

SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

Regular Meeting of the Governing Board

Regularly Scheduled Public Meetings:

3rd Thursday of each month: 9:00 a.m.

12850 Muscatel Street, Hesperia, CA 92344

AGENDA

December 22, 2017

CONVENE PUBLIC SESSION

9:00 a.m.

A. Call to Order

Pledge of Allegiance

Roll Call

Board Chairman Kenneth Courtney

Board Vice Chairman Michelle Winkhart

Board Member Robert Jackson

Board Member Colleen Kuhn

Board Member Anthony Fiedler

B. Student Representative – *A student leadership representative will report on student activities and advocacy*

C. Business Report – *The Director of Business Services will report on current standing of budget and personnel.*

D. Construction Report – *The Board will be apprised of construction progress and timelines.*

E. Principal's Report – *The Principal will report on current academic programs, events, activities, and student achievements.*

F. Public Comment – *This is an opportunity for the public to speak on any issue related to the school. Commentary from the public is limited to three minutes per individual. Please notify the Board Chairman of your desire to speak before the public meeting is convened; and be prepared to state your name and city of residence for the record prior to making your statement.*

Under the provisions of the Brown Act, the Board of Directors is prohibited from taking action on oral comments/requests. However, the Board Chairman may respond briefly or refer the communication to staff. The Board Chairman may also request an item related to your communication to be placed on a future Board Meeting agenda.

Note: *Members who wish to notify the Board of a perceived confidential issue may do so by sending a letter directly to Board Chairman Kenneth Courtney, c/o Summit Leadership Academy, 12850 Muscatel Street Hesperia, CA 92344. The Board Chairman will evaluate the communiqué and determine the appropriate administrative action.*

G. Items to be Removed from Consent or Action Agendas – *Board members may request that an item be removed from the current Consent or Action Agendas for clarification, discussion, or correction purposes; or if additional research or information is requested.*

H. Consent Agenda – *The consent agenda is reserved for routinely scheduled business of the board; for operational and/or planning reports; and for the review and approval of standard operational and administrative procedures/assignments, protocols, and forms necessary for the efficient operation of the school.*

1. Approval of Board minutes for the November 20, 2017 special board meeting and November 16, 2017 regular board meeting.

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2. Approval of Expenditure Report for November 2017 including the General, Reserve, and Fundraising Accounts.
3. Approval of October and November 2017 Credit Card Statements.
4. Approval of November 2017 Petty Cash Reconciliations.

I. Action Agenda – *The action agenda is reserved for items, issues, and topics that require public notification and/or the opportunity for public comment: including but not limited to revisions of Board Policy and School Administrative Regulations, the award of service and maintenance contracts to outside vendors, and other items not appropriate for the Consent Agenda.*

1. APPROVAL OF IMAGESOURCE AGREEMENT – The Board may approve the ImageSource agreement for copier and printer leases.
2. APPROVAL OF ADT PROTECTION 1 AGREEMENT – The Board may approve the ADT Protection 1 agreement for security alarm service at 15776 Main Street.
3. APPROVAL OF VVCD MOU – The Board may approve the Memorandum of Understanding with Victor Valley Community College District to provide instructional training in mathematical content.
4. APPROVAL OF DESERT MOUNTAIN CHILDREN'S CENTER AGREEMENT – The Board may approve the agreement with Desert Mountain Children's Center for cadet mental health services.
5. APPROVAL OF PUBLIC EMPLOYEE APPOINTMENT – The Board may approve hiring John Whiting to fill a critically needed position.
6. APPROVAL OF AGREEMENT WITH CHRISTINA NAVARRO-CABERO – The Board may approve the master contract with Christina Navarro-Cabero, PSY.D., LEP for cadet psycho-educational evaluation and assessment.
7. APPROVAL OF PRACTI-CAL AGREEMENT – The Board may approve the agreement with Practi-Cal which coordinates reimbursement of cadet health expenses through MediCal.
8. DISCUSSION/APPROVAL OF TECHNITERRA AGREEMENT – The Board may approve the agreement with Techniterra for consulting and project management services for junior high construction project.
9. DISCUSSION/APPROVAL OF CHARTER SCHOOL CAPITAL SALE OF RECEIVABLES– The Board may approve the third sale of receivables to Charter School Capital not to exceed \$250,000.
10. DISCUSSION/APPROVAL OF 2016-2017 AUDIT REPORT– The Board may approve the 2016-2017 audit report provided by Clifton Larsen Allen.
11. DISCUSSION/APPROVAL OF SUICIDE PREVENTION POLICY – The Board may approve the Suicide Prevention Policy for cadets.
12. DISCUSSION/APPROVAL OF CADET HANDBOOK – The Board may approve revisions to the Cadet Handbook.

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13. DISCUSSION/APPROVAL OF SALARY SCHEDULE – The Board may approve the revised salary schedule for non-certificated employees.
14. 1ST READING OF GOVERNING BOARD BYLAWS – The Board may discuss possible revisions to the Governing Board Bylaws.

MOVE TO CLOSED SESSION

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A closed session of the Board is required when considering staff personnel matters, employment contracts, student disciplinary issues, litigation issues, and/or the acquisition of land, facilities, or fixed assets.

1. PUBLIC EMPLOYEE APPOINTMENT (Section 54957) – Certificated Teacher, Classified Academy Instructor, AVID Tutor, Childcare Attendant, Custodian, Dean of Students, Director of Business Services, Director of IT & Operations, Director of Leadership, Event Coordinator, Executive Assistant, Executive Director, Facilities, Manager, Guidance Counselor, Instructional Aide, IT Assistant, Lead Custodian, Library Clerk, Office Assistant I, Office Assistant II, Office Manager, Principal, Security Aide, Substitute Teacher, Classified Substitute Academy Instructor, and Nutrition Office Supervisor.
2. PUBLIC EMPLOYMENT (Section 54957) – Dean of Students, Construction Liaison, Administrative Assistant, and Campus Safety Coordinator.
3. CONFERENCE WITH LEGAL COUNSEL ANTICIPATE LITIGATION - Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (1 potential case).

RECONVENE PUBLIC SESSION

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J. Closed Session Report – *Board will report action taken during closed session.*

K. Board Member Comments – *Individual Board members may share general information related to topics not on the agenda, such as school activities, training, conferences, etc.*

L. Items for Future Board Meetings – *Board members may request items to be placed on future Board meeting agendas.*

M. Next Meeting Date – Regular Meeting: January 18, 2017 at 9:00 a.m.
Workshop: March 15, 2017 at 12:00 p.m.

N. Adjournment of Meeting