



ST. FRANCIS HIGH SCHOOL

**SENIOR SERVICE
PROJECT**

2018-2019



SENIOR SERVICE PROJECT

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| Senior Project = Service Hours (20 hours) + Video + Class Presentation |
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DESCRIPTION

When you first came to St. Francis, you joined other young men in the search for your own growth and development in an emerging Christian community. Together with your parents, we try to help you realize that ultimately it is you who must develop yourself into a responsible person in the real world. To help your personal growth and ongoing reflective process, the Senior Project has been instituted.

In conjunction with a service organization, Seniors will carry out a service project over the course of the academic year having shown a minimum of **20 hours** of service benefitting an off campus community

Students will work in small groups of no more than 5 students. Individual service projects will not be approved. Participation, completion and presentation of the senior project will be part of your Second Semester Religion Vocations grade.

The Senior Project should ideally reflect the Corporal Works of Mercy as set forth by the Catholic Church; these are kind acts by which we help our neighbors with their material and physical needs.

*Feed the hungry
Shelter the homeless
Clothe the naked
Visit the sick and imprisoned
Bury the dead
Give alms to the poor*

All projects must be completed by April 30th, 2019. Hours associated with the project should be verified by the same date. Seniors who do not complete their service project may not take their final examinations.

Students will present projects to their religions classes with a faculty panel from May 1-11, 2019.

SOME FURTHER REQUIREMENTS & SPECIFIC PROHIBITIONS:

- Students may NOT work at for-profit businesses and they may not receive any PAY, WAGES, OR SALARIES for services performed during the project.
- Students may NOT work at own parents or immediate relatives or firms run by the same. No project will be approved if a parent or relative works for the same company at the same site being considered.
- Ideally, seniors' projects should be at places different from other seniors' projects. Several seniors at one location may affect the project's goal to give an experience away from school-related work and relationships.

Charity vs. Service: Students sometimes are inspired to collect items and/or funds for a specific cause/charity/organization. While fundraising and advocacy can be a component of the project, there must be an element of **direct service** through which the students have face-to-face interaction with the group being served.

THE PROCESS

- Step 1: Meet with the organization (Project Proposal form due by October 31, 2018)
- Step 2: Plan your service with the organization
- Step 3: Implement
- Step 4: Submit and Log Hours on x2VOL
- Step 5: Reflect (video presentation – interview with the group’s supervisor is required)
- Step 6: Present

STEP 1: PROPOSAL

1. Contact local service organization/agencies where your group would like to complete your service project. Plan a meeting with them to discuss your service.
2. Choose the dates that you would like to carry out your project.
3. Fill out Project Proposal form (Form can be found on the SFHS campus ministry website and it is also available in the Franciscan Spirit and Life office). Make sure to obtain a signature from the service organization.
4. Submit proposal forms before or on **Oct. 31** and await approval. Once the Christian Service Coordinator has approved it and you have been notified, you may begin to work on your project.
5. *Recommended:* Choose a faculty mentor. If you would like help finding a mentor, speak with your religion teacher and/or the Christian Service Coordinator. Ideally, you would meet with your mentor at least 3 times throughout your project.

STEP 2: PLANNING

- Be in contact with your service organization/agency and finalize the dates that you will like to carry out your project.

Senior Projects Not Approved

- Working on your **own** Eagle Scout Project.
- Collect clothes/shoes and drop them off at local charity.
 - *However, it would be approved if you:* Work in a shelter, determine specific need, advertise and organize supply drive, deliver supplies directly to those in the shelter.
- Participate in a charity walk.
 - *However, it would be approved if you:* Organize a team, raise money, lead information sessions on issue, get involved in the planning of the walk, and participate in the walk as a team leader.

Pre-Approved Senior Projects

- Coordinate, organize and conduct an activity/event benefitting the marginalized communities of the Disabled, Elderly, Underserved, Socially/Physically challenged or Sick.
 - “Senior Prom” (Dinner & Dance for senior citizens)
 - Technology Workshop Day for underprivileged communities
 - Arts Appreciation night (performances, singing, poetry) at Union Station in Pasadena
- Create a volunteer tutoring/coaching program in a community where one does not already exist.

- Volunteer on a weekly basis with a local homeless & human services agency and or already existing tutoring/coaching program (Reading Partners, Lake Avenue Church, Aspires Pasadena)
- Become a volunteer and spend time with an elderly person at a convalescent home or hospital.
- Note: Any student who is considering doing a project that is in any way connected to the various hospitals, or nursing facilities in the area may need to seek approval from the Director of Volunteers of that agency.

Recommended: Meet with your Faculty Mentor to go over details of project.

STEP 3: IMPLEMENTATION

1. Carry out your Senior Service project.
2. Document your project with photos and or video.
3. Interview your supervisor and include the footage in your presentation.
4. Students will be asked to document specific hours worked. There should be clear evidence that each student completed a minimum of 20 hours of work, which includes both the planning, and execution of the service.

STEP 4: SUBMIT AND LOG HOURS ON X2VOL

- All hours should be verified by April 30, 2019.

STEP 5: CLASS PRESENTATION

- Students will have 10-15 minutes to present their service projects in their religions classes from May 1-10th. Presentation slots will be arranged in your senior religion classes.

Project Video:

- Your video must be 4-7 minutes.
- The video will include a brief description of the organization; why you chose the organization.
- Your video must include footage of the service carried out, a reflection of the service, and an interview with the supervisor.
- The video must include some of the work being carried out and not just a student's reflection.

SENIOR PROJECT PROPOSAL FORM

This form is due no later than October 31, 2018

Student Names: _____

When will you complete your project? (please circle): 1st Semester or 2nd Semester

Name of Proposed Service Site: _____
Street Address: _____
City: _____ Zip Code: _____
Phone Number: _____ Website: _____

PRIMARY CONTACT/VOLUNTEER COORDINATOR AT CHOSEN ORGANIZATION:

Printed Name: _____ Title: _____

The signature verifies that the students in this group have contacted this person and the organization can accommodate their proposed project.

Signature: _____ Date: _____

In 5-7 sentences, please provide a brief description of your project.

Why did you choose this area?

Have you already contacted this organization about the feasibility of the project? What was their response?

Please list each member and his specific responsibilities.

Please list the approximate breakdown of the number of hours you spent completing this project

What do you hope to gain from this experience?

SFHS STUDENT & PARENT AGREEMENT

- Every St. Francis senior is expected to strive to embody all of the Franciscan Virtues during his service, especially INTEGRITY.
- Therefore, by signing below you are agreeing that the service you will carry out will be completed faithfully and responsibly at the organization.
- I also understand that if I submit fraudulent service, I will be subject to disciplinary action and it may affect my graduation.
- **We both understand** that successful completion as well as acceptable reporting of the project are requirements for graduation.
- As a student, by signing this, I verify that I spoken with my parent(s) and they have agreed to support me in this project.

Student Signature

Parent Signature

Student Signature

Parent Signature

Student Signature

Parent Signature

Student Signature

Parent Signature

Student Signature

Parent Signature