I. Call to Order, Confirmation of Quorum, and Roll Call
Meeting called to order at 6:01 pm
Quorum established – voting members present were Kyle Jones, Jill van Nortwick, Alexandria Tavarez, Darrell Garcia, Danielle Silva, Andrew Bundy and Clifford Jake. Non-voting members present were Sam Obenshain, Michael Vigil, Louis Papponi, Ken Gant, and Lisa Wallhagen.

II. Approval of Minutes: March 20, 2018
Motion to approve meeting minutes from March 20, 2018; Alex, Kyle seconded; Danielle and Andrew abstained from voting; motion passed.

III. Public Comments
No one present from the public

IV. Reports
Executive Director’s Report (Sam Obenshain)
- 1 senior from CCPS was named as a National Merit Finalist
- Master scheduling process is underway for 2018-19 school year
  - Should be finalized by next meeting
- Lottery was held on April 6th
  - CCPS currently has a wait list of 730
  - Looking to have 771 students as a liberal guess but projecting a final count of 720 students
    - This is to prevent cuts to the budget
- PARCC testing is underway
  - PED increased the number of testing sessions.
  - Technology infrastructure is working well due to new IT upgrades done at the beginning of the year.
  - Only 2 students have opted out of the test
- See ED report for upcoming events

Treasurer’s Report with Michael Vigil
- Currently looking through PO commitments and adjusting them because of high balances
- Another increase on operational funds is supposed to be coming in May/June
- BAR
  - Our first carryover fund (money not spent last year) and getting redistributed
  - Funds generally used for IB training
- Jill requested financial statements submitted to the GC be a little easier to understand / intuitive.
  - Financials are difficult to understand unless the member is involved with the financials.
  - Mike is working to become a trainer so he can train here.
PTO Report (Ken Gant)
PTO is working to elect a new board.
- Ken’s child graduates this year and a new PTO representative to the GC will also be elected.
- Jill noted that the GC has no oversight responsibility to the PTO and Mike and Ken confirmed.
  o It was clarified that the PTO Rep was there as a communication pipeline to help parents understand the roles of the GC and vice versa.

PAC Report (Louis Papponi)
See PAC report for information.

Cottonwood Classical Foundation Report (Sam Obenshain)
Monthly meeting did not occur so there’s no new items to report from the foundation other than another fundraiser is planned.

CCPS Faculty and Staff Report (Lisa Wallhagen)
No new items to report

V. Committee Reports

Executive Director Outcomes Committee (Darrell Garcia)
Some issues to discuss during the executive session

Strategic Planning Committee (Sam Obenshain)
Awaiting on a consensus to plan a meeting

Facilities Committee (Lisa Marbury)
Lisa absent today and nothing to report on facilities committee.

VI. Action Items

Approval of BARs
Motion to approve BAR 502-000-1718-0012-I; Alex, Jill seconded. Danielle and Andrew abstained from voting; motion passed.

Approval of amendment to cash balance policy and procedure
Jill has requested a clarification to some language to define an emergency. Language and voting action item will be presented at next GC meeting.

On the 3rd bullet item of the Cash Balance Procedure dated November 2017, it states: Upon approval from the New Mexico Public Education Department through a budget adjustment request. In an emergency, the business manager may spend the operational fund cash balance prior to approval of the budget adjustment request.
- The request is to add the following phrase after the words, business manager: “as approved first by Executive Director or ED designee.”

Motion to approve the amended text to the cash balance policy and procedure; Kyle, Alex seconded. Danielle and Andrew abstained from voting; motion passed.
Approval to initial Contract with APS for Negotiations
- Sam did a presentation on the current contract
- Most items are not up for negotiation
- There are two main pieces that are up for negotiation
Motion for Darrell to negotiate on behalf of the Governing Council / CCPS for initial Contract Negotiations with APS; Kyle, Alex seconded. Danielle and Andrew abstained from voting; motion passed.

Approval of 2018-2019 CCPS Budget
- Sam did a presentation on the budget
- CCPS still recovering from last year’s cuts
- Moving to an incremental growth budget
- CCPS is working with less revenue
- CCPS must provide a 2.5% average raise for all teachers and 2% increase for non-instructional staff per new state laws
- Need alternative revenue sources for athletic department
- Other considerations; IB program demands, increased rigor, leadership, compliance with laws, instructional and operational needs, non-instructional needs.
- 85% is salary and benefits
- Mike also did a presentation on the excel spreadsheet budget

VII. New Business
none

VIII. Old Business
Cash balance policy and procedure amendment discussion
See discussion above under the Action Items section.

Bylaw review and update
Jill will work through this document and provide update at next meeting.

IX. Vote to close the meeting and proceed in Executive Session
A vote to close the meeting and proceed in Executive Session to discuss limited personnel matters as permitted by Section 10-15-1.H(2), NMSA (1978)
Vote: Alex, Kyle seconded. Passed unanimously.
- Roll-call and vote to enter into executive session: Jill; yes, Alex; yes, Kyle; yes, Clifford; yes, Darrel; yes, Danielle; yes, Andrew; yes

A Vote to re-open meeting and certify that only those matters described in Agenda Items IX were discussed in Closed Session and if necessary, final action with regard to those matters will be taken in Open Session.
Vote and roll-call out: Jill; yes, Alex; yes, Kyle; yes, Clifford; yes, Darrel; yes, Danielle; yes, Andrew; yes.
- Only items pertaining to limited personnel items were discussed. No action was taken.

X. Next Governing Council Meeting tentatively scheduled: May 15, 2018

XI. Adjourn
Motion to adjourn meeting at 9:22 pm; Kyle, Alex seconded. Danielle and Andrew abstained from voting; motion passed.