



**SYCAMORE
ELEMENTARY**
**WHERE CHILDREN
BECOME MORE!**

STUDENT HANDBOOK

Street Address: 1155 Sycamore Road
Collierville, Tennessee 38017

Telephone number (901) 854-8202
Fax number: (901) 854-8207

Principal: Ms. Julie Reagan

Assistant Principals: Dr. Bethany Sansone
Mrs. Sheryl Small

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____

Disclaimer: Please note that changes will occur as Collierville Schools makes updates to procedures and policies.



PLEASE NOTE: The front cover is sensitive to extreme heat. Do not leave in direct sunlight!

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Collierville Schools

Street Address: 146 College Street
Collierville, TN 38017
Telephone number (901) 861-7000
CS web page: www.colliervilleschools.org
Superintendent: Mr. John S. Aitken

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Welcome

Dear SyCamore Families,

Welcome to the 2018-2019 school year! We are honored and excited that you have chosen SyCamore Elementary School. We love our little lions and thank you for trusting us with their education. Our goals are to nurture and support them socially and emotionally as well as to excel and challenge them academically. We are committed to creating an environment that maximizes student learning. Also, we value the partnerships we have with the parents and families of our students. We are looking forward to another great year a SyCamore – “Where Children Become More and Lions Learn to Roar.”

School Hours

School hours are from 9:00 a.m. - 4:00 p.m. Students are not to be on campus before 8:45 a.m. Supervision begins at 8:45 a.m. by school personnel. No exceptions will be made. The Collierville YMCA runs a before and after school child care program on our campus (853-2355). Other before and after school care facilities are also available in the community. Parents should not drop off children if adults are not present at the car rider drop-off. The car rider drop-off ends at 9:00 a.m. If an adult is not present in the car line, a parent must come to the office to check in students.

Bookstore

The school operates a bookstore called the “Lion's Mart.” The bookstore sells the basic suggested supplies needed by students. Price lists are posted in the bookstore. Bookstore prices are subject to change. Operating times are

8:45-9:00 a.m. every day. Students must take care of all bookstore business before reporting to their homeroom at 9:00 a.m. or will be considered tardy.

Dress Code

Students will follow the Collierville Schools’ dress code, which is described below.

- Pants must be worn at the waist, be appropriately sized, and of a safe length.
- Head apparel (such as hoods, hats, etc.) must not be worn inside the school building, except for religious or medical.
- Footwear is required and must be safe and appropriate for indoor or outdoor physical activity.
- Clothing or accessories may not display offensive, vulgar language or images, nor promote inappropriate and/or illegal products such as alcohol, tobacco, and illegal drugs.
- For students in grades 3-5, “short shorts”, mini-skirts, and skin-tight outer material such as spandex are inappropriate attire. No shorts or skirts shorter than four (4) inches above the knee are allowed.
- Shirts, blouses, and dresses must completely cover the abdomen, back, and shoulders. Shirts or tops must be no longer than wrist-length and must cover the waistband of pants, shorts, or skirts with no midriff visible.
- Waist-length and appropriately sized sweaters, sweatshirts, and lightweight jackets can be worn inside school for warmth.

Note: All students must comply with the dress code as defined. Parents will be called to replace articles of clothing that are not in compliance with dress code. Final determination will be made by the principal. Kindergarten parents, please be sure to always send your child to school with an extra set of clothing that is in compliance with the school’s dress code in case your child needs them.

Communication

Sycamore Elementary teachers can be contacted by calling the school (854-8202). If the teacher cannot receive a call at the time, a message and a telephone number will be taken. Teachers may also be contacted via email. Please allow a 24-hour window for a response. Teachers will not be able to hold unscheduled parent-teacher conferences at the beginning or during the school day. We appreciate everyone’s cooperation as we begin the school day for each child with adequate supervision and optimal instructional opportunities.

Visitors

Parents, guardians, and other members of the community are always welcome at our school, but for safety reasons we do require all visitors to sign in at the office upon arrival to obtain a visitor's pass.

You will be required to show a valid driver's license or ID upon arrival. All visitors to Sycamore Elementary must report to the office and sign-in with school personnel. All visitors must visibly display a Sycamore visitor's badge. All visitors must enter the building during the day through the front door facing Sycamore Road. Visitors are not admitted to classrooms during the instructional day due to privacy and confidentiality of other students.

