

Board of Education Facilities Committee Meeting Minutes
JW Leary Junior High School
January 28, 2019

Attendees: Pat Brady, Nick Brouillette, Kevin Perretta, Jason Premo, Greg Tessier

District Capital Project

- Pat Brady provided update on capital project
 - The Facilities Committee will serve as a main source of communication to the BOE during the project. Greg, Nick and Pat will be involved with day-to-day operations.
 - Showed Pre-referendum timeline created by the IBI Group
 - Held Kick Off meeting with IBI on 1/18 with most administrators present; Pat reviewed the various scope areas identified in each building such as roofs, doors, fire alarms, walk ways etc..
 - The District and IBI are organizing Focus Group meetings for the weeks of 2/4 and 2/18 to gather input on the project. Each building principal or supervisor will select a committee and Pat, Nick, Greg, and Mike will attend all meetings. The areas are as follows:
 - Jefferson Elementary School (1.5 hrs)
 - Madison Elementary School (1.5 hrs.)
 - Nightengale Elementary School (1.5 hrs)
 - Junior High School (1.5 hrs)
 - High School (1.5 hrs)
 - Central Administration Building (1 hr)
 - Security (1 hr)
 - Food Service (1 hr)
 - Athletics (1 hr)
 - Information Technology (1.5 hrs)
 - Transportation (1 hr)
- The request for proposals (RFP) for construction management services has been advertised. The RFP was also sent to eight firms who have been identified as possible candidates for the job.
- The Committee discussed the RFP and timeline for selection of a construction manager.
- The architect is recommending a phasing of the project with Phase 1 in 2020; Phase 2 for summer 2021-end of 2022.
- The Committee talked about the issue of air conditioning in classrooms which came up at the Kick off meeting. It may be a trend coming to schools. Will need to look at options and costs within the project.

- There is some concern with the bus loops around the high school and Nightengale from the last project. A question was raised about their aidability if they were revised now after being done in the last project.
- The Committee also talked about the idea of a school based health clinic at the high school which was discussed at the Kick Off meeting. Can students be bused from other schools? We will explore this option within the project.

Capital Outlay Project 2018-19

- Greg provided an update on the capital outlay project which is the replacement of four sets of exit doors at the high school.
- The timeline for work remains on schedule for the February break.
- Contractor (Continental) in process of selecting a staging area.
- The doors have not yet been received from the manufacturer.

Capital Outlay Project 2019-20

- Our new architect, IBI, will start putting a fresh set of eyes on planning for next year's project scope
- They will send us a draft agreement for completing the work which we will coordinate with counsel.

NYPA Energy Efficiency Project

- Greg provide an update on the energy efficiency project using NYPA funds.
- The focus will be converting to LED for the interior elementary school lights and all outside lights in the District.
- Waiting on Graybar and Watson for quotes on scope of work; goal is to get this information by 2/11.
- May substitute cafeteria lights at Jefferson Elementary to 100 hallway emergency lights at various schools based on fire inspection. These lights would be installed by our maintenance staff.
- Pat has meeting on 1/30 with NYPA and Local Government Task Force.

Annual Fire Inspection

- Greg provided results of annual fire inspection.
- Report attached to agenda.
- Some relatively minor issues cited such as emergency lighting; outlet covers; two rooms needed fire extinguishers.
- All violations corrected.

Building Tour

- Need emergency light replacement in some hallways.
- New logo in front foyer needs to be covered.
- Scoreboards in gym do not work.
- Major leak by gym wall.
- Coolers need replacing in cafeteria.
- Do we need hoods in kitchen if not cooking food?
- Replaced seals in boiler pumps; one pump is down.

Other

Next regular meeting: February 25, 2019 at 5:00 pm at Massena High School