services as a result of an Individual Educational Plan (IEP) recommendation, mediation, and/or due process. By approving this request, the District will be able to place students in a non-public school/agency for the 2019-2020 school year. This will enable the District to continue to provide Free and Appropriate Public Education (FAPE) in the least restrictive environment to Special Education students.

Approval of this item supports: Pupil Achievement Standard 3.12, Legal Standard Instructional Strategies

**Financial Impact:**

The estimated cost listed below will be paid with Special Education Funds:  
\$137,334.90 for three students attending Young Learners West  
\$175,000 for one student attending Falcon Ridge Ranch

**Attachments:**

Falcon Ridge Ranch Special Ed 19-20

Revised List of Non Public School Agencies for FY 2019-2020

Young Learners West

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**10.d.10. Ratification of Annual Membership Fee for Project Lead the Way at Morningside High School for Fiscal Years 2018-2019 and 2019-2020**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools ratify the annual membership fee for Project Lead the Way at Morningside High School for fiscal years 2018-2019 and 2019-2020.

**Rationale:**

The Designee of the Los Angeles County Superintendent of Schools must approve payment of all memberships/ and fees. Project Lead The Way (PLTW) is an organization focused on engineering, science, and technology STEM courses that empowering students and transforming the teaching experience. It provides transformative learning experiences for students and teachers. PLTW supports engaging, hands-on classroom environments that empower students to develop the knowledge and skills needed to learn and thrive. It also provides teachers with the training, resources, and support they need to engage students in real-world learning. Due to a processing error at the school site, the agreement was not submitted timely.

**Financial Impact:**

The cost not to exceed \$6,000, includes a fee of \$3,000 for 2018-2019 and \$3,000 for 2019-2020, will be paid with Morningside High School general funds.

**Attachments:**

Memo

PLTW Annual Membership Fee 18-19

**10.d.11. Ratification of Agreement with Education Through Music Los Angeles (ETM-LA) to Provide Professional Music Instruction to Students and Professional Development to Staff at Kelso Elementary School from September 23, 2019, through May 29, 2020**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools ratify the Agreement with Education Through Music Los Angeles (ETM-LA) to provide professional music instruction to students and professional development to staff at Kelso Elementary School from September 23, 2019, through May 29, 2020.

**Rationale:**

All agreements must be approved by the Designee of the Los Angeles County Superintendent of Schools. ETM- LA will provide professional music instruction for students in grades TK-6 as a part of Kelso Elementary school's STEAM initiative. All students will learn fundamental skills including rhythm, tempo and time through hands-on activities utilizing tools such as percussion sticks, Students grades 3 and 4 will learn to play recorder and students in grades 5-6 will learn to play the ukulele. Due to processing errors in Educational Services, the contract was not processed timely.

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By approving this request, all Kelso Students will have access to a 32-week program.

**Financial Impact:**

The amount of \$23,947 will be paid with Kelso's Donation Account and Supplemental/ Concentration Site Funds.

**Attachments:**

Agreement ETM-LA Kelso ES

**10.d.12. Acknowledgment of Receipt of the Environmental Charter High School (ECHS) #2 Charter Petition for the Period of 2020-2025**

**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools acknowledge receipt of the Environmental Charter High School (ECHS) #2 charter petition for the period of 2020-2025.

**Rationale:**

All charter school petitions must be acknowledged as received by the Designee of the Los Angeles County Superintendent of Schools at a public board meeting.

Pursuant to the Charter Schools Act of 1992 (Ed. Code 47600, et seq.) a charter school petition proposing to operate a single charter school that will operate within the geographic boundaries of a school district may be submitted to the school district after meeting specified signature requirements. The school district is required to hold a public hearing and either grant or deny the charter petition within specified timelines from receipt by the school district of the charter petition.

Recorded action taken at a meeting of the Board of Education effectively acknowledges and documents the date of receipt of the charter petition and thereby establishes the parameters of the statutory timeline and facilitates the District's consideration and action on the proposed charter.

Approval of this item supports the following FCMAT standard:  
Facilities Management 10.1, Charter Schools

**Financial Impact:**

None

**Attachments:**

ECHS 2 Charter Petition 2020-2025

**10.e. DESIGNEE OF THE LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS**

**10.e.1. Approval of the Revised Tables of Organization for the Division of Business Services, Educational Services, Human Resources, and the County Administrator**

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**Recommended Motion:**

Administration recommends that the Designee of the Los Angeles County Superintendent of Schools approve the revised Tables of Organization for the Division of Business Services, Educational Services, Human Resources, and the County Administrator.

**Rationale:**

All changes to Tables of Organization must be approved by the Designee of the Los Angeles County Superintendent of Schools. The following revised Tables of Organization are being submitted to the Board for consideration and approval in accordance with the Board's goals in the areas of fiscal solvency, accountability, technology, learning environment, and student safety.

IMPLICATION: Approval of this request will align services and accountability to the goals of the Board of Education.

**Financial Impact:**

**Attachments:**

IUSD Org Chart

**11. APPROVAL OF MINUTES**

**11.a. Minutes of the Regular Board of Education Meeting held on October 9, 2019**

**Attachments:**

Minutes, Regular Board Meeting 10.9.2019

**12. BOARD MEMBER REMARKS** - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

**13. DEPUTY SUPERINTENDENT REMARKS**

**14. NEXT MEETING - December 11, 2019**

**15. ADJOURNMENT**