Students/Parents are not allowed in classrooms before/after school without an administrator or teacher present. All school personnel are instructed to stop anyone in the building without a visitor's badge. The school is committed to a safe campus without interruption of the instructional process.

Calls and Messages

The telephones in the school office are for business use only. School personnel will call parents in case of a student's illness. Please make sure your child has lunch money, homework, tennis shoes, etc. We know everyone forgets something occasionally; however, we have many students here at Sycamore, and it is impossible to let all students call home if they forget something. Prior to the school day, please make arrangements for your child's daily return home or after-school care. Thank you for helping us maintain an orderly and safe dismissal for all students.

Conferences

You may contact your child/ren's teacher at any time to schedule a conference throughout the school year by simply calling the school office or sending an email directly to the teacher.

Collierville Schools schedules conference days for you to take an opportunity to visit with your child/ren's teachers. Information regarding conferences will be distributed through your child/ren's teacher.

Custodial Issues

School personnel will always follow court orders when custodial issues arise. If there is a custody alert, please provide the school with the most recent court order.

Pets and Animals

Students are not allowed to bring pets or other live animals/insects to school. Many students and teachers have

allergies and/or fears of animals. Please leave your pet/animal at home.

Lost Items

Please write your child's name on coats, hats, sweaters, purses, lunch boxes, etc. Every year numerous items are found, and we are unable to return them because there are no names identifying the rightful owners. If your child is missing a garment or item, have him or her check in the Lost and Found. Unclaimed items will be donated a local charity at the end of each semester.

Publication Permission

At Sycamore Elementary, we love to involve students in every way possible. Showcasing their creative work is one way we involve them and show all the ways our students are so special and talented. The media permission information is located in Infosnap, our online registration system. Presentations include postings of work and/or photographs in the hallways, Internet web pages, social media, magazines, school newsletters, and local newspapers. Parents must grant permission for publication through InfoSnap.

Report Cards

Report cards are accessible online through PowerSchool. Parents also have access to grades via PowerSchool.

Weather / Inclement Weather Policy

Emergency drills are held on a regular basis. In the event of local, severe weather, the school will follow procedures and take appropriate actions that are in the best interest of the students. Also, you should have an "Early Dismissal Plan" on file with your child's teacher in case of early dismissal due to inclement weather. Please do not call the school to ask if school will close early. This ties up our phone lines needed for incoming information. Tune in to a local television station or check the Collierville Schools' website for information on Collierville Schools closings. This is the quickest way to get information on school closings. Y-Care and all other after school activities are canceled when there is an early school dismissal.

Discipline

Our school discipline system, Roarin' Expectations, stresses self-discipline and responsibility while helping to develop positive, well-balanced students who possess good work skills and study habits. Students are involved in the development of their classroom discipline plan. Our vision is to build character by helping our students take

responsibility for their choices and actions, to build confidence by motivating our students to do their personal best, and to build community by inspiring students to contribute to the world around them while honoring our individual differences that makes our country and school great.

Our school-wide positive support goals are:

Sycamore Lions are:

Responsible
Organized
Accountable
Respectful

Arrival and Dismissal-School Day

Students are expected to be seated and ready to receive instruction at 9:00 a.m. Students that are tardy must be accompanied by an adult to the office to check-in and receive an admission slip to class. Your child is considered tardy if he/she is not present in their classroom by 9:00 a.m.

Please note that the car-rider line will stop at 9:00 a.m. when the bell rings. After this time, you must walk your student in through the front office.

The doors will open at 8:45 a.m. each school day. Please make sure that your child/ren do not arrive before 8:45 a.m. unless they are enrolled in the YMCA program or participating in a before-school sponsored activity. Students will be dismissed at 4:00 p.m. They must leave the campus immediately. Students will be dismissed as a car rider, walker, bike rider, day care, or bus rider. Students may not remain anywhere in the building unsupervised. For the safety of our students, all children must be picked up every day on time, no later than 4:10 p.m.

**Kindergarten parents may walk their students to class on staggered enrollment day and the first full week of school. For the safety and development of each kindergarten child, we will allow students to walk to class by themselves after the first full week of school. In all other grade levels, we are asking parents only to walk their child to class the first day. Employees are available in the hallway and around the building if you or your child needs assistance.

Check-in/Check-out Procedures

Check-in: Students are expected to be in their classroom by 9:00 a.m. If your child's arrival does not allow them time to be in their classroom by 9:00 a.m., he/she is considered tardy. Students that are tardy must be accompanied by an adult to the office to check-in and receive an admission slip to class. If your child comes into the school unattended, he/she will not be allowed to go to his/her classroom and will remain in the office. The parent/guardian will be contacted and asked to come sign-in the student. Announcements and instruction begin promptly at 9:00 a.m.

Check-out: No child will be checked-out at the office after 3:30 p.m. We are preparing to end the day for a safe and orderly dismissal at that time. If you must check your child out, it must be before 3:30 p.m.

Should your child be checking out early in the school day, please send a note to your child's homeroom teacher notifying him/her of an early checkout for your child. The office will notify your child when you arrive. Students will not be called down to the office before your arrival. The only persons allowed to checkout your child are the persons listed in PowerSchool. Parents assign emergency contacts while completing online registration via InfoSnap. It is the parent's responsibility to notify the office in writing of any changes in student/parent information on the registration form. An ID is required of all persons checking-out a student. If your child has the following special considerations: limited custody or shared custody rights, please notify the school each year. We comply with all court orders. However, because of the number of cases we handle, we must have a current letter on file.

Walkers and Bike Riders

Student walkers are defined as students who walk to and from their residence. All walkers must stay on the sidewalk and are to enter the building by the north and south door. In the afternoon, all walkers exit the building the same way they arrived. Students will not be permitted to be walkers for social needs such as sleepovers or parties.

Bike riders are required to walk their bikes on and off campus, and to park their bikes on the bike rack. Bike riders are required to wear a helmet and are required to walk their bikes on and off the campus. All bikes should be locked during the day and taken home each afternoon. Walkers and bike riders must wait to cross over to the campus when the school-crossing assistant is at the designated crossing area. Only students living in the Estanaula, Hearthstone, and Rolling Meadows subdivisions should use the crossing area. Rolling Meadow's parents must park on Majestic Trail for their students to be released from our care to their cars. Once students leave the school campus, parents assume responsibility for their safety. If you choose for your child to be a car rider rather than a walker or biker during inclement weather, you must follow the car rider procedures.

Transportation

Each child will be issued a coordinated Transportation "PAW PASS" indicating their mode of transportation from school in the afternoon.

A yellow Transportation "PAW PASS" will be used for our bus riders with bus number.

A blue Transportation "PAW PASS" will be used for our car riders.

A green Transportation "PAW PASS" will be used for our children who walk or ride bikes.

A red Transportation "PAW PASS" will be used for our children who attend after-school care.

Preschool students and students who ride a special education bus will receive an orange front circle pass. Students may only ride the bus that serves their home address and may only get on or off the bus at their assigned stop. Students should be at their assigned bus stop 5 minutes before the scheduled pickup time. Students are expected to observe the same conduct on the bus as in the classroom. Misconduct on the bus will result in disciplinary action, which can include discipline referrals and bus suspensions depending on the severity of the infraction. A bus rule sheet will be sent home at the beginning of school for parents to sign and return to school.

Remember: School bus transportation is a privilege.

Students in grades Kindergarten and 1st grade are required to be supervised by an adult parent or guardian when delivered to the bus stop. If no one is present, the student will be returned to his or her school for supervision until picked up by a parent.

Car Riders

Students who are car riders may be dropped each morning and picked up each afternoon in the parking lot on the north side of the building. Students should not be dropped off or picked up in the front parking lot as this area is designated for our SPED buses. Teachers are stationed to supervise this process and to make it as safe and efficient as possible.

If you choose to drive your child to school, the following procedures must be followed to insure the safety of all of the children.

1. Car rider hangtags must be prominently displayed during afternoon car rider dismissal.
2. Drive slowly and cautiously through the car rider line. Always be aware of ALL children when on the school campus. **Cell phone use is prohibited in the car rider line.**
3. Parents must pull all the way up in the car line when arriving at school to the designated begin line cone. Please be courteous by not leaving large spaces/gaps between cars. Parents should not accompany students inside the building from the car rider line. Parents may use spaces within the parking lot for parking and walking their student into the building during the first day of school and the first week of kindergarten. If you need to accompany your child for any other purpose, you will need to enter the building from the front parking lot.
4. Students will be supervised by teachers and teacher assistants as they load and unload cars during the official arrival and dismissal times.
5. Students will load and unload at the curb only, exiting the car from the passenger side door. Students will not be allowed to walk to or from a parked car in the parking lot.
6. You must remain in your car during arrival and dismissal. Cars must be placed in park. Do not get out of your car to collect your child from the loading area.
7. Students must remain in the car with a parent until an adult arrives at 8:45 a.m.

8. Please be sure your child is ready to exit your vehicle before you go through the drop-off line. This will keep the line moving efficiently.

9. After 9:00 a.m., adults will not be present to accept students. Bring your child/ren to the front entrance and accompany them inside.

10. Car riders will not be permitted to change to a walker unless they are walking/biking to their residence.

Changes in Transportation

Changes in the afternoon dismissal must be in written form. Otherwise, students will be dismissed according to the information recorded in Info Snap. A verbal message to the teacher from a child is not acceptable. As a courtesy, you may send an email, regarding same day transportation changes. Please send it to the homeroom teacher and copy Kristy Shive at kshive@colliervilleschools.org. This will need to take place by 10:00 a.m. You will need to wait on a reply from the school personnel to confirm the change.

Attendance

Regular and punctual attendance is a very important part of education. When your child is absent from school, the parent **MUST WRITE A NOTE**, which gives the date(s) absent and the reason(s) for the absence. Please be sure to include the teacher's name on the note. This note is to be given to the teacher the first day back following the absence(s). If a note is not received, the absence is recorded as unexcused. If your child goes home sick from school and misses subsequent days, an excuse note is still required. Tardiness and early dismissals are cumulative. Also, it is helpful when parents email the teacher in advance. However, this does not take the place of a hand-written note. **Please note that transfers may be revoked if attendance is not acceptable.** Also, if attendance is found to be unacceptable, parents will receive a truancy letter.

Make-up Work for Absent Students

Students will be given time to do make-up work upon their return to school (one day for each day of absence). Make-up work requests may be called in on your child's **third day of absence**. Please contact the office by 10:30 a.m. to request assignments. Make-up work may be picked up after 2:30 p.m. in the office.

Cafeteria Procedures

The cafeteria serves breakfast and lunch daily. Free and reduced meal applications are distributed at registration and must be updated annually. There is also an application located online on the Collierville Schools' website. Each student who receives a free and reduced meal must have an accurate application on file. Lunch and breakfast prices are to be determined.

Student PIN Number for Cafeteria System

All students have a Personal Identification Number (PIN) to be used in the cafeteria. The numbers can be used at any school in the district. The PIN is required for free and reduced price meals and to use prepaid balances. Students new to the district can learn their PINs from the School Nutrition Supervisor at their school.

Meal Payment

Parents may deposit funds on their students' lunch account through their My Payments Plus. This account can be found on the Collierville Schools' website.

Breakfast Procedures

Breakfast is served daily at 8:45 a.m. in the cafeteria.

- Students who wish to eat breakfast are to go directly to the cafeteria upon arrival to school. Students are to go directly to their classrooms after breakfast.
- Students should always get at the end of the line.
- Each student should move through the serving line and then walk quietly to an assigned table. There will be no talking.
- When finished eating, each student should clean up his or her area and walk directly to the classroom.

Lunch Procedures

We welcome you to come and join your child for lunch. Please be reminded that other classmates will not be permitted to join your child at the parent table. We are requesting that parents do not come to lunch until after Labor Day thus giving us time to get the lunch schedule in place. Also, we request that parents do not come during state testing. If there are extenuating circumstances (birthdays, grandparents visiting in town, etc.) please contact the administration.

Please be aware that lunch schedules may be altered because of a program or other special activity. All parents must sit at the designated parent table during lunch.

- Enter the cafeteria in a quiet and orderly manner.
- Students who bring a complete lunch from home may be seated immediately at the table assigned to their class.
- Students purchasing lunch are expected to obtain ALL the necessary items from the serving line and then walk directly to the assigned table.
- Students should remain seated until the class is dismissed from the table.
- There will be no loud talking, throwing of food, playing with food, or disturbing other students or

their food. We do not share food or give food to other students.

- All students are expected to demonstrate good manners while in the cafeteria. No running or playing during lunch.
- After emptying trays at the end of the table, students line up quietly until the teacher arrives to escort them back to class.
- Food purchased in the cafeteria must be eaten in the cafeteria. All uneaten food will be thrown away before leaving.

Cafeteria Rules

1. Talk using a low voice to your friend beside you and in front of you. Talking to students behind you causes the noise level in the cafeteria to rise.
2. We do not turn around or try to communicate in any form to other students at other tables or in route to or from the cafeteria.
3. We do not share food, trade food, or give food away.
4. We do not play with food, straws, napkins, milk cartons, or any other item.
5. We clean up our area when we leave.
6. We respond the first time to any direction or correction from any adult.
7. We do not have friends join us when our parents come for lunch.
8. We stay in our seats at all times.
9. We get our napkins and condiments as we go through the line. Students who bring their lunch from home need to bring their napkins and condiments from home as well. If you bring your lunch from home and plan to buy a snack, you need to go through the line with other friends from your class that are buying lunch before you sit down.
10. Items purchased from the cafeteria, with the exception of water, should be finished in the cafeteria and are not to be taken out of the cafeteria.

Cafeteria Procedures for Parents

- Sign-in at the front office.
- Obtain a visitor name tag.
- Meet your child at the lunchroom door. Do not go to your child's room.
- Sit with your child at the tables designated for parents. Friends will not be allowed to sit with your child.
- Say good-bye to your child as you depart the lunchroom.
- Checkout at the office.

Birthday Parties and Celebrations

Due to the increase in food allergies and parent concerns, parents MAY NOT bring ANY food for classroom celebrations such as birthdays into the cafeteria or classroom such as cupcakes, cookies, etc. You may still bring your child food when coming to eat with them and if it is their birthday you may bring your child a treat! We only ask that you not give any type of food to the other children in the classroom or cafeteria. We want our child to still be recognized on their birthday, but food should not be a part of the celebration. Your child may bring classroom treat bags that will be given out in class that may contain pencils, stickers, fun games, dollar store items, etc. Party invitations can be distributed in class if the child is inviting all the girls or all the boys or inviting the whole class. Your child may not hand out birthday invitations to a few select children as this causes hurt feelings and disrupts the classroom, taking away from instructional time. If you wish to invite only a few children to a birthday party we ask that you use the student directory to mail party invitations to fellow classmates and friends.

There are two school parties during the school year, Winter Break and Valentine's Day. Food that is brought in for our two school parties during the year will be monitored by the classroom teacher according to the needs of his/her classroom. The Health Department requires that any treat such as cupcakes, brownies, cookies, etc. **must be store bought items.**

Health and Your Child

Our school is staffed with a full-time nurse. Our goal is to keep your children and their school environment as safe and healthy as possible. To accomplish this, we are asking for your help. Your child/ren need to stay at home if they have one or more of the following symptoms:

- A fever of 100 degrees or more
- A productive cough
- Thick, yellow or green drainage from the nose or eyes
- Diarrhea
- Skin rashes or eruptions
- Red throat, swollen glands around the jaw, ears or neck
- Complaints of earache, severe stomachache or headache, or sore throat
- Nausea, vomiting, or recurrent vomiting
- Lethargy, muscle aches or flu-like symptoms
- Head or body lice
- Ringworm (must be treated and covered before returning to school)

Students who have any of these symptoms should remain home until they are symptom free for 24 hours. This time allows full recovery and prevents students from returning with a decreased resistance to infection. Your cooperation in helping to maintain a healthy school environment is greatly appreciated. The school nurse will assess the child's

well-being and notify parents if it is necessary. If a student has a fever, is contagious, or feels too sick to stay at school, parents are called. In the event a parent cannot be reached, it is imperative that the names and numbers of other family members or friends who may be contacted are available to the health room.

Medication

The nurse or other medically trained personnel will administer medicine to students. Prior to administering medication, the school will require you to fill out appropriate paperwork documenting the doctor's written instructions for administering medication. The required paperwork must be signed by the parent and submitted to the school. Medication must be in the original container with the label stating the student's name and current dispensing instructions from the physician. Medication must be brought to school by an adult. Students may not bring medicine to school, this includes inhalers. Oral medication, such as aspirin, will not be given to children under any circumstances by school personnel. **No student can have medication, cough drops, or any other oral medicines in their possession.**

Homework

Students will receive homework assignments and are responsible for their completion. Parental assistance is needed in providing the time, place, cooperation, and encouragement needed to complete assignments.

Money

If you send money or checks to school for any reason, please send it in an envelope labeled with the child's name, teacher's name, and purpose. Students should not be allowed to bring money to school unless there is a definite need. When sending in a check, please remember to put the child's name, teacher's name, and home phone number on the check. If you are paying for more than one child, please write a check for each child separately. Also, when writing a check for workbooks, technology donation, etc., we cannot take one check for all items, but instead would need a check for each area.

Field Trips

- Parent permission is required for field trips. If your child does not return the permission slip for the trip, he/she will not be permitted to go. Students who do not go on the trip with their class will be assigned to another classroom for the day.
- Money and permission slip must be submitted to the homeroom teacher together, not separately.

- Parent chaperones must provide their own transportation.
- All students are required to ride the provided school buses even if their parents/guardians are chaperones.
- Parents cannot check students out with the teacher at the end of a field trip. Students must return to school after the field trip and be properly checked out through the office.
- Reminder: Field trips are a privilege. The school may revoke field trips based on student behavior.

School Colors, Mascot, & Motto

The school colors are green and silver. The school mascot is a lion, with a Sycamore tree as our unofficial mascot. The school motto is "Where Children Become More." The capital "C" in SyCamore always stands for children.

Supply List

We encouraged our parents to purchase a Kidz School Box supply kit from Business Products Inc. Since the deadline for purchasing this product online has passed, a supply list will be distributed at registration. The list is also on the school website. However, teachers may ask students to bring in additional items needed specifically for their homeroom. Sycamore agenda books, workbooks, and writing tablets are available in the school's bookstore.

Textbooks

It is the student's responsibility to take care of his or her textbooks. At the beginning of each school year, students and parents sign "Textbook Receipts", which issue responsibility for the care of textbooks assigned to the students. Textbooks are either issued "NEW" or "USED." **If a book is lost, the full price is charged for the replacement book.** Damages will also be assessed for markings in books, torn pages, water damages, etc. Each student is required to place book covers on school issued textbooks. Please do not use adhesive-backed book covers, which damage school textbooks. These covers are to be removed when turning books in at the end of the school year to the classroom teacher.

iPads

Students in grades 3-5 will be provided with iPads. They are intended for school use only. Each student is responsible for taking care of his/her iPad and following all technology policies and procedures.

Cell Phones/Electronic Devices

The use of cell phones will be highlighted in the Collierville Schools' Student Handbook. Students may not use or have on their possession any cell phones or communication devices during the school day. Electronic games, toys and trading cards are also not permitted on campus. If parents want their child to have a cell phone for before/after school, the cell phone must be turned off and put in the child's backpack during the day. It cannot be taken out in class or ring during class time. Should a student have a cell phone in his/her possession, during the school day, it will be given to the administration for parents to pick up. Parents must come to the office in order to pick up confiscated cell phones.

Fitness Playground and Recess Rules

All students will follow the fitness playground rules as well as recess rules for their safety and the safety of all students. Teachers will review all the rules with students and will practice the rules for safety during the first month of school and will continue to review as the year progresses.

- Be respectful and aware of others around you.
- No wrestling, tackling, or contact activities.
- Take turns.
- Follow all rules as established by your teacher.
- Leave foreign objects alone and report immediately to an adult.
- Stay in assigned area within teacher view.
- Students may not bring any balls or toys from home.

Parent Teacher Association

Each year, our PTA sponsors many events, including an open house, a fund raising drive, and evening programs devoted to important issues. Meetings are held monthly. Memberships are available on registration day, during the membership drive, and at any PTA meeting. Membership dues are \$7.00 per person at the printing of this document. Sycamore Elementary PTA encourages families to actively support our school by whatever means they can. Our school participates in the following programs: Box Tops For Education, Campbell's Soup Labels, Tyson A+, Kroger Cards, Domino's Dough Night, Office Depot, Barnes and Noble, and Chick-Fil-A. Perkins also donates a percentage to the school if you tell them you are from Sycamore as you pay.

Promotion/Retention/Student Recognition

Promotion or retention will be considered on the basis of what is in the best interest of the student. The final determination of whether a pupil is promoted or retained in the grade shall be made by the principal. When a student experiences difficulty in class work or homework assignments, parents/guardians will be informed. Kindergarten and 5th grade students will be recognized for their accomplishments at the end of the year exit programs.

Parental Requests for Classroom Teachers

All classroom placement decisions are determined by the school administration. Parents may write letters to the principal with a description of the child's personality with the understanding that the final decision will be determined by administration. Please do not specify a specific teacher in your letter.

**We are looking forward to another great year
at SyCamore- Where Children Become More
and Lions Learn to Roar!